

February 1, 2018

Thursday

7:30 AM - 9:00 AM	Private Appointment
9:00 AM - 10:00 AM	HHR Planning Key Action Items, Mark, Lynn, David, Teri, Ian, Ted, Deb
10:30 AM - 11:00 AM	Lynn/Brianna - Weekly touch base --
11:00 AM - 11:30 AM	IH Internal Review
11:30 AM - 12:00 PM	Lynn/DM
12:00 PM - 1:00 PM	LUNCH
1:00 PM - 1:30 PM	Weekly HLTH/MMHA DM/Associate DM Touch base-(Stephen/Lynn/Sabine/Doug/Neilane)
1:30 PM - 2:00 PM	Briefing Feedback (Lynn/Doug/Neilane)
2:00 PM - 2:30 PM	Mtg: MOU with the National Health Service, England & BC (steve b, ian r, carolyn b, possibly lynn s)
2:30 PM - 3:30 PM	Legal Information - DM / Lynn / Sabine / Peter / Manjit (Optional) / Matt
3:30 PM - 4:30 PM	Cambie Update (DM/Lynn/Sabine/Manjit/Stephanie/Jonathan/Kate)

February 2, 2018

Friday

All Day	Declined - Provincial Surgical Executive Committee (PSEC) - Feb 2nd 9:00-4:00
All Day	Personal Information (Sara back up)
9:00 AM - 10:00 AM	Monthly update, Lynn, Kevin, Karla, Lorrie --
10:00 AM - 10:30 AM	Lynn/David/Natasha re: Process around NPs
10:30 AM - 11:30 AM	Service Plan Discussion
11:30 AM - 12:30 PM	LUNCH
12:30 PM - 1:00 PM	Discussion: NE Nursing Program

February 2, 2018 Continued

Friday

1:00 PM - 1:30 PM	Matt/Lynn Weekly 1:1
1:30 PM - 2:00 PM	Lynn/Ted/Lisa re: Development Plan
2:00 PM - 2:30 PM	Ted/Lynn Monthly 1:1
2:30 PM - 3:00 PM	Mark/Lynn Weekly 1:1
3:00 PM - 3:30 PM	Legal Information
3:30 PM - 4:00 PM	PSC Pre-meet

February 3, 2018

Saturday

5:00 PM - 5:30 PM	FYI: Minister Meeting: SOCASMA
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February 5, 2018

Monday

All Day	Personal Information
7:30 AM - 8:30 AM	A&P --
7:30 AM - 8:00 AM	Weekly HLTH/MMHA DM/Associate DM Touch base-(Stephen/Lynn/Sabine/Doug/Neilane) --
8:45 AM - 2:00 PM	SET Monthly Strategic Meeting --
12:00 PM - 1:00 PM	LUNCH

February 5, 2018 Continued

Monday

4:00 PM - 10:30 PM

16:00 Air Canada Flt 8072 Victoria to Vancouver; 17:25 Air Canada Flt 342 Vancouver to Ottawa

7:00 PM - 8:00 PM

Security Concern

February 6, 2018

Tuesday

7:00 AM - 11:00 AM

CFHI Meeting with Nancy and Debbie re: Presentations by Short-Listed Executive Search Firms

11:00 AM - 3:00 PM

CFHI -- Ottawa, ON

12:30 PM - 1:00 PM

Lynn/Mark 1:1

3:10 PM - 8:40 PM

18:10 Air Canada flt 343 Ottawa to Vancouver

9:00 PM - 10:00 PM

Security Concern
HOTEL:

February 7, 2018

Wednesday

9:00 AM - 12:00 PM

the Physician Services Committee (PSC) and the co-chairs of the Joint Collaborative Committees (JCCs).

1:20 PM - 1:55 PM

13:20 Helijet flt 717 Vancouver to Victoria

2:00 PM - 2:30 PM

ARNBC/MoH BiMonthly Dialogue --

2:30 PM - 3:00 PM

Lynn/Brianna - Weekly touch base --

3:30 PM - 4:00 PM

Discussion - Doug/Lynn

February 8, 2018

Thursday

9:00 AM - 10:00 AM

Surgical Update for Standing Committee --

9:45 AM - 10:00 AM

Pre Brief PT DM TC

10:00 AM - 11:00 AM

PT DM Teleconference

11:30 AM - 12:00 PM

DM/Lynn

February 8, 2018 Continued**Thursday**

12:00 PM - 1:00 PM	LUNCH
1:00 PM - 2:00 PM	PHC Redevelopment Project Discussion and Next Steps
2:00 PM - 2:30 PM	Lynn Stevenson mtg w/ Dave Ingram & Gina Pisoni
2:30 PM - 3:00 PM	Wendy/Lynn Bi-Weekly 1:1
3:45 PM - 4:15 PM	Prep for Meeting with SFU/UBC (Heather/Lynn/DM)
4:15 PM - 4:30 PM	MHA Centres

February 9, 2018**Friday**

8:00 AM - 8:30 AM	Lynn/Bonnie/Matt - Biweekly Check in
8:30 AM - 9:00 AM	Maureen O'Neil/Lynn Stevenson re: CFHI touch base & follow-up
9:00 AM - 9:30 AM	Discussion: Single-Patient Rooms in New Hospital Spaces - Lions Gate Hospital & Cowichan District Hospital (Lynn/Sabine/Manjit/Ian/Brendan/Shelley)
9:30 AM - 10:00 AM	Lower Mainland Cardiac Work Plan Review & Sign Off (Lynn/Ian/Brendan/Laurie Leith/Leanne Heppell)
10:00 AM - 10:30 AM	Matt/Lynn Weekly 1:1
10:30 AM - 11:00 AM	Lynn/DM/Deb re: Tripartite, Aboriginal branch, Arlene's work
11:00 AM - 11:30 AM	Lynn/Ted/Keva re Year End Asks
11:30 AM - 12:00 PM	Personal Information /Lynn re: Career Discussion
12:00 PM - 1:00 PM	LUNCH
1:15 PM - 2:00 PM	DM Briefing: NPs in Primary care
2:00 PM - 3:00 PM	Project Board Planning

February 9, 2018 Continued

Friday

3:15 PM - 4:15 PM

3:15pm - Briefing on Point of Care Testing Policy Framework (Steve B, Lynn S, Sabine F, Ian R, Carolyn B)

February 12, 2018

Monday

All Day

Personal Information

7:30 AM - 5:30 PM

Stat Holiday - Family Day

7:30 AM - 8:00 AM

Weekly HLTH/MMHA DM/Associate DM Touch base-(Stephen/Lynn/Sabine/Doug/Neilane) --

12:00 PM - 1:00 PM

LUNCH

February 13, 2018

Tuesday

8:30 AM - 9:30 AM

SET Weekly Business Meeting --

9:30 AM - 11:00 AM

DM/Lynn Monthly 1:1 --

9:30 AM - 10:00 AM

Lynn/Brendan re: MAID

10:00 AM - 11:00 AM

QP --

11:00 AM - 11:30 AM

Calendar/Travel/Meeting Request Review - Lynn/Jania --

11:30 AM - 12:30 PM

LUNCH

12:30 PM - 1:30 PM

David/Lynn Monthly 1:1

2:00 PM - 2:30 PM

Prebrief re: Roles for BCCSU Advisory Cttee.

2:00 PM - 2:30 PM

Throne Speech

2:30 PM - 3:00 PM

DM/Associate Briefing re: Surgical Report

3:00 PM - 4:00 PM

Health Data Platform Initiative

February 13, 2018 Continued

Tuesday

3:30 PM - 5:30 PM

out of office don;t book

February 14, 2018

Wednesday

All Day

Personal Information

1:30 PM - 2:30 PM

QP --

February 15, 2018

Thursday

7:30 AM - 8:00 AM

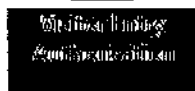
CFHI call with M Naufal

8:00 AM - 9:00 AM

HCC Action Plan Discussion (DM/Lynn/Ted/Sharon/Kevin/Tricia/Kathy/Karen)

9:00 AM - 3:30 PM

Leadership Council - Health Authority CEOs & Ministry of Health DM, Associate DMs, Secretariat --



10:00 AM - 11:00 AM

QP --

3:30 PM - 4:00 PM

iHealth Mediation Update (DM/Lynn/Jane Morley (mediator)/ EY (John/Tanya/Lucas)

4:00 PM - 6:00 PM

iHealth Project Planning Meeting

February 16, 2018

Friday

All Day

Personal
Information

(Sara back up)

All Day

Personal Information

7:45 AM - 8:15 AM

Pre-Brief: Health Presentation - Primary Care/TOM

8:30 AM - 12:00 PM

Corporate Executive Meeting

12:00 PM - 1:00 PM

LUNCH

12:00 PM - 12:30 PM

Lynn/Brianna - Weekly touch base --

February 16, 2018 Continued

Friday

1:00 PM - 2:00 PM	Brainstorming Session re: Workload Balance and Support (Lynn/Ted/Mark/Ian/David/Deb/Heather/Matt)
2:00 PM - 2:30 PM	Matt/Lynn Weekly 1:1
2:30 PM - 4:30 PM	PMO - Executive Project Board

February 19, 2018

Monday

All Day

Personal Information

7:30 AM - 8:30 AM	A&P --
7:30 AM - 8:00 AM	Weekly HLTH/MMHA DM/Associate DM Touch base-(Stephen/Lynn/Sabine/Doug/Neilane) --
8:30 AM - 9:30 AM	SET Weekly Business Meeting --
9:30 AM - 10:00 AM	Lynn/Brianna - Weekly touch base --
10:00 AM - 10:30 AM	Wendy/Lynn
11:00 AM - 12:00 PM	Ian/Lynn Monthly 1:1
12:00 PM - 12:30 PM	LUNCH
12:30 PM - 1:00 PM	Lynn/Ted/Keva/Michelle re: Prep for MJD briefing iOAT
1:00 PM - 2:15 PM	Executive Joint Meeting - BCCSU/MoH/MMHA
1:30 PM - 2:30 PM	QP --
2:15 PM - 4:00 PM	Joint Meeting - BCCSU/MoH/MMHA
4:30 PM - 5:00 PM	phone debbie delancy
6:30 PM - 8:30 PM	Private Appointment

February 20, 2018

Tuesday

All Day	Budget Day
8:45 AM - 9:30 AM	Lynn/Deb/Doug Blackie re: Ministry's Leadership and Engagement Capacity
9:30 AM - 10:00 AM	Mark/Lynn Weekly 1:1
10:00 AM - 11:00 AM	Monthly Health Services Executive Team Meeting
10:00 AM - 11:00 AM	QP --
11:00 AM - 11:30 AM	David Byres / Lynn Stevenson Re: Divisional Plan
12:00 PM - 1:00 PM	LUNCH
1:30 PM - 2:00 PM	Heather/Lynn Monthly 1:1
2:00 PM - 3:00 PM	T/C Lynn/David/Marian/Madge re: CNA Board
3:00 PM - 3:30 PM	Childcare LRC (Lynn/Sharon/Sue/Ted/Christine/Aleksandra)
4:00 PM - 5:00 PM	Minister Darcy Briefing on iOAT Update

February 21, 2018

Wednesday

8:30 AM - 9:00 AM	Lynn/Bonnie/Matt - Biweekly Check in
9:00 AM - 9:30 AM	Weekly Call: PSEC/MOH/HEABC --
9:30 AM - 10:00 AM	Deb G/Lynn Monthly 1:1
10:00 AM - 10:30 AM	Lynn/Deb/Matt re: HR discussion
10:30 AM - 11:00 AM	DM/Lynn/Wendy touch base
11:15 AM - 11:45 AM	Personal Information

February 21, 2018 Continued

Wednesday

12:00 PM - 1:00 PM	Discussion re: Budget
1:00 PM - 1:30 PM	Surge Beds (Lynn/Ted/Keva/Neilane)
1:30 PM - 2:30 PM	QP --
1:30 PM - 2:00 PM	Matt/Lynn Weekly 1:1
2:00 PM - 2:30 PM	Organizational Review
2:30 PM - 3:00 PM	Cheryl Mitchell/Lynn Stevenson re: PPH Org Review Interview
3:00 PM - 3:30 PM	Lynn/Ted/Mitch/Eric re: MJD Briefing iOAT followup
3:30 PM - 4:00 PM	Abby Hoffman/Lynn Stevenson
5:00 PM - 5:15 PM	Personal Information Lynn Stevenson re: reference check
5:15 PM - 6:15 PM	outside appointment

February 22, 2018

Thursday

7:00 AM - 7:35 AM	7:00 Helijet flt 702 Victoria to Vancouver
8:00 AM - 4:30 PM	Quality Forum 2018 - BC Patient Safety & Quality Council
8:15 AM - 12:30 PM	Board & Executive Quality Learning Series
10:00 AM - 11:00 AM	QP --
12:00 PM - 1:00 PM	LUNCH
5:00 PM - 6:00 PM	HOTEL: Security Concern

February 23, 2018

Friday

7:00 AM - 8:00 AM	Kip Woodward/Lynn Stevenson
8:00 AM - 4:30 PM	Quality Forum 2018 - BC Patient Safety & Quality Council

February 23, 2018 Continued

Friday

12:00 PM - 1:00 PM	LUNCH
1:30 PM - 2:30 PM	JPOR & Perfusion Monthly Update (Vivian/Barb/Lynn/Marilyn/Leanne/David) --
4:00 PM - 4:35 PM	16:00 Helijet flt 723 Vancouver to Victoria

February 26, 2018

Monday

12:00 AM - 12:00 AM	Personal Information
All Day	
7:30 AM - 8:30 AM	A&P --
7:30 AM - 8:00 AM	Weekly HLTH/MMHA DM/Associate DM Touch base-(Stephen/Lynn/Sabine/Doug/Neilane) --
8:30 AM - 9:30 AM	SET Weekly Business Meeting --
9:30 AM - 10:00 AM	Helen Handfield-Jones/Lynn Stevenson
10:00 AM - 11:00 AM	PMO-Executive Project Board (February)
11:30 AM - 12:00 PM	Pan-Canadian Indicators Discussion (Lynn/Teri/Ross/Keva/Mary-Sue/Jonny/Tricia/Kevin)
12:00 PM - 12:30 PM	LUNCH
12:30 PM - 1:00 PM	Prep for iOAT discussion
1:00 PM - 1:30 PM	Surge Beds Discussion with VIHA (Lynn Stevenson/Ted Patterson/Keva Glynn/Cheryl Damstetter/Kelly Reid/Lisa Murphy)
1:30 PM - 2:30 PM	IOAT Discussion
1:30 PM - 2:30 PM	QP --
2:30 PM - 3:00 PM	AGRI Class A - DM Brown / Lynn / Tim / Daphne / Matt
3:00 PM - 4:00 PM	Lynn/Ian/John re: Service Plan Recommendations

February 26, 2018 Continued**Monday****4:00 PM - 4:30 PM****HECC Wildfire After Action Review****February 27, 2018****Tuesday**

Personal Information

All Day**Please See Above****7:00 AM - 8:30 AM****CFHI Board of Directors Teleconference re: 2018-19 Workplan****8:30 AM - 9:00 AM****Pre-meet re DM Health Sector Oversight Cttee w/Lynn & Carl****9:00 AM - 3:30 PM****Leadership Development Day Conference****9:00 AM - 10:30 AM****DM Health Sector Oversight Committee****10:00 AM - 11:00 AM****QP --****12:00 PM - 1:00 PM****LUNCH****1:00 PM - 1:30 PM****Calendar/Travel/Meeting Request Review - Lynn/Jania --****2:15 PM - 3:00 PM****Lynn attending Leadership Development Day Conference****3:00 PM - 3:30 PM****Closing Remarks for Leadership Conference Day - Lynn to provide remarks at 3:15****3:30 PM - 4:00 PM****FPT DM TC - Pre Brief****3:45 PM - 4:00 PM****Succession Plan Overview (Stephen, Sabine, Eddy, Brianna, Lynn, Deb)****4:15 PM - 4:45 PM****Mark/Lynn Weekly 1:1****February 28, 2018****Wednesday**

Personal Information

All Day**Please See Above****7:00 AM - 8:00 AM****CFHI Governance Committee Meeting****8:00 AM - 8:30 AM****Follow Up Meeting Re Policy 3.36 HPRD**

February 28, 2018 Continued**Wednesday**

9:00 AM - 9:30 AM	Weekly Call: PSEC/MOH/HEABC --
10:00 AM - 10:30 AM	Mental Health and Addictions Action plan (federal funding)
10:30 AM - 11:00 AM	Issues Management/GCPE Requests (Stephen/Doug/Lynn/Neilane/Thomas/Kristy/Chris/Anne/Holly/Tamara)
11:30 AM - 12:00 PM	Division Priorities Review - Lynn S. / River / Matt
12:00 PM - 1:00 PM	LUNCH
1:00 PM - 1:30 PM	Lynn/Wendy re: Workplans
1:30 PM - 2:30 PM	QP --
1:30 PM - 1:45 PM	NP funding
2:30 PM - 3:00 PM	Lynn/Brianna - Weekly touch base --
3:00 PM - 3:30 PM	Surge Bed Discussion with FHA (Lynn Stevenson/Ted Patterson/Keva Glynn/Victoria Lee/Andy Libbiter)
4:00 PM - 4:45 PM	Minister Pre-Brief for Research Strategy
5:00 PM - 5:40 PM	Minister Briefing: LifeLabs