

April 2, 2018

Monday

All Day

House Not Sitting (April 1-6)

8:00 AM - 5:00 PM

Easter Monday

April 3, 2018

Tuesday

All Day

House Not Sitting (April 1-6)

8:30 AM - 9:00 AM

8:30-9:00am - Daily Communications Meeting --

9:00 AM - 9:30 AM

Jill/CJ re: BI-weekly Touch Base (Meeting series ends Dec 18/2018) --

9:30 AM - 11:30 AM

Citizens' Services Executive Committee meetings (Mtg Series end Dec 17/18) --

12:00 PM - 12:30 PM

Lunch and Eapprovals

12:30 PM - 1:00 PM

Jill/JC: touch base --

1:00 PM - 1:10 PM

MST Followup Call

1:15 PM - 2:45 PM

DMCPSC (Recurring mtg ends 05/22/2018) --

3:00 PM - 4:30 PM

DMCSI (Deputy Ministers' Committee on Social Initiatives) --

April 4, 2018

Wednesday

All Day

House Not Sitting (April 1-6)

8:00 AM - 5:00 PM

Jill - Out of Office

8:30 AM - 9:00 AM

Conf Call: Discussion on NRPP

April 5, 2018

Thursday

All Day

House Not Sitting (April 1-6)

7:00 AM - 8:00 AM

Personal Information

April 5, 2018 Continued

Thursday

8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Pre-brief with David Friesen (Optional) & Michael Houle re: Corrections Capital PEB
9:30 AM - 10:00 AM	Weekly FOI Calls (Mtg Series ends Dec 19/2018) --
10:00 AM - 10:15 AM	Phone Call: Jill Kot/Tracy Mandur, PSA
10:15 AM - 11:00 AM	DM Briefing re: ^{Cabinet Confidences}
11:00 AM - 11:30 AM	Jill/JC: touch base --
11:45 AM - 12:00 PM	Conference Call: Jill/Shannon/Karl/David C re: FOI Update
12:00 PM - 1:00 PM	Lunch and Eapprovals
12:45 PM - 12:55 PM	Conference Call
1:30 PM - 3:30 PM	1:30 PM DMC SSP
4:00 PM - 5:00 PM	Corrections Capital - Project Executive Board

April 6, 2018

Friday

All Day	House Not Sitting (April 1-6)
8:30 AM - 10:00 AM	DMC --
10:30 AM - 11:00 AM	Trish: weekly touch base --
11:00 AM - 12:00 PM	Jill/JC re: touch base --
12:00 PM - 1:30 PM	Lunch and Eapprovals
1:30 PM - 2:00 PM	1:1 - Jill & Jody (Marion Brulot and Anne McKinnon) re: Vision & Mission for CITZ (Strategic Plan)
2:00 PM - 2:30 PM	Jill/Karen Quine re: Touch Base

April 6, 2018 Continued

Friday

2:30 PM - 3:00 PM	eApproval/FOI Sign-off
3:00 PM - 3:30 PM	Call with CJ re Blockchain
3:30 PM - 4:00 PM	Jill/CJ/Ian re: Pre-brief for Oracle meeting on April 11
4:00 PM - 4:30 PM	Bi-weekly: Jill & Sunny (Mtg Series ends Dec 21/18) --

April 9, 2018

Monday

All Day	House Sitting (April 9 - 26)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Jill/JC: touch base --
10:00 AM - 12:15 PM	Minister Roundtable (Mtg series ends Dec 17/18) --
12:15 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/CJ/Bobbi/Dawson re: XML Drafting Demo
1:30 PM - 2:30 PM	QP
1:30 PM - 2:00 PM	Jill/CJ/Rumon re: NRPP Report/Review
2:30 PM - 3:30 PM	Office Time
3:30 PM - 4:00 PM	CONFERENCE CALL: DM Meeting (Jill, Stephen, Doug, Lori & Sandy) re: Naming Policy Prebrief
4:00 PM - 4:30 PM	Innovation Greenhous - CITZ & Deloitte

April 10, 2018

Tuesday

All Day	House Sitting (April 9 - 26)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting
9:00 AM - 9:30 AM	Office Time

April 10, 2018 Continued

Tuesday

9:30 AM - 10:00 AM	Jill/Bobbi re: Pre-brief for Mayor Helps Mtg (Apr 13)
10:00 AM - 11:00 AM	QP
11:15 AM - 12:00 PM	MINISTER: Connectivity Briefing w/Ministers Sims, Farnworth & PS Rice
12:05 PM - 12:35 PM	MINISTER: Blockchain Briefing w/Minister Sims & PS Glumac
12:35 PM - 12:50 PM	MINISTER: Premier Pre-brief Meeting
1:00 PM - 1:30 PM	Lunch and Eapprovals
1:45 PM - 3:30 PM	Legislated Review Committee (LRC)
4:30 PM - 5:00 PM	PREMIER MTG: Integrated Data Office
5:15 PM - 6:45 PM	MINISTER: Estimates Prep

April 11, 2018

Wednesday

All Day	House Sitting (April 9 - 26)
8:00 AM - 8:45 AM	MINISTER: Meeting with BCGEU
9:00 AM - 10:00 AM	Jill/David C - Bi-weekly 1:1's (Mtg series ends Dec 26/2018) --
10:00 AM - 11:00 AM	DM Meeting w/Jill, Shannon, Bobbi & Pam re: Naming Policy Prebrief
11:00 AM - 11:30 AM	Weekly FOI Calls (Mtg Series ends Dec 19/2018) --
11:45 AM - 12:15 PM	MINISTER: Naming Policy Consultation Briefing with Minister Dix
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Meeting with Jill/CJ/Ian/ Marshall Sangster & Brian Faust of Oracle
1:30 PM - 2:30 PM	QP
1:30 PM - 2:00 PM	Jill/JC: touch base --

April 11, 2018 Continued**Wednesday**

2:30 PM - 4:00 PM	Office Time
3:45 PM - 4:00 PM	CALL: Jill and Tim
4:15 PM - 4:30 PM	Conference Call: Jill/Janet re: EFO Interviews

April 12, 2018**Thursday**

All Day	House Sitting (April 9 - 26)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Susan: touch base --
9:30 AM - 10:30 AM	Jill/JC/Jennifer: touch base --
10:00 AM - 11:00 AM	QP
11:15 AM - 11:45 AM	MINISTER: Naming Policy Briefing w/Minister Mark
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/Bev/Sophia re: Briefing on Biometrics Service
1:30 PM - 2:00 PM	Bev: touch base --
2:00 PM - 2:30 PM	Trish: weekly touch base --
2:30 PM - 3:15 PM	Jill/Sunny re: RAEG Program
3:30 PM - 4:30 PM	Jill/Bobbi/Kerry re: DMCPSC Pre-brief (Mtg Apr 3) --
4:30 PM - 5:00 PM	Bi-weekly: Jill/Bobbi (Mtg series ends Dec 19/18) --

April 13, 2018**Friday**

All Day	House Sitting (April 9 - 26)
9:00 AM - 9:30 AM	Meeting with Deputy Minister Jill Kot re: AVICC Social Procurement Group

April 13, 2018 Continued

Friday

10:00 AM - 10:15 AM	Jill/Susan: Touch Base
10:15 AM - 10:30 AM	Premiers Award
11:00 AM - 11:30 AM	Jill/JC: touch base --
11:30 AM - 12:00 PM	Office Time
12:00 PM - 1:00 PM	Lunch with Jill and Bobbi (Lunch will be provided)
2:00 PM - 3:00 PM	Jill/CJ re: Touch Base
3:00 PM - 3:30 PM	Bi-weekly: Jill & Stu (Mtg Series ends Dec 21/18) --
3:30 PM - 4:00 PM	Private Appointment

April 16, 2018

Monday

All Day	House Sitting (April 9 - 26)
8:30 AM - 9:00 AM	MINISTER: Naming Policy Briefing w/Minister Fraser
9:15 AM - 9:45 AM	Office Time
10:00 AM - 12:00 PM	Minister Roundtable (Mtg series ends Dec 17/18) --
12:15 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/Susan re: JEGC Prebrief
1:30 PM - 2:30 PM	QP
1:30 PM - 2:00 PM	Jill/JC: touch base --
2:30 PM - 4:30 PM	Citizens' Services Executive Committee meetings (Mtg Series end Dec 17/18) --
4:30 PM - 5:00 PM	Jill/Bobbi re: Pre-brief for DM Briefing w/Fazil, Kevn, Tracy and CITZ staff (Apr 18)
6:30 PM - 7:15 PM	BC Construction Associate Leadership Welcome Reception

April 16, 2018 Continued**Monday**

7:15 PM - 8:45 PM BC Construction Associate Leadership Dinner

April 17, 2018**Tuesday**

All Day House Sitting (April 9 - 26)

8:30 AM - 9:00 AM 8:30-9:00am - Daily Communications Meeting --

9:00 AM - 9:30 AM Office Time

9:30 AM - 10:00 AM 9:30 AM MTG DM/CJ /Niki re OCIO Connect

10:00 AM - 11:00 AM QP

10:00 AM - 10:30 AM Jill/CJ re: Bi-weekly Touch Base (Meeting series ends Dec 18/2018) --

11:00 AM - 11:30 AM MINISTER: Naming Policy Briefing with Min. Donaldson

12:00 PM - 1:15 PM Lunch

1:15 PM - 2:45 PM DMCPSC (Recurring mtg ends 05/22/2018) --

3:00 PM - 4:30 PM DMCSI (Deputy Ministers' Committee on Social Initiatives) --

5:15 PM - 5:45 PM MINISTER: Meeting with MLA Adam Olsen

6:00 PM - 6:30 PM Conference Call: Jill/Elizabeth & Bobbi re: Naming Privileges

April 18, 2018**Wednesday**

All Day House Sitting (April 9 - 26)

8:30 AM - 9:00 AM 8:30-9:00am - Daily Communications Meeting --

9:00 AM - 9:30 AM Bi-weekly: Jill & Sunny (Mtg Series ends Dec 21/18) --

9:30 AM - 10:00 AM Jill/Pelle re: Touch Base

10:00 AM - 11:30 AM Office Time/eApprovals/FOI sign-off

April 18, 2018 Continued**Wednesday**

11:30 AM - 12:00 PM	WES Results
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/JC: touch base --
1:30 PM - 2:30 PM	QP
2:30 PM - 3:00 PM	Jill/David re: Deliverables and Timelines for FOIPPA
3:00 PM - 3:30 PM	Jill/David re: BN Ministerial Directions
4:00 PM - 7:00 PM	Private Appointment

April 19, 2018**Thursday**

All Day	House Sitting (April 9 - 26)
	Personal Information
7:00 AM - 8:00 AM	
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	MINISTER: Weekly Touch Base --
9:45 AM - 10:00 AM	Conference Call - Jill/Bev/Sophia re: Human Rights Tribunal
10:00 AM - 11:00 AM	QP
10:30 AM - 11:00 AM	Jill/David/Jeanette re: Roundtable Agenda Item
11:00 AM - 12:00 PM	Jill/Stu Hackett/Steve Martin & Julie Sullivan re: Shared Services
12:00 PM - 12:30 PM	Jill/Susan re: Roundtable Agenda Item
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:30 PM - 2:00 PM	Weekly FOI Calls (Mtg Series ends Dec 19/2018) --
2:00 PM - 2:45 PM	MO Staff Mtg: Shannon/Jill/David/Trish /Eric re: Roll-out

April 19, 2018 Continued**Thursday**

3:00 PM - 3:30 PM Trish: weekly touch base --

3:30 PM - 4:30 PM Office Time

April 20, 2018**Friday**

All Day House Sitting (April 9 - 26)

8:00 AM - 9:00 AM BCTF FOI Roundtable

9:00 AM - 10:00 AM Jill/Anne

10:00 AM - 10:30 AM eApprovals/FOI Sign-off

10:30 AM - 11:00 AM Jill/JC: touch base --

11:00 AM - 12:00 PM Jill/JC/Jennifer: touch base --

12:00 PM - 12:30 PM Lunch and Eapprovals

12:45 PM - 12:55 PM Phone Call: Jill/David re: Update on FPSE Meeting

1:00 PM - 4:30 PM Expanded Executive Meeting

April 21, 2018**Saturday**

8:00 AM - 7:30 PM Private Appointment

April 23, 2018**Monday**

All Day House Sitting (April 9 - 26)

8:30 AM - 9:00 AM 8:30-9:00am - Daily Communications Meeting --

9:00 AM - 9:30 AM Jill/JC: touch base --

10:00 AM - 12:00 PM Minister Roundtable (Mtg series ends Dec 17/18) --

April 23, 2018 Continued

Monday

12:00 PM - 12:30 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Lori Halls, Rueben Bronee, Gen Racine and Jill Kot RE: DMCPST pre-brief
1:30 PM - 2:30 PM	QP
2:30 PM - 4:30 PM	Citizens' Services Executive Committee meetings (Mtg Series end Dec 17/18) --
4:30 PM - 5:00 PM	Jill/Ian re: Communications Plan for Government Financial Information

April 24, 2018

Tuesday

All Day	House Sitting (April 9 - 26)
7:00 AM - 8:00 AM	Personal Information
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 9:30 AM	Bi-weekly: Jill/Bobbi (Mtg series ends Dec 19/18) --
10:00 AM - 11:00 AM	QP
10:00 AM - 10:30 AM	Susan: touch base & Lunch --
11:00 AM - 12:00 PM	Office Time
12:00 PM - 12:30 PM	Call with Carla
12:30 PM - 1:15 PM	Lunch and Eapprovals
1:15 PM - 2:00 PM	Bi-weekly: Jill & Ian
2:30 PM - 3:00 PM	Trish: weekly touch base --
3:00 PM - 3:30 PM	IM/IT CIB Prebrief Mtg w/Jill/CJ/Corinne & Yongmei
4:00 PM - 5:00 PM	Out of Office
5:00 PM - 6:30 PM	MINISTER: Estimates Prep

April 25, 2018
Wednesday

All Day	House Sitting (April 9 - 26)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 11:30 AM	Cabinet Meeting
12:15 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Weekly FOI Calls (Mtg Series ends Dec 19/2018) --
1:30 PM - 2:30 PM	QP
1:30 PM - 2:00 PM	Jill/David C - Bi-weekly 1:1's (Mtg series ends Dec 26/2018) --
2:30 PM - 3:00 PM	Don/Jill Kot re: FOI Plan
3:15 PM - 3:45 PM	Jill/JC: touch base --
4:00 PM - 5:30 PM	DMCPSI

April 26, 2018
Thursday

All Day	House Sitting (April 9 - 26)
7:00 AM - 8:00 AM	Personal Information
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
10:00 AM - 11:00 AM	QP
11:00 AM - 12:00 PM	Jill/JC/Jennifer: touch base --
12:00 PM - 1:00 PM	Lunch
1:30 PM - 6:00 PM	Estimates
5:00 PM - 7:00 PM	Private Appointment

April 27, 2018

Friday

8:30 AM - 10:00 AM	DMC --
10:30 AM - 11:00 AM	Jill/JC: touch base --
11:00 AM - 11:30 AM	11:00 AM Phone call Fazil/Jill Kot
11:30 AM - 12:00 PM	Phone call: Jill Kot and Sandra Carroll
12:00 PM - 12:30 PM	Lunch
1:00 PM - 3:00 PM	1:00 PM DMC SSP
3:30 PM - 4:00 PM	Jill/Danielle re: Touch Base
4:00 PM - 5:00 PM	Bi-weekly: Jill & Sunny (Mtg Series ends Dec 21/18) --
5:30 PM - 8:30 PM	Private Appointment

April 30, 2018

Monday

8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 10:30 AM	Office Time
10:30 AM - 11:15 AM	Jill/Dean re: Touch Base
11:30 AM - 1:00 PM	Lunch with Kim
1:30 PM - 2:30 PM	Office Time
2:30 PM - 4:30 PM	Citizens' Services Executive Committee meetings (Mtg Series end Dec 17/18) --
4:30 PM - 5:00 PM	Do Not Book