

September 4, 2018

Tuesday

8:30 AM - 9:00 AM	Lori and Anita RE: Exec Recruitment Update --
9:30 AM - 10:30 AM	MEETING: Don Wright and Lori Halls - weekly meeting --
10:45 AM - 11:30 AM	Walkthrough Development Plans and Prep for BC Alberta Meeting
11:30 AM - 12:30 PM	Lori Halls and Scott MacDonald Strategic Planning
1:00 PM - 3:00 PM	BCPSA and Merit Commissioner
3:00 PM - 3:45 PM	Bi-Weekly 1:1 / Lori and Rueben --
3:45 PM - 4:30 PM	D&I Survey Continued Discussion - Lori, Bruce, John, Joanne, Kristy, Natalie

September 5, 2018

Wednesday

8:30 AM - 9:15 AM	Lori, Steve, Amanda, Amara - Review Agenda & Facilitation Plan: D&I Facilitated Conversations for Executive
9:30 AM - 10:00 AM	Lori Halls and Karen Ward
1:00 PM - 1:30 PM	Work-Able Welcome w/ SDPR Minister Shane Simpson
1:30 PM - 5:00 PM	Meeting w/ Alberta Public Service Commission

September 6, 2018

Thursday

8:30 AM - 12:00 PM	Meeting w/ Alberta Public Service Commission
12:00 PM - 1:00 PM	Lunch w/ Alberta Representatives
1:00 PM - 2:00 PM	Webinar w/ Alberta Staff
2:00 PM - 3:00 PM	Lori Halls and Susan Wood - Check In
3:00 PM - 3:30 PM	Lori, Alyson, Anita, Sandy RE: Exec Compensation
5:00 PM - 5:30 PM	phone call with Lori Halls

September 7, 2018

Friday

10:30 AM - 1:30 PM	DMC --
2:00 PM - 2:30 PM	Lori and Maura Bi-Weekly Meeting --
3:30 PM - 4:30 PM	Prep for ECDI Meetings

September 10, 2018

Monday

8:30 AM - 9:30 AM	Lori Halls and Deb Godfrey
9:30 AM - 10:00 AM	Monthly Communications Meeting Lori, Rueben, and Izzy --
10:00 AM - 10:30 AM	Lori & Gillian - Pre-brief for PECSF Board Meeting
10:30 AM - 11:00 AM	Lori, Joanne, Nicholas - TA Reporting
11:00 AM - 11:30 AM	Lori Halls and Bernard Achampong RE: Diversity and Inclusion
1:30 PM - 4:00 PM	Executive Committee Meeting --
4:30 PM - 5:00 PM	Lori and Anita RE: Exec Recruitment Update --

September 11, 2018

Tuesday

8:45 AM - 9:00 AM	Briefing on Joint HR Coucil Meeting
9:00 AM - 9:45 AM	Advice/Recommendations Lori and Rueben
9:45 AM - 10:30 AM	Advice/Recommendations Lori and Bruce
10:30 AM - 11:00 AM	Advice/Recommendations, Government Financial Lori & Bruce - Information
11:00 AM - 11:45 AM	Advice/Recommendations Lori and Joanne
1:00 PM - 2:00 PM	HR Absenteeism Audit: Review Preliminary Findings
2:15 PM - 3:00 PM	Lori, Joanne, Deb, Trish, Brian, Carrie - Review Draft Ontario Marketing Strategy
3:00 PM - 3:30 PM	Lori, Sandra and Kirsten - Review Lori's Calendar

September 11, 2018 Continued

Tuesday

3:30 PM - 4:30 PM Lori, Alyson, Anita, Sandy RE: Exec Compensation

4:30 PM - 5:00 PM Lori and Deb - Quick Chat with Lori

September 12, 2018

Wednesday

10:45 AM - 11:15 AM Lori, Trish, Martha - Pre-brief for Policy Corporate KWS Steering Committee on Sep. 21

11:15 AM - 12:00 PM WEEKLY 1:1 | Lori and Joanne --

1:00 PM - 1:30 PM Lori, Rueben, Deb, Priscilla Advice/Recommendations

1:30 PM - 2:30 PM PIDA Working Group | Bi-Weekly Meeting --

2:30 PM - 3:00 PM Lori, Deb, Melanie - Draft Discussion Paper

3:30 PM - 4:00 PM Lori Halls an Personal Information Career Conversation

4:00 PM - 4:30 PM Lori Halls, Ken Mclean and Denise Pritchard Meeting Advice/Recommendations, Legal Information

September 13, 2018

Thursday

9:00 AM - 10:00 AM Roundtable

10:00 AM - 10:30 AM Lori and Chrissy - Meeting to Discuss Executive Committee Meeting on 18 Sept. @ 2:30pm

September 17, 2018

Monday

9:00 AM - 11:00 AM Learn @ Work Week - Kickoff Event

11:30 AM - 12:00 PM Lori and Chrissy: Review materials for Exec meeting

12:30 PM - 1:00 PM Lori and Maura - Discussion Prior to Meeting with Amber Hockin

1:00 PM - 2:00 PM PECSF Board Meeting

2:00 PM - 4:30 PM ITM Discovery - Final Presentation & Discussion

September 17, 2018 Continued

Monday

4:30 PM - 5:00 PM Lori and Anita RE: Exec Recruitment Update --

September 18, 2018

Tuesday

9:30 AM - 10:30 AM MEETING: Don Wright and Lori Halls - weekly meeting --

11:00 AM - 12:00 PM PIDA Implementation Steering Committee Meeting --

12:00 PM - 12:30 PM Lori, Bruce, Sandra Advice/Recommendations, Government Financial Information

1:00 PM - 1:45 PM MEETING: Amber Hockin, Lori Halls, Maura Parte

2:30 PM - 5:00 PM Executive Committee Meeting

5:30 PM - 6:30 PM Meeting with Lori Halls

September 19, 2018

Wednesday

9:00 AM - 10:00 AM Internal Briefing: Lori, Bruce, Rueben, John: Cannabis Discussion

10:30 AM - 11:00 AM Bi-Weekly 1:1 / Lori and Rueben --

11:00 AM - 11:15 AM 11:00 Phone Call (Scott/Lori)

11:30 AM - 12:00 PM WEEKLY 1:1 | Lori and Joanne --

12:00 PM - 12:45 PM Lori, Deb, Joanne, Shelley: Pre-Brief for D&I Meeting with MCJ

1:00 PM - 3:00 PM Joint HR Council Meeting AGENDA --

3:00 PM - 3:45 PM Lori and Deb Advice/Recommendations and 1:1

3:45 PM - 4:15 PM Bi-Weekly 1:1/Follow up from Executive Lori and Chrissy --

September 20, 2018

Thursday

8:30 AM - 9:45 AM Minister Meeting (MCJ, Lori W, Lori H, Evan, Christina, Heather, Teri)

September 20, 2018 Continued

Thursday

10:30 AM - 12:00 PM	Lori Halls, Jay Chalke, Kurt Sandstrom - Monthly Meeting
12:00 PM - 12:30 PM	Scheduling: Lori, Sandra and Kirsten --
1:00 PM - 2:00 PM	ITM Discovery Follow-up Meeting with Executives --
2:00 PM - 2:30 PM	Lori, Deb, Joanne, John, Alyson, Angela - Employment Equity Briefing for Lori prior to Minister's Briefing
2:30 PM - 3:30 PM	Lori, Alyson, Anita, Sandy RE: Executive Compensation
3:30 PM - 4:15 PM	Weekly 1:1 / Lori and Bruce --
4:15 PM - 4:45 PM	Lori and John: Development Plan Pre-Meeting

September 21, 2018

Friday

9:00 AM - 12:30 PM	Corporate Executive Meeting
1:00 PM - 1:30 PM	NEW TIME: Roundtable
1:30 PM - 2:00 PM	Lori and Joanne: 1:1
2:00 PM - 2:30 PM	Meeting with Lori Halls: Cannabis Discussion
2:30 PM - 3:00 PM	Lori and Chrissy: Project Review (Exec Ctte)
3:00 PM - 4:30 PM	Policy Corporate Key Work Stream Steering Committee
5:30 PM - 6:00 PM	PHONE CALL - Lori Halls and Rob Byers

September 24, 2018

Monday

7:00 AM - 8:00 AM	Meeting with DM Brown/DM Halls
9:00 AM - 10:30 AM	Newcomer's Welcome Coffee with Executive
9:00 AM - 10:30 AM	Newcomer's Welcome Coffee with Executive
11:00 AM - 4:30 PM	Executive Committee Meeting --

September 24, 2018 Continued

Monday

4:30 PM - 5:00 PM Lori and Anita RE: Exec Recruitment Update --

September 25, 2018

Tuesday

9:00 AM - 9:30 AM Lori and Chrissy Exec Meeting De-brief

9:30 AM - 10:30 AM Lori and John ^{Advice/Recommendations}

10:30 AM - 11:00 AM Cannabis Info - Prep for DMC

11:00 AM - 11:30 AM Personal Information

11:30 AM - 11:45 AM Lori and Alyson: Pay Equity

12:00 PM - 1:00 PM PECSF Campaign 2018 Launch

1:45 PM - 2:15 PM 1:45 pm - Lori briefing Minister James re: Diversity Plan update / Equity update

3:00 PM - 3:30 PM Lori and Ken: ^{Advice/Recommendations}

4:00 PM - 6:00 PM Confirmed - ENV's Pre Event for LSA

4:00 PM - 5:00 PM NEW TIME - MEETING: Don Wright and Lori Halls - weekly meeting and check-in --

September 26, 2018

Wednesday

9:00 AM - 10:00 AM All Agency Live Meeting (Monthly) --

10:00 AM - 11:00 AM Monthly Budget Forecast / Lori, Bruce and Sandra --

11:00 AM - 11:30 AM TELEPHONE CALL: Lori Halls and John Allan

11:30 AM - 11:45 AM Meeting Lori and Anita

11:45 AM - 12:00 PM TELEPHONE Meeting: Lori Halls and Jessica Wood: Question re: RFL

12:30 PM - 1:00 PM Meeting: Lori, Bruce, Rueben, John

1:00 PM - 1:30 PM Lori Halls, Deb Godfrey, Ingrid Bergmann: Season 3 Inside Public Sector Leadership

September 26, 2018 Continued

Wednesday

1:30 PM - 2:30 PM	PIDA Working Group Bi-Weekly Meeting --
2:30 PM - 3:30 PM	Newcomer's Virtual Welcome Coffee with Executive
2:30 PM - 3:30 PM	Newcomer's Virtual Welcome Coffee with Executive
4:00 PM - 5:30 PM	Agency Reception - Long Service Awards
6:00 PM - 10:00 PM	BCPSA: Long Service Awards Ceremony Night 2018

September 27, 2018

Thursday

8:30 AM - 9:00 AM	Bi-Weekly 1:1 / Lori and Iris
9:00 AM - 10:00 AM	Roundtable --
10:00 AM - 10:15 AM	Lori and Chrissy: Planning for Executive Ctte Meeting: October 3
10:15 AM - 11:45 AM	Cannabis: Prep for DMC
11:45 AM - 1:00 PM	PEA Bargaining
1:00 PM - 2:30 PM	Cannabis Prep for DMC part II
2:30 PM - 3:30 PM	Biweekly Executive Resource Meeting --
3:30 PM - 4:15 PM	WEEKLY 1:1 Lori and Joanne --
4:30 PM - 5:00 PM	Meeting: Lori Halls and ^{Personal Information} → Career Conversation

September 28, 2018

Friday

8:30 AM - 10:00 AM	DMC --
10:30 AM - 11:00 AM	Touch Base: Lori & Grant
11:00 AM - 11:30 AM	Lori and Anita Meeting
11:30 AM - 12:15 PM	MCCF Requested Information

September 28, 2018 Continued

Friday

12:15 PM - 12:45 PM	Review Letter to DM Caul
12:45 PM - 1:00 PM	Lori and Danielle - debrief
1:00 PM - 3:00 PM	Diversity and Inclusion Executive Committee Meeting --
3:00 PM - 3:30 PM	Lori, Deb and Pricilla De-Brief --
3:30 PM - 4:30 PM	Lori Halls and Dave Nikolejsin: DMO Work Structure
4:30 PM - 5:00 PM	Weely 1:1 / Lori and Deb