

November 1, 2018

All Day	House Sitting
7:00 AM - 8:00 AM	Personal I --
8:15 AM - 9:15 AM	PECSF Executive Meet & Greet (OCIO/SBC/CSD/RPD/ICT/PSD)
9:15 AM - 10:00 AM	9:15 AM BRIEFING DM GARTNER ORG REVIEW JILL/CJ/GARTNER
10:00 AM - 11:00 AM	QP
10:00 AM - 10:30 AM	Jill/CJ: Bi-weekly meeting (Mtg series ends Dec 31/2018) --
11:00 AM - 12:00 PM	Video Shoot: DMCPSP on Innovation Imperative
12:00 PM - 12:30 PM	Jill/JC: touch base --
12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:15 PM	Jill/David re: Prebrief prior to 1:00 pm --
1:15 PM - 1:45 PM	Jill/David Curtis & Mike Larsen
1:45 PM - 2:15 PM	Jill/Steve Rossander re: Touch Base
2:30 PM - 4:00 PM	eApprovals/FOI sign-off/etc.
4:00 PM - 4:30 PM	Bi-weekly: Jill & Ian (Mtg series ends Dec 27/18) --
5:00 PM - 10:00 PM	Premier's Awards

November 2, 2018

8:30 AM - 10:00 AM	DMC --
10:30 AM - 11:00 AM	Jill/JC: touch base --

November 2, 2018 Continued

11:00 AM - 11:45 AM	Jill/JC/Jennifer: touch base --
11:45 AM - 12:00 PM	Phone Call: Jill/Chris Hauff
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill Michele Ricard re: Touch Base
1:30 PM - 2:00 PM	Jill/Kevwe Omologe re: Touch Base
2:00 PM - 3:00 PM	Invitation: Jill Kot and Susan Kleinschmidt @ Fri 2 Nov 2018 14:00 - 15:00 (PDT) (jill.kot@gov.bc.ca)
3:00 PM - 3:30 PM	Coffee/Advice
3:30 PM - 4:00 PM	Jill/Dean/Sherri Kain re: CITZ Service Plan & Corporate Business Plan
4:00 PM - 6:30 PM	Private Appointment

November 5, 2018

All Day	House Sitting (Nov 5-8)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:30 AM - 10:00 AM	MINISTER: Review Draft Speaking Notes for TB Subs --
10:00 AM - 11:15 AM	Minister Roundtable (Mtg series ends Dec 17/18) --

November 5, 2018 Continued

11:15 AM - 12:00 PM	Do Not Book
12:30 PM - 1:00 PM	Lunch: Jill & Bobbi
1:00 PM - 4:30 PM	CITZ Expanded Executive Meeting
1:30 PM - 2:30 PM	QP
4:00 PM - 4:45 PM	FYI SUSAN ATTENDING - 4:00-4:45pm - Meeting with First Nations Technology Council CEO Denise William
4:30 PM - 5:15 PM	Personal Information

November 6, 2018

All Day	House Sitting (Nov 5-8)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:15 AM - 9:45 AM	Jill/David C - Bi-weekly 1:1's (Mtg series ends Dec 26/2018) --
10:00 AM - 11:00 AM	QP
10:00 AM - 10:30 AM	Jill/JC: touch base --
10:30 AM - 11:00 AM	LUNCH
11:30 AM - 12:00 PM	MINISTER: Agriculture Day (AG Day) meeting
12:15 PM - 12:45 PM	Tour of Central Heating Plant

November 6, 2018 Continued

1:00 PM - 3:00 PM	DMCPSI
3:30 PM - 4:00 PM	NCC PEB Pre-Briefing
4:00 PM - 5:00 PM	eApprovals/FOI sign-off/etc.

November 7, 2018

All Day	House Sitting (Nov 5-8)
8:30 AM - 9:00 AM	Security Day - Introduce Minister & give provide opening remarks
9:00 AM - 10:00 AM	Bi-weekly: Jill/Bobbi (Mtg series ends Dec 19/18) --
10:00 AM - 10:30 AM	Jill/Bev/Dean re: BC Services Card Budget Transfer
10:30 AM - 11:00 AM	Jill/JC: touch base --
11:30 AM - 12:30 PM	LUNCH
12:30 PM - 1:00 PM	Personal I
1:00 PM - 2:30 PM	1:00 PM DMC on Supercluster
1:30 PM - 2:30 PM	QP
2:30 PM - 4:00 PM	eApprovals/FOI sign-off/ etc.
4:00 PM - 5:00 PM	Office Time

November 8, 2018

All Day	House Sitting (Nov 5-8)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --

November 8, 2018 Continued

9:00 AM - 9:30 AM	eApprovals/FOI sign-off/etc.
9:30 AM - 9:40 AM	"Thank You" to QP Staff for Referendum Work
10:00 AM - 11:00 AM	DMCC
10:00 AM - 11:00 AM	QP
11:30 AM - 12:00 PM	Jill/Brian Jonker
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Bev: touch base --
2:00 PM - 3:00 PM	Corrections Capital - Project Executive Board --
3:30 PM - 4:00 PM	Jill/Sunny re: Pre-brief for RBCM Sub Mtg. Sandy Carroll
4:00 PM - 4:30 PM	Susan: touch base --

November 9, 2018

All Day	DMC CANCELLED --
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --

November 9, 2018 Continued

9:00 AM - 9:30 AM Bi-weekly: Jill & Sunny (Mtg Series ends Dec 21/18) --

9:30 AM - 10:30 AM Jill/Melody/Jennifer: touch base --

10:30 AM - 11:00 AM Jill/CJ/Hayden re: IDD DM Board Pre-brief/review material (Mtg Nov 16)

11:00 AM - 11:30 AM Jill/Sharlane re: Leadership Engagement Series

11:30 AM - 12:00 PM FOI sign-off

12:00 PM - 1:00 PM Lunch and Eapprovals

1:00 PM - 4:00 PM Out of Office

4:00 PM - 4:30 PM Conference Call: NOIs

6:30 PM - 12:00 AM Private Appointment

November 12, 2018

All Day House Not Sitting (Nov 12-15)

8:30 AM - 5:00 PM Remembrance Day Stat

November 13, 2018

All Day House Not Sitting (Nov 12-15)

8:30 AM - 9:00 AM 8:30-9:00am - Daily Communications Meeting --

November 13, 2018 Continued

9:00 AM - 9:30 AM	Jill/JC: touch base --
9:30 AM - 10:00 AM	9:30 AM MTG IMIT CIB PREBRIEF CJ/JILL/Corinne/YongMei
10:00 AM - 10:30 AM	Jill/Hayden re: Data Innovation Program (DIP)
11:00 AM - 12:00 PM	Pre-brief for DMCC (Nov 19th) Pre-brief w/Jill/Sunny/Dean/Tim & Corinne
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:30 PM - 4:30 PM	TB Mtg.
3:00 PM - 5:00 PM	DMCSI (Deputy Ministers' Committee on Social Initiatives) --

November 14, 2018

All Day	House Not Sitting (Nov 12-15)
8:00 AM - 9:00 AM	Breakfast: Jill/Kerry
9:30 AM - 12:00 PM	eApprovals/ FOI sign-off
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	eApproval/FOI Sign-off/etc.
1:30 PM - 2:00 PM	Bi-weekly: Jill & Ian (Mtg series ends Dec 27/18) --
2:00 PM - 3:00 PM	eApprovals/FOI sign-off/etc.
3:00 PM - 5:00 PM	Citizens' Services Executive Committee meetings (Mtg Series end Dec 17/18) --
5:00 PM - 6:00 PM	Jill/Michel re: Catch Up

November 15, 2018

All Day	House Not Sitting (Nov 12-15)
7:00 AM - 8:00 AM	Personal I --
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 11:00 AM	CIO Preparation Course
11:00 AM - 11:30 AM	HOLD for meeting over-run
12:00 PM - 1:00 PM	Thank You Celebration for Referendum Pizza Lunch
1:30 PM - 2:15 PM	Jill/Sunny/Yvonne re: Review materials for PAC
2:30 PM - 2:45 PM	Conference Call: Jill/Bev/Carol re: Extra Provincial Fee Waiver Request
3:30 PM - 4:00 PM	Jill/Jillian Carruthers re: Touch Base
4:30 PM - 5:00 PM	Do Not Book

November 16, 2018

All Day	**CANCELLED** DMC --
8:00 AM - 8:30 AM	Monthly Test of Satellite Phone
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --

November 16, 2018 Continued

9:00 AM - 9:30 AM	Conference Call: Jill/Susan Stanford & Alex MacLennan re: De-brief Call
9:30 AM - 10:15 AM	Bi-weekly: Jill & Dean (Mtg series ends Dec 21/18) --
10:15 AM - 11:00 AM	Jill/Dean/Sunny/Tim re: DMCC Speaking Notes
11:00 AM - 12:00 PM	Jill/JC/Jennifer: touch base --
12:00 PM - 12:30 PM	Jill/JC: touch base --
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 2:30 PM	Integrated Data DM Board
2:45 PM - 3:15 PM	2:45 MTG S. Baskerville, J. Kot, S. MacDonald, E. Lloyd, J. Vasey, S. Barton, D. Hume, H. Lansdell, J. Wray
3:15 PM - 3:45 PM	Jill/Hayden re: Digital Strategy
3:45 PM - 4:15 PM	Jill/Hayden re: Touch Base
4:15 PM - 4:30 PM	Phone Call: Jill/David

November 19, 2018

All Day	House Sitting (Nov 19-27)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --

November 19, 2018 Continued

9:00 AM - 9:30 AM	Bev; touch base --
9:30 AM - 10:30 AM	Prep
10:45 AM - 12:15 PM	DMCC
12:30 PM - 1:00 PM	Phone Call: Jill/Carl re: PAC Prep
1:00 PM - 1:30 PM	Lunch and Eapprovals
1:00 PM - 1:05 PM	Jill/Kerry
1:30 PM - 2:30 PM	QP
2:45 PM - 4:30 PM	Minister Roundtable (Mtg series ends Dec 17/18) --
4:30 PM - 5:00 PM	MINISTER: Weekly Touch Base

November 20, 2018

All Day	House Sitting (Nov 19-27)
8:30 AM - 9:15 AM	MINISTER: Minister Sims/Minister Beare re: RBCM
10:00 AM - 11:00 AM	QP
11:30 AM - 12:30 PM	Lunch and Eapprovals
1:00 PM - 2:15 PM	1:00 PM DMC SSP
2:45 PM - 3:30 PM	Meeting with Chris/Jill
3:30 PM - 4:30 PM	DM Meeting: ESIT-AS

November 21, 2018

All Day	House Sitting (Nov 19-27)
8:15 AM - 8:45 AM	MINISTER: Meeting with Minister Ralston re: CITZ/JTT Linkages
9:00 AM - 9:30 AM	Jill/Sharlane re: Check-in & Action Items from Mtg.
9:30 AM - 9:45 AM	Jill/Susan
9:45 AM - 10:15 AM	Conference Call: Jill/Sunny/Jon Burbee re: Surrey Courthouse
10:30 AM - 11:30 AM	Jill/David C - Touch Base --
11:30 AM - 12:15 PM	Jill/Melody/Jennifer: touch base --
12:15 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/CJ: Bi-weekly meeting (Mtg series ends Dec 31/2018) --
1:30 PM - 2:30 PM	QP
1:30 PM - 2:00 PM	1:30 PM MTG JILL/CJ/GARTNER ORG REVIEW
2:30 PM - 3:00 PM	eApprovals/FOI sign-off/etc.
3:00 PM - 3:30 PM	Weekly FOI Calls (Mtg Series ends Dec 19/2018) --
3:45 PM - 4:30 PM	MINISTER: Monthly Meeting with CIRMO & PC Michael McEvoy

November 22, 2018

All Day	House Sitting (Nov 19-27)
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November 22, 2018 Continued

7:00 AM - 8:00 AM

Personal Information

8:30 AM - 9:00 AM

8:30-9:00am - Daily Communications Meeting --

9:30 AM - 11:00 AM

NRPP Project Board Meeting --

10:00 AM - 11:00 AM

QP

11:20 AM - 11:45 AM

Lunch

12:00 PM - 12:30 PM

MINISTER: Capital Day

1:00 PM - 2:30 PM

1:00 PM MTG IMITCIB | IMIT Capital Investment Board Meeting

2:30 PM - 3:00 PM

Bi-weekly: Jill & Dean (Mtg series ends Dec 21/18) --

3:00 PM - 4:00 PM

DMCPSC Pre-brief: (Jill/Kerry)

4:15 PM - 5:00 PM

Jill/Susan re: DM Knuble & 1:1

5:00 PM - 5:30 PM

Phone Call: Jill/CJ re: NRPP

November 23, 2018

All Day ****CANCELLED** DMC --**

All Day **House Sitting (Nov 19-27)**

8:30 AM - 4:30 PM **DMC Succession Meeting**

November 24, 2018

8:00 AM - 2:00 PM **Private Appointment**

November 26, 2018

All Day **House Sitting (Nov 19-27)**

8:30 AM - 9:30 AM **Minister Roundtable (Mtg series ends Dec 17/18) --**

10:00 AM - 1:00 PM **Select Standing Committee on Public Accounts**

1:30 PM - 2:30 PM **Lunch and Eapprovals**

1:30 PM - 2:30 PM **QP**

2:30 PM - 3:30 PM **Jill/Melody/Jen - Touch Base**

3:30 PM - 4:30 PM **3:30 PM Jill Kot/CJ / HR discussion**

4:30 PM - 5:00 PM **eApprovals/FOI sign-off/etc.**

5:00 PM - 5:15 PM **Phone Call: Jill/Roman re: Expanded Executive Conclusions**

5:30 PM - 6:00 PM **Private Appointment**

November 27, 2018

All Day	House Sitting (Nov 19-27)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Communications Meeting --
9:00 AM - 10:30 AM	Citizens' Services Executive Committee meetings (Mtg Series end Dec 17/18) --
10:00 AM - 11:00 AM	QP
11:00 AM - 11:30 AM	Jill/Ian re: 1:1 Meeting
11:30 AM - 12:00 PM	11:30 AM MTG IMIT CIB PREBRIEF JILL/Corinne/YongMei/ Hayden/ CJ
12:00 PM - 2:15 PM	DMCPSC (Series end Dec 18/18) --
3:00 PM - 3:35 PM	Flight
4:00 PM - 4:30 PM	DMCSI (Deputy Ministers' Committee on Social Initiatives) --
4:30 PM - 5:00 PM	DO NOT BOOK
5:30 PM - 9:00 PM	Chamber of Commerce Dinner

November 28, 2018

9:45 AM - 3:45 PM	Tour of PDC and Asset Disposal
4:00 PM - 5:00 PM	Out of Office

November 28, 2018 Continued

5:30 PM - 7:30 PM

Business Council of British Columbia and the BC Federation of Labour Welcome Reception

November 29, 2018

7:00 AM - 5:00 PM

First Nations Leaders' Gathering

10:30 AM - 10:50 AM

MINISTER FNLG MTG: Kanaka Bar

11:30 AM - 11:50 AM

MINISTER FNLG MTG: Ahousaht

1:00 PM - 1:20 PM

DM/ADM (support) FNLG Meeting: Musqueam

1:20 PM - 1:40 PM

MINISTER FNLG MTG: Nisga'a Village of Gitwinksihkw

November 30, 2018

All Day

****CANCELLED**** DMC --

8:00 AM - 4:00 PM

First Nations Leaders' Gathering

10:20 AM - 10:40 AM

MINISTER FNLG MTG: Semiahmoo

11:20 AM - 11:40 AM

MINISTER FNLG MTG: Skawahlook

12:00 PM - 12:30 PM

Phone Call: Jill/Bev: Chat re: A/DM the week of Dec 1st

1:40 PM - 2:00 PM

MINISTER FNLG MTG: Xa'xtsa (Douglas)

November 30, 2018 Continued

2:00 PM - 2:20 PM	MINISTER FNLG MTG: Squiala
2:20 PM - 3:00 PM	Travel
2:20 PM - 2:40 PM	FYI - MINISTER FNLG: Gitanyow
3:00 PM - 3:30 PM	Flight
3:00 PM - 3:20 PM	FYI - MINISTER FNLG: Tahltan
4:00 PM - 4:30 PM	Pick up Ottawa Tour Binder