

May 1, 2019

All Day	House Sitting (April 29 to May 2)
8:30 AM - 9:00 AM	FW: 8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	eApprovals
9:30 AM - 10:30 AM	Jill/Bobbi re: Bi-weekly
10:30 AM - 11:00 AM	eApprovals
11:00 AM - 11:30 AM	Jill/Jennifer: touch base --
11:30 AM - 12:00 PM	Jill/Sunny Bi-weekly --
12:00 PM - 1:00 PM	LUNCH
1:00 PM - 1:30 PM	Susan: touch base --
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	Conference Call: Jill/Grant/Susan/David re: Highway 16
2:00 PM - 2:30 PM	2:00 PM Phone call JTT/CITZ
3:00 PM - 3:45 PM	MINISTER: FOIPPA
3:45 PM - 4:15 PM	MINISTER: Briefing on Cloud Services
4:15 PM - 4:45 PM	MINISTER: Weekly Touch Base --

May 2, 2019

All Day	House Sitting (April 29 to May 2)
7:00 AM - 8:00 AM	Book Club --
8:00 AM - 8:30 AM	Phone Call with Jill/Andrew Medd of Deloitte re: Corrie Barclay
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
8:45 AM - 9:00 AM	Jill/JC re: RT Item Review
9:00 AM - 9:30 AM	Phone Call: Jill Kot/Stephen Brown/Bobbi Sadler/Pam Ness re: Naming Opportunities
9:30 AM - 10:00 AM	Corrections PEB pre-brief
10:00 AM - 11:00 AM	Question Period
10:00 AM - 10:30 AM	Jill/Laurie Barker re: Touch Base
11:00 AM - 11:15 AM	MINISTER: Internal Pre-brief for IDD Briefing with Minister Dix & PS Kang
11:30 AM - 12:15 PM	eApprovals
12:15 PM - 12:30 PM	Jill/Susan re: Touch Base prior to 1:00 pm meeting
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 2:00 PM	Meeting with Jill/Susan & TELUS re: Highway 16
2:00 PM - 2:30 PM	eApprovals

May 2, 2019 Continued

3:00 PM - 3:30 PM

MINISTER: IDD Pre-Brief for Minister for Minister Dix & PS Kang

4:00 PM - 5:00 PM

DO NOT BOOK

May 3, 2019

All Day

**** CANCELLED**** DMC -- Chambers

7:00 AM - 7:30 AM

Monthly Test of Satellite Phone

8:00 AM - 2:00 PM

Executive Review Panel - Corporate Sector

2:30 PM - 4:30 PM

Do Not Book

May 6, 2019

All Day

House Sitting (May 6-9)

8:30 AM - 9:00 AM

8:30-9:00am - Daily Comms Meeting --

9:15 AM - 9:30 AM

MINISTER: Internal Pre-brief for IDD Briefing with Minister James

9:30 AM - 10:00 AM

MINISTER: IDD Briefing for Minister James

10:00 AM - 11:45 AM

MINISTER Roundtable (2019 Mtg. Series) --

11:45 AM - 12:15 PM

MINISTER: Multi-Language Online Service Provisions

12:30 PM - 1:00 PM

Lunch and Eapprovals

1:00 PM - 1:30 PM

Jill/JC: touch base --

May 6, 2019 Continued

1:30 PM - 2:30 PM	Question Period
2:00 PM - 2:30 PM	Jill/CJ/Kerry/Joel & Melissa re: Review Presentation for May 10th meeting
2:30 PM - 4:30 PM	Citizens' Services Executive Committee meetings (2019 Mtg. Series) --

May 7, 2019

All Day	House Sitting (May 6-9)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:00 AM	BCIIF Board Meeting Pre-brief for Chair
10:00 AM - 11:00 AM	Question Period
11:00 AM - 11:30 AM	eApprovals
11:30 AM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	Jill/Scott/Susan/Sally re: ShareED Update
1:30 PM - 2:30 PM	Disaster Jeopardy - Hosted by Jill Kot
2:30 PM - 4:00 PM	Do Not Book
4:00 PM - 4:15 PM	Phone Call: Jill/CJ re: Tech Impact Awards Ticket Purchase

May 8, 2019

All Day	House Sitting (May 6-9)
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May 8, 2019 Continued

9:00 AM - 9:30 AM	Jill/Bobbi/Susan re: Procurement
9:30 AM - 10:00 AM	Jill/Bobbi Bi-weekly --
10:00 AM - 11:00 AM	Ministry Ethics Advisors Conference Call
11:00 AM - 11:30 AM	eApprovals
12:00 PM - 1:30 PM	Personal Information
1:30 PM - 2:30 PM	Question Period
2:30 PM - 3:00 PM	Skip Level Meeting - Jill & Corinne Timmermann
3:00 PM - 3:30 PM	Jill/JC/Jennifer: Review calendar --
3:30 PM - 3:45 PM	Phone Call: Jill/Michael Houle re: Corrections Capital Board
4:00 PM - 4:30 PM	Susan: touch base --

May 9, 2019

All Day	House Sitting (May 6-9)
7:00 AM - 8:00 AM	Morning Walks (Jill & Lori) --
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	Jill/JC: touch base --

May 9, 2019 Continued

9:30 AM - 10:00 AM	Skip Level Meeting - Jill and John Jordan
10:00 AM - 11:00 AM	Question Period
11:00 AM - 11:30 AM	Jill/Bobbi/Tracee re: DMCPSC Pre-brief --
12:00 PM - 12:30 PM	Jill/Kerry/Joel re: DMC Prep
12:30 PM - 1:00 PM	LUNCH
1:00 PM - 2:00 PM	DO NOT BOOK
2:00 PM - 4:00 PM	Private Appointment
4:00 PM - 6:30 PM	Private Appointment

May 10, 2019

8:30 AM - 10:00 AM	DMC --
11:30 AM - 12:00 PM	MO Staff Meeting: Shannon/Ravi/Jill/Kerry/Joel re: FOI
12:15 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Skip Level Meeting - Jill & Michael Rolston
1:30 PM - 2:00 PM	Jill/Sunny Bi-weekly --
2:00 PM - 2:15 PM	Phone Call: Jill/CJ re: FOIPPA Update

May 10, 2019 Continued

2:30 PM - 3:30 PM	Jill/Dean Bi-weekly **NOTE: ANNE ATTENDING AT 3:15 PM --
3:40 PM - 4:10 PM	Bev: touch base --
4:10 PM - 5:00 PM	Eapprovals/emails/office work

May 13, 2019

All Day	House Sitting (May 13-16)
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	DM MEETING Integrated Data Division w/MAH: Kaye Krishna, David Curtis, Greg Steves (REGRETS), Gord Enemark, Tara Faganello CITZ: Jill Kot, CJ Ritchie, Hayden Lansdell
10:00 AM - 12:30 PM	FYI - TB Meeting
10:40 AM - 12:00 PM	MINISTER Roundtable (2019 Mtg. Series) --
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/Carl Fischer re: Touch Base
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	Call Rueben re: BC Services Card Update for DMCPSP
2:30 PM - 3:00 PM	eApprovals/FOI sign-off/etc.
3:00 PM - 4:30 PM	Citizens' Services Executive Committee meetings (2019 Mtg. Series) --
4:30 PM - 5:15 PM	Meeting with CJ/Hayden re Cloud

May 13, 2019 Continued

5:15 PM - 5:45 PM

REMINDER: 7:00 to 9:00 pm - CCSI

7:00 PM - 9:00 PM

CCSI

May 14, 2019

All Day

House Sitting (May 13-16)

7:00 AM - 8:00 AM

Breakfast with Jill & Marcin Zaranski

8:30 AM - 9:00 AM

8:30-9:00am - Daily Comms Meeting --

9:00 AM - 10:00 AM

Jill/Bobbi: Weekly Meeting

10:00 AM - 11:00 AM

Question Period

11:30 AM - 12:00 PM

MINISTER: Weekly Touch Base --

12:15 PM - 1:00 PM

Lunch and Eapprovals

1:00 PM - 2:30 PM

DMCPSC (Mtg series ends Dec 10/19) --

3:00 PM - 5:00 PM

DMCSI (Deputy Ministers' Committee on Social Initiatives) --

5:15 PM - 5:30 PM

Phone Call: Jill/Okenge re: HR

May 15, 2019

All Day

House Sitting (May 13-16)

May 15, 2019 Continued

9:00 AM - 9:30 AM	Jill/JC: touch base --
9:45 AM - 10:15 AM	Meeting with Kate Ryan-Lloyd/DM Jill Kot, ADM Kerry Pridmore & Joel Fairbairn re: FOIPPA
10:45 AM - 11:00 AM	Phone Call: Jill Kot/PC Michael McEvoy
11:00 AM - 11:30 AM	Skip Level Meeting - Jill and Genevieve Lambert
11:30 AM - 12:00 PM	Jill/Rob Byers re: Oracle
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/CJ/Kerry/Chad re: FOI Costing Report
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	Jill/CJ Bi-weekly meeting (2019 Mtg. Series) --
2:30 PM - 2:45 PM	Phone Call: Jill/Dean
3:00 PM - 4:30 PM	eApprovals

May 16, 2019

All Day	House Sitting (May 13-16)
7:00 AM - 8:00 AM	Personal Information --
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --

May 16, 2019 Continued

9:15 AM - 10:00 AM	PECSF Touch Base with Jill/David G/Gillian
10:00 AM - 11:00 AM	Question Period
11:00 AM - 12:30 PM	BCIIF Board Meeting
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Phone Cal: Jill & David Hume
2:00 PM - 4:00 PM	P & A

May 17, 2019

8:30 AM - 10:00 AM	DMC --
10:30 AM - 11:00 AM	Jill/JC: touch base --
11:00 AM - 11:30 AM	Jill/JC/Jennifer: touch base --
11:30 AM - 12:00 PM	Conference Call: Jill Kot/Kelly Gillis/Susan Stanford & Grant Main re: Highway 16
12:00 PM - 12:30 PM	LUNCH
1:00 PM - 4:30 PM	Executive Review Panel - DMC Calibration (DMs only to attend)

May 20, 2019

8:00 AM - 5:00 PM	Victoria Day
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May 21, 2019

8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:00 AM	eApprovals
10:00 AM - 10:30 AM	Jill/Sunny Bi-weekly --
10:30 AM - 11:00 AM	eApprovals
11:00 AM - 12:00 PM	Jurisdictional Scan Overview
12:00 PM - 12:30 PM	Jill/Bobbi re: eApp 10731
12:30 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/Susan/Howard re: Pre-brief for May 24 Mtg with Bob Long
1:30 PM - 2:00 PM	Susan: touch base --
2:15 PM - 2:45 PM	Skip Level Meeting - Jill & Ivan Rincon
3:00 PM - 4:30 PM	Citizens' Services Executive Committee meetings (2019 Mtg. Series) --

May 22, 2019

8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	Jill/JC: touch base --
10:00 AM - 12:00 PM	10:00AM DMCSSP
12:30 PM - 1:30 PM	Lunch and Eapprovals

May 22, 2019 Continued

1:30 PM - 2:00 PM	Phone Call: Jill/Debbie Smollett
2:00 PM - 2:30 PM	Jill/CJ/JP Fournier & Karla Wilson re: Digital Framework Communications
2:30 PM - 3:00 PM	Phone Call: Jill/Dean
3:00 PM - 3:30 PM	Jill/Bobbi/Tracee re: DMCPSC Pre-brief --
3:30 PM - 4:30 PM	eApprovals
4:30 PM - 5:30 PM	Travel
5:45 PM - 6:20 PM	Flight
6:30 PM - 7:00 PM	Check in at Hotel

May 23, 2019

8:00 AM - 4:30 PM	Training Session for Board Chairs
4:30 PM - 5:30 PM	Travel
5:45 PM - 6:20 PM	Flight

May 24, 2019

8:30 AM - 10:00 AM	DMC --
10:30 AM - 11:30 AM	David/Evan/Jill/Donna re: GDX

May 24, 2019 Continued

11:45 AM - 12:45 PM	Jill/JC/Jennifer: touch base --
12:45 PM - 1:00 PM	Phone Call: Jill Kot/Michael McEvoy re: Touch Base
1:00 PM - 1:15 PM	Phone Call: Jill/Justin Hewitt re: Touch Base
1:15 PM - 2:00 PM	Lunch and Eapprovals
2:00 PM - 2:45 PM	Jill/Dean Bi-weekly --
3:00 PM - 4:00 PM	Meeting with Jill Kot, Susan Stanford, Bob Long, Chris Marett and Dave Leitch re: Highway 16
4:00 PM - 4:15 PM	URGENT! Conference Call with Jill
4:15 PM - 4:45 PM	PSA IT Initiative

May 27, 2019

All Day	House Sitting (May 27-30)
7:00 AM - 8:00 AM	Breakfast with Jill & Lori W
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	eApprovals
9:30 AM - 10:00 AM	Jill/CJ Bi-weekly meeting (2019 Mtg. Series) --

May 27, 2019 Continued

10:30 AM - 11:15 AM	MINISTER Roundtable (2019 Mtg. Series) --
11:15 AM - 11:45 AM	MINISTER: Weekly Touch Base --
12:00 PM - 12:45 PM	Lunch and Eapprovals
12:45 PM - 1:15 PM	Jill/Anne re: UniverCITZy Speaking Notes
1:15 PM - 1:45 PM	Jill/Sunny/Chris Hauff & Heather Dunlop re: Privacy and Security Briefing
1:30 PM - 2:30 PM	Question Period
2:25 PM - 2:30 PM	Jill/CJ re: Touch Base before ExComm
2:30 PM - 4:00 PM	Citizens' Services Executive Committee meetings (2019 Mtg. Series) --
4:00 PM - 5:00 PM	DO NOT BOOK

May 28, 2019

All Day	FYI - 10:00 to 11:00 am - Question Period
All Day	FYI - 8:30 to 9:30 - SUNNY ATTENDING: Teleconference of FPT Deputy Heads of Public Works
All Day	House Sitting (May 27-30)
8:30 AM - 12:30 PM	UniverCITZy Day One Opener
9:00 AM - 9:20 AM	UniverCITZy - DM Welcome Remarks

May 28, 2019 Continued

9:20 AM - 10:30 AM	UniverCITZy Keynote Address - Tanya Chernova
10:30 AM - 11:00 AM	UniverCITZy - Coffee Break
11:00 AM - 12:30 PM	UniverCITZy - Fail Forward Session
1:00 PM - 2:00 PM	DMCPSC (Mtg series ends Dec 10/19) --
2:00 PM - 3:00 PM	Jill/Sunny/Bobbi/Graham Taylor re: FM Contract Briefing
3:00 PM - 5:00 PM	DMCSI (Deputy Ministers' Committee on Social Initiatives) --

May 29, 2019

All Day	FYI - 8:00 to 9:00 am - MO Staff Meeting: Shannon & Sunny re: Facilities Management
All Day	House Sitting (May 27-30)
8:30 AM - 10:30 AM	UniverCITZy Day Two Opener
9:00 AM - 9:20 AM	UniverCITZy - Welcome Remarks - We are CITZ Achievements - Executive Welcome
9:20 AM - 10:20 AM	UniverCITZy - Game Show: Family Feud "CITZ Style"
11:00 AM - 11:15 AM	Joanne Munro, Jill Kot
11:15 AM - 11:45 AM	Jill/JC: touch base --
11:45 AM - 12:15 PM	Jill/JC/Jennifer: touch base --
12:15 PM - 1:30 PM	Lunch

May 29, 2019 Continued

1:30 PM - 2:30 PM	Question Period
1:30 PM - 1:45 PM	Phone Call: Jill/Susan
2:45 PM - 7:00 PM	FYI - PO Estimates
3:45 PM - 4:15 PM	MINISTER: FOIPPA
4:30 PM - 5:15 PM	Jill/Sunny re: Hand off for A/DM
4:45 PM - 5:15 PM	Ottawa Trip check in

May 30, 2019

All Day	10:00 to 11:00 am - Question Period
All Day	FYI - PO Estimates
All Day	House Sitting (May 27-30)
All Day	Sunny A/DM
6:50 AM - 9:23 AM	Flight
10:00 AM - 3:45 PM	Flight
4:00 PM - 4:30 PM	Travel
4:30 PM - 5:00 PM	Check-in at Hotel

May 31, 2019

All Day

Sunny A/DM

8:30 AM - 9:00 AM

Travel to New Hotel

9:00 AM - 9:30 AM

Check-in

11:05 AM - 6:00 PM

11:05 to 6:00 - Open Government Partnership Summit

