

October 1, 2019

9:00 AM - 12:00 PM	Prep
1:00 PM - 1:30 PM	Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern
2:00 PM - 2:45 PM	Okenge / Iris 1:1 -- Security Concern
4:00 PM - 4:30 PM	PO Request - Okenge/Joanne -- Security Concern
4:30 PM - 5:00 PM	D&I Survey Results - Okenge/Deb/Rueben -- Security Concern / Rueben to call Okenge

October 2, 2019

9:00 AM - 10:30 AM	PIDA Status Update - Security Concern
11:00 AM - 11:30 AM	Monthly Check-In Mtg - Okenge/Christina - Security Concern
12:00 PM - 12:30 PM	PECSF Campaign 2019 Virtual Launch -- Skype Meeting / Security Concern
1:00 PM - 2:00 PM	DMC Succession Day Materials - Okenge/Iris/Anita - Security Concern
2:00 PM - 3:30 PM	Prep for meeting with MCJ
3:30 PM - 4:00 PM	Check-In Mtg - Okenge/Bernard -- Security Concern
4:15 PM - 5:00 PM	Okenge / Bruce 1:1 -- Security Concern
5:00 PM - 5:30 PM	Completed - APPROVE/SEND: SoC reminder message - email from Rueben Oct 02

October 2, 2019 Continued

7:00 PM - 7:30 PM

Private Appointment

October 3, 2019

8:00 AM - 9:30 AM

Prep

9:30 AM - 10:00 AM

Travel

10:00 AM - 10:30 AM

Mtg with MCJ - Security Concern

10:30 AM - 11:00 AM

Travel

11:00 AM - 12:00 PM

Weekly Update - Okenge/Shirley/Kelly -- Security Concern

1:00 PM - 1:45 PM

Okenge / Rueben 1:1 -- Security Concern

2:15 PM - 2:45 PM

Check-In Mtg - Okenge/Les -- Security Concern

3:30 PM - 4:30 PM

Catch Up - Okenge/David McGovern Security Concern

October 4, 2019

8:00 AM - 8:30 AM

Travel

8:30 AM - 10:00 AM

DMC -- Security

10:00 AM - 10:30 AM

Travel

10:30 AM - 12:00 PM

Roundtable - Security Concern

October 4, 2019 Continued

1:00 PM - 5:00 PM

Office time

October 7, 2019

9:00 AM - 9:30 AM

Prep

9:30 AM - 10:30 AM

PIDA Reference Committee -

Security Concern

10:30 AM - 11:00 AM

IYIP - Okenge/Deb/Rueben/Priscilla --

Security Concern

11:00 AM - 11:30 AM

Prep for Exec Comm

11:30 AM - 12:00 PM

Schedule 9 --

Security Concern

1:15 PM - 1:30 PM

Check-In Mtg - Okenge/Stephen/Iris --

Security Concern

1:30 PM - 3:30 PM

Executive Committee Meeting --

Security Concern

1:30 PM - 2:30 PM

QP

1:30 PM - 2:10 PM

PSA Executive Committee - HLTH HR Pilot Presentation -

Security Concern

Security Concern

4:00 PM - 4:30 PM

MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update --

Security Concern

4:30 PM - 5:30 PM

Prep for Mtg with Don

October 8, 2019

8:00 AM - 9:00 AM	Prep for 9:30am Mtg
9:00 AM - 9:30 AM	TRAVEL
9:30 AM - 10:30 AM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -- Security Concern
10:00 AM - 11:00 AM	QP
10:30 AM - 11:00 AM	TRAVEL
11:15 AM - 11:25 AM	Update - Okenge/Kaye -- Okenge to call Kaye
4:15 PM - 5:00 PM	Check-In Mtg - Okenge/Alex - Security Concern

October 9, 2019

9:00 AM - 9:30 AM	Ethics Q. - Okenge/Angela/Rueben -- Security Concern
10:00 AM - 10:30 AM	Pre-Brief re Finance KWS Steering Committee -- Security Concern
11:00 AM - 11:45 AM	Okenge / Joanne: 1:1 -- Joanne to call Okenge
1:30 PM - 2:30 PM	QP
3:00 PM - 3:30 PM	Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern
3:30 PM - 5:00 PM	Keep Clear

October 9, 2019 Continued

7:00 PM - 7:30 PM

Private Appointment

October 10, 2019

9:30 AM - 10:00 AM

Check-In Mtg - Okenge/Elizabeth MacMillan -

Security Concern

10:00 AM - 11:00 AM

QP

10:00 AM - 10:30 AM

D&I Website

Security Concern

' Via Skype

11:00 AM - 12:00 PM

Weekly Update - Okenge/Shirley/Kelly --

Security Concern

1:00 PM - 1:45 PM

Okenge / Bruce 1:1 --

Security Concern

1:45 PM - 2:30 PM

Okenge / Deb 1:1 --

Security Concern

3:00 PM - 4:00 PM

DMC Succession Day Materials --

Security Concern

4:30 PM - 5:30 PM

Update - Okenge/John --

Security Concern

October 11, 2019

8:30 AM - 10:00 AM

DMC --

Security

10:00 AM - 10:30 AM

TRAVEL

10:30 AM - 12:00 PM

Roundtable / DMC Debrief

Security Concern

12:15 PM - 12:45 PM

Prep for Coffee with Exec - Okenge/Rueben/Isobel -- Rueben to call Izzy

October 11, 2019 Continued

2:00 PM - 3:00 PM

Finance KWS Steering Committee

Security Concern

3:00 PM - 4:00 PM

Update - Okenge/Bruce --

Security Concern

October 14, 2019

8:00 AM - 5:00 PM

STAT

October 15, 2019

9:00 AM - 10:30 AM

Prep for 11am

10:30 AM - 11:00 AM

Travel

11:00 AM - 12:00 PM

MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -

Security Concern

12:00 PM - 12:30 PM

Travel

1:00 PM - 1:30 PM

Intro Mtg - Okenge/Kevena --

Security Concern

1:30 PM - 2:00 PM

Keep clear

2:00 PM - 2:45 PM

Okenge / John 1:1 -- John to call Okenge

3:00 PM - 4:30 PM

Executive Committee on Diversity and Inclusion (ECDI) --
St

Security Concern

4:30 PM - 5:00 PM

Completed - SEND: AVO Message to DMC - email from Rueben Sep 30

October 16, 2019

9:15 AM - 10:00 AM

Okenge / Rueben 1:1 --

Security Concern

October 16, 2019 Continued

10:00 AM - 11:00 AM	EFO Model - Security Concern
11:30 AM - 12:00 PM	Check-In Mtg - Okenge/Bev - Security Concern
1:00 PM - 2:00 PM	DMC Succession Day Materials -- Security Concern
2:00 PM - 2:30 PM	MTG: Okenge, Iris and Anita - Weekly Security Recruitment Update -- Security Concern
2:30 PM - 3:00 PM	Pre-Brief re Policy KWS Steering Committee -- Security Concern / Melissa to call Okenge
3:00 PM - 3:30 PM	Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern
3:30 PM - 4:00 PM	Travel
4:00 PM - 5:30 PM	PSA Long Service Awards Reception - Security Concern
5:30 PM - 6:00 PM	Travel
6:00 PM - 10:00 PM	Long Service Awards Ceremony - PSA, FIN, FICOM, GCPE) - Arrival by 6pm (doors open at 5:45pm) -- Security Concern
7:00 PM - 7:30 PM	Private Appointment

October 17, 2019

All Day	SHAKEOUT BC EARTHQUAKE DRILL - 10:17AM
8:30 AM - 9:00 AM	REVIEW: Hub Survey - email from Rueben Oct 15

October 17, 2019 Continued

9:00 AM - 10:00 AM	Ethics Update - Okenge/Jill/Angela/Rueben -- Security Concern
10:00 AM - 10:30 AM	Travel
10:30 AM - 12:30 PM	DMCPSR
12:30 PM - 1:00 PM	Travel and Call Alex en route
1:00 PM - 1:45 PM	Okenge / Iris 1:1 -- Security Concern
2:00 PM - 3:30 PM	Coffee with Executive -- Learning Centre
3:30 PM - 4:00 PM	Travel
4:00 PM - 5:00 PM	PSA Meeting with Independent Officers of the Legislature -- Security Concern St
5:00 PM - 9:00 PM	IYIP Year 12 Completion Ceremony - Arrive 5:15-5:30pm - Don providing intro at dinner -- Security Concern Security Concern

October 18, 2019

8:00 AM - 8:30 AM	Travel
8:30 AM - 4:30 PM	DMC Succession Day -- Security Concern
4:30 PM - 5:00 PM	Travel

October 18, 2019 Continued

5:00 PM - 6:00 PM

Prep for Oct 22 Mtg with MCJ

October 21, 2019

9:00 AM - 10:00 AM

Prep for Oct 22 Mtg with MCJ

10:00 AM - 10:30 AM

Travel

10:30 AM - 11:00 AM

Catch Up - Okenge/John/Bernard -- Security Concern

11:00 AM - 11:30 AM

Travel

11:15 AM - 11:45 AM

Doc for MO - Okenge/Bruce -- Security Concern

11:30 AM - 12:00 PM

SEND: Due Process email to DM Galbraith - John's email of Oct 18

12:00 PM - 12:30 PM

Update - Okenge/Silas -- Silas to call Okenge

1:00 PM - 1:30 PM

APPROVE: Dir Appt Memo/Letter for TRAN - email from Kelly Oct 21

1:30 PM - 3:30 PM

Executive Committee Meeting ^{Security Concern}

1:30 PM - 2:30 PM

QP

3:30 PM - 4:00 PM

RECEIVED - Due Process Email from DM Sieben - email from John Oct 18

4:00 PM - 4:30 PM

Changes to @Work Moderation -- Security Concern / Amanda to call Okenge

October 21, 2019 Continued

4:30 PM - 5:00 PM

MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Security Concern

5:00 PM - 5:30 PM

Prep for Tues Mtg - Okenge/John -- Security Concern

5:30 PM - 6:00 PM

Prep for Oct 22 Mtg with MCJ

October 22, 2019

8:30 AM - 10:00 AM

Prep for 10am

10:00 AM - 11:00 AM

MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -- Security Concern

10:00 AM - 11:00 AM

QP

11:00 AM - 12:00 PM

Meeting with Don Wright - Security Concern

1:00 PM - 3:00 PM

Prep

3:00 PM - 3:30 PM

Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern

4:00 PM - 6:00 PM

Prep for yearly check-in with Don

October 23, 2019

9:00 AM - 11:00 AM

Prep for yearly check-in with Don

11:00 AM - 11:45 AM

Okenge / Joanne: 1:1 -- Security Concern

October 23, 2019 Continued

12:00 PM - 1:00 PM	Premier's Awards Regional Webcast - Viewing Party! -- Securi	Security Concern
1:30 PM - 2:30 PM	QP	
2:30 PM - 5:00 PM	Prep for 5:30pm Mtg	
5:00 PM - 5:30 PM	Travel	
5:30 PM - 6:00 PM	Briefing with MCJ -	Security Concern
6:00 PM - 6:30 PM	Travel	
7:00 PM - 7:30 PM	Private Appointment	

October 24, 2019

6:00 AM - 9:00 AM	CEM Meeting - Ethical use of AI and big data - October 24 -- Skype meeting	
8:45 AM - 9:30 AM	Okenge / Deb 1:1 --	Security Concern
10:00 AM - 11:00 AM	QP	
12:30 PM - 1:00 PM	Debrief of MCJ Mtg --	Security Concern
2:30 PM - 3:00 PM	Check-In Mtg - Okenge/Olaolu -	Security Concern
3:00 PM - 3:30 PM	Keep clear	
3:30 PM - 4:30 PM	Weekly Update - Okenge/Shirley/Kelly --	Security Concern

October 24, 2019 Continued

4:30 PM - 5:00 PM

Update - Okenge/John -- Security Concern

October 25, 2019

All Day

Private Appointment

8:00 AM - 8:30 AM

Travel

8:30 AM - 10:00 AM

DMC -- Security

10:00 AM - 10:30 AM

TRAVEL

10:30 AM - 12:00 PM

Roundtable / DMC Debrief -- Security Concern

11:30 AM - 12:00 PM

Update - Security Concern -- Okenge to call Heather

1:00 PM - 1:30 PM

Completed - SEND: Due Process email to Richard - email from John Oct 24

2:00 PM - 2:30 PM

Touch Base - Okenge/Grant/Kevin -- Conference Call

2:30 PM - 3:00 PM

Update - Okenge/Bruce/Shirley -- Security Concern

4:00 PM - 4:30 PM

Quick Chat - Okenge/Jay -- Jay to call Okenge

October 28, 2019

9:00 AM - 9:30 AM

Check-In Mtg - Okenge/Melanie -- Security Concern

10:00 AM - 10:30 AM

IM/IT KWS Steering Committee Meeting Pre-brief -- Security Concern

October 28, 2019 Continued

10:30 AM - 11:00 AM	Prep for DMCPSC
11:00 AM - 12:00 PM	Prep for Weekly Mtg with Don
1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Security Concern
1:30 PM - 2:30 PM	QP
2:30 PM - 3:15 PM	Okenge / Bruce 1:1 -- Security Concern
3:30 PM - 5:00 PM	Policy KWS Steering Committee -- Security Concern
5:00 PM - 5:30 PM	Prep for DMCPSC if more time needed

October 29, 2019

8:00 AM - 8:30 AM	Prep for 9am
8:30 AM - 9:00 AM	Travel
9:00 AM - 9:30 AM	MEETING: Don Wright and Okenge Yuma Morisho - check in -- Security Concern
9:30 AM - 10:30 AM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -- Security Concern
10:00 AM - 11:00 AM	QP
10:30 AM - 11:00 AM	Travel
11:30 AM - 11:45 AM	Update - Okenge/Fazil/Trevor -- Conference Call

October 29, 2019 Continued

12:30 PM - 1:00 PM	Travel
1:00 PM - 2:30 PM	DMCPSC (Mtg series ends Dec 10/19) --
2:30 PM - 3:00 PM	Travel

October 30, 2019

9:00 AM - 10:00 AM	All-Agency Virtual Meeting (Monthly) -- Skype Meeting Broadcast
10:00 AM - 10:30 AM	Travel
10:30 AM - 11:30 AM	Check-In Mtg - Okenge/Paul -- Security Concern
11:30 AM - 12:00 PM	Travel
12:15 PM - 12:30 PM	Catch-up
12:30 PM - 1:00 PM	Completed - APPROVE: eApproval ID 25 - Sept Cal
1:00 PM - 1:30 PM	Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern
1:30 PM - 2:30 PM	QP
2:30 PM - 3:00 PM	Completed - SEARCH: DM Internal Inquiry - Email from Kelly Oct 30
3:00 PM - 3:30 PM	Touch Base Mtg - Okenge/David -- Security Concern

October 30, 2019 Continued

3:30 PM - 4:00 PM	Keep clear
4:00 PM - 4:30 PM	Catch-Up Mtg - Okenge/Salman - Security Concern
4:30 PM - 5:00 PM	Keep clear
5:00 PM - 5:30 PM	ACTION: Decision - Learning System Email Notifications - email from Shirley Oct 30
7:00 PM - 7:30 PM	Private Appointment

October 31, 2019

All Day	Personal Information
9:30 AM - 10:15 AM	Okenge / Rueben 1:1 -- Security Concern
10:00 AM - 11:00 AM	QP
11:00 AM - 11:45 AM	Okenge / Iris 1:1 -- Security Concern
12:15 PM - 2:00 PM	Ethics Advisor Training - Security Concern
2:00 PM - 2:30 PM	Completed - APPROVE: HR Pilot Joint DM Email - on your desk - please tell Kelly
2:30 PM - 3:00 PM	Completed - REVIEW: New set of Premier's Awards Scripts + Itinerary - yellow folder
3:00 PM - 4:00 PM	Weekly Update - Okenge/Shirley/Kelly -- Security Concern
4:00 PM - 4:30 PM	Completed - APPROVE: 2nd cut of HR Pilot email - email from Kelly Oct 31

October 31, 2019 Continued**4:30 PM - 5:00 PM****ACTION: Decision - Learning System Email Notifications - email from Shirley Oct 30****5:00 PM - 5:30 PM****Completed - APPROVE: PIDA - Corp Exec Message - purple folder****5:30 PM - 6:00 PM****Completed - SIGN: Indemnity Coverage Request - teal folder****6:00 PM - 7:00 PM****Completed - SEARCH: FOI Requests - email from Kelly Oct 31 - RUSH**