

December 2, 2019

9:30 AM - 10:00 AM	Audit Planning for Next Fiscal -- Security Concern
10:00 AM - 10:30 AM	Keep clear
11:00 AM - 11:30 AM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Security Concern
11:30 AM - 12:00 PM	Keep clear
1:30 PM - 3:30 PM	Executive Committee Meeting -- Security Concern
3:30 PM - 4:00 PM	Keep clear

December 3, 2019

9:00 AM - 10:15 AM	Prep for Dec 11 Mtg - Deck/Qs
10:15 AM - 10:30 AM	Travel
10:30 AM - 11:30 AM	Invited to join POD Divisional Call - Arrive @ 10:30am -- Security Concern St
1:30 PM - 2:00 PM	Succession Planning - Okenge/Richard/Doug -- Security Concern
2:00 PM - 2:30 PM	Keep clear
3:00 PM - 3:30 PM	Debrief of DMC Succession Day - Okenge/Bobbi -- Okenge to call 250-507-4251
3:30 PM - 5:00 PM	Prep for Dec 11 Mtg - Deck/Qs

December 4, 2019

10:15 AM - 10:45 AM	Keep clear
11:00 AM - 11:45 AM	Okenge / Joanne: 1:1 -- Security Concern
11:45 AM - 12:15 PM	Keep clear
12:30 PM - 1:00 PM	Completed - REVIEW: Band 6 Requests - email from Sandy Dec 03
1:00 PM - 1:30 PM	Completed - REVIEW/SEND: Due Process - email from John Dec 03
2:00 PM - 2:30 PM	Keep clear
2:30 PM - 2:50 PM	Prep for MO Brief - Okenge/Heather -- Heather to call Government Financial Information
3:00 PM - 3:30 PM	Completed - REVIEW/SIGN: Premier's Awards Options Note - white folder for Dec 06 Mtg
4:00 PM - 4:30 PM	Exclusions - Okenge/John/Joanne -- Security Concern
4:30 PM - 5:00 PM	Keep clear
5:00 PM - 5:30 PM	Completed - REVIEW: eApproval #59
7:00 PM - 7:30 PM	Private Appointment

December 5, 2019

8:30 AM - 12:30 PM	Diversity & Inclusion Workshop: Foundations for Executive and Senior Leaders - Part 1 -- Security Concern Security Concern
12:30 PM - 1:00 PM	Travel

December 5, 2019 Continued

1:30 PM - 2:30 PM	Weekly Update - Okenge/Shirley/Kelly -- Security Concern
2:30 PM - 3:00 PM	Keep clear
3:00 PM - 3:30 PM	Vehicle Taxable Benefit - Okenge/Sandra -- Security Concern
3:30 PM - 4:00 PM	Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern
4:00 PM - 4:30 PM	Keep clear
4:30 PM - 5:15 PM	Review of Draft Service Plan 2020 -- Security Concern

December 6, 2019

9:00 AM - 9:30 AM	Update - Okenge/Scott -- Security Concern
9:30 AM - 10:00 AM	Keep clear
10:30 AM - 12:00 PM	Roundtable -- Security Concern
1:00 PM - 2:00 PM	Prep for Dec 11 Mtg
2:00 PM - 2:30 PM	Premier's Awards 2020 -- Security Concern
2:30 PM - 3:00 PM	Keep clear
3:00 PM - 4:30 PM	Agile Training - Okenge/Rueben/Rumon -- Security Concern

December 6, 2019 Continued

4:30 PM - 5:30 PM

REMINDER: Personal Information

5:30 PM - 6:00 PM

PICK UP ORDER

December 9, 2019

8:00 AM - 9:00 AM

Prep

9:00 AM - 10:30 AM

Sexual Harassment Policy Review -- Security Concern / Ken to call 778-698-7987

10:30 AM - 11:15 AM

Okenge / John 1:1 -- Security Concern

11:15 AM - 12:15 PM

Prep

1:00 PM - 1:30 PM

Travel

1:30 PM - 2:00 PM

Moosehide filming - BCPS Video -- Security Concern

2:00 PM - 2:30 PM

Travel

2:30 PM - 3:15 PM

Okenge / Bruce 1:1 -- Security Concern

December 10, 2019

7:30 AM - 8:00 AM

Travel

8:00 AM - 9:30 AM

Single Regulator for Real Estate (SRRE) Steering Committee -- Security Concern
Security Concern and SKYPE

9:30 AM - 9:45 AM

Travel

December 10, 2019 Continued

9:45 AM - 10:00 AM	Update - Okenge/Maura -- Security Concern
10:00 AM - 11:00 AM	WES 2020 - Okenge/Ian/Natalie -- Security Concern
11:00 AM - 11:30 AM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Security Concern
11:30 AM - 12:00 PM	Monthly Check-In Mtg - Okenge/Christina -- Security Concern
12:00 PM - 12:30 PM	Keep clear
12:30 PM - 1:00 PM	Travel
1:00 PM - 2:30 PM	DMCPSC (Mtg series ends Dec 10/19) --
2:30 PM - 3:00 PM	Travel
3:00 PM - 3:45 PM	Okenge / Iris 1:1 -- Security Concern
4:00 PM - 4:30 PM	Health & Dental Claims Administration Contract -- Security Concern
4:30 PM - 5:00 PM	Keep clear

December 11, 2019

8:30 AM - 9:30 AM	Prep for 3pm Mtg
9:30 AM - 10:00 AM	Update - Okenge/Mark -- Mark to call Government Financial Information

December 11, 2019 Continued

10:00 AM - 11:00 AM	Prep for 3pm
11:00 AM - 11:30 AM	Budget - Okenge/Bruce/Sandra/Shirley -- Security Concern
11:30 AM - 12:00 PM	Keep clear
1:00 PM - 2:30 PM	Prep for 3pm Mtg
2:30 PM - 3:00 PM	Travel
3:00 PM - 4:00 PM	PSA Organization --Security Concern
4:00 PM - 4:30 PM	Travel
4:30 PM - 5:30 PM	Weekly Update - Okenge/Shirley/Kelly -- Security Concern
7:00 PM - 7:30 PM	Private Appointment

December 12, 2019

9:00 AM - 9:15 AM	Join ER (LR) Branch Mtg - FIRST 15 MINS -- Security Concern
10:00 AM - 11:30 AM	Holiday Open House, Victoria - RSVP by December 9! -- Security Concern
11:30 AM - 12:00 PM	Completed - WES Approval - white folder (due Fri)
1:00 PM - 4:00 PM	Diversity & Inclusion Workshop: Foundations for Executive and Senior Leaders - Part 2 -- Security Concern Security Concern

December 12, 2019 Continued

1:00 PM - 2:00 PM	Prep
2:00 PM - 2:30 PM	Travel
2:30 PM - 3:30 PM	Meeting with Don Wright -- Conference Call
4:00 PM - 4:45 PM	Okenge / Rueben 1:1 -- Security Concern OR Rueben to call Government Financial Information

December 13, 2019

10:30 AM - 11:30 AM	Roundtable -- Security Concern
2:30 PM - 3:00 PM	PECSF Board Meeting -- SKYPE
3:00 PM - 3:30 PM	Keep clear
4:00 PM - 5:00 PM	Findings of Research - Okenge/Deb/Rueben/Genevieve/Ceasar/Smriti -- Security Concern
5:00 PM - 5:30 PM	Debrief - Okenge/John -- Security Concern

December 16, 2019

9:30 AM - 10:00 AM	Travel
10:00 AM - 10:30 AM	PSA/OAG Meeting -- Security Concern
10:30 AM - 11:00 AM	Keep clear
11:00 AM - 11:30 AM	MTG: Okenge, Tracy and Anita - Weekly Executive Recruitment Update -- Security Concern

December 16, 2019 Continued

11:30 AM - 12:00 PM

Keep clear

1:30 PM - 3:30 PM

Executive Committee Meeting -- Security Concern

December 17, 2019

10:00 AM - 12:00 PM

Prep for 1pm

12:30 PM - 1:00 PM

Travel

1:00 PM - 2:00 PM

MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -- Security Concern

2:00 PM - 2:30 PM

Travel

December 18, 2019

9:00 AM - 10:00 AM

Completed - Reach out to DMs for Jan 13 Corp Exec

11:00 AM - 11:45 AM

Okenge / Joanne: 1:1 -- Security Concern

12:30 PM - 1:00 PM

Travel

1:00 PM - 3:00 PM

Legal Information -- Security Concern

Cory to meet Okenge in the lobby at 1:00 p.m.)

(Stephen or

3:00 PM - 3:30 PM

Keep clear

3:30 PM - 4:00 PM

Budget - Okenge/Bruce/Sandra/Shirley (NEED TO BOOK GOING FORWARD) -- Security Concern

December 18, 2019 Continued

7:00 PM - 7:30 PM

Private Appointment

December 19, 2019

9:00 AM - 11:00 AM

Completed - REVIEW: SRRE Project Charter and Steering Committee Terms of Reference - Comments/Edits to Christine Smiley by Jan 06

11:30 AM - 12:00 PM

Completed - TO ACTION: eAPPROVALS ID 78 and 80

1:00 PM - 1:30 PM

Check-In Mtg - Okenge/Gitane -- Okenge to call 403-819-7436

2:00 PM - 3:00 PM

Weekly Update - Okenge/Shirley/Kelly -- Security Concern

3:00 PM - 3:30 PM

PSA Risk Register Update -- Security Concern

4:00 PM - 4:30 PM

Project - Okenge/Norma -- Security Concern

December 20, 2019

8:30 AM - 9:00 AM

Completed Auto Jan 03 - SEND: 2 Due Process Requests - emails from John Dec 19

10:15 AM - 11:00 AM

Okenge / John 1:1 -- Security Concern

11:00 AM - 12:00 PM

Roundtable -- Security Concern

12:00 PM - 1:00 PM

Join Bruce's Meeting

December 21, 2019

12:00 AM - 12:00 AM

Personal
Information

- December 21 to January 2 inclusive

December 21, 2019 Continued

December 22, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

December 23, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

December 24, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

December 25, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

8:00 AM - 5:00 PM

CHRISTMAS DAY

7:00 PM - 7:30 PM

Private Appointment

December 26, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

8:00 AM - 5:00 PM

BOXING DAY

December 27, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

All Day

Private Appointment

December 28, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

December 29, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

December 30, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above

December 31, 2019

All Day

Personal
Information

December 21 to January 2 inclusive
Please See Above