

February 3, 2020

8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:30 AM	MyMinistry Executive Meet & Greet
10:30 AM - 11:30 AM	Jill/David/Dean/Tim re: GDX Budget
11:30 AM - 12:30 PM	Jill/Dean/Tim re: CSD Budget
12:30 PM - 1:30 PM	Jill/Sunny/Dean/Tim re: RPD Budget
1:30 PM - 2:00 PM	LUNCH
2:00 PM - 2:30 PM	Prep for Exec. Committee with Rise Leader, Jeannette Eason
2:30 PM - 3:00 PM	CITZ ExComm: CST Update
3:00 PM - 4:30 PM	CITZ Executive Committee (2020 Mtg. Series) --
4:30 PM - 5:00 PM	Phone Call: Jill/Susan re: Social Initiatives Committee
5:00 PM - 6:00 PM	DMCEM - Teleconference

February 4, 2020

7:00 AM - 8:00 AM	Breakfast: DM Jill Kot & Tessa Graham
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --

February 4, 2020 Continued

9:00 AM - 10:00 AM	eApprovals
10:00 AM - 10:30 AM	Jill/David re: Bi-weekly --
11:00 AM - 1:00 PM	Jill/CJ/ Ian/Kerry/Hayden/Dean/Tim & Corinne re: OCIO Budget
1:30 PM - 3:00 PM	eApprovals
3:00 PM - 5:00 PM	DMCSI (Deputy Ministers' Committee on Social Initiatives) --

February 5, 2020

8:30 AM - 9:00 AM	MINISTER: MAK Pre-brief for SI Committee re: Cellular Transparency Item
9:15 AM - 10:00 AM	Jill/CJ/Ian/Bobbi/Terry re: Service Now
10:30 AM - 11:30 AM	MINISTER: CITZ Briefing: RPD Overview
11:30 AM - 12:30 PM	MINISTER: CITZ Briefing: SBC Overview
1:15 PM - 2:45 PM	LUNCH - Jill & Krystal (then DM Office Meet & Greet)

February 5, 2020 Continued

2:45 PM - 3:15 PM eApprovals

3:30 PM - 4:20 PM MINISTER: Mtg with Don Wright and Minister Kang

4:45 PM - 5:00 PM CONFERENCE CALL: Jill/Lori/Richard/Sunny/Paul re: MST

February 6, 2020

8:00 AM - 9:15 AM 21st Annual Privacy & Security Conference

8:20 AM - 8:30 AM JILL PROVIDES OPENING REMARKS & INTRODUCES MAK @ Privacy and Security Conference

9:45 AM - 11:00 AM MINISTER: CITZ Briefing: Procurement Strategy Overview

11:30 AM - 12:00 PM CONFERENCE CALL: Jill/Shaina/Bobbi re: Procurement

12:00 PM - 12:30 PM Jill/Dean/Lisa re: Review Staffing Requests

12:30 PM - 1:00 PM Jill/Bobbi re: Weekly Touch Base --

1:00 PM - 1:30 PM Lunch and Eapprovals

1:30 PM - 2:30 PM Jill/Susan/Dean/Tim re: ICT Budget

2:30 PM - 3:30 PM Jill/Bev/Dean/Tim re: SBC Budget

3:30 PM - 4:30 PM Jill/Bobbi/Dean/Tim re: PSD Budget

February 6, 2020 Continued

4:30 PM - 5:00 PM	REMINDER: 6 pm- Privacy & Security Conference Reception & Dinner
5:00 PM - 5:30 PM	eApprovals
6:00 PM - 8:30 PM	Privacy and Security Conference VIP Reception/Dinner

February 7, 2020

7:30 AM - 8:00 AM	Monthly Test of Satellite Phone
8:30 AM - 12:00 PM	Diversity and Inclusion Foundations Workshop (PART 1)
12:15 PM - 12:45 PM	Conference Call: Jill/Susan/Bobbi/ James re: Next Gen Procurement
12:45 PM - 1:30 PM	Lunch and Eapprovals
1:30 PM - 2:15 PM	MINISTER's OFFICE: Jill/Krystal/Dean re: MO Budget Overview
2:30 PM - 3:00 PM	Jill/CJ/Dean re: TBS Report Back
3:00 PM - 3:30 PM	PHONE CALL: Jill & Kevin
3:30 PM - 4:30 PM	Jill/JC/Jennifer: touch base --

February 10, 2020

8:30 AM - 11:00 AM	Corporate Executive Meeting
11:30 AM - 12:45 PM	Lunch and Eapprovals
1:00 PM - 2:45 PM	1:00 to 2:45 - MINISTER: Roundtable --

February 10, 2020 Continued

3:00 PM - 4:30 PM

CITZ Executive Committee (2020 Mtg. Series) --

February 11, 2020

All Day

House Sitting

All Day

Speech from the Throne

9:00 AM - 10:00 AM

eApprovals

10:00 AM - 10:30 AM

Jill/CJ re: Bi-weekly Mtg --

10:30 AM - 12:00 PM

Review Estimates Binder

12:00 PM - 1:00 PM

Lunch and Eapprovals

1:00 PM - 2:00 PM

Review Estimates binder

2:00 PM - 3:00 PM

Throne Speech

3:00 PM - 3:30 PM

Conference Call

3:30 PM - 4:30 PM

CONFERENCE CALL: DM Update for CITZ Expanded Exec

February 12, 2020

All Day

House Sitting

8:30 AM - 9:00 AM

8:30-9:00am - Daily Comms Meeting --

9:00 AM - 9:30 AM

CONFERENCE CALL: Jill, Lori, Sunny re: BCP

February 12, 2020 Continued

9:30 AM - 10:30 AM	Review Estimates Binder
10:30 AM - 11:00 AM	PHONE CALL: Jill/Kirsten re: Bi-weekly --
11:00 AM - 11:30 AM	Susan: touch base --
11:30 AM - 12:00 PM	CALL w/ Mark Sieben, Jill Kot, Susan Stanford and Rebecca Salpeter re NG911
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Weekly FOI Call (2020 Mtg Series) --
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	PHONE CALL: Jill/JC: touch base --
2:30 PM - 4:00 PM	Out of Office
4:15 PM - 5:00 PM	Safety

February 13, 2020

All Day	House Sitting
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:00 AM	Jill/JC/Jennifer: touch base --
10:00 AM - 11:00 AM	Question Period
10:00 AM - 10:30 AM	URGENT - Jill, Sunny & Dean re: DM Messaging

February 13, 2020 Continued

10:30 AM - 10:45 AM	PHONE CALL: Jill & CJ re: NRPP
11:00 AM - 11:15 AM	CONFERENCE CALL re: Safety Plans
11:15 AM - 12:00 PM	Jill/Bobbi re: Weekly Touch Base --
12:00 PM - 12:30 PM	Jill/Mike re: IMB Interview
12:30 PM - 1:15 PM	Lunch and Eapprovals --
1:15 PM - 1:30 PM	Jill/Bev - 15 minute Touch Base prior to 1:1 Mtg
1:30 PM - 2:00 PM	Jill/Bev: touch base (Rise Leader attending this mtg: Emma Wright) --
2:15 PM - 2:45 PM	Jill/Bobbi/Stu re: Bi-weekly CST Update (prior to ExComm)
3:00 PM - 3:30 PM	Jill/CJ/Hayden/Jaimie/Yongmei/re: Digital Investment Board Pre-brief (Mtg. Feb 20)
3:30 PM - 4:00 PM	DM Pre-brief for CITZ & OAG Quarterly Meeting (Feb 19)
4:00 PM - 5:30 PM	eApprovals
7:00 PM - 7:30 PM	Check In

February 14, 2020

9:00 AM - 9:15 AM	Check in
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February 14, 2020 Continued

9:30 AM - 10:30 AM	eApprovals
10:30 AM - 11:00 AM	CONFERENCE CALL: Jill/Rumon/Corinne/Anne re: Prep for Feb 26 CITZ Expanded Exec. Mtg
11:00 AM - 11:15 AM	Check in
11:15 AM - 11:45 AM	CONFERENCE CALL: Jill/Susan/Michael re: EGC Pre-brief
11:45 AM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:15 PM	Check in
1:30 PM - 2:15 PM	PHONE CALL: Jill/Dean re: Bi-weekly --
2:30 PM - 3:00 PM	PHONE CALL: Jill/Sunny re: Bi-weekly --
3:00 PM - 3:30 PM	Conference Call: Semiahmoo First Nations KPU Consultation (Jill/Sunny/Kass/Krystal)
3:30 PM - 4:30 PM	Eapprovals/emails/office work

February 16, 2020

9:00 AM - 6:30 PM	Private Appointment
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February 17, 2020

8:00 AM - 5:00 PM	Family Day Stat
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February 18, 2020

All Day	Budget Day
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February 18, 2020 Continued

All Day

House Sitting

8:30 AM - 9:00 AM

8:30-9:00am - Daily Comms Meeting --

9:00 AM - 10:00 AM

eApprovals

10:00 AM - 11:00 AM

Question Period

11:30 AM - 12:00 PM

Jill/Emma re: Touch Base

12:00 PM - 1:00 PM

Lunch and Eapprovals

1:00 PM - 2:00 PM

eApprovals

3:00 PM - 5:00 PM

DMCSI (Deputy Ministers' Committee on Social Initiatives) --

February 19, 2020

All Day

House Sitting

8:30 AM - 9:00 AM

8:30-9:00am - Daily Comms Meeting --

9:00 AM - 9:30 AM

Prep for Exec. Committee with Rise Leader, Paul Roberts

9:30 AM - 11:30 AM

CITZ Executive Committee (2020 Mtg. Series) --

February 19, 2020 Continued

11:30 AM - 12:00 PM	Weekly FOI Call (2020 Mtg Series) --
12:00 PM - 1:30 PM	Lunch and Eapprovals
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	Quarterly Update Meetings 2020: OAG & CITZ --
3:00 PM - 4:50 PM	MINISTER: Roundtable --
5:00 PM - 5:30 PM	JUST A REMINDER: 7:00 PM UBCM MLA Reception
7:00 PM - 9:30 PM	Jill Invited to the UBCM MLA Reception

February 20, 2020

All Day	House Sitting
7:00 AM - 8:00 AM	Book Club --
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:30 AM	Digital Investment Board Meeting
10:00 AM - 11:00 AM	Question Period
10:30 AM - 11:00 AM	Jill/CJ/Hayden/Jaimie re: Digital Framework Pre-brief
11:00 AM - 11:30 AM	Jill/CJ/Hayden re: IDD DM Board Meeting Pre-brief (Mtg. Feb 28)

February 20, 2020 Continued

11:30 AM - 12:00 PM	Jill and JC Touch Base
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	eApprovals
1:30 PM - 2:00 PM	Jill/Debbie/Bev/Hayden/Rueben re: DMCP SR Pre-brief (Mtg. Feb 25)
2:00 PM - 2:30 PM	Phone Call: Jill & Eric
2:30 PM - 3:00 PM	Phone Call: Jill/Susan
3:00 PM - 3:30 PM	Jill/David re: Bi-weekly --
3:30 PM - 4:00 PM	Jill/CJ/Kerry: eApp 3570 Comms Plan
4:00 PM - 4:30 PM	Jill/Kerry re: DM CITZ FOI

February 21, 2020

8:30 AM - 10:00 AM	DMC --
10:15 AM - 10:40 AM	CONFERENCE CALL: Jill & Ivan for Susan re: DMCEM Pre-brief
10:40 AM - 11:30 AM	Jill/JC/Jennifer: touch base --
11:30 AM - 12:30 PM	Lunch and Eapprovals
1:00 PM - 3:00 PM	DMCEM

February 21, 2020 Continued

3:30 PM - 4:00 PM	Jill/CJ/Hayden/Paul Roberts re: Cloud Briefing
4:00 PM - 4:30 PM	Jill/Dean/Lisa re: Review Staffing Requests & Briefing on Management Compensation & Classification Framework
4:30 PM - 5:00 PM	Eapprovals/emails/office work

February 24, 2020

8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	Jill/JC: touch base --
10:00 AM - 12:00 PM	10:00 to 12:00 - MINISTER: Roundtable --
12:00 PM - 1:00 PM	Moose Hide Day - Walk
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	DM MTG: Mining Day at the Legislature 2020
2:00 PM - 3:00 PM	Jill Kot/Lisa Bishop, VIP Services re: iPhone switch to new phone
3:00 PM - 3:30 PM	eApprovals
3:30 PM - 3:45 PM	Phone Call: Jill & Susan re: Quick ?
3:45 PM - 4:15 PM	MINISTER: Weekly Touch Base
4:30 PM - 5:00 PM	Phone Call: Jill & Susan

February 25, 2020

All Day	House Sitting
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:00 AM	eApprovals
10:00 AM - 11:00 AM	Question Period
10:30 AM - 12:30 PM	DMCPSR
12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Jill/Dean re: Bi-weekly --
1:30 PM - 2:00 PM	Jill/Sunny re: Bi-weekly --
3:00 PM - 4:00 PM	Skip-level meeting with Jill & Hayden

February 26, 2020

All Day	House Sitting
7:00 AM - 8:00 AM	Wear Pink! It's Pink Shirt Day
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 9:30 AM	Jill/JC: touch base --
9:30 AM - 10:00 AM	BCIF March Board Meeting Pre-Brief
10:00 AM - 11:00 AM	Jill/Dean/Tim re: Prep for Budget Meeting on Feb 28

February 26, 2020 Continued

11:00 AM - 11:30 AM	eApprovals
11:30 AM - 12:00 PM	Weekly FOI Call (2020 Mtg Series) --
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	CONFERENCE CALL: DMCP SR Debrief w/Jill/Debbie & Rueben
1:30 PM - 2:30 PM	Question Period
1:30 PM - 2:00 PM	Private call
2:00 PM - 3:00 PM	CITZ Expanded Executive Meeting
3:00 PM - 3:30 PM	Susan: touch base --
3:30 PM - 4:30 PM	eApprovals

February 27, 2020

All Day	House Sitting
8:30 AM - 9:00 AM	8:30-9:00am - Daily Comms Meeting --
9:00 AM - 10:00 AM	Jill/JC/Jennifer: touch base --
10:00 AM - 11:00 AM	Question Period
10:00 AM - 10:30 AM	eApprovals
11:05 AM - 11:15 AM	Phone Call: Jill & Sunny re: Accessibility Briefing
12:00 PM - 1:30 PM	CONFIRMED - LG Lunch with Deputies

February 27, 2020 Continued

2:00 PM - 2:30 PM PHONE Call: Jill & Christina re: Touch Base

2:30 PM - 3:30 PM Jill/Bobbi re: Weekly Touch Base --

4:00 PM - 4:30 PM Krystal/Kass/Jill & Susan re: Spectrum

February 28, 2020

8:00 AM - 8:30 AM Jill/Lori/Sunny re: Musqueam

8:45 AM - 10:00 AM DMC --

10:15 AM - 12:45 PM CITZ ExComm (Budget) - Bring your lunch

1:00 PM - 2:30 PM Integrated Data DM Board Meeting (2020 Mtg. Series) --

2:30 PM - 3:00 PM eApprovals

3:00 PM - 4:00 PM TSMA EGC

4:00 PM - 5:00 PM Eapprovals/emails/office work

