

March 2, 2020

1:30 PM - 2:30 PM

Question Period

March 3, 2020

9:00 AM - 10:00 AM

Executive Committee --

10:00 AM - 11:00 AM

Question Period

11:00 AM - 11:45 AM

Minister Briefing: Surge Initiatives (BEDS)

12:00 PM - 1:00 PM

Lunch

3:00 PM - 5:00 PM

DMCSI (Deputy Ministers' Committee on Social Initiatives) --

March 4, 2020

9:30 AM - 10:00 AM

Pre-Brief: OERC/ Minister Meeting

10:30 AM - 11:00 AM

Weekly HR --

March 4, 2020 Continued

12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:30 PM	Question Period
2:00 PM - 2:30 PM	Bi-Weekly - Nick / Neilane --
3:00 PM - 4:00 PM	Weekly Coordination Meeting --

March 5, 2020

10:00 AM - 11:00 AM	Question Period
10:00 AM - 10:30 AM	Prep for March 6 meeting with Ombudsperson Jay Chalke
11:00 AM - 12:00 PM	Minister Check-in: OERC --
12:15 PM - 12:45 PM	Call: Corinne Swystun / Neilane Mayhew
1:45 PM - 2:45 PM	Minister / Neilane - 1:1
3:30 PM - 4:00 PM	Weekly Communications Meeting (DMO / GCPE) --
4:00 PM - 4:30 PM	Weekly - Dara / Neilane --

March 6, 2020

11:00 AM - 11:30 AM	Bi-Weekly Check-in - Sara / Neilane --
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March 6, 2020 Continued

11:30 AM - 12:00 PM	Joint Steering Committee Debrief
12:00 PM - 12:15 PM	Community Grants
12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Meeting with Ombudsperson Jay Chalke
2:30 PM - 3:00 PM	Meeting: Asta / Neilane

March 9, 2020

9:00 AM - 9:30 AM	Weekly Check-in - Kelly / Neilane --
9:30 AM - 11:00 AM	Senior Leadership Team Meeting --
9:30 AM - 10:30 AM	Presentation: MMHA Senior Leaders <small>.Advice/Recommendations</small>
11:00 AM - 12:00 PM	Substance Use Framework
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:15 PM	Minister Darcy Briefing: <small>.Advice/Recommendations</small>
3:00 PM - 3:30 PM	Monthly Check-in --
3:30 PM - 3:45 PM	CEP CMHA Project

March 10, 2020

Advice/Recommendations

9:00 AM - 9:30 AM

- Consultation and Engagement

9:30 AM - 10:00 AM

Weekly Check-in - Taryn / Neilane --

10:00 AM - 10:15 AM

Foundry Follow-up - Minister / Kelly / Neilane

11:00 AM - 11:30 AM

Check in - KG / NM

12:00 PM - 1:00 PM

Coffee: Neilane / David

1:30 PM - 2:30 PM

Weekly HR --

March 11, 2020

10:00 AM - 10:30 AM

Weekly Communications Meeting (DMO / GCPE) --

11:00 AM - 11:30 AM

DM Meet and Greet - Amanda Seymour

11:30 AM - 12:00 PM

Meeting: Chase Simms / Neilane

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Prep for MJD Estimates Discussion

2:00 PM - 3:00 PM

Minister Briefing: Estimates Discussion

March 12, 2020

Personal Information

12:00 AM - 12:00 AM

9:00 AM - 9:15 AM

Touchbase on Mental Health and Addictions Symposium

9:45 AM - 10:15 AM

Ministry Stand-up --

11:00 AM - 11:35 AM

Helijet Flight 714

12:00 PM - 1:00 PM

Lunch

1:00 PM - 2:00 PM

Meeting: Steve Mathias / Neilane Mayhew

2:00 PM - 3:30 PM

Minister Darcy Briefing ^{Advice/Reco}_{mmmentations}

4:00 PM - 4:35 PM

Helijet Flight 723

March 13, 2020

Personal Information

All Day

Please See Above

10:00 AM - 11:00 AM

Update on the Mental Health and Addictions Symposium

11:00 AM - 11:30 AM

COVID 19

12:00 PM - 1:00 PM

Lunch

2:00 PM - 2:30 PM

Weekly - Dara / Neilane --

2:30 PM - 3:00 PM

Follow up from meeting with Foundry

March 14, 2020

Personal Information

All Day

Please See Above

March 15, 2020

Personal Information

All Day

Please See Above

March 16, 2020

All Day

Please See Above

9:00 AM - 9:30 AM

Weekly Check-in - Kelly / Neilane --

9:30 AM - 11:00 AM

Executive Committee --

12:00 PM - 12:30 PM

Lunch

12:30 PM - 1:00 PM

All-staff Note

1:00 PM - 1:30 PM

Check-in with Rita --

1:30 PM - 2:00 PM

Weekly Check-in - Taryn / Neilane --

2:30 PM - 3:00 PM

Daily Deputy Minister Check in on Covid 19

March 17, 2020

Personal Information

All Day

Please See Above

All Day

Saint Patrick's Day (Newfoundland and Labrador) -- Canada

9:00 AM - 10:45 AM

Minister Briefing: Overdose Response / Foundry Update

11:00 AM - 11:30 AM

Neilane | Tamara bi-weekly 1:1 --

11:30 AM - 12:00 PM

Check in

March 17, 2020 Continued

12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Joint Steering Committee - BC's Overdose Response monthly meeting --
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 --
2:30 PM - 3:30 PM	Weekly HR --
4:30 PM - 5:00 PM	Minister Meeting: Check in call with Katrina Jensen of AIDS Vancouver Island

March 18, 2020

Personal Information

All Day

Please See Above

9:00 AM - 9:30 AM	Daily Check in --
9:30 AM - 10:00 AM	Minister Meeting: Phone call with Giuseppe Ganci, Jared and Jessica of Last Door Recovery
10:30 AM - 11:00 AM	Weekly Communications Meeting (DMO / GCPE) --
11:30 AM - 12:00 PM	Minister Meeting: Phone call with Jonathan Morris, CMHA BC
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:00 PM	1:1 - Minister / Neilane
1:00 PM - 2:00 PM	Advice/Recommendations
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 --

March 18, 2020 Continued

3:00 PM - 3:10 PM

Quick DMO Check-in

3:30 PM - 4:30 PM

Daily Check in with Minister

5:30 PM - 6:00 PM

COVID-19 Call with Don Wright - Deputies Only Please

March 19, 2020

Personal Information

All Day

Please See Above

12:00 AM - 12:00 AM

Personal Information

-- Kayla acting

9:00 AM - 9:30 AM

Virtual Ministry Stand-up

10:00 AM - 10:30 AM

Minister Meeting: Conference Call with Dr. Carson McPherson of Cedars and Jessica Last Door Recovery

11:00 AM - 11:30 AM

Daily Check-in with Minister

11:30 AM - 12:00 PM

Daily Check in --

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Phone Call / Jennifer (RCY) and Neilane (MHA)

1:30 PM - 2:00 PM

Bi-Weekly Check-in - Sara / Neilane --

2:00 PM - 2:30 PM

Daily Deputy Minister Check in on Covid 19 --

March 19, 2020 Continued

4:00 PM - 4:30 PM

Call

4:30 PM - 5:00 PM

Phone Call with Minister

March 20, 2020

All Day

Personal Information

Please See Above

12:00 AM - 12:00 AM

Personal Information

- Kayla acting
Please See Above

11:00 AM - 11:30 AM

Weekly - Dara / Neilane --

11:30 AM - 12:00 PM

Daily Check in --

12:00 PM - 1:00 PM

Lunch

1:30 PM - 2:00 PM

Daily Check in with Minister

2:00 PM - 2:30 PM

Call: Nick / Neilane

March 21, 2020

Personal Information

All Day

Please See Above

March 22, 2020

12:00 AM - 12:00 AM

Please See Above

March 23, 2020

8:00 AM - 9:00 AM

FW: Weekly Briefing (Jonny + MMHA)

March 23, 2020 Continued

Security Concern

9:30 AM - 11:00 AM	Senior Leadership Team Meeting -
9:30 AM - 10:00 AM	MMHA Senior Leadership Presentation - Gender Equity Update
11:00 AM - 11:30 AM	Weekly Check-in - Taryn / Neilane --
11:30 AM - 12:00 PM	Daily Check-in --
12:00 PM - 1:00 PM	Lunch
12:15 PM - 12:45 PM	Weekly Check-in - Kelly / Neilane --
1:00 PM - 1:30 PM	COVID 19 Fiscal Strategy
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 --
2:45 PM - 3:00 PM	Jonny Morris / Neilane Mayhew
3:30 PM - 4:00 PM	Call; Heather / Neilane
4:30 PM - 5:00 PM	Daily Check in with Minister --

March 24, 2020

9:00 AM - 10:00 AM	Minister Darcy Briefing: COVID-19 - Overdose Emergency - Pharmaceutical Alternatives
11:00 AM - 1:00 PM	Covid-19 DM Committee Meeting --
1:00 PM - 2:00 PM	Lunch
2:30 PM - 3:00 PM	Daily Check in with Minister --

March 24, 2020 Continued

3:15 PM - 3:45 PM	Call: Community Counselling Grants Recipients
3:45 PM - 4:15 PM	Daily Check-in --
5:00 PM - 5:30 PM	Corporate Executive Call re COVID-19 (CHOOSE EITHER MAR 24 OR MAR 25)

March 25, 2020

9:30 AM - 10:30 AM	Weekly HR --
11:30 AM - 12:00 PM	Daily Check-in --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Minister Darcy Follow Up Briefing: Covid-19 - Overdose Emergency - Pharmaceutical Alternative
1:30 PM - 2:00 PM	Daily Deputy Minister Check in on Covid 19 --
3:30 PM - 4:00 PM	Weekly Communications Meeting (DMO / GCPE) --
4:30 PM - 5:00 PM	New ways of approaching ESS

March 26, 2020

9:00 AM - 9:30 AM	Virtual Ministry Stand-up --
9:30 AM - 10:00 AM	Touchbase - Neilane / Nick
10:15 AM - 10:45 AM	Taryn Neilane Justine call
11:45 AM - 12:15 PM	Daily Check in with Minister --

March 26, 2020 Continued

12:30 PM - 1:30 PM	Lunch
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 --
2:30 PM - 3:00 PM	Daily Check-in --
4:40 PM - 5:10 PM	Zoom Test Run

March 27, 2020

11:00 AM - 11:30 AM	Cabinet Confidences
12:00 PM - 1:00 PM	Lunch
12:15 PM - 12:45 PM	Daily Check-in --
1:00 PM - 1:30 PM	Daily Check in with Minister --
2:00 PM - 4:00 PM	Meeting with Minister Darcy and CAI/CMHA-BC (Community Counselling)

March 30, 2020

9:00 AM - 10:00 AM	Cabinet Confidences
10:00 AM - 11:00 AM	Executive Committee --
11:00 AM - 12:00 PM	Advice/Recommendations
12:00 PM - 1:00 PM	Lunch
12:30 PM - 1:00 PM	Pre-Brief: Mayors Call

March 30, 2020 Continued

1:00 PM - 1:30 PM	Daily Check in with Minister --
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 --
2:30 PM - 3:00 PM	Weekly Check-in - Kelly / Neilane --
3:00 PM - 3:30 PM	Calendar Review --
3:30 PM - 4:00 PM	Daily Check-in --

March 31, 2020

9:30 AM - 10:00 AM	CAI Community Counselling Grants
10:00 AM - 10:15 AM	Call Cabinet Confidences
11:00 AM - 1:00 PM	Covid-19 DM Committee Meeting --
1:30 PM - 2:00 PM	Daily Check in with Minister --
2:30 PM - 3:00 PM	Daily Check-in --
3:30 PM - 4:00 PM	Weekly Check-in - Taryn / Neilane --
3:45 PM - 4:15 PM	De-brief: Call with Community Agencies