

April 1, 2020

7:30 AM - 7:45 AM	Check in --
8:30 AM - 9:00 AM	Senior Staff Meeting - ^{Security Concern}
9:00 AM - 12:30 PM	Cabinet -- ^{Security Concern} ;
9:00 AM - 9:05 AM	Check-in with DM -- ^{Security Concern}
12:30 PM - 1:30 PM	block
1:30 PM - 2:00 PM	TB submission -- Raman will call Donna
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting
2:30 PM - 3:00 PM	Donna/Raman ^{Security Concern}
5:00 PM - 5:30 PM	Corporate Executive Call re COVID-19 (CHOOSE EITHER MAR 31 OR APR 01) -- Skype Meeting

April 2, 2020

7:30 AM - 7:45 AM	Check in --
8:30 AM - 9:00 AM	Senior Staff Meeting -- ^{Security Concern}
9:00 AM - 9:05 AM	Check-in with DM - ^{Security Concern}
9:30 AM - 10:00 AM	hold
10:00 AM - 10:30 AM	1:1 Donna/David --
10:30 AM - 11:00 AM	Donna/Raman

April 2, 2020 Continued

1:30 PM - 2:00 PM	Security Concern Staffing -
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting

April 3, 2020

7:30 AM - 7:45 AM	Check in --
8:30 AM - 10:00 AM	DMC -- Chambers
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
10:00 AM - 10:30 AM	review JIC org structure and job descriptions
11:00 AM - 11:30 AM	FOI doc review
12:00 PM - 1:00 PM	Call Okenge at 12:10 on cell
1:00 PM - 2:00 PM	Executive Meeting --
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting
2:30 PM - 3:00 PM	complete FOI request
3:00 PM - 4:00 PM	Daily COVID update

April 4, 2020

1:45 PM - 2:15 PM	Comms plan + division of labour -- Dial in below
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April 5, 2020

11:30 AM - 12:00 PM	Monday announcement check in -- Dial in below
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April 5, 2020 Continued

4:00 PM - 5:00 PM Planning

5:30 PM - 6:00 PM Planning

April 6, 2020

7:30 AM - 7:45 AM Check in --

Security Concern

8:30 AM - 9:00 AM Senior Staff Meeting --

Security Concern

9:30 AM - 10:30 AM MEETING: Agendas -

11:00 AM - 11:30 AM FW: Joint Information Centre - COVID-19 Conference Call

1:30 PM - 2:00 PM COVID update

2:00 PM - 3:00 PM block

2:00 PM - 2:30 PM Daily Deputy Minister Check in on Covid 19 -- Skype Meeting

3:00 PM - 4:00 PM All CD Meeting -- skype meeting

April 7, 2020

7:30 AM - 7:45 AM Check in --

Security Concern

8:30 AM - 9:00 AM Senior Staff Meeting

9:00 AM - 9:05 AM Check-in with DM --

Security Concern

11:00 AM - 1:00 PM Covid-19 DM Committee Meeting ·

1:00 PM - 1:30 PM block

April 7, 2020 Continued

1:30 PM - 2:00 PM	Weekly Project Updates	Security Concern
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting	
2:30 PM - 3:00 PM	block	
3:00 PM - 4:00 PM	COVID Update	

April 8, 2020

7:30 AM - 7:45 AM	Check in --	
8:00 AM - 8:30 AM	block	
8:30 AM - 9:00 AM	Senior Staff Meeting -	Security Concern
9:00 AM - 12:30 PM	CABINET --	Security Concern
9:00 AM - 9:05 AM	Check-in with DM --	Security Concern
12:30 PM - 1:00 PM	block	
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting	
3:00 PM - 4:00 PM	COVID update	
4:00 PM - 5:30 PM	block	

April 9, 2020

7:30 AM - 7:45 AM	Check in --
8:00 AM - 8:30 AM	block

April 9, 2020 Continued

Security Concern

8:30 AM - 9:00 AM	Senior Staff Meeting --
9:00 AM - 9:05 AM	Check-in with DM --
9:30 AM - 10:30 AM	block
10:30 AM - 11:00 AM	Donna/Raman
1:00 PM - 1:30 PM	COVID 19 Recovery Comms
1:30 PM - 2:00 PM	Staffing --
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting
3:00 PM - 4:00 PM	COVID update
4:00 PM - 4:30 PM	Donna/Nammi

April 10, 2020

8:00 AM - 4:30 PM	GOOD FRIDAY
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April 11, 2020

5:00 PM - 5:30 PM	deck -- phone
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April 12, 2020

8:00 AM - 4:30 PM	EASTER SUNDAY
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April 13, 2020

8:00 AM - 4:30 PM	EASTER MONDAY
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April 14, 2020

7:30 AM - 7:45 AM	Check in --
8:30 AM - 9:00 AM	Senior Staff Meeting Security Concern
9:00 AM - 9:05 AM	Check-in with DM --
9:30 AM - 11:00 AM	block
11:00 AM - 1:00 PM	Covid-19 DM Committee Meeting -- Security Concern
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Skype Meeting
5:30 PM - 6:30 PM	LNG Steering Committee - bi-weekly meeting - Security Concern

April 15, 2020

7:30 AM - 7:45 AM	Check in --
8:30 AM - 9:00 AM	Senior Staff Meeting Security Concern
9:00 AM - 9:05 AM	Check-in with DM --
9:30 AM - 12:30 PM	CABINET -- Security Concern
2:00 PM - 2:30 PM	Daily Deputy Minister Check in on Covid 19 -- Lori to call Dave at Government Financial Information
2:30 PM - 3:00 PM	Donna/Raman -- Security Concern
3:00 PM - 3:30 PM	COVID update
3:00 PM - 3:30 PM	Sage & Nammi -check in

April 15, 2020 Continued

3:30 PM - 4:00 PM

block

4:00 PM - 4:30 PM

Weekly Project Updates -

Security Concern

April 16, 2020

7:30 AM - 7:45 AM

Check in --

8:30 AM - 9:00 AM

Senior Staff Meeting

Security Concern

10:00 AM - 10:30 AM

1:1 Donna/David -- C

2:00 PM - 2:30 PM

Daily Deputy Minister Check in on Covid 19 -- Skype Meeting

3:30 PM - 4:00 PM

Donna/Justin re: Harms review

April 17, 2020

7:30 AM - 7:45 AM

Check in --

8:30 AM - 10:00 AM

DMC

8:30 AM - 9:00 AM

Senior Staff Meeting -

Security Concern

11:00 AM - 11:30 AM

COVID modeling update

2:00 PM - 2:30 PM

Donna/Nammi

3:30 PM - 5:00 PM

CABINET

April 18, 2020

7:30 AM - 7:45 AM

Check in --

April 18, 2020 Continued

April 19, 2020

7:30 AM - 7:45 AM

Check in --

April 20, 2020

7:30 AM - 7:45 AM

Check in --

8:30 AM - 9:00 AM

Security Concern
Senior Staff Meeting --

9:00 AM - 9:30 AM

Security Concern
MEETING: Agendas ·

2:30 PM - 3:00 PM

block

3:00 PM - 4:00 PM

COVID Update

April 21, 2020

7:30 AM - 7:45 AM

Check in --

8:30 AM - 9:00 AM

Security Concern
Senior Staff Meeting

9:00 AM - 9:30 AM

Call with KR re decampment

9:45 AM - 10:45 AM

Security Concern
Executive Meeting --

11:00 AM - 12:00 PM

Covid-19 DM Committee Meeting -- Skype option

1:30 PM - 2:00 PM

Security Concern
Weekly Project Updates --

2:00 PM - 3:00 PM

block

3:00 PM - 4:00 PM

COVID update

April 22, 2020

7:30 AM - 7:45 AM	Check in --
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
9:00 AM - 12:30 PM	Cabinet -- Security Concern
1:30 PM - 2:00 PM	Donna/Yvonne re: HR
2:30 PM - 3:00 PM	Donna/Raman -- Security Concern
3:00 PM - 3:30 PM	call Okenge
3:30 PM - 4:00 PM	block
4:30 PM - 5:00 PM	Follow up with JM

April 23, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
9:00 AM - 10:00 AM	call JM followup
10:00 AM - 11:30 AM	review TB submission for 11:30 call
11:30 AM - 12:00 PM	Meeting w/ Robyn Spilker, Donna Evans and Raman Dale -- Call in details below
12:00 PM - 1:00 PM	block
1:00 PM - 1:45 PM	Staffing -- Security Concern

April 23, 2020 Continued

2:00 PM - 2:30 PM	block
2:30 PM - 3:00 PM	Donna/Lisa re: Adobe -- Lisa will log in remotely to see what version is default for Donna
3:00 PM - 4:00 PM	COVID update
4:30 PM - 5:15 PM	Vulnerably Housed Strategy
5:00 PM - 6:00 PM	Economy Startup -- Online meeting.

April 24, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting
8:30 AM - 10:00 AM	Security Concern DMC
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
11:00 AM - 11:30 AM	11:15 personal appointment
3:00 PM - 4:00 PM	COVID update

April 25, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting

April 26, 2020

7:30 AM - 7:45 AM	Check in --
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April 27, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting
8:30 AM - 9:00 AM	Senior Staff Meeting - Security Concern
10:00 AM - 10:30 AM	MEETING: Agendas - Security Concern
12:00 PM - 12:30 PM	EPA Order communications -- Skype Meeting
12:30 PM - 1:00 PM	block
1:00 PM - 2:00 PM	Executive Meeting - reintegration planning - Security Concern
3:00 PM - 4:00 PM	COVID Update
4:00 PM - 5:00 PM	Corporate Executive Virtual Meeting -- Via Skype - Details Below

April 28, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting
8:30 AM - 9:00 AM	Senior Staff Meeting Security Concern
9:30 AM - 10:00 AM	WorkSafeBC role -- Donna calls Trevor
10:00 AM - 10:30 AM	block
11:00 AM - 12:00 PM	Covid-19 DM Committee Meeting Security Concern Victoria, BC
12:00 PM - 1:00 PM	block

April 28, 2020 Continued

1:00 PM - 1:30 PM	Communications -Nammi, Donna Sage -- Online meeting
1:30 PM - 2:00 PM	Staff re-integration planning GCPE MOTI
2:00 PM - 2:30 PM	Weekly Project Updates Security Concern
2:30 PM - 3:00 PM	Staff re-integration planning GCPE JEDC
3:00 PM - 4:00 PM	COVID Update
4:00 PM - 4:30 PM	Staff re-integration planning GCPE EDUC
4:30 PM - 5:00 PM	block
5:00 PM - 5:30 PM	WorkSafe discussion
5:30 PM - 6:30 PM	LNG Steering Committee - monthly meeting --

April 29, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting
8:30 AM - 9:00 AM	Senior Staff Meeting - Security Concern
9:00 AM - 12:30 PM	Cabinet -- Security Concern
12:30 PM - 1:00 PM	block
1:00 PM - 1:30 PM	WorkSafeBC coms -- Donna will call Nammi

April 29, 2020 Continued

1:30 PM - 2:00 PM	Staff re-integration planning GCPE EMPR
2:00 PM - 2:30 PM	WSBC
2:30 PM - 3:00 PM	block
3:00 PM - 4:00 PM	COVID Update
4:00 PM - 4:30 PM	1:1 Donna/David - Security Concern
4:30 PM - 5:30 PM	Donna/Nammi

April 30, 2020

7:30 AM - 7:45 AM	Check in --
8:15 AM - 8:30 AM	Daily COVID-19 Call (Updated to 8:15 a.m.) -- Skype Meeting
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
10:00 AM - 10:30 AM	Donna/Raman Security Concern
10:30 AM - 11:00 AM	Call R
11:00 AM - 11:30 AM	block
11:30 AM - 12:00 PM	Staff re-integration planning GCPE FIN
1:30 PM - 2:00 PM	Staffing -- Security Concern
3:00 PM - 4:00 PM	COVID Update

April 30, 2020 Continued

4:00 PM - 4:30 PM Staff re-integration planning GCPE MCFD