

June 1, 2020

8:30 AM - 10:30 AM	P3 --
9:00 AM - 10:00 AM	Executive Committee meeting
11:00 AM - 12:00 PM	Weekly --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Bi-weekly --
1:30 PM - 2:30 PM	Review
2:30 PM - 3:00 PM	ENV ADMs mtg --
3:00 PM - 3:45 PM	Call: Potential Opportunities Discussion
4:00 PM - 4:30 PM	Project Call

June 2, 2020

8:30 AM - 9:30 AM	ENV Exec Mtg
11:30 AM - 11:45 AM	ADM request: DM discussion
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Review
5:00 PM - 5:45 PM	Corporate Executive Call re COVID-19 Guidance

June 3, 2020

9:00 AM - 10:00 AM	FW: Operations Division: Monthly
10:00 AM - 11:15 AM	SMT Roundtable --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Review
3:00 PM - 4:00 PM	Review

June 4, 2020

9:00 AM - 9:30 AM	Presenting to CAS All-Staff Meeting
9:30 AM - 10:30 AM	Review
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	Executive Project Board Meeting
4:00 PM - 4:30 PM	Check in EAA

June 5, 2020

8:30 AM - 9:30 AM	Review --
11:30 AM - 12:00 PM	Weekly Check In --

June 5, 2020 Continued

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Review

1:30 PM - 2:30 PM

Expanded Executive Meeting

June 8, 2020

12:00 PM - 1:00 PM

Lunch

June 9, 2020

9:00 AM - 10:15 AM

SMT Roundtable --

11:00 AM - 12:00 PM

Review

12:00 PM - 1:00 PM

Lunch

1:00 PM - 2:00 PM

Meeting

2:00 PM - 2:30 PM

Check in

June 10, 2020

8:30 AM - 10:30 AM

P3 --

10:30 AM - 11:00 AM

Weekly --

11:00 AM - 11:30 AM

Check-in --

June 10, 2020 Continued

12:00 PM - 1:00 PM	Lunch
2:00 PM - 3:00 PM	Review
3:00 PM - 3:30 PM	Bi-Weekly Stand-up --
3:30 PM - 4:30 PM	Review

June 11, 2020

9:00 AM - 11:00 AM	Review
11:00 AM - 12:00 PM	Fw: Meeting
12:00 PM - 1:00 PM	Lunch
1:00 PM - 4:00 PM	Review
4:00 PM - 4:30 PM	Weekly Check in

June 12, 2020

10:30 AM - 11:00 AM	Project Bi-Weekly Check in --
11:00 AM - 11:30 AM	Review
11:30 AM - 12:00 PM	Weekly Check In --
12:00 PM - 1:00 PM	Lunch

June 12, 2020 Continued

1:00 PM - 1:30 PM Biweekly Check In --

1:30 PM - 2:00 PM Review

2:00 PM - 3:00 PM Discussion --

3:00 PM - 3:30 PM Review

June 15, 2020

9:00 AM - 10:00 AM Weekly --

10:00 AM - 10:30 AM Briefing

10:30 AM - 11:00 AM Quick Chat

11:00 AM - 11:30 AM Review

11:30 AM - 12:00 PM Review

12:00 PM - 1:00 PM Lunch

1:45 PM - 2:15 PM Check in

3:00 PM - 4:00 PM Review

June 16, 2020

9:30 AM - 10:30 AM All Staff Meeting --

11:00 AM - 12:00 PM Review

12:00 PM - 1:00 PM Public Service Week Event

June 16, 2020 Continued

1:00 PM - 2:30 PM	P3 --
2:30 PM - 3:30 PM	OLC - Biweekly
3:30 PM - 4:30 PM	Review

June 17, 2020

9:00 AM - 9:30 AM	Review
9:30 AM - 10:00 AM	Review
11:00 AM - 11:30 AM	Review
12:00 PM - 12:45 PM	Pre-Brief
1:00 PM - 2:30 PM	Review

June 18, 2020

8:00 AM - 8:30 AM	ADMs Bi-weekly Discussion --
9:00 AM - 10:00 AM	Review
10:30 AM - 11:00 AM	Discussion
11:00 AM - 12:00 PM	Review
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	SMT Roundtable --
2:30 PM - 3:30 PM	Conf Call: Roundtable

June 19, 2020

9:30 AM - 10:00 AM	Weekly Check in
10:00 AM - 11:30 AM	Review
11:30 AM - 12:00 PM	Weekly Check In --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 3:30 PM	Review
3:30 PM - 4:00 PM	Review
4:00 PM - 5:00 PM	Meeting

June 23, 2020

8:30 AM - 9:30 AM	Review
9:30 AM - 11:30 AM	P3 --
11:30 AM - 1:30 PM	Review
1:30 PM - 4:00 PM	Virtual Leadership Cohort Orientation
4:00 PM - 4:30 PM	Bi-Weekly Stand-up --

June 24, 2020

9:30 AM - 10:30 AM	SMT Roundtable --
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June 24, 2020 Continued

11:00 AM - 11:30 AM Check-in --

11:30 AM - 12:00 PM Review

12:00 PM - 1:00 PM Lunch

1:00 PM - 3:00 PM Review

3:00 PM - 4:30 PM Update

June 25, 2020

8:30 AM - 9:00 AM Conf Call

9:00 AM - 10:00 AM Executive Committee meeting

10:00 AM - 11:00 AM SMT --

11:00 AM - 12:00 PM Review

12:00 PM - 1:00 PM Lunch

1:00 PM - 2:00 PM Review

2:00 PM - 3:00 PM Weekly --

June 26, 2020

8:30 AM - 9:00 AM CALL: IAAC and EAO --

June 26, 2020 Continued

9:00 AM - 10:00 AM	SE Secretariat
10:00 AM - 11:30 AM	Review
11:30 AM - 12:00 PM	Weekly Check in --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Review
1:30 PM - 2:00 PM	Weekly Check In --
3:00 PM - 3:30 PM	Call
3:30 PM - 4:00 PM	Review

July 2, 2020

9:00 AM - 9:45 AM	Call: Meeting
11:00 AM - 12:00 PM	Weekly --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 3:30 PM	Review --
3:30 PM - 4:30 PM	Review

July 3, 2020

8:30 AM - 9:00 AM

CALL

9:00 AM - 9:30 AM

Weekly Check in --

9:30 AM - 11:00 AM

Review

11:00 AM - 12:00 PM

Meeting

12:00 PM - 1:00 PM

Lunch

1:00 PM - 2:30 PM

SMT Roundtable --

2:30 PM - 3:00 PM

Review

3:00 PM - 3:30 PM

Weekly Check In --

3:30 PM - 4:00 PM

Review

4:00 PM - 4:30 PM

Review