

June 1, 2020

8:30 AM - 10:00 AM	Sexual Harassment Policy Review -- Via Skype
10:00 AM - 10:30 AM	Feedback -- Skype Meeting
12:30 PM - 1:00 PM	Prep - Okenge/William -- William to call Okenge
1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting
1:30 PM - 2:00 PM	Completed - APPROVE: 30-60-90 Day Items - email from Kelly Jun 01
2:00 PM - 3:30 PM	PIDA Pre-Brief -- Skype Meeting
3:30 PM - 4:00 PM	Update - Okenge/Shannon -- Shannon to call Okenge
4:00 PM - 4:30 PM	Catch Up - Okenge/Trevor -- Trevor to call Okenge
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting
5:00 PM - 5:30 PM	Update -- Sally to call Okenge
5:30 PM - 6:00 PM	Completed - REVIEW: PIDA Docs - email from Rueben Jun 01
6:00 PM - 6:30 PM	Completed - REVIEW/RESPOND: MCCF - email from Sandy Jun 01
6:30 PM - 7:00 PM	Completed - REVIEW: Estimates Note - email from Kelly Jun 01

June 2, 2020

10:00 AM - 12:00 PM	Prep for 1pm
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June 2, 2020 Continued

12:30 PM - 1:00 PM	Travel
1:00 PM - 2:00 PM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting . Security Concern
2:00 PM - 2:30 PM	Travel
3:00 PM - 5:00 PM	Executive Committee Meeting -- Skype Meeting
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting
5:00 PM - 5:45 PM	Corporate Executive Call re COVID-19 Guidance (CHOOSE EITHER JUNE 2 OR JUNE 3) -- Skype Meeting

June 3, 2020

9:00 AM - 9:30 AM	Debrief - Okenge/Iris/Anita -- Skype Meeting
10:30 AM - 11:00 AM	Data Collection - Okenge/Deb/Rueben -- Skype Meeting
11:30 AM - 12:00 PM	Weekly COVID-19 Updates - PSA Exec + Senior Leaders -- Skype Call
1:30 PM - 2:00 PM	Budget - Okenge/Bruce/Sandra/Shirley -- Skype Meeting
3:00 PM - 3:30 PM	Completed - REVIEW: Draft PSEC Ltr - email from Kelly Jun 03
3:30 PM - 4:15 PM	Okenge / William 1:1 -- William to call Okenge
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting
5:00 PM - 5:45 PM	Corporate Executive Call re COVID-19 Guidance (CHOOSE EITHER JUNE 2 OR JUNE 3) -- Skype Meeting

June 4, 2020

9:15 AM - 10:00 AM	Call with HRLC re COVID-19 Guidance -- Skype Meeting
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June 4, 2020 Continued

10:00 AM - 10:45 AM	Briefing - Okenge/Deb/Rueben/Angela -- Skype Meeting
11:00 AM - 12:00 PM	PIDA Reference Committee -- Skype Meeting
12:00 PM - 12:30 PM	Update - Okenge/Asha -- Okenge to call Asha
1:00 PM - 1:30 PM	Mgmt Rep Ltr - Okenge/Sandra -- Sandra to call Okenge
1:30 PM - 2:15 PM	Okenge / Deb 1:1 -- Deb to call Okenge
2:15 PM - 2:45 PM	Update - Okenge/John -- John to call Okenge
2:45 PM - 3:30 PM	Travel
3:30 PM - 4:00 PM	Update -- Skype Meeting , Security Concern
4:00 PM - 4:30 PM	Travel
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting
5:00 PM - 5:30 PM	Completed - eApprovals ID 263
5:30 PM - 6:00 PM	Completed - REVIEW: C-19 Message to all BCPS - email from Rueben Jun 04
6:00 PM - 6:30 PM	Completed - REMINDER: L@WW Pics X2 - email from Kelly Jun 04

June 5, 2020

8:00 AM - 8:30 AM	Travel
8:30 AM - 10:00 AM	DMC Security Concern /Teams

June 5, 2020 Continued

10:00 AM - 10:30 AM	Travel
10:10 AM - 10:30 AM	Call -- Conference Call
10:30 AM - 12:00 PM	Security Briefing -- Skype Meeting
1:00 PM - 1:30 PM	Project Update - Okenge/Norma/Sandra -- Skype Meeting
2:00 PM - 2:30 PM	Update - Okenge/Iris/Anita -- Skype Meeting
2:30 PM - 4:00 PM	Roundtable / DMC Debrief -- Skype Meeting
3:15 PM - 4:00 PM	Okenge / John 1:1 -- John to call Okenge
4:15 PM - 4:45 PM	Update -- Okenge to call Don and Scott
5:00 PM - 5:30 PM	Completed - REVIEW: Exec Comm Mins - email from Shirley Jun 04
5:30 PM - 6:00 PM	Completed - APPROVE: Agency Covid Update to be sent Mon - email from Kelly Jun 04
6:00 PM - 6:30 PM	Completed - APPROVE: Indemnity Requests (2) - email from Kelly Jun 05

June 8, 2020

9:00 AM - 9:30 AM	Completed - REVIEW: Officers Oath Ltr - email from Sean Gadsby Jun 05
9:30 AM - 10:00 AM	Completed - REPLY: FOI Request - email from Shirley Jun 03
1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting
2:00 PM - 2:30 PM	Completed - REVIEW: WES 2020 PSA Comment Report - email from Ian B Jun 08

June 8, 2020 Continued

2:30 PM - 3:00 PM	Completed - FOR REVIEW: FIN Response Ltr for PSA Approval - email from Kelly Jun 08
3:00 PM - 3:30 PM	PHO UPDATE
3:30 PM - 4:15 PM	Okenge / Bruce 1:1 -- Bruce to call Okenge
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting

June 9, 2020

9:00 AM - 9:30 AM	Check-In Mtg - Okenge/Sunny -- Skype Meeting
10:00 AM - 12:00 PM	Completed - TRAINING: D&I Essentials for June 15 Deadline
1:00 PM - 1:30 PM	Review PECSF Board Materials - Okenge/Gillian -- Gillian to call Okenge
2:00 PM - 2:30 PM	Completed - REVIEW/SEND: Due Process - email from John Jun 09
3:00 PM - 3:30 PM	PHO UPDATE
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting

June 10, 2020

8:30 AM - 9:30 AM	B2V Report Outline -- Skype Meeting
10:15 AM - 10:45 AM	Budget - Okenge/Bruce/Sandra -- Skype Meeting
11:00 AM - 11:30 AM	Monthly Communications Meeting -- Skype Meeting
11:30 AM - 12:00 PM	Weekly COVID-19 Updates - PSA Exec + Senior Leaders -- Skype Call

June 10, 2020 Continued

1:00 PM - 1:45 PM	Okenge / Joanne 1:1 -- Joanne to call Okenge
2:00 PM - 2:30 PM	Completed - REVIEW: All Staff Message - email from Kelly Jun 10
2:30 PM - 3:00 PM	Completed - RESPOND: Writer re Compensation - email from John Jun 10
3:45 PM - 4:30 PM	Comms Approach - Okenge/Alex/Rueben -- Skype Meeting
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting

June 11, 2020

8:30 AM - 9:00 AM	Completed - REVIEW: PSW Message from DW - email from Rueben Jun 10
9:00 AM - 9:45 AM	Okenge / Rueben 1:1 -- Rueben to call Okenge
10:00 AM - 11:00 AM	Prep
11:00 AM - 12:00 PM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -- Okenge to call Don
1:00 PM - 1:30 PM	Debrief - Okenge/Iris/Anita -- Skype Meeting
1:30 PM - 2:00 PM	Completed - SEARCH: DM Competition Inquiry - email from Kelly Jun 11
2:00 PM - 2:45 PM	Okenge / Iris 1:1 -- Iris to call Okenge
3:00 PM - 3:30 PM	PHO UPDATE
3:30 PM - 4:00 PM	Completed - REVIEW: Request from MO - email from Kelly Jun 11

June 11, 2020 Continued

4:00 PM - 4:30 PM	Daily Exec Check-In -- Skype Meeting
4:30 PM - 5:00 PM	FLNRORD Correspondence - Okenge/Deb/John -- Skype Meeting
5:00 PM - 5:30 PM	Completed - REVIEW: Due Process - 2 emails from John Jun 11

June 12, 2020

7:30 AM - 8:30 AM	Travel
8:30 AM - 10:00 AM	DMC - Security Concern Teams
10:00 AM - 10:30 AM	Travel
10:30 AM - 12:00 PM	Roundtable / DMC Debrief -- Skype Meeting
1:00 PM - 1:30 PM	Project Update - Okenge/Norma -- Skype Meeting
1:30 PM - 2:00 PM	Completed - APPROVE: Top Work Units Message - email from Kelly Jun 12
2:00 PM - 2:30 PM	Completed - REF CHECK - tell Kelly
3:00 PM - 4:00 PM	VIRTUAL TOWNHALL ON ANTI-RACISM IN BC

June 15, 2020

12:00 AM - 12:00 AM	BC Public Service Week June 15-19 inclusive
9:00 AM - 10:00 AM	CALLS
11:30 AM - 12:00 PM	Completed - eApprovals ID 269 (3 pages)

June 15, 2020 Continued

1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting
2:00 PM - 3:45 PM	Executive Committee Meeting -- Skype Meeting
2:00 PM - 2:30 PM	Executive Committee - Guests -- Skype Meeting
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting

June 16, 2020

All Day	BC Public Service Week June 15-19 inclusive Please See Above
9:30 AM - 10:30 AM	CALLS
10:30 AM - 12:00 PM	Prep for 1pm
12:30 PM - 1:00 PM	Travel
1:00 PM - 1:30 PM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting Security Concern
1:30 PM - 2:00 PM	Keep clear
2:00 PM - 2:30 PM	Travel
3:00 PM - 3:30 PM	Catch Up - Okenge/Joe -- Joe to call Okenge
3:30 PM - 4:00 PM	Debrief - Okenge/Iris/Anita -- Skype Meeting
4:30 PM - 5:00 PM	Daily Exec Check-In -- Skype Meeting

June 17, 2020

All Day	BC Public Service Week June 15-19 inclusive Please See Above
9:30 AM - 10:30 AM	CALLS
11:30 AM - 12:00 PM	Weekly COVID-19 Updates - PSA Exec + Senior Leaders -- Skype Call
1:00 PM - 3:00 PM	Keep clear
3:00 PM - 4:00 PM	PECSF Board Meeting -- Skype Meeting
4:00 PM - 4:30 PM	Daily Exec Check-In -- Skype Meeting
4:30 PM - 4:45 PM	CALL: Okenge and Fazil -- Okenge to call Fazil

June 18, 2020

All Day	BC Public Service Week June 15-19 inclusive Please See Above
9:30 AM - 10:15 AM	Okenge / William 1:1 -- William to call Okenge
10:30 AM - 11:00 AM	Succession Materials - Okenge/Iris -- Iris to call Okenge
11:00 AM - 12:00 PM	CALLS
1:00 PM - 1:30 PM	Project Update - Okenge/Norma -- Norma to call Okenge
1:30 PM - 2:15 PM	Okenge / Deb 1:1 -- Deb to call Okenge
2:30 PM - 3:15 PM	Okenge / Joanne: 1:1 -- Joanne to call Okenge
3:30 PM - 4:00 PM	Completed - eApprovals ID 271 (3 pages)

June 18, 2020 Continued

4:30 PM - 5:00 PM Daily Exec Check-In -- Skype Meeting

June 19, 2020

12:00 AM - 12:00 AM BC Public Service Week June 15-19 inclusive
Please See Above

8:30 AM - 10:00 AM DMC Security Concern /Teams

10:00 AM - 10:30 AM Completed - eApprovals ID 272

10:30 AM - 12:00 PM Roundtable / DMC Debrief -- Skype Meeting

1:15 PM - 2:15 PM Sexual Harassment Policy Review - Investigation File Review -- Skype Meeting

2:30 PM - 3:00 PM Completed - APPROVE: Indemnity Ltr - email from Kelly Jun 19

3:30 PM - 4:15 PM Okenge / John 1:1 -- John to call Okenge

4:30 PM - 5:00 PM Completed - Review PSCC HR Profile - email from Kelly Jun 19

5:30 PM - 6:00 PM Completed - APPROVE: June 22 Docs for Welcome - email from Kelly Jun 19

June 21, 2020

All Day FATHER'S DAY

June 22, 2020

9:00 AM - 10:15 AM Finance KWS Steering Committee -- Skype Meeting

10:20 AM - 12:00 PM Meet the Agency Exec Session - PLEASE SIGN IN AT 10:20AM -- MS Teams Meeting

June 22, 2020 Continued

1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting
1:30 PM - 2:30 PM	QP
2:00 PM - 2:30 PM	WFP Prep (Deb, Mel, Okenge) -- Skype Meeting
3:00 PM - 3:30 PM	Reconsideration - Okenge/Joanne/Brian/Kim -- Skype Meeting
3:30 PM - 4:15 PM	Okenge / Bruce 1:1 -- Bruce to call Okenge
4:30 PM - 5:00 PM	PECSF - Okenge/Dave/Neilane -- Skype Meeting
5:00 PM - 5:30 PM	Daily Exec Check-In -- Skype Meeting

June 23, 2020

8:00 AM - 9:00 AM	Prep for 9:30am
9:00 AM - 9:30 AM	Travel
9:30 AM - 10:30 AM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting ^{Security Concern}
10:00 AM - 11:00 AM	QP
10:30 AM - 11:00 AM	Travel
11:00 AM - 11:30 AM	Completed - REVIEW/SEND: Due Process - emails from John Jun 23
11:30 AM - 12:00 PM	Debrief - Okenge/Iris/Anita -- Skype Meeting
12:30 PM - 1:00 PM	Completed - APPROVE: B2V Materials - email from Norma Jun 23

June 23, 2020 Continued

1:00 PM - 2:30 PM	DMCPSC
2:30 PM - 3:00 PM	Tech Support - Okenge/Lisa -- Okenge to call Lisa
3:30 PM - 4:00 PM	Completed - APPROVE: 30-60-90 Day Items - email from Kelly Jun 23
4:00 PM - 4:30 PM	Daily Exec Check-In -- Skype Meeting
4:30 PM - 5:00 PM	Completed - APPROVE: All-Agency Slides - email from Kelly Jun 23

June 24, 2020

10:30 AM - 11:00 AM	Budget - Okenge/Bruce/Sandra/Shirley -- Skype Meeting
11:30 AM - 12:00 PM	Weekly COVID-19 Updates - PSA Exec + Senior Leaders -- Skype Call
1:00 PM - 2:00 PM	All-Agency Virtual Meeting (Monthly) -- Skype Meeting Broadcast
1:30 PM - 2:30 PM	QP
2:15 PM - 4:15 PM	B2V Exec Mtg 1 -- Teams Meeting
4:30 PM - 5:00 PM	Completed - APPROVE: MCCF - email from Todd Riddell Jun 23

June 25, 2020

8:30 AM - 8:45 AM	Classification - Okenge/Lori -- Lori to call Okenge
9:00 AM - 9:45 AM	Okenge / Rueben 1:1 -- Rueben to call Okenge

June 25, 2020 Continued

10:30 AM - 12:30 PM	DMCPSR
1:00 PM - 1:45 PM	Okenge / Iris 1:1 -- Iris to call Okenge
2:00 PM - 2:30 PM	Completed - APPROVE: SPs for July 8 Mtg - email from Kelly Jun 24
3:00 PM - 3:30 PM	Project Update - Okenge/Norma/Sandra -- Skype Meeting
5:30 PM - 6:00 PM	Okenge/Lori/Heather -- Skype Meeting

June 26, 2020

All Day	Private Appointment
9:00 AM - 10:00 AM	DMC Security Concern Security Concern Teams
10:30 AM - 11:00 AM	Completed - APPROVE/SEND: Due Process - last 2 emails from John Jun 26
11:00 AM - 12:00 PM	Weekly Update - Okenge/Shirley/Kelly -- Skype Meeting
1:00 PM - 2:30 PM	Roundtable / DMC Debrief -- Skype Meeting
2:45 PM - 3:00 PM	Quick Chat - Okenge/Iris -- Iris to call Okenge
3:30 PM - 4:00 PM	Touch Base re Coverage - Okenge/Deb/Shirley -- Skype Meeting
4:00 PM - 4:30 PM	Update - Okenge/Christina -- Okenge to call Christina

June 27, 2020

12:00 AM - 12:00 AM

Personal Information

June 28, 2020

All Day

June 29, 2020

All Day

8:00 AM - 5:00 PM

June 30, 2020

All Day

8:00 AM - 5:00 PM