

August 3, 2020

8:00 AM - 5:00 PM

BC Day

August 4, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 5, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 6, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 7, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 9, 2020

7:00 AM - 8:00 PM

Private Appointment

August 10, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

8:30 AM - 9:00 AM

MST

2:30 PM - 4:30 PM

CITZ Executive Committee (2020 Mtg. Series) --

August 11, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 11, 2020 Continued

August 12, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 13, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 14, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 17, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

2:30 PM - 3:30 PM

CITZ Executive Committee (2020 Mtg. Series) --

August 18, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 19, 2020

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

August 20, 2020

7:00 AM - 8:00 AM

Personal Information

7:30 AM - 9:30 AM

Private Appointment

August 20, 2020 Continued

8:00 AM - 5:00 PM

Personal
Information

Bev A/DM

2:00 PM - 2:45 PM

MINISTER: Roundtable Bi-weekly (new series) --

August 21, 2020

8:00 AM - 12:00 PM

Personal
Information

Bev A/DM

11:15 AM - 12:15 PM

CITZ Expanded Exec Bi-weekly Check-in --

12:15 PM - 1:00 PM

LUNCH

1:30 PM - 2:30 PM

Jill/Bev & Jeanette re:

Personal Information

2:30 PM - 3:00 PM

Jill/Bev - Executive Performance review accomplishments template

3:00 PM - 3:30 PM

Buffer

3:30 PM - 4:00 PM

Travel

August 24, 2020

9:00 AM - 9:30 AM

Jill/JC: touch base --

10:00 AM - 10:30 AM

Jill/Rumon/Corinne/Jeanette re: Expanded Exec

10:30 AM - 11:00 AM

Prep for FPT of August 25

11:00 AM - 11:30 AM

Buffer

11:30 AM - 12:00 PM

Jill/Hayden Executive Performance Review (template)

August 24, 2020 Continued

12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 2:30 PM	eApprovals
2:30 PM - 4:30 PM	CITZ Executive Committee (2020 Mtg. Series) --

August 25, 2020

9:00 AM - 10:30 AM	FPT COVID-19 Procurement WG / Groupe de travail FPT sur l'approvisionnement en lien avec la COVID-19 ●
11:00 AM - 11:15 AM	PHONE CALL: Jill & Tracy Mandur re: Check-in
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	eApp 7/18 due to MO today
7:30 PM - 9:30 PM	Private Appointment

August 26, 2020

9:00 AM - 9:30 AM	Jill/JC: touch base --
11:15 AM - 11:45 AM	Kerry/Jill Connect
12:00 PM - 1:00 PM	Lunch and Eapprovals
1:00 PM - 1:30 PM	Jill/Dean - Executive performance review accomplishment template
3:30 PM - 4:00 PM	Jill/Courtney re: Bi-weekly --

August 27, 2020

8:45 AM - 9:45 AM	Jill/Hayden re: Elections & CITZ Role + OCIO Priorities
10:00 AM - 10:45 AM	MINISTER: PIPA Special Committee
11:00 AM - 11:30 AM	Jill/Dwayne Robinson for Bobbi & Marion Brulot for Stu re: Workstations --
11:30 AM - 11:45 AM	Call with Tracy Mandur
12:00 PM - 1:00 PM	Lunch and Eapprovals
3:30 PM - 4:15 PM	SHRC/Jill Check-in -- MS Teams Meetng

August 28, 2020

8:00 AM - 8:30 AM	Travel to Leg -- Phone calls
8:30 AM - 10:00 AM	DMC
10:00 AM - 10:30 AM	Travel to Security Concern
10:30 AM - 11:00 AM	MST
11:00 AM - 12:00 PM	Jill/JC/Tanya: touch base --
12:00 PM - 1:00 PM	Lunch and Eapprovals

August 28, 2020 Continued

2:00 PM - 2:10 PM	Jill/Tracee: Buy BC
2:30 PM - 3:15 PM	Jill/Dean re: Bi-weekly --
3:30 PM - 4:00 PM	Jill/Corrie Discussion
4:00 PM - 4:30 PM	Eapprovals/emails/office work

August 31, 2020

9:00 AM - 9:30 AM	Jill/JC: touch base --
10:00 AM - 10:30 AM	Jill/Dean/Lisa
12:00 PM - 1:00 PM	Lunch and Eapprovals
2:30 PM - 4:30 PM	CITZ Executive Committee (2020 Mtg. Series) --