

August 1, 2020

All Day

ESTIMATES: July 02-Aug 13

August 2, 2020

All Day

ESTIMATES: July 02-Aug 13

Please See Above

August 3, 2020

All Day

ESTIMATES: July 02-Aug 13

Please See Above

8:00 AM - 5:00 PM

STAT

August 4, 2020

All Day

ESTIMATES: July 02-Aug 13

Please See Above

9:00 AM - 11:00 AM

Prep for 1pm Mtg

11:00 AM - 11:30 AM

Weekly Executive Recruitment Update - Okenge/Iris -- Iris to call Okenge

11:30 AM - 12:00 PM

Completed - MEDIA RESPONSE: Jenn Anholt's 2nd email of Aug 04 (11:57)

12:30 PM - 1:00 PM

Travel

1:00 PM - 2:00 PM

MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting --

Security Concern

2:00 PM - 2:30 PM

Travel

2:30 PM - 3:00 PM

Completed - APPROVE: Revised Estimates Note

3:00 PM - 3:30 PM

Debrief - Okenge/Iris -- Iris to call Okenge

August 4, 2020 Continued

3:30 PM - 4:15 PM Okenge / Bruce 1:1 -- Bruce to call Okenge

4:30 PM - 5:00 PM Completed - eApprovals ID 322

August 5, 2020

All Day ESTIMATES: July 02-Aug 13
Please See Above

9:00 AM - 9:30 AM Introductory Meeting - Okenge/Jennifer -- Jen to call Okenge

9:30 AM - 10:00 AM Completed - eApprovals ID 295

10:00 AM - 10:30 AM Presentation for MCJ - Okenge/Norma/Jenn -- Skype Meeting

10:30 AM - 11:00 AM Completed - eApprovals ID 333

11:00 AM - 11:30 AM Budget - Okenge/Bruce/Shirley/Varinia/Amy -- Skype Meeting

11:30 AM - 12:00 PM Completed - ERS Doc - email from Ken McLean Aug 05 - DUE THIS WEEK

1:30 PM - 2:00 PM Check-In Mtg - Okenge/David -- David to call Okenge

2:00 PM - 3:00 PM Planning for Office Space -- Skype Meeting

3:00 PM - 3:30 PM Completed - REVIEW/SEND: FAQs for DMC - email from Kelly Aug 05

3:30 PM - 5:00 PM Prep for Interviews

August 6, 2020

All Day ESTIMATES: July 02-Aug 13
Please See Above

August 6, 2020 Continued

9:00 AM - 9:45 AM	Okenge / Iris 1:1 -- Iris to call Okenge
10:00 AM - 10:30 AM	Project Update - Okenge/Norma -- Skype Meeting
11:00 AM - 11:30 AM	Travel
11:30 AM - 1:00 PM	check-in
1:00 PM - 1:30 PM	Travel
1:30 PM - 2:00 PM	Completed - APPROVE: Bulletin - email from Jenn Anholt Aug 06
2:00 PM - 2:30 PM	Completed - REVIEW/SEND: Due Process - email from Ken McLean Aug 06
2:30 PM - 3:30 PM	Prep for Interviews
3:30 PM - 4:00 PM	PHONE CALL: Christina Z and Okenge - bi-weekly call -- Okenge to call Christina
4:00 PM - 5:00 PM	Completed - FOI REVIEW

August 7, 2020

All Day	ESTIMATES: July 02-Aug 13 Please See Above
9:00 AM - 11:00 AM	Prep for Interviews
11:30 AM - 12:00 PM	Completed - REVIEW: Comp Rules - email from Sandy Zorn Aug 07
1:00 PM - 2:00 PM	Estimates Prep
2:00 PM - 3:00 PM	Weekly Update - Okenge/Shirley/Kelly -- Skype Meeting

August 7, 2020 Continued

3:00 PM - 4:00 PM	Completed - FOI REVIEW
4:00 PM - 4:30 PM	Completed - APPROVAL/FEEDBACK: Corp Plan Graphic - email from Jenn Anholt Aug 07
4:30 PM - 5:00 PM	Completed - FOI REVIEW

August 8, 2020

All Day	ESTIMATES: July 02-Aug 13	Please See Above
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August 9, 2020

All Day	ESTIMATES: July 02-Aug 13	Please See Above
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August 10, 2020

All Day	ESTIMATES: July 02-Aug 13	Please See Above
12:00 AM - 12:00 AM	ESTIMATES FOR THE PSA AUGUST 10-13: ALL EXEC TO BE AVAILABLE VIA CELL	
8:00 AM - 9:00 AM	Prep for Interviews	
9:00 AM - 10:00 AM	Follow-Up Mtg: Planning for Office Space -- Skype Meeting	
10:30 AM - 11:00 AM	Discuss B2V Report -- Skype Meeting	
11:00 AM - 12:00 PM	Estimates Prep	
1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting	
1:30 PM - 2:30 PM	QP	
2:30 PM - 6:30 PM	HOLD for FIN Estimates -- Microsoft Teams Meeting	

August 11, 2020

All Day	ESTIMATES: July 02-Aug 13 Please See Above
All Day	ESTIMATES FOR THE PSA AUGUST 10-13: ALL EXEC TO BE AVAILABLE VIA CELL Please See Above
7:45 AM - 9:00 AM	7:45am, Interview -- Microsoft Teams Meeting
9:00 AM - 9:30 AM	Travel
9:30 AM - 10:30 AM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting - Security Concern
10:00 AM - 11:00 AM	QP
10:30 AM - 11:00 AM	Debrief - Okenge/Iris/Anita -- Skype Meeting
11:00 AM - 6:30 PM	HOLD for FIN Estimates -- Microsoft Teams Meeting
6:30 PM - 7:00 PM	Completed - APPROVE: Revised MCCF Comp Rules - email from Sandy Aug 10

August 12, 2020

All Day	ESTIMATES: July 02-Aug 13 Please See Above
All Day	ESTIMATES FOR THE PSA AUGUST 10-13: ALL EXEC TO BE AVAILABLE VIA CELL Please See Above
9:00 AM - 9:30 AM	Next Steps re Potential Rejection on Probation - Okenge/Joanne/Sara -- Skype Meeting
10:15 AM - 10:45 AM	Budget - Okenge/Bruce/Sandra/Shirley -- Skype Meeting
11:15 AM - 12:00 PM	Okenge / Joanne: 1:1 -- Joanne to call Okenge
12:30 PM - 1:00 PM	Completed - APPROVE: Indemnity Ltr - email from Sean G. Aug 12
1:00 PM - 1:30 PM	Monthly Communications Meeting -- Skype Meeting

August 12, 2020 Continued

1:30 PM - 2:30 PM

QP

2:30 PM - 6:30 PM

HOLD for FIN Estimates -- Microsoft Teams Meeting

August 13, 2020

12:00 AM - 12:00 AM

ESTIMATES: July 02-Aug 13

Please See Above

12:00 AM - 12:00 AM

ESTIMATES FOR THE PSA AUGUST 10-13: ALL EXEC TO BE AVAILABLE VIA CELL

Please See Above

8:15 AM - 9:00 AM

8:15am, Okenge / William 1:1 -- William to call Okenge

9:00 AM - 9:30 AM

Check-In Mtg - Okenge/Maureen -- Maureen to call Okenge

9:30 AM - 10:00 AM

Project Update - Okenge/Norma/Jenn -- Skype Meeting

10:00 AM - 11:00 AM

QP

10:00 AM - 10:45 AM

Okenge / Deb 1:1 -- Deb to call Okenge

11:00 AM - 12:00 PM

HOLD for FIN Estimates -- Microsoft Teams Meeting

1:00 PM - 1:30 PM

Prep

1:30 PM - 6:00 PM

HOLD for FIN Estimates -- MS Teams

August 14, 2020

8:30 AM - 11:00 AM

Interviews -- Microsoft Teams Meeting

11:15 AM - 12:00 PM

Briefing on the B2V Report: PSA Exec + Senior Leaders -- Skype Meeting

August 14, 2020 Continued

12:30 PM - 1:00 PM	Completed - APPROVE: Draft Response Ltr (John has approved)
2:00 PM - 3:00 PM	Planning for Office Space -- Skype Meeting
3:00 PM - 3:30 PM	Completed - APPROVE: Co-op Ltrs - email from Kelly Aug 13
3:30 PM - 4:30 PM	Roundtable -- Skype Meeting
4:30 PM - 5:00 PM	Weekly Update - Okenge/Shirley/Kelly -- Skype Meeting
5:00 PM - 5:45 PM	Okenge / John 1:1 -- John to call Okenge

August 17, 2020

8:00 AM - 9:00 AM	Travel
9:00 AM - 12:00 PM	9:15AM ARRIVAL: Site Tours - schedule attached - BRING YOUR OWN MASK -- Start Location: Security Concern
12:00 PM - 12:30 PM	ADD ON FOR SITE VISIT TO Security Concern
1:00 PM - 1:30 PM	MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting
2:00 PM - 2:45 PM	Okenge / Bruce 1:1 -- Bruce to call Okenge
3:00 PM - 3:45 PM	Okenge / Rueben 1:1 -- Rueben to call Okenge
4:00 PM - 5:00 PM	1:1 Follow-Up Items - Okenge/Deb -- Deb to call Okenge

August 18, 2020

8:30 AM - 9:30 AM	Travel
9:30 AM - 10:30 AM	MEETING: Don Wright and Okenge Yuma Morisho - Weekly Meeting -- Security Concern
10:30 AM - 11:00 AM	Debrief - Okenge/Iris/Anita -- Skype Meeting
11:00 AM - 12:00 PM	Office Re-Start Discussion with Exec + Ian -- Skype Meeting
2:00 PM - 2:30 PM	Discussion with Rueben and Angela -- Microsoft Teams Meeting

August 20, 2020

9:00 AM - 9:30 AM	Travel
9:30 AM - 10:00 AM	Okenge & Amber -- Security Concern
10:00 AM - 10:30 AM	Travel
11:00 AM - 11:30 AM	11:00 Okenge/Joanne - Phone Call -- Okenge to call Joanne
12:30 PM - 1:00 PM	CALL: Okenge and Fazil -- Fazil to call Okenge

August 21, 2020

9:00 AM - 10:00 AM	Roundtable -- Skype Meeting
10:00 AM - 10:30 AM	Weekly Update - Okenge/Shirley/Kyla -- Skype Meeting
10:30 AM - 10:45 AM	Completed - SEARCH - email from Shirley Aug 20
2:00 PM - 2:30 PM	Compensation - Okenge/John/Sandy -- Skype Meeting

August 24, 2020

11:30 AM - 12:00 PM

Call Iris

August 25, 2020

12:00 AM - 12:00 AM

Personal Information

(A/Joanne)

8:00 AM - 5:00 PM

Personal
Information

August 26, 2020

All Day

Personal Information

(A/Joanne)

Please See Above

8:00 AM - 5:00 PM

Personal
Information

August 27, 2020

All Day

Personal Information

(A/Joanne)

Please See Above

8:00 AM - 5:00 PM

Personal
Information

August 28, 2020

All Day

Personal Information

(A/Joanne)

Please See Above

All Day

Private Appointment

8:00 AM - 5:00 PM

Personal
Information

8:30 AM - 10:00 AM

DMC - A/Joanne -- Security Concern Teams

August 29, 2020

All Day

Personal Information

(A/Joanne)

Please See Above

August 30, 2020

12:00 AM - 12:00 AM

Personal Information

(A/Joanne)
Please See Above

August 31, 2020

9:00 AM - 10:00 AM

Prep for Exec Review Panel Deadline of Sep 08 - email from Iris Mar 02

10:00 AM - 10:45 AM

Okenge/Joanne - DMC Debrief -- Joanne to call Okenge

11:00 AM - 11:30 AM

Completed - REVIEW/APPROVE: WES Pulse Survey @Work Article

1:00 PM - 1:30 PM

MTG: Okenge, Iris and Anita - Weekly Executive Recruitment Update -- Skype Meeting

1:30 PM - 2:15 PM

Mtg with ETM -- Skype Meeting

2:10 PM - 2:40 PM

Weekly Update -- Microsoft Teams Meeting

2:15 PM - 3:00 PM

Prep for Sept 04 Briefing with MCJ

3:00 PM - 3:45 PM

Okenge / Ian H. 1:1 (acting for Bruce) -- Ian to call Okenge

4:00 PM - 4:30 PM

Pre-Call: Okenge Yuma Morisho / Shauna Brouwer / Claire Avison / Chris Rathbone / David Curtis --
Conference Call

4:30 PM - 5:00 PM

WRITE: PECSF Paragraph - email from Kelly Aug 10

5:00 PM - 5:30 PM

Update - Okenge/Scott -- Okenge to call Scott

5:30 PM - 6:00 PM

Completed - SCAN/EMAIL - Interview Notes

6:30 PM - 7:00 PM

Completed - REVIEW/APPROVE: PESCF Board Mtg Materials