

October 1, 2020

10:00 AM - 11:30 AM	FW: Federal & Provincial Innovation Meeting
10:00 AM - 11:00 AM	James and Susan --
11:00 AM - 12:00 PM	Introductory Meeting Stephanie/Jess/James
12:00 PM - 1:00 PM	ADM Justice Services Branch - meeting
1:30 PM - 2:30 PM	Introductory Meeting Tracey/Jess/James
3:30 PM - 4:30 PM	FW: Holding CICE Carla/Jessica/Chris/Tharani

October 2, 2020

5:30 AM - 12:30 PM	Big Tech: Monopoly's Second Moment? The Evolution and Trajectory of Government Policy and Corporate Strategy
8:00 AM - 9:00 AM	Follow up MS Teams Eugene/Evelyn/Miranda/Jess/David/James
9:00 AM - 11:30 AM	BBIF - update --
2:30 PM - 3:00 PM	2:30 PM Bi-Weekly 1-1 Christine K/James H --
3:00 PM - 3:30 PM	3:00 PM Discussion Christine K/James H/Kevin V
4:30 PM - 6:30 PM	Pre Board Meeting

October 3, 2020

2:30 PM - 3:30 PM	Check in
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October 5, 2020

8:30 AM - 9:30 AM	Daily BBBIF Touch base --
9:30 AM - 10:00 AM	Private Appointment
10:00 AM - 10:30 AM	Business recovery grant program
12:00 PM - 1:00 PM	Executive Project Board Meeting --
3:00 PM - 3:30 PM	Selena/James/Liz check in
3:30 PM - 5:00 PM	Grant program check in
5:00 PM - 5:30 PM	Call James H and Jeff T

October 6, 2020

8:30 AM - 9:00 AM	Follow up Meeting Andrea/Colette/Jess/David/James
9:15 AM - 12:15 PM	9:15 AM_Training: Small Business Recovery Grant Program
9:30 AM - 10:00 AM	Small Business Recovery Project Discussion --
10:00 AM - 10:30 AM	FW: Weekly Check in - BCTech Fund
10:00 AM - 10:30 AM	Updated Zoom meeting
11:00 AM - 12:00 PM	11:00 AM Executive Committee --
1:00 PM - 2:00 PM	Update Discussion - KM/JH Coffee
1:15 PM - 4:15 PM	1:15 PM_Training: Small Business Recovery Grant Program

October 6, 2020 Continued

2:30 PM - 3:30 PM Introductory Meeting| Boris/Jess/David/James

October 7, 2020

8:00 AM - 9:00 AM Daily BBBIF Touch base --

8:45 AM - 9:15 AM 9:15 AM Start_Training: Small Business Recovery Grant Program

9:00 AM - 10:00 AM Bi weekly | Gerri/James -- MS Teams

9:15 AM - 9:30 AM 9:15 AM_Training: Small Business Recovery Program

10:00 AM - 10:30 AM Touch base | Glen/James

11:00 AM - 12:00 PM InBC Update

12:30 PM - 1:30 PM 1:00 pm Start_Training Small Business Recovery

1:00 PM - 1:30 PM 1:00 PM_Training Small Business Recovery Program

1:30 PM - 2:30 PM Introductory Meeting | Jerome/Jess/James

4:00 PM - 5:00 PM Follow Up | BCI/JEDC

7:00 PM - 8:00 PM 7:00 PM Executive Project Board Meeting

October 8, 2020

12:00 AM - 12:00 AM BOOKING: Workspace for James H (Assoc DM) and Jessica P

October 8, 2020 Continued

7:55 AM - 8:30 AM	HeliJet 704 Confirmed
9:00 AM - 10:00 AM	Touch base Morgan S/James H
9:30 AM - 10:00 AM	Small Business Recovery Project Discussion --
10:00 AM - 11:00 AM	Introductory Meeting Paul/John/Jess/David/James
10:30 AM - 11:00 AM	Internal CP - Pre meet
11:00 AM - 12:00 PM	Introductory Meeting Cam/Jess/James
1:00 PM - 2:00 PM	Introduction of Associate Deputy Minister, Mr James Harvey QC, Ministry of Jobs, Economic Development & Competitiveness
2:30 PM - 3:30 PM	Introductory Meeting Dan/Jess/James
4:30 PM - 5:30 PM	Introductory Meeting Michael/Jess/James

October 9, 2020

12:00 AM - 12:00 AM	BOOKING: Workspace for James H (Assoc DM) and Jessica P Please See Above
8:00 AM - 10:30 AM	BBIF - update --
10:30 AM - 12:30 PM	KHCP4 / CP Rail Update
10:30 AM - 11:30 AM	Introductory Meeting Kathy/Jess/James
11:30 AM - 12:30 PM	Introductory Meeting Julie/Jess/James
1:00 PM - 2:00 PM	Introductory Meeting Anita/Melissa/Jess/James

October 9, 2020 Continued

2:00 PM - 3:00 PM	Introductory Meeting Chris/Jess/James
3:45 PM - 4:05 PM	HeliJet 909 Confirmed
7:30 PM - 8:30 PM	7:30 PM Phone call Executive Project Board Meeting

October 13, 2020

10:00 AM - 10:30 AM	Introductory Meeting Jill/Stephen/Jess/James
11:00 AM - 12:00 PM	11:00 AM Executive Committee- Organizational Discussion --
2:00 PM - 2:30 PM	2:00 PM Small Business Recovery Project Discussion --
2:30 PM - 3:00 PM	Bi-Weekly 1-1 Christine K/James H --
3:30 PM - 4:30 PM	Touch base Raghwa/James --
5:00 PM - 7:00 PM	Catch up

October 14, 2020

8:00 AM - 9:00 AM	Daily BBBIF Touch base --
9:00 AM - 10:00 AM	InBC Draft Investment Strategy Review
11:00 AM - 12:00 PM	Touch base Jess/James
1:00 PM - 2:00 PM	Introductory Meeting Greg/James

October 14, 2020 Continued

3:00 PM - 4:00 PM James and Susan --

October 15, 2020

8:00 AM - 9:00 AM Introductory Meeting | Jerel/Jess/James

9:00 AM - 9:30 AM Kim and James

9:30 AM - 10:00 AM Small Business Recovery Project Discussion --

12:30 PM - 1:00 PM Introductory Meeting | George/Jess/James

1:30 PM - 2:00 PM InBC Investment Corp - James Harvey | Chris Rathbone

2:00 PM - 2:30 PM Discussion | Kent/James

3:00 PM - 4:00 PM Introductory Meeting | Denise/Jess/James

October 16, 2020

8:00 AM - 10:30 AM BBIF - update --

10:45 AM - 11:15 AM Touch base | James/Sunny

12:45 PM - 1:30 PM BDC Capital and BC Gov discussion

2:00 PM - 3:00 PM Touch base | Scott B/Jess/James

3:00 PM - 3:30 PM 3:00 PM Back to Work App Demo

October 19, 2020

8:00 AM - 9:00 AM	Daily BBBIF Touch base --
9:00 AM - 9:30 AM	Meeting Preparation re Materials
10:00 AM - 10:30 AM	Introductory Meeting Patrice/Jess
11:00 AM - 12:00 PM	11:00 AM Executive Committee --
12:00 PM - 1:00 PM	Executive Project Board Meeting --
6:35 PM - 7:10 PM	HeliJet 858 Confirmed

October 20, 2020

12:00 AM - 12:00 AM	BOOKING: Workspace for James H (Assoc DM) and Jessica P
7:30 AM - 8:30 AM	Introductory Meeting Ole/Rasmus/Jess/David/James
11:00 AM - 11:30 AM	Check-in>EC & EAA positions coming up
2:00 PM - 3:00 PM	Vancouver Office Meet and Greet and Circulation
3:00 PM - 4:00 PM	Introductory Meeting Kristi/Jess/James
4:00 PM - 5:00 PM	Update on InBC
5:30 PM - 6:00 PM	Adjudication check list walk through

October 21, 2020

12:00 AM - 12:00 AM	BOOKING: Workspace for James H (Assoc DM) and Jessica P Please See Above
8:00 AM - 9:00 AM	Daily BBBIF Touch base --
9:00 AM - 10:00 AM	Bi weekly Gerri/James --
10:30 AM - 11:30 AM	Touch base Raghwa/Jess/James
11:15 AM - 1:00 PM	Lunch - JH and AF
1:00 PM - 2:00 PM	1:00 PM Tech and Innovation Board Meeting
1:00 PM - 2:00 PM	Introductory Meeting Matt/Jess/James
2:15 PM - 3:00 PM	HOLD Introductory Meeting Kim/Jess/James
3:35 PM - 4:10 PM	HeliJet 719 Confirmed

October 22, 2020

9:30 AM - 10:00 AM	Small Business Recovery Project Discussion --
10:30 AM - 10:45 AM	Touch base Selena/James
3:00 PM - 4:00 PM	Invitation with note: JEDC InBC <> FreshWorks Studio
5:00 PM - 5:30 PM	SB/JH Touch base

October 23, 2020

8:30 AM - 10:00 AM	BBIF - update --
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October 23, 2020 Continued

10:30 AM - 11:00 AM	10:30 AM Christine K/Fazil M/James H/Jessica P
1:00 PM - 3:00 PM	Chambers - Brief MCJ
2:00 PM - 3:00 PM	2:00PM Meeting with Minister James
2:20 PM - 3:30 PM	Calendar Hold - Session 1 - Professional Service Providers Mandatory Webinar
2:30 PM - 3:30 PM	GoToWebinar - Small and Medium Sized Business Recovery Grant Program Webinar (Session 1)
3:00 PM - 5:00 PM	Touch base Jo/Jess/Angela/Evan/David/James

October 26, 2020

8:00 AM - 10:00 AM	Session Karen/Angela/Jess/Jo/Evan/David/James
10:30 AM - 12:00 PM	10:30 AM Executive Committee --
12:00 PM - 1:30 PM	Executive Project Board Meeting --
1:45 PM - 2:45 PM	Introductory meeting Alexa/Jess/James
3:00 PM - 4:30 PM	Follow Up BCI /JEDC

October 27, 2020

9:30 AM - 10:00 AM	Small Business Recovery Project Discussion --
10:20 AM - 11:30 AM	Calendar Hold - Session 2 - Professional Service Providers Mandatory Webinar
11:00 AM - 11:30 AM	Discussion Kevin/Jess/James

October 27, 2020 Continued

11:30 AM - 12:00 PM	Touch base Jess/James
1:00 PM - 2:00 PM	Lunch
1:20 PM - 2:30 PM	Calendar Hold - Session 3 - Professional Service Providers Mandatory Webinar
2:30 PM - 3:00 PM	Bi-Weekly 1-1 Christine K/James H --

October 28, 2020

8:00 AM - 9:00 AM	Daily BBBIF Touch base --
9:00 AM - 10:00 AM	Introductory Meeting Neal/Jessica/James
10:00 AM - 11:15 AM	2020 Superclusters Showcase
11:30 AM - 12:00 PM	Touch base: HR
1:00 PM - 2:00 PM	Introductory Meeting Kevin/Christopher/Jessica/James
2:30 PM - 3:30 PM	Introductory Meeting Shannon/Paul/Chang/Kari/Jess/James
4:00 PM - 5:00 PM	Project Board - Mass Timber and Value Added Manufacturing

October 29, 2020

8:00 AM - 9:00 AM	Introductory Meeting Maria/Jessica/James
9:15 AM - 9:45 AM	9:15AM Small Business Recovery Project Discussion --

October 29, 2020 Continued

11:00 AM - 12:00 PM	Introductory Meeting Loui/Robert/Dani/Jess/James
12:00 PM - 12:30 PM	CALL: Fazil, James, and Jessica
1:00 PM - 2:00 PM	Introductory Meeting Devesh/Jess/James
2:00 PM - 2:30 PM	Private Appointment
2:45 PM - 3:15 PM	Book a Meeting with Jeff W
3:30 PM - 4:30 PM	Introductory Meeting Landon/Jess/James

October 30, 2020

8:15 AM - 9:45 AM	BBIF - update --
9:45 AM - 10:00 AM	Touch base Susan/Selena/James/Cheryl/Jo
10:00 AM - 11:00 AM	Introductory Meeting Paul/Moe/Jessica/James
11:00 AM - 12:00 PM	Intro call: Kim/Jessica/James/David (11am PDT)
12:00 PM - 1:00 PM	TELUS Agriculture Review
1:00 PM - 2:00 PM	Introductory Meeting Rich/Jess/James