

November 2, 2020

All Day	Private Appointment
9:30 AM - 11:00 AM	Executive --
11:00 AM - 11:30 AM	Jonathan/David - Weekly -- Jonathan to call David
11:30 AM - 1:00 PM	Private Appointment
1:00 PM - 2:00 PM	Ontario's Modernization of Social Assistance -- Microsoft Teams
2:00 PM - 2:30 PM	Suzanne/David -- Skype Meeting
2:30 PM - 3:30 PM	FW: ESB decision -- Microsoft Teams Meeting
3:30 PM - 4:00 PM	Karen/David - Weekly -- Skype

November 3, 2020

11:30 AM - 12:00 PM	David and Chris re Grants Initiative Approval process
12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	Debi/David - Weekly -- Skype meeting
3:30 PM - 4:00 PM	Chris and David - Succession Planning -- Skype Meeting
5:15 PM - 6:15 PM	MSS exec meeting

November 4, 2020

9:00 AM - 11:30 AM	Cabinet - OIC Support MSS -- Security Concern
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November 4, 2020 Continued

10:30 AM - 11:00 AM	Urgent touch base on Income Assistance \$300 -- Skype Meeting
12:00 PM - 1:30 PM	Private Appointment
2:00 PM - 2:30 PM	Briefing for meeting with PJH re Homelessness -- Skype Meeting
2:30 PM - 3:00 PM	Debi and David - Succession Planning -- Skype Meeting
3:30 PM - 4:00 PM	Jonathan and David - Succession Planning -- Skype Meeting

November 5, 2020

All Day	Check Time on Line
9:00 AM - 9:30 AM	David, Molly and Suzanne - Income Assistance Note -- Skype Meeting
9:30 AM - 10:00 AM	Chris/David - Weekly -- Skype meeting
10:15 AM - 10:45 AM	Private Appointment
11:00 AM - 11:45 AM	BREIFING: PJH and David Galbraith re: Income Assistance -- Conference Call
12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	SHR: Delegation of Authority
2:00 PM - 2:30 PM	David and Marcie - Career Development -- Phone Call
2:30 PM - 3:00 PM	Molly, Suzanne and David - Succession Planning -- Skype Meeting/SDPR R ADM RIPD SDPR:EX
4:00 PM - 4:30 PM	David and Sheila - weekly -- Skype Meeting

November 6, 2020

12:00 AM - 12:00 AM	Private Appointment
All Day	Private Appointment
8:30 AM - 10:00 AM	DMC
9:00 AM - 10:00 AM	Debi AH, Ross
10:30 AM - 11:00 AM	Coffee with Conan
11:30 AM - 12:30 PM	Private Appointment
12:45 PM - 1:30 PM	Special Digital Investment Board Meeting
1:00 PM - 1:30 PM	(RE-SEND-TIME CHANGE) Duff Montgomerie to call David Galbraith, B.C.
2:30 PM - 3:00 PM	Sam/David - Weekly -- Skype meeting
3:00 PM - 3:45 PM	BREIFING: PJH, David Galbraith, Kaye Krishna and Lori Wanamaker re: Homelessness -- Conference Call
4:00 PM - 5:00 PM	Policy Discussion

November 7, 2020

All Day	Private Appointment	Please See Above
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November 8, 2020

All Day	Private Appointment	Please See Above
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November 9, 2020

All Day	Private Appointment	Please See Above
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November 9, 2020 Continued

12:00 AM - 12:00 AM	Private Appointment
All Day	Private Appointment
11:00 AM - 11:30 AM	Jonathan/David - Weekly -- Jonathan to call David
12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	David and Sam re Platform Commitments - Accessibility Legislation - Status update where we are at -- Skype Meeting
2:00 PM - 3:00 PM	CLBC Monthly Meeting -- Conference Call
3:00 PM - 3:30 PM	Suzanne/David -- Skype Meeting
3:30 PM - 4:00 PM	Sam and David - Succession Planning -- Skype Meeting

November 10, 2020

All Day	Private Appointment	Please See Above
All Day	Private Appointment	Please See Above
9:00 AM - 9:30 AM	Sheila and David - Succession Planning -- Skype Meeting	
9:30 AM - 10:00 AM	David and Sheila - weekly -- Skype Meeting	
10:00 AM - 10:30 AM	David and Debi re Platform Commitments - Expand ability of communities to keep people safer -- Skype Meeting	
10:30 AM - 11:00 AM	Kate Fagan Taylor and David - Touch Base -- Skype Meeting	
12:00 PM - 1:30 PM	Private Appointment	

November 10, 2020 Continued

1:30 PM - 2:00 PM	Debi/David - Weekly -- Skype meeting
2:00 PM - 2:30 PM	David and Molly re Basic Income -- Skype Meeting
4:30 PM - 5:00 PM	DMs Meeting -- Microsoft Teams Meeting

November 11, 2020

All Day	Private Appointment	Please See Above
All Day	Private Appointment	Please See Above
8:00 AM - 5:00 PM	Private Appointment	

November 12, 2020

All Day	Private Appointment	Please See Above
All Day	Private Appointment	Please See Above
All Day	Check Time on Line	
9:30 AM - 10:00 AM	Chris/David - Weekly -- Skype meeting	
10:00 AM - 10:30 AM	David and Suzanne re Platform Commitments -- Skype Meeting	
10:30 AM - 11:00 AM	David and Suzanne re: Platform Commitments -- Skype Meeting	
12:00 PM - 1:30 PM	Private Appointment	
2:00 PM - 2:30 PM	Sam/David - Weekly -- Skype meeting	
4:00 PM - 5:00 PM	OPTIONAL: Microsoft Teams Drop-in Session -- Microsoft Teams Meeting	

November 13, 2020

12:00 AM - 12:00 AM	Private Appointment	Please See Above
12:00 AM - 12:00 AM	Private Appointment	Please See Above
10:00 AM - 10:30 AM	David and Suzanne re Platform Commitments -- Skype Meeting	
12:00 PM - 1:30 PM	Lunch	
1:30 PM - 2:00 PM	Personal Information	
4:00 PM - 4:30 PM	No stubs – cheque issue and authority -- Skype Meeting	

November 16, 2020

All Day	Private Appointment	
9:30 AM - 11:00 AM	Executive --	
11:00 AM - 11:30 AM	SHRC -- Skype meeting	
11:30 AM - 12:00 PM	Discussion: Govt Caucus Cabinet Committees -- Skype Meeting	
12:00 PM - 1:30 PM	Private Appointment	
1:30 PM - 2:00 PM	Jonathan/David - Weekly -- Jonathan to call David	
2:30 PM - 3:00 PM	Suzanne/David -- Skype Meeting	
3:30 PM - 4:00 PM	Karen/David - Weekly -- Skype	

November 17, 2020

9:00 AM - 9:30 AM	RE: IAAS Advisory Engagement on IM/IT Capital Investment Management -- Skype Meeting	
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November 17, 2020 Continued

9:30 AM - 9:45 AM	David and Sheila - CTO competition
12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	Debi/David - Weekly -- Skype meeting
2:15 PM - 2:45 PM	2:15 - Mtg: Lori & David
3:00 PM - 4:15 PM	Updated: CLBC November call with individuals-families PLUS WOW recognition
4:30 PM - 5:00 PM	call LH

November 18, 2020

9:00 AM - 9:30 AM	DMs BRIEFING Guaranteed Basic Income Expert Panel w/MAH: Kaye Krishna, Cheryl May SDPR: David Galbraith, Robert Bruce, Leah Squance, Molly Harrington (optional) -- Skype Meeting
10:00 AM - 10:30 AM	David and Molly weekly -- Skype Meeting
12:00 PM - 1:30 PM	Private Appointment
3:30 PM - 4:00 PM	David and Sheila - weekly -- Skype Meeting
4:00 PM - 4:30 PM	Update

November 19, 2020

All Day	Check Time on Line
8:30 AM - 9:15 AM	Welcome to the Ministry -- Skype Meeting

November 19, 2020 Continued

9:00 AM - 10:30 AM Digital Investment Board Meeting

10:30 AM - 10:45 AM Executive Quick Call -- Skype Meeting

12:00 PM - 1:30 PM Private Appointment

2:00 PM - 2:30 PM David and Karen - Touch Base

November 20, 2020

All Day Private Appointment

8:30 AM - 10:00 AM DMC

10:30 AM - 11:00 AM Chris/David - Weekly -- Skype meeting

11:30 AM - 12:00 PM TBS/SDPR -- Skype Meeting

12:00 PM - 1:30 PM Private Appointment

1:30 PM - 2:00 PM HOLD: Video Message

2:30 PM - 3:00 PM Sam/David - Weekly -- Skype meeting

November 23, 2020

All Day Private Appointment

10:00 AM - 11:00 AM Leanne / David - Monthly -- Skype Meeting

11:00 AM - 11:30 AM Jonathan/David - Weekly -- Jonathan to call David

November 23, 2020 Continued

12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:30 PM	David and Tony re Professional Development -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	Suzanne/David -- Microsoft Teams Meeting
3:30 PM - 4:00 PM	Karen/David weekly -- Microsoft Teams Meeting

November 24, 2020

8:30 AM - 9:00 AM	Daily DMO Touch Base -- Microsoft Teams Meeting
9:00 AM - 12:00 PM	CLBC Finance & Audit Committee Meeting -- MS Teams
12:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	Debi/David weekly -- Microsoft Teams Meeting
2:00 PM - 2:30 PM	Pre-Brief: PT DM Conference Call (Nov. 25) -- Microsoft Teams Meeting

November 25, 2020

8:30 AM - 9:45 AM	PT DMRSS Teleconference -- Teleconference
9:00 AM - 10:00 AM	MOC Situation Briefing - Policy Group -- Skype Meeting
10:30 AM - 11:00 AM	David and Molly weekly -- Microsoft Teams Meeting
11:00 AM - 11:30 AM	PECSF Volunteer Wrap Up Ceremony - David to speak -- Skype Meeting
12:00 PM - 1:30 PM	Private Appointment
2:30 PM - 3:00 PM	David and Raman - Mentorship -- Microsoft Teams Meeting

November 25, 2020 Continued

3:30 PM - 4:00 PM

David and Sheila weekly -- Microsoft Teams Meeting

November 26, 2020

All Day

Check Time on Line

8:30 AM - 9:00 AM

Daily DMO Touch Base -- Microsoft Teams Meeting

9:30 AM - 10:30 AM

MOC -- Skype Meeting

10:30 AM - 11:00 AM

SHRC -- Microsoft Teams Meeting

11:30 AM - 12:00 PM

Sam/David Weekly -- Skype Meeting

12:00 PM - 1:30 PM

Private Appointment

2:00 PM - 4:00 PM

Swearing In Ceremony

4:30 PM - 5:30 PM

DMC -- Security Concern

November 27, 2020

All Day

Private Appointment

8:30 AM - 9:00 AM

Daily DMO Touch Base -- Microsoft Teams Meeting

9:00 AM - 10:00 AM

Meeting: Minister and DM - Meet and Greet -- Skype Meeting

11:00 AM - 11:30 AM

Meeting: Minister/David Galbraith/Jonathan Dube: Cab Sub Extension -- Teleconference

11:30 AM - 12:00 PM

Food Security -- Skype Meeting

12:00 PM - 1:30 PM

Private Appointment

November 27, 2020 Continued

1:00 PM - 2:00 PM Meet and Greet: Minister and Parliamentary Secretaries Sharma and Coulter

2:30 PM - 3:00 PM Chris/David - Weekly -- Skype meeting

November 28, 2020

7:30 AM - 8:30 AM Private Appointment

November 30, 2020

12:00 AM - 12:00 AM Private Appointment

8:30 AM - 9:00 AM Daily DMO Touch Base -- Microsoft Teams Meeting

9:00 AM - 9:30 AM Meeting: Minister and GCPE -- ZOOM

9:30 AM - 11:00 AM Executive --

11:00 AM - 12:00 PM Meeting: Ministry Overview w/New Minister

12:00 PM - 1:00 PM Call PS Sharma

12:00 PM - 1:00 PM Private Appointment

1:00 PM - 1:30 PM Karen/David - Weekly -- Skype

1:30 PM - 2:00 PM Jonathan/David - Weekly -- Jonathan to call David

2:00 PM - 2:30 PM Suzanne/David -- Skype Meeting

2:30 PM - 3:30 PM Meeting w/Minister: Immediate Decision Items and Platforms Commitments -- Zoom

November 30, 2020 Continued

3:30 PM - 4:30 PM

Meeting: Divisional Overview w/Minister: Corporate Services Division -- Zoom