

December 1, 2020

8:00 AM - 8:30 AM	DMC on COVID
9:30 AM - 10:00 AM	Tara / Heather - Briefing on EPA and PHO Orders
10:00 AM - 12:00 PM	EPA 2.0
12:00 PM - 1:00 PM	Blocked
1:00 PM - 2:00 PM	Tara / Alex 1-1
2:00 PM - 2:30 PM	Tara / Melanie - Touch Base
2:30 PM - 3:00 PM	Cabinet Confidences
3:00 PM - 3:30 PM	Tara / Tom / Lori - briefing on Cabinet Stats

December 2, 2020

8:30 AM - 9:00 AM	Tara / Lori / Jill / Shauna - DM briefing prior to Supply Chain PPE Meeting
9:15 AM - 9:45 AM	Tara Richards / PS Rice - Introductory Meeting
10:00 AM - 11:30 AM	Cabinet Confidences
11:30 AM - 12:00 PM	Blocked
12:00 PM - 1:00 PM	Supply Chain PPE
1:00 PM - 1:15 PM	Tara / Mark

December 2, 2020 Continued

1:30 PM - 2:30 PM Tara / Madeline 1-1

4:15 PM - 5:45 PM CC COVID

December 3, 2020

8:30 AM - 10:30 AM EPA 2.0 - Prep for Minister's Briefings

10:30 AM - 11:00 AM DM Technology Set up - Barry Cannings

11:00 AM - 12:30 PM EPA Policy Briefing for DM Richards

12:30 PM - 1:30 PM Tara / Dave 1-1

1:30 PM - 2:30 PM Tara / Gaylynn / Alex - HR Briefing

2:30 PM - 3:00 PM Blocked

3:00 PM - 3:30 PM WorkSafeBC and violation tickets

3:30 PM - 4:00 PM Travel Time

4:00 PM - 4:30 PM Meeting w/Minister Farnworth

4:30 PM - 5:00 PM Travel time

December 4, 2020

8:00 AM - 8:30 AM Travel

December 4, 2020 Continued

8:30 AM - 10:00 AM	DMC
10:00 AM - 10:30 AM	MEETING: Lori and Tara
10:30 AM - 11:00 AM	Travel
11:00 AM - 12:30 PM	Executive Meeting
12:30 PM - 1:00 PM	Blocked
1:00 PM - 2:00 PM	Tara / Cameron 1-1
2:00 PM - 3:00 PM	Tara / Tom 1-1
3:00 PM - 4:00 PM	Tara and Lori - End of Week Check in
4:15 PM - 4:45 PM	Tara / Melanie / Andrew - Touch Base
5:00 PM - 5:30 PM	Tara / Shauna / Leon / Tracee

December 7, 2020

8:30 AM - 9:15 AM	Tara / Heather 1-1
9:30 AM - 10:00 AM	Cabinet Confidences prebrief on TB Sub
10:00 AM - 11:00 AM	Tara / Alex 1-1

December 7, 2020 Continued

12:00 PM - 12:30 PM	Blocked	
12:30 PM - 1:00 PM	Call Trevor	
1:30 PM - 2:00 PM	Cabinet Confidences	
2:15 PM - 3:15 PM	(2:15pm) DMC on COVID	
3:30 PM - 4:00 PM	DMC COVID	
4:00 PM - 4:30 PM	Briefing DM for Dec 9 meeting re: Cabinet Confidences; Advice/Recommendations Pader Brach / Ian Cummings / Andrew Giles	(Tara / Madeline / Dave /

December 8, 2020

9:00 AM - 9:15 AM	Don Z/Tara R re: communications
9:15 AM - 9:30 AM	9:15 am Tara / Jordan - Introductory Touch Base
9:30 AM - 10:00 AM	Call Melanie
10:00 AM - 11:30 AM	Disaster Risk Reduction Overview for DM
11:30 AM - 11:45 AM	Staffing issue
11:45 AM - 12:15 PM	BLOCKED
12:15 PM - 1:00 PM	Tara / Leon 1-1
1:00 PM - 1:30 PM	RPDRR Team event

December 8, 2020 Continued

1:30 PM - 2:00 PM	Cabinet Public Safety update --
2:00 PM - 2:30 PM	Travel
2:30 PM - 3:00 PM	Cabinet Confidences re: TB Sub
3:00 PM - 3:15 PM	MMF Briefing 15 minutes
3:30 PM - 4:30 PM	Briefing MMF on EPA Modernization - Part 1
4:30 PM - 5:00 PM	travel

December 9, 2020

8:30 AM - 8:45 AM	CALL: DSG Sieben, DM Richards, Meagan Gergley, Tom Brown & MO re 'Key Commitments' for Priorities and Planning Secretariat (part 1)
9:30 AM - 11:30 AM	Hold for Cabinet - Security Concern
12:00 PM - 1:00 PM	Supply Chain PPE
1:00 PM - 1:30 PM	Blocked
1:30 PM - 2:00 PM	Question Period
2:00 PM - 3:00 PM	FW: Meeting re: Cabinet Confidences; Advice/Recommendations
3:00 PM - 4:00 PM	United Coast Communities Leadership Table Meeting
4:00 PM - 4:30 PM	MMF Briefing / CC Covid

December 9, 2020 Continued

4:30 PM - 6:00 PM

CC Covid

December 10, 2020

7:15 AM - 8:00 AM

Drive to Keating

8:00 AM - 9:00 AM

Tara / Dave 1-1

9:00 AM - 9:30 AM

EMBC All Staff Call

9:45 AM - 10:00 AM

Tara Richards & David Marshall re: Lower Mainland Flood Management Strategy Leadership Committee Mtg

10:00 AM - 10:30 AM

Keating walk about

10:30 AM - 11:15 AM

Tara / Alex / Gaylynn

11:15 AM - 11:35 AM

Tara / Alex / Madeline - Avalanche Canada

11:35 AM - 12:00 PM

EPA 2.0 / Tara / Heather / Cameron

12:00 PM - 12:30 PM

Blocked

12:30 PM - 1:00 PM

DMC Covid-19 / Tara / Paul

1:00 PM - 2:00 PM

Tara / Madeline / Pader / Brendan / Dave - Activation: Roles and Responsibilities

2:15 PM - 2:30 PM

DMC Committees / Christina / Tara

2:30 PM - 3:00 PM

2:30PM - Tracy & Tara Richards Touch Base

December 10, 2020 Continued

3:00 PM - 3:15 PM	ICBC Fine Collection / Tara / Doug
3:30 PM - 4:30 PM	Briefing MMF on EPA Modernization - Part 2
4:30 PM - 5:00 PM	Tara/Tom - mandate letter
5:00 PM - 5:30 PM	Personal Information
5:30 PM - 6:30 PM	Personal Information
6:45 PM - 7:15 PM	discussion re path forward on Breathe Medical

December 11, 2020

8:00 AM - 8:30 AM	Call Bobbi
8:30 AM - 10:00 AM	DMC
10:00 AM - 10:30 AM	MMF Call with Minister Blair
10:30 AM - 11:00 AM	PPE / Tara / Leon
12:00 PM - 12:30 PM	Blocked
12:30 PM - 1:00 PM	travel
1:00 PM - 1:10 PM	Update / Tara / Cameron
1:30 PM - 2:00 PM	CALL: Mark, Tara, Meagan, Tom & MO re 'Key Commitments' for Priorities and Planning Secretariat (part 2)
2:00 PM - 3:30 PM	Executive Roundtable --

December 11, 2020 Continued

4:00 PM - 5:00 PM

Check In --

December 14, 2020

8:30 AM - 9:00 AM

1:1 / Tara / Dave

9:30 AM - 9:45 AM

Pre-Brief CARC / Tara / Alex / Melissa

10:00 AM - 11:30 AM

EPA 2.0

11:30 AM - 12:00 PM

Staffing issue

12:00 PM - 1:00 PM

DMC on COVID

1:00 PM - 1:30 PM

Blocked

1:30 PM - 2:30 PM

Question Period

1:30 PM - 2:15 PM

1:1 Tara / Tom

2:30 PM - 3:15 PM

Invitation: Flood Strategy Leadership Committee Preparations @ Mon Dec 14, 2020 2:30pm - 3:15pm

3:30 PM - 4:00 PM

TB SN review Cabinet Confidences

3:45 PM - 5:00 PM

EMBC Follow up / Lori / Tara

5:15 PM - 5:30 PM

Touch base re PPE / Tara / Michael

December 15, 2020

8:30 AM - 9:30 AM	1:1 Tara / Madeline
9:30 AM - 11:30 AM	Lower Mainland Flood Management Strategy Leadership Committee
10:00 AM - 11:00 AM	Question Period
11:30 AM - 12:30 PM	YVR-BC COVID Steering Committee meeting
12:30 PM - 1:00 PM	Blocked
1:00 PM - 1:30 PM	Covid Comms / Tara / Ian
1:30 PM - 2:00 PM	Tara / Leon / Alex
2:00 PM - 2:30 PM	Tara / Kathryn re: Business Continuity Org Structure
2:30 PM - 3:00 PM	Cabinet Public Safety update / Lori / Tom --
3:00 PM - 4:00 PM	Briefing: MMF w/ EMBC RE: EPA Modernization
4:00 PM - 4:30 PM	MMF Briefing TB Submission
4:30 PM - 5:00 PM	travel
5:00 PM - 7:00 PM	Personal Information

December 16, 2020

8:30 AM - 9:15 AM	Stump Lake & Lumby briefing / Tara / Rick / Madeline / Pader / Andrew
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December 16, 2020 Continued

9:30 AM - 11:00 AM	1:1 Tara / Heather
11:00 AM - 11:30 AM	Tara / Kathryn - Briefing on the Pandemic Provincial Coordination Plan
11:30 AM - 12:00 PM	Hold - Cabinet Security Concern
12:00 PM - 1:00 PM	Supply Chain PPE
1:00 PM - 1:30 PM	Blocked
1:30 PM - 2:30 PM	Exec Discussion re: Cabinet Confidences; Advice/Recommendations
1:30 PM - 2:30 PM	Question Period
2:30 PM - 3:00 PM	Tara and Bobbi P - phone call
4:00 PM - 5:00 PM	CC Covid

December 17, 2020

8:30 AM - 9:30 AM	1:1 Tara / Cameron
10:00 AM - 11:00 AM	Question Period
11:00 AM - 11:30 AM	Weekly Calendar & Priorities / Tara / Sandra / Agnes --
12:00 PM - 1:00 PM	Blocked --
1:00 PM - 1:30 PM	Tara and Kathryn re: LMFMS Follow Up

December 17, 2020 Continued

1:45 PM - 2:00 PM	Tara & Selena re: follow up from YVR-BC COVID Steering Committee call
2:00 PM - 2:30 PM	SAT Phone training / Tara / Alex / Lisa
3:00 PM - 3:45 PM	Tara / Leon 1-1

December 18, 2020

10:30 AM - 12:00 PM	Central Agency Risk Committee Meeting
12:00 PM - 12:30 PM	Blocked
12:30 PM - 1:30 PM	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
2:00 PM - 2:15 PM	DMC HH query / Tara / Richard
2:30 PM - 3:00 PM	Cabinet Confidences; Advice/Recommendations
3:00 PM - 5:00 PM	TB - Security Concern

December 21, 2020

10:00 AM - 10:15 AM	Pat Quealey and Tara Richards
11:00 AM - 11:30 AM	360 Interview for Jordan
11:30 AM - 12:00 PM	Follow-up Overtime & ESS / Tara / Madeline
12:00 PM - 1:00 PM	Blocked

December 21, 2020 Continued

4:00 PM - 5:00 PM

Personal Information

December 22, 2020

9:30 AM - 10:00 AM

PS Rice Workplan / Tara / Cameron / Andrew

12:00 PM - 1:00 PM

Blocked

3:30 PM - 4:00 PM

MMF Briefing re EPA Orders

December 23, 2020

12:00 AM - 12:00 AM

Personal ..

December 24, 2020

12:00 AM - 12:00 AM

Personal

Please See Above

December 25, 2020

All Day

STAT

December 26, 2020

All Day

Boxing Day -- Canada

December 28, 2020

All Day

STAT

December 29, 2020

12:00 AM - 12:00 AM

Personal ..

December 30, 2020

All Day

Personal .J

Please See Above

December 31, 2020

12:00 AM - 12:00 AM

Personal

Please See Above