

January 4, 2021

9:30 AM - 10:30 AM	MEETING: Agendas --
11:00 AM - 11:30 AM	CALL: Fazil and Donna
1:00 PM - 2:00 PM	PPS team meeting
2:30 PM - 3:00 PM	SEA and EC roles
3:00 PM - 3:30 PM	Discuss new office space

January 5, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
9:30 AM - 10:00 AM	Follow up on DM's Committee Meeting Housing and Homelessness
10:00 AM - 10:30 AM	Touch base re: PPS structure
11:00 AM - 11:30 AM	Touch Base - Jill/Donna
3:15 PM - 3:30 PM	Call

January 6, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
9:30 AM - 10:00 AM	Review of Cabinet Retreat Agenda (to come, via Vanessa Geary)
10:00 AM - 11:00 AM	TEAMS: Lori, Donna, Amber and Geoff re: Meetings/Agenda Planning/PPS/Mandate Items
12:00 PM - 12:15 PM	Private Appointment

January 6, 2021 Continued

12:30 PM - 1:00 PM	retreat agenda
3:30 PM - 4:00 PM	MEETING: Christina, Donna and Paul re: 30*60*90 Reports

January 7, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- ↑ Security Concern; Government Financial Information
9:30 AM - 9:45 AM	Bobbi - call
10:00 AM - 10:30 AM	Senior Executive Assistant - Posting
11:00 AM - 12:30 PM	Planning materials
1:00 PM - 1:30 PM	Legislation list
1:30 PM - 2:00 PM	One on One - Donna/Paul --
2:00 PM - 3:00 PM	Planning materials
3:15 PM - 3:45 PM	Labour work plans

January 8, 2021

8:00 AM - 8:30 AM	Cabinet retreat follow-up meeting
8:30 AM - 10:00 AM	DMC
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information

January 8, 2021 Continued

10:00 AM - 11:00 AM	DMs' Committee on Housing and Homelessness
11:00 AM - 12:30 PM	Planning materials
11:00 AM - 11:30 AM	Biweekly Standup
11:30 AM - 12:00 PM	FW: Connect to discuss requirements for retreat
1:00 PM - 3:00 PM	Treasury Board Jan 8
2:00 PM - 2:15 PM	Call
3:00 PM - 3:30 PM	Phone Call: Cabinet Retreat (Vanessa to moderate call) -- Tel: Security Concern; Government Financial Information
3:30 PM - 4:00 PM	Retreat
4:00 PM - 5:00 PM	Check In --
4:30 PM - 4:45 PM	Donna/Vanessa

January 11, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
10:00 AM - 11:00 AM	MEETING: Agendas --
1:00 PM - 2:30 PM	Sheet Review
2:30 PM - 2:45 PM	2:30 Call D. Sanford, S. Baskerville

January 11, 2021 Continued

3:00 PM - 3:30 PM Vanessa/Donna

3:30 PM - 4:30 PM FYI - AOC

January 12, 2021

8:30 AM - 9:00 AM Senior Staff Meeting -- Security Concern; Government Financial Information

10:00 AM - 11:30 AM Sheet Review

1:30 PM - 3:00 PM Pre-Retreat Cabinet Session

3:15 PM - 3:45 PM Critical Issues Discussion

4:00 PM - 5:00 PM Retreat planning

4:30 PM - 5:00 PM Discussion: PS and MOS Work Plans

January 13, 2021

8:30 AM - 9:00 AM Senior Staff Meeting -- Security Concern; Government Financial Information

9:00 AM - 11:30 AM CABINET

12:00 PM - 12:30 PM Retreat update

1:00 PM - 3:00 PM P&P

3:30 PM - 4:00 PM Retreat - final details

January 13, 2021 Continued

5:30 PM - 6:15 PM Retreat Staffing - Meeting

January 14, 2021

12:00 AM - 12:00 AM Cabinet Retreat

8:30 AM - 9:00 AM (Amber H. to lead) Senior Staff Meeting --Security Concern; Government Financial Information

9:00 AM - 9:30 AM Private Appointment

10:00 AM - 5:00 PM CABINET PLANNING SESSION

5:00 PM - 5:15 PM Retreat Check-in (lunchtime)

5:30 PM - 5:40 PM Check in - Tracking Sheet

January 15, 2021

12:00 AM - 12:00 AM Cabinet Retreat

Please See Above

8:30 AM - 9:00 AM Senior Staff Meeting --Security Concern; Government Financial Information

9:00 AM - 4:00 PM CABINET PLANNING SESSION

12:00 PM - 12:15 PM check in

4:00 PM - 4:30 PM Retreat de-brief

4:00 PM - 4:15 PM Capital

January 17, 2021

4:00 PM - 4:30 PM Connect --Security Concern; Government Financial Information

January 17, 2021 Continued

January 18, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting --	Security Concern; Government Financial Information
9:00 AM - 9:45 AM	MEETING: Agendas --	
9:45 AM - 10:30 AM	(9:45) Planning and Priorities Secretariat --	
9:45 AM - 10:30 AM	P&P agenda	
10:00 AM - 11:00 AM	FYI - ELUC	
11:00 AM - 11:15 AM	Touch base	
1:00 PM - 4:00 PM	Treasury Board Jan 18	
1:00 PM - 1:30 PM	Touch Base	
3:00 PM - 3:30 PM	Cabinet Briefing	

January 19, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting --	Security Concern; Government Financial Information
11:00 AM - 12:00 PM	FYI - AOC	
1:00 PM - 2:00 PM	Tim Prem Tech	
2:30 PM - 4:00 PM	FYI - SI	

January 20, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
9:00 AM - 1:00 PM	Cabinet
2:00 PM - 2:30 PM	FW: Geoff to call Vanessa/Don/Jon R. (important)
2:30 PM - 3:00 PM	ADMCE/DMCE Discussion
3:00 PM - 3:30 PM	PPS tracker

January 21, 2021

8:30 AM - 9:00 AM	Amber Hockin to host: Senior Staff Meeting -- Security Concern; Government Financial Information
9:30 AM - 10:00 AM	One on One - Donna/Paul --
10:00 AM - 12:00 PM	FYI - CCE
10:30 AM - 11:00 AM	DMC Share point Site
11:30 AM - 12:00 PM	Call: Donna/Christine
12:30 PM - 1:00 PM	Jon: JM: Donna
1:00 PM - 1:30 PM	Private Appointment
1:30 PM - 2:00 PM	Checking in: Donna/Jon and David Hume

January 22, 2021

8:30 AM - 10:00 AM	DMC
8:30 AM - 9:00 AM	Senior Staff Meeting -- <small>Security Concern; Government Financial Information</small>
11:00 AM - 12:00 PM	11:00AM DMCE
1:00 PM - 3:00 PM	Diversity and Inclusion: Foundations for Executive (Module 1 of 4) -- ,
3:00 PM - 4:00 PM	PPS team mtg --
4:00 PM - 5:00 PM	Check In --

January 25, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- <small>Security Concern; Government Financial Information</small>
9:00 AM - 9:45 AM	MEETING: Agendas --
9:45 AM - 10:30 AM	(9:45) Planning and Priorities Secretariat --
11:45 AM - 12:00 PM	Team huddle
3:00 PM - 5:00 PM	DM Committee on Housing and Homelessness (DMCHH)
3:30 PM - 4:00 PM	Leg list touch base --
4:00 PM - 4:30 PM	Discussion: Postings

January 26, 2021

8:00 AM - 9:00 AM	MEETING: Lori, Heather, Christina, Donna, Amy and Eric re: Retreat debrief
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January 26, 2021 Continued

8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
9:00 AM - 9:30 AM	30-60-90 Update
9:40 AM - 10:10 AM	Legislation
10:00 AM - 10:30 AM	Climate/Energy Discussion
11:00 AM - 12:00 PM	Cab Ops / PPs
1:00 PM - 1:30 PM	One on One - Donna/Jas --
2:00 PM - 2:30 PM	PPS team mtg
3:30 PM - 4:00 PM	Cabinet Briefing
4:30 PM - 5:00 PM	Private Appointment

January 27, 2021

8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
9:00 AM - 11:30 AM	Cabinet
11:30 AM - 12:30 PM	1 yr planning
12:45 PM - 1:00 PM	Quick chat
1:00 PM - 3:00 PM	Diversity and Inclusion: Foundations for Executive (Module 2 of 4)

January 27, 2021 Continued

1:00 PM - 3:00 PM

FYI - LRC

3:15 PM - 3:45 PM

Leg list -- Microsoft Teams Meeting

This time seems to work for all. Talk soon.

Microsoft Teams meeting

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3:30 PM - 4:30 PM

FYI - AOC

January 28, 2021

8:30 AM - 9:00 AM

Senior Staff Meeting --Security Concern; Government Financial Information

9:00 AM - 12:00 PM

Treasury Board Jan 28

9:00 AM - 9:15 AM

ED opportunities

10:00 AM - 10:30 AM

Private Appointment

10:30 AM - 10:40 AM

Brief chat: Executive Director, Planning and Priorities Secretariat

11:00 AM - 11:30 AM

EMLI/ENV: P&P

January 28, 2021 Continued

11:35 AM - 11:45 AM	Chat
12:00 PM - 12:30 PM	PP tracker
12:30 PM - 1:30 PM	1 yr planning
1:45 PM - 2:00 PM	DM MEETING Donna Sanford & Paul Squires - Corporate Plan Management & Tracking Process w/Kaye Krishna
2:00 PM - 4:00 PM	FYI - PP
4:00 PM - 4:30 PM	One on One - Donna/Paul --
5:00 PM - 5:15 PM	Private Appointment

January 29, 2021

8:30 AM - 10:00 AM	DMC
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern; Government Financial Information
10:00 AM - 10:30 AM	Private Appointment
10:30 AM - 11:00 AM	Catch up, Donna and Geoff
11:00 AM - 12:00 PM	1 yr planning
12:00 PM - 1:00 PM	Private Appointment
1:00 PM - 3:00 PM	FYI - MHAH

January 29, 2021 Continued

2:00 PM - 2:15 PM	touch base
2:30 PM - 2:45 PM	Touch base
3:00 PM - 4:00 PM	PPS team mtg --
4:00 PM - 4:30 PM	GCC logistics