

January 1, 2021

8:00 AM - 5:00 PM

STAT - NYD

January 4, 2021

9:30 AM - 10:30 AM

MEETING: Agendas -- Teams : Security Concern

January 5, 2021

9:00 AM - 10:00 AM

DMC on COVID -- TEAMS

January 6, 2021

9:30 AM - 10:00 AM

Weekly BC Trans Mountain Update Call --

10:00 AM - 10:30 AM

Don/Aileen

11:30 AM - 11:45 AM

EMBC All Agency Communications Call - COVID-19 --

2:00 PM - 3:00 PM

Budget Roll-out -- Microsoft Teams Meeting

3:30 PM - 4:00 PM

Don/Megan

January 7, 2021

8:30 AM - 9:00 AM

Senior Staff Meeting --

9:30 AM - 9:45 AM

Don/Silas

10:00 AM - 11:00 AM

DMC on COVID -- MS Teams Security Concern

January 7, 2021 Continued

1:00 PM - 2:00 PM **Staffing Updates** Security Concern

3:00 PM - 3:30 PM **Don/Raman re: Budget Instruction Letter**

4:00 PM - 4:30 PM **Touch Base - Jill/Don Z**

January 8, 2021

8:30 AM - 10:00 AM **DMC --** Security Concern **Teams**

8:30 AM - 9:00 AM **Senior Staff Meeting --**

4:00 PM - 5:00 PM **Check In -- Teams Meeting**

January 11, 2021

8:00 AM - 8:30 AM **Daily Check-in call --**

8:30 AM - 9:00 AM **Senior Staff Meeting --**

9:30 AM - 10:00 AM **9:30 AM Phone Call DM Plecas/DM Zadravec -- Bobbi to phone Don**

10:00 AM - 11:00 AM **MEETING: Agendas -- Teams ;** Security Concern

11:00 AM - 11:30 AM **Don/Megan**

1:30 PM - 1:45 PM **(1:30pm-1:45pm) Phone Mtg with DM Doug Scott & DM Don Zadravec (GCPE) RE: Jeff Groot -- Doug to call Don**

January 11, 2021 Continued

3:00 PM - 3:30 PM

Don/Sage weekly --

3:30 PM - 4:00 PM

Don/Sage/Claudia -- Microsoft Teams Meeting

January 12, 2021

8:00 AM - 8:30 AM

Daily Check-in call --

8:30 AM - 9:30 AM

DMC on COVID -- TEAMS

Security Concern

8:30 AM - 9:00 AM

Senior Staff Meeting --

10:00 AM - 11:00 AM

Executive Meeting -- Security Concern | OR CALL

11:00 AM - 12:00 PM

Don/Nammi 1:1

1:30 PM - 3:00 PM

Cabinet retreat pre-meeting -- Security Concern TEAMS

January 13, 2021

All Day

VICTORIA to VANCOUVER Cabinet Retreat

8:00 AM - 8:30 AM

Daily Check-in call --

8:30 AM - 9:00 AM

Senior Staff Meeting .

Security Concern

9:00 AM - 11:30 AM

CABINET . Security Concern /Teams

January 13, 2021 Continued

9:30 AM - 10:00 AM	Weekly BC Trans Mountain Update Call --
11:30 AM - 11:45 AM	EMBC All Agency Communications Call - COVID-19 --
12:00 PM - 1:00 PM	BREAK
1:00 PM - 3:00 PM	P&P Security Concern r TEAMS
3:00 PM - 3:30 PM	Don/David 1:1 - Security Concern or phone
3:30 PM - 4:30 PM	OFFICE TIME
4:30 PM - 5:00 PM	Don/Sage -- call Don

January 14, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting Security Concern
10:00 AM - 5:00 PM	CABINET RETREAT - Vancouver

January 15, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting Security Concern
9:00 AM - 4:00 PM	CABINET RETREAT - Vancouver

January 18, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
9:00 AM - 9:45 AM	MEETING: Agendas -- Teams/ Security Concern
12:00 PM - 1:00 PM	BREAK
2:00 PM - 2:30 PM	Don/Raman Q3 sign off - Security Concern
3:00 PM - 3:30 PM	Don/Sage weekly -- phone/ Security Concern

January 19, 2021

8:00 AM - 9:00 AM	DMC on COVID -- TEAMS Security Concern
8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting -- Security Concern
10:00 AM - 11:00 AM	GCPE/PO Check-in -- TEAMS
12:00 PM - 1:00 PM	BREAK
2:30 PM - 4:00 PM	SI -- Security Concern /TEAMS/ Security Concern

January 20, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting - Security Concern

January 20, 2021 Continued

9:00 AM - 1:00 PM	CABINET -- Chambers/VCO/Teams
9:30 AM - 10:00 AM	Weekly BC Trans Mountain Update Call --
11:30 AM - 11:45 AM	EMBC All Agency Communications Call - COVID-19 --
3:00 PM - 4:00 PM	LNG Steering Committee -- Teams ^{Security Concern}

January 21, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting ^{Security Concern}
9:00 AM - 10:00 AM	Staffing Updates -- Microsoft Teams Meeting ^{Security Concern}
10:00 AM - 12:00 PM	CCCE -- ^{Security Concern} TEAMS
3:00 PM - 3:30 PM	Sage/ Amber/ Don Z ^{Security Concern}

January 22, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 10:00 AM	DMC ^{Security Concern} /Teams
8:30 AM - 9:00 AM	Senior Staff Meeting ^{Security Concern}
1:00 PM - 3:00 PM	Diversity and Inclusion Training module 1 -- ON LINE
4:00 PM - 5:00 PM	Check In -- Teams Meeting

January 25, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting - ^{Security Concern}
9:00 AM - 9:45 AM	MEETING: Agendas -- Teams/ ^{Security Concern}
2:00 PM - 2:30 PM	Don/Raman 1:1
4:30 PM - 5:00 PM	Don/Sage weekly -- phone/ ^{Security Concern}

January 26, 2021

8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 9:00 AM	Senior Staff Meeting ^{Security Concern}
9:00 AM - 10:00 AM	DMC on COVID -- TEAMS ^{Security Concern}
10:00 AM - 11:00 AM	Executive Meeting ^{Security Concern} or CALL
11:00 AM - 12:00 PM	Don/Nammi 1:1 ^{Security Concern} or phone
12:30 PM - 1:00 PM	12:30-1:00pm - Meeting with DM Don Zadravec -- Microsoft Teams Meeting
2:30 PM - 3:00 PM	Comms Operations Weekly Staffing Updates ^{Security Concern} Microsoft Teams Meeting
3:30 PM - 4:00 PM	-- Don to call Heather
4:00 PM - 4:30 PM	**HOLD All CD General Review -- Microsoft Teams

January 26, 2021 Continued

5:00 PM - 5:30 PM

Don/Sage re: COVID

January 27, 2021

All Day

Personal Information

8:00 AM - 8:30 AM

Daily Check-in call --

8:30 AM - 9:00 AM

Senior Staff Meeting Security Concern

9:00 AM - 11:30 AM

CABINET Security Concern Teams

9:30 AM - 10:00 AM

Weekly BC Trans Mountain Update Call --

11:30 AM - 12:00 PM

Don/Naveen -- Don will call Naveen

12:00 PM - 12:30 PM

GCPE review Security Concern

12:30 PM - 1:00 PM

BREAK

1:00 PM - 3:00 PM

LRC Security Concern /Teams/ Security Concern

3:00 PM - 4:30 PM

OFFICE TIME

January 28, 2021

All Day

Personal Information

8:00 AM - 8:30 AM

Daily Check-in call --

8:30 AM - 9:30 AM

DMC-DREM -- Teams

8:30 AM - 9:00 AM

Senior Staff Meeting - Security Concern

January 28, 2021 Continued

11:00 AM - 12:00 PM	Site C -- Microsoft Teams Meeting
12:00 PM - 1:00 PM	LUNCH
2:00 PM - 2:30 PM	Don/Megan ^{Security Concern}

January 29, 2021

All Day	Personal Information
8:00 AM - 8:30 AM	Daily Check-in call --
8:30 AM - 10:00 AM	DMC -- ^{Security Concern} Teams
8:30 AM - 9:00 AM	DON IN CHAMBERS
8:30 AM - 9:00 AM	Senior Staff Meeting ^{Security Concern}
11:00 AM - 11:45 AM	ALL CD Meeting -- Skype conference call
1:00 PM - 3:00 PM	WGMHAH ^{Security Concern} TEAMS
3:15 PM - 4:00 PM	Meeting re: communications -- Call