

February 1, 2016

Monday

9:00 AM - 9:30 AM	Weekly touch base w/JJ, BJH, Sarf, David and Jeannette -- NR NR	(Moderator JJ)
9:30 AM - 10:30 AM	Facilities Management Procurement Steering Committee Update -- s.15 s.15	
11:00 AM - 11:30 AM	Sarf and Jeannette touch base -- s.15	
11:30 AM - 12:00 PM	KNC Service Plan -- NR ; ID NR	(Moderator Sarf)
1:00 PM - 1:30 PM	FOI Process - Sarf, Brad, Cindy, Jeannette -- Brad and Cindy to call Sarf @ NR	
2:00 PM - 3:00 PM	Colin and Sarf bi-weekly -- s.15	
3:00 PM - 4:00 PM	Emergency Planning Meeting -- s.15	or NR ID NR
4:00 PM - 5:00 PM	Brian and Sarf bi-weekly -- s.15	

February 2, 2016

Tuesday

10:00 AM - 10:30 AM	MW Kurt, Sarf, Mark and Bobbi -- Teleconference NR	
10:45 AM - 11:15 AM	touch base -- s.15	
1:30 PM - 2:00 PM	FOI weekly touch base -- Call Sarf @ NR	
3:00 PM - 3:30 PM	Sarf, Brian, David take 3:30pm call s.15	
3:30 PM - 4:00 PM	Prebrief for Feb 4 Robson Square Proposal -- Dial: NR / Participant ID: NR to moderate)	(Shannon)

February 3, 2016

Wednesday

10:30 AM - 11:00 AM	Sarf and Jeannette touch base -- s.15	
11:00 AM - 12:00 PM	Monthly RAEG -- s.15	
1:00 PM - 1:30 PM	MINISTER: Ministry annual service plan -- s.15	
1:30 PM - 2:00 PM	MINISTER: BCIC/Knowledge Service Plans -- s.15 Butterworth	w/John, Sarf, David Hume and Kevin

February 3, 2016 Continued

Wednesday

2:30 PM - 3:00 PM MINISTER VIRK: personal preparedness -- s.15 w/John, Becky and Sarf

3:00 PM - 4:00 PM MINISTER: Spring session & Estimates prep -- s.15

4:00 PM - 4:30 PM MINISTER: Abbotsford Courthouse briefing --s.15 w/Sarf, John and Brian

February 4, 2016

Thursday

9:30 AM - 11:30 AM Robson Square Proposal Review -- s.15

3:00 PM - 3:30 PM MW Kurt, Sarf, Mark and Bobbi -- Teleconference :NR

3:30 PM - 4:00 PM FOI -- s.15 w/David

February 5, 2016

Friday

8:00 AM - 9:30 AM Private Appointment

9:30 AM - 10:00 AM s.22 -- s.15

1:15 PM - 1:45 PM Sarf and Jeannette touch base -- s.15

1:45 PM - 2:15 PM DM staffing (Bette-Jo unavailable) -- Either s.15 or NR (MODERATOR JJ NR)

2:15 PM - 3:15 PM MINISTER: Jericho -- Dial-In: NR Participant ID: NR w/John, Sarf, Brian, David, Tasha, Jason

February 9, 2016

Tuesday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

11:00 AM - 12:00 PM Corporate Executive for all DMs, Associate DMs, ADMs -- s.15

12:30 PM - 1:00 PM MW Kurt, Sarf, Mark and Bobbi -- Teleconference NR

1:30 PM - 2:00 PM Weekly FOI Call -- conf call: NR Participant Conference ID: NR Moderator: Sarf

2:00 PM - 4:30 PM Throne Speech

February 9, 2016 Continued

Tuesday

2:00 PM - 3:00 PM

Bi-weekly conference call: Executive Project Board - LDB -- Conf. call details:
NR participation NR Tim will moderate

4:00 PM - 4:30 PM

s.15

--NR

Participant ID: NR

(Brian, Sarf, Jim)

February 10, 2016

Wednesday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:00 AM - 8:30 AM

Weekly touch base w/JJ, BJH, Sarf, David and Jeannette -- NR
NR

(Moderator JJ)

10:00 AM - 12:00 PM

MTIC ExComm -- s.15

1:00 PM - 1:30 PM

1:00 CONF CALL: Debrief re: Robson Square Proposal -- NR
(Shannon to moderate)

/ Participant ID: NR

1:30 PM - 2:30 PM

QP

2:30 PM - 3:00 PM

Sarf and Jeannette touch base -- s.15

3:00 PM - 3:30 PM

Matthew Prodan, Jeannette, Sarf re Waiver -- Sarf and JC to call Matthew at NR

February 11, 2016

Thursday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

9:15 AM - 9:45 AM

MINISTER: budget -- s.15

10:00 AM - 11:00 AM

Colin and Sarf bi-weeklies -- s.15

11:00 AM - 12:00 PM

Sarf and Wes bi-weeklies -- s.15

1:00 PM - 1:30 PM

RAEG & update on VSB properties -- s.15

1:30 PM - 2:30 PM

QP

3:00 PM - 3:45 PM

Project Executive Board -- NR

Participant Conference ID: NR

Lori to moderate

4:00 PM - 4:30 PM

Conference Call /w Cheryl, Sarf, Bette-Jo [optional] re FOI -- NR
(Sarf to Moderate NR)

Participant ID NR

February 11, 2016 Continued

Thursday

5:00 PM - 5:30 PM

Ministry Briefing -- s.15

February 12, 2016

Friday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

11:00 AM - 12:00 PM

Procurement; and outcome of B2B Summit sessions -- s.15 w/Wes and David

1:00 PM - 1:30 PM

Sarf and Jeannette touch base -- s.15

2:00 PM - 2:30 PM

Mtg /w Sarf & Brian re Robson Square -- s.15 s.15

2:30 PM - 3:30 PM

RAEG bi-weekly -- s.15 w/Sarf, Brian, David and Jason

3:30 PM - 4:00 PM

MW Kurt, Sarf, Mark and Bobbi -- Teleconference: NR

February 15, 2016

Monday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

9:30 AM - 10:30 AM

DMC -- s.15

11:00 AM - 11:30 AM

PECSF campaign -- s.15

11:30 AM - 12:00 PM

Pre-Brief /w Brian & Sarf re: Maritime Museum [Mtg scheduled for Feb 17th] -- s.15

1:30 PM - 2:30 PM

QP

3:00 PM - 4:00 PM

Emergency Planning Meeting -- s.15 or NR

4:15 PM - 4:45 PM

Review Valleyview docs -- s.15 w/Jim Thompson and Leslie

February 16, 2016

Tuesday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:00 AM - 2:00 PM

Budget Lock-up -- s.15

February 16, 2016 Continued**Tuesday**

10:00 AM - 11:00 AM QP

1:30 PM - 3:30 PM Budget Speech

2:00 PM - 5:00 PM Strategic Plan Session -- s.15

February 17, 2016**Wednesday**

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

10:00 AM - 10:30 AM Touch Base: JC & Sarf -- s.15

10:30 AM - 11:30 AM Asset sale audit -- s.15

11:30 AM - 12:00 PM Weekly FOI Call -- conf call: NR Participant Conference ID: NR Moderator: Sarf

12:15 PM - 1:15 PM Sarf/ Deborah Lunch -- s.15

1:30 PM - 2:30 PM QP

2:00 PM - 2:30 PM Mtg /w Jason Johnson, Victoria City Manager, Sarf Ahmed, Brian Fellows re: Maritime Museum -- s.1 s.15

3:00 PM - 4:00 PM Brian and Sarf bi-weekly -- s.15

4:00 PM - 5:00 PM Bette-Jo/Sarf/Colin/Ian/Wes & Belinda re: LBS/TS JV -- s.15 and/or Online Meeting

February 18, 2016**Thursday**

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:30 AM - 9:00 AM Weekly touch base w/JJ, BJH, Sarf, David and Jeannette -- NR (Moderator JJ NR J)

9:00 AM - 10:00 AM Strategic Partnerships Advisory Committee -- s.15

10:00 AM - 11:00 AM QP

10:30 AM - 11:30 AM BL Leadership Development Panel Pre-Launch Info Session -- Online Lync meeting

February 18, 2016 Continued

Thursday

11:30 AM - 12:00 PM	David & Sarf re: Divisional WES Results -- DAVID TO CALL SARF AT NR	
12:00 PM - 12:15 PM	Kevin Richter to call Sarf on cell re consult CTZ 2015 53880	
1:00 PM - 1:30 PM	Budget thank you -- s.15	
1:30 PM - 3:00 PM	Valleyview Executive Project Board monthly meeting -- NR	(Moderator Sarf)
3:00 PM - 4:30 PM	MINISTER: Executive Roundtable -- MAV & John @ s.1 TP; all others to s.15	

February 19, 2016

Friday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)	
8:30 AM - 12:00 PM	Corporate Quarterly Executive Meeting for all DMs and ADMs -- s.15 s.15	
10:00 AM - 12:00 PM	Integrated Project Delivery Information Session -- s.15	
12:00 PM - 12:30 PM	Regulations discussion w/Kurt and Sarf (Brian optional) -- Meet after Corporate Exec meeting	
1:00 PM - 1:30 PM	Review Estimates material	
1:30 PM - 2:00 PM	Bobbi Plecas, Kurt Sandstrom, Sarf Ahmed, Brian Fellows, Allison Bond, Jeff Vasey & Leah Greathead -- Dial in: NR Participant ID: NR #: Moderator ID: NR (Bobbi to moderate)	
2:00 PM - 2:30 PM	Randy - VIP tech -- s.15	
3:30 PM - 4:00 PM	Nanaimo CC -- NR	(Moderator Sarf)

February 22, 2016

Monday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)	
8:30 AM - 9:00 AM	DM staffing -- s.15 or NR	(MODERATOR JJ NR)
9:00 AM - 9:30 AM	Weekly touch base w/JJ, BJH, Sarf, David and Jeannette -- NR NR	(Moderator JJ
12:00 PM - 1:00 PM	CJ/Sarf - lunch -- s.22	

February 22, 2016 Continued

Monday

1:30 PM - 2:30 PM

QP

2:30 PM - 3:00 PM

Sarf and Jeannette touch base -- s.15

February 23, 2016

Tuesday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

10:00 AM - 11:00 AM

QP

11:30 AM - 12:00 PM

Weekly FOI Call -- Call: NR

Participant ID: NR

Moderator: Sarf

12:30 PM - 1:00 PM

CONFERENCE CALL: Bobbi Plecas, Kurt Sandstrom, Sarf Ahmed, Brian Fellows, Allison Bond, Jeff Vasey & Leah Greathead -- Dial in: NR Participant ID: NR Moderator ID: NR
(Bobbi to moderate)

2:00 PM - 3:00 PM

Bi-weekly conference call: Executive Project Board - LDB -- Conf. call details:
NR participation NR Tim will moderate

February 24, 2016

Wednesday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

10:00 AM - 12:00 PM

MTIC ExComm -- s.15

1:30 PM - 2:30 PM

QP

2:30 PM - 3:00 PM

Sarf and Jeannette touch base -- s.15

February 25, 2016

Thursday

All Day

HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:30 AM - 8:45 AM

PHONE CALL: John Dyble & Sarf Ahmed -- Sarf to call NR

and be put through to John

9:00 AM - 10:00 AM

Sarf and Wes bi-weeklies -- s.15

10:00 AM - 11:00 AM

QP

February 25, 2016 Continued**Thursday**

11:30 AM - 12:00 PM	B2B/Procurement feedback -- s.15	
1:00 PM - 2:00 PM	Colin and Sarf bi-weeklies -- s.15	
2:00 PM - 3:00 PM	Executive Update: Red Tape Reduction -- s.15	or Virtually, via live webcast
3:00 PM - 4:00 PM	discussion -- s.15	

February 26, 2016**Friday**

All Day	HOUSE SITs: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)	
8:30 AM - 9:00 AM	CONFERENCE CALL: Bobbi Plecas, Kurt Sandstrom, Sarf Ahmed, Brian Fellows, Allison Bond, Jeff Vasey, Jon Burbee & Leg Council -- Dial in: NR Participant ID: NR #; Moderator ID: NR # (Bobbi to moderate)	
9:00 AM - 10:00 AM	RAEG bi-weekly -- s.15	w/Sarf, Brian, David and Jason
1:00 PM - 1:30 PM	Government House: Touch base -- Call in number: NR	Participant# NR
2:30 PM - 3:00 PM	Knowledge transfer -- s.15	w/Duncan
3:00 PM - 3:30 PM	CONFERENCE CALL: Bobbi Plecas, Kurt Sandstrom (dialing in if possible), Sarf Ahmed, Brian Fellows, Allison Bond, Jeff Vasey & Leah Greathead -- Dial in: NR Participant ID: NR #; Moderator ID: NR (Bobbi to moderate)	

February 29, 2016**Monday**

All Day	HOUSE SITs: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)	
8:30 AM - 9:00 AM	Weekly touch base w/JJ, BJH, Sarf, David and Jeannette -- s.15	(Moderator JJ s.15)
9:30 AM - 10:00 AM	Abbotsford Courthouse -- NR	(Moderator Sarf)
11:00 AM - 11:30 AM	Sarf and Jeannette touch base -- s.15	
1:00 PM - 1:30 PM	Government House project -- s.15	w/Sarf and Jim
1:30 PM - 2:30 PM	QP	

February 29, 2016 Continued

Monday

2:30 PM - 2:45 PM

Bette-Jo/Sarf -- s.15

3:00 PM - 4:00 PM

Emergency Planning Meeting -- s.15

or NR

4:00 PM - 4:30 PM

Financial update -- s.15

w/Sarf, Colin and Teri

