

February 1, 2016

Monday

9:00 AM - 9:30 AM	9:00 MTW WEEKLY Call --
9:45 AM - 10:30 AM	9:45 DM I ^{s.12,s.13} Jamie, Sohee, Debbie
10:45 AM - 11:30 AM	10:45 DM REVIEW: s.12,s.13 (Jamie, Hayden, Gen, Debbie)
1:00 PM - 1:30 PM	1:00 DM MTG: Mission Planning (Clark, Paul, Debbie)
1:30 PM - 2:15 PM	1:30 DM/ADM 1:1 (Clark) --
2:45 PM - 3:15 PM	2:45 DM UPDATE: s.13,s.17 (Jamie, Bindi, Nathan, Jeff, Lina) --
4:00 PM - 4:30 PM	4:00 MTW BRIEFING: Service Plans - Shannon, David, Danine, Shannon H, Debbie; James
4:30 PM - 5:30 PM	Office Time/Email/Signing

February 2, 2016

Tuesday

8:30 AM - 12:00 PM	Private Appointment
1:00 PM - 2:00 PM	1:00 DM 1:1 (Dean) --
2:30 PM - 3:30 PM	2:30 CONF CALL: Mission De-brief w/Duncan Wilson
3:30 PM - 4:00 PM	3:30 CONF CALL/PRE-BRIEF Robson Square
4:15 PM - 4:30 PM	4:15 DM CALL w/David
5:00 PM - 6:00 PM	Office Time/Email/Signing

February 3, 2016

Wednesday

9:00 AM - 10:00 AM	9:00 MIT ALL STAFF CALL
10:00 AM - 11:00 AM	10:00 DM 1:1 (Jamie) --
1:00 PM - 2:00 PM	1:00 DM (MIT) 1:1 (Tracy) --
2:00 PM - 2:45 PM	2:00 MTW BRIEFING: LNG Buy BC (Shannon, Jamie, Shannon H, Debbie; Hayden, Gen)

February 3, 2016 Continued

Wednesday

3:00 PM - 3:45 PM	3:00 MTW BRIEFING: Key Accounts Engagement (Shannon, Shannon H, Debbie, Clark, John)
4:00 PM - 4:30 PM	4:00 MTW PRE-BRIEF: FII/India Discussion - Shannon, Jamie, Shannon H, Debbie; Clark, Hayden

February 4, 2016

Thursday

All Day	Private Appointment
8:20 AM - 8:55 AM	8:20 HELJET Flt 706 arrives Vancouver @ 8:55
9:30 AM - 11:30 AM	9:30 s.15
1:00 PM - 2:30 PM	Approvals
3:00 PM - 3:35 PM	3:00 HELJET Flt 721 arrives Victoria @ 3:40

February 5, 2016

Friday

8:30 AM - 10:00 AM	8:30 Office Time / Email / Signing
10:15 AM - 10:45 AM	10:15 DM CONF CALL: 2016 Mission Discussion (Jay, Clark, Paul)
11:00 AM - 12:00 PM	11:00 DM MTG: Missions (Clark, Henry, Brian, Debbie)
2:00 PM - 2:30 PM	2:00 MEETING: John Dyble & Shannon Baskerville
3:00 PM - 3:45 PM	3:00 DM MTG: BCIIF Governance (Jamie, Bindi, Debbie)

February 8, 2016

Monday

8:30 AM - 5:30 PM	Family Day
-------------------	------------

February 9, 2016

Tuesday

11:00 AM - 12:00 PM	11:00 Corporate Executive
1:00 PM - 3:30 PM	HOLD

February 9, 2016 Continued

Tuesday

3:30 PM - 4:30 PM	3:30 MTW/MMdJ/MST MTG: Forest India Strategy (Jamie, Hayden and Michael)
4:30 PM - 5:30 PM	Office Time/Email/Signing

February 10, 2016

Wednesday

9:30 AM - 11:00 AM	9:30 MIT Executive --
1:00 PM - 1:30 PM	1:00 CONF CALL: Debrief re:s.15
1:15 PM - 1:45 PM	1:15 DM Review: AIT (Jamie, Sohee)
1:45 PM - 2:45 PM	1:45 DM BRIEF: s.13,s.17
3:15 PM - 4:00 PM	3:15 MTW BRIEFING: Multi Grants (Shannon, Dean, Mark, David C, Shannon H)
4:00 PM - 4:45 PM	4:00 MTW MTG - BCSRA (Paul)
5:30 PM - 6:00 PM	5:30 CALL: BCFII Board

February 11, 2016

Thursday

8:30 AM - 10:00 AM	8:30 Office Time / Email / Signing
10:00 AM - 11:00 AM	10:00 MTW BRIEF: MIT Budget (Shannon, David, Shannon H, Debbie)
11:00 AM - 3:00 PM	HOLD
3:00 PM - 5:00 PM	3:00 DMCSE
4:45 PM - 5:00 PM	4:45 MTW PRE-BRIEF for Mr. SO, SAR Govt Secretary of Economic and Commerce Development (Jamie, Paul)
5:00 PM - 5:30 PM	5:00 s.12,s.13 (Jamie, Sohee, Robert)

February 12, 2016

Friday

All Day	Private Appointment
---------	---------------------

February 12, 2016 Continued

Friday

9:30 AM - 10:00 AM	9:30 MTG w/ Michele, Moira, Clark, Shannon and Norm
11:30 AM - 12:00 PM	11:30 DM MTG: MSD Discussion
1:15 PM - 1:45 PM	1:15 DM Weekly Touchbase --
2:00 PM - 2:30 PM	2:00 S.12,S.13 Meeting (Jamie, Sohee, Robert, Shannon H.)
3:00 PM - 3:50 PM	3:00 KAM DM Update --

February 15, 2016

Monday

All Day	Private Appointment
9:00 AM - 9:30 AM	9:00 MTW WEEKLY Call --
9:30 AM - 10:30 AM	9:30 DMC
10:30 AM - 3:00 PM	10:30 Office Time / Email / Signing
3:00 PM - 5:00 PM	3:00 CCSE
5:00 PM - 6:00 PM	Office Time/Email/Signing

February 16, 2016

Tuesday

All Day	Budget Day
All Day	HOTEL CONFIRMATION: s.15

February 16, 2016 Continued

Tuesday

All Day s.22 (Lorna H A/SEA)

8:00 AM - 1:45 PM Budget Lock-up

4:00 PM - 12:00 AM 4:00 AIR CANADA Flt 8072 arrives Toronto 1:10am (via Vancouver)

February 17, 2016

Wednesday

All Day s.22 (Lorna H A/SEA)

12:00 AM - 1:10 AM 4:00 AIR CANADA Flt 8072 arrives Toronto 1:10am (via Vancouver)
Please See Above

8:30 AM - 2:30 PM Internal Trade Ministers' Mtg

4:15 PM - 4:30 PM 7:15 EST (4:15 PST) Phone call w/ Tim S, Shannon and Athana

8:00 PM - 10:26 PM 8:00 AIR CANADA Flt 191 arrives Victoria @ 10:26 (direct flight)

February 18, 2016

Thursday

All Day s.22 (Lorna H A/SEA)

8:30 AM - 12:30 PM 8:30 ESTIMATES REVIEW

11:15 AM - 11:45 AM 11:15 DM Weekly Touchbase --

1:00 PM - 1:30 PM s.13,s.17

1:30 PM - 3:00 PM 1:30 MIT Expanded Exec --

3:15 PM - 4:00 PM 3:15 MTW BRIEFING: AIKANG (Shannon, Jamie, Shannon H, Hayden, Paul)

4:00 PM - 4:45 PM 4:00 MTW BRIEFING: MAC (Shannon, Dean, Mark, Shannon H)

4:45 PM - 5:30 PM 4:45 MTW BRIEFING: HW Legacy - Celebration Book and Next Steps (Shannon, Dean, Tom, Shannon H)

February 19, 2016

Friday

All Day s.22 (Lorna H A/SEA)

February 19, 2016 Continued

Friday

8:30 AM - 12:00 PM	8:30 Corporate Quarterly Executive Meeting
12:30 PM - 1:00 PM	12:30 VIP tech support
2:00 PM - 2:45 PM	2:00 DM 1:1 (Dean)
3:00 PM - 3:45 PM	3:00 DM/ADM 1:1 (Clark) --

February 22, 2016

Monday

8:00 AM - 5:00 PM	Private Appointment
-------------------	---------------------

February 23, 2016

Tuesday

8:30 AM - 9:30 AM	8:30 Office Time / Email / Signing	
9:30 AM - 10:30 AM	9:30 DM MTG: BCIF Transition	
10:45 AM - 11:30 AM	10:45 DM MTG: s.13,s.17	
2:00 PM - 2:45 PM	2:00 DM UPDATE: 's.13,s.17	(Jamie, Bindi, Nathan, Jeff, Lina) --
3:00 PM - 5:00 PM	3:00 DMCSE	

February 24, 2016

Wednesday

8:30 AM - 9:00 AM	8:30 Office Time / Email / Signing	
9:15 AM - 9:45 AM	9:15 Check in MTW Mission Plan (Shannon, Jay, Clark, Paul)	
10:00 AM - 11:00 AM	10:00 MIT Executive --	
11:00 AM - 11:15 AM	11:00 DM MTG: Buy BC Online Tool (Hayden/Jamie)	
11:30 AM - 12:00 PM	11:30 DM PRE-MTG: Ag China Strategy (Clark, John, Paul, Michael, Debbie)	

February 24, 2016 Continued

Wednesday

1:00 PM - 1:30 PM	1:00 DM PRE-MTG: Mid-Sized Chinese Cities Strategy (Jamie, Clark, Hayden, Paul, Francis, Kelly B, Debbie)
1:30 PM - 2:00 PM	1:30 DM PRE-MTG: Mission Cycle Update and 2016/17 Planning - Clark, Paul, Maureen, Debbie
2:45 PM - 3:30 PM	2:45 MTW EVENT: Jiangsu Provincial Government Delegation (Paul Irwin)
4:20 PM - 5:10 PM	4:20 DM MTG: Export Project Update (Hayden/Chelsea/Jamie)
5:00 PM - 6:00 PM	Office Time/Email/Signing

February 25, 2016

Thursday

8:30 AM - 11:00 AM	8:30 Office Time / Email / Signing
11:00 AM - 11:15 AM	11:00 DM MTG: AIT Check-in (Jamie, Sohee)
12:00 PM - 12:15 PM	Private Appointment
3:00 PM - 3:45 PM	3:00 MTW BRIEFING: Buy BC Online Tool (Shannon, Jamie, Hayden, Gen, Shannon H)
4:00 PM - 5:30 PM	4:00 MTW Estimates Prep

February 26, 2016

Friday

7:50 AM - 8:25 AM	CONFIRMED 7:50 HELIJET Flight 704 arrives Vancouver @ 8:25
8:00 AM - 5:00 PM	8:00 MTW EVENT: Inaugural Meeting - Asia Business Leaders Advisory Council (ABLAC) - "Raising our Game in Asia" - Hayden and Jamie
4:15 PM - 4:45 PM	4:15 MTW MTG: Mr. Jingming Li, President and Chief Architect, Alipay U.S. (Shannon, Jamie, Clark, Hayden, Kelly B)
4:45 PM - 5:15 PM	4:45 MTW MTG: HUAWEI (Shannon, Jamie, Clark, Hayden, Kelly B)
5:15 PM - 6:00 PM	5:15 MTW MTG: AB Minister Bilous (Jamie)
5:45 PM - 6:20 PM	5:45 HELIJET Flight #729 arriving Victoria @ 6:20

February 29, 2016

Monday

8:30 AM - 9:00 AM	8:30 Office Time / Email / Signing
9:00 AM - 9:30 AM	9:00 MTW WEEKLY Call --
9:45 AM - 10:15 AM	9:45 DM PRE-BRIEF: Meeting with Bobbi @ 2pm re: India Report (Jamie, Hayden, Kelly B)
10:15 AM - 10:45 AM	10:15 DM BRIEF: FOI (Jamie, Clark, Tracy, Dean, Debbie, Danine, Kathryn)
11:00 AM - 11:30 AM	11:00 CALL re: S.13, S.17 (Shannon/Tim w/Tracy Mandur, PSA)
12:00 PM - 12:30 PM	12:00 PHONE CALL: Lori and Shannon
1:00 PM - 2:00 PM	1:00 DM/ADM 1:1 (Clark) --
2:30 PM - 3:00 PM	2:30 CONF CALL: Bobbi Plecas, Shannon Baskerville & Hayden Lansdell
3:30 PM - 5:30 PM	3:30 Office Time / Email / Signing