

February 1, 2016

Monday

7:30 AM - 4:30 PM NWT CEO Interviews -- s.15

8:20 AM - 8:50 AM Morning Staff Call -- NR

6:00 PM - 7:00 PM The Explorer Hotel -- s.15

February 2, 2016

Tuesday

8:20 AM - 8:50 AM Morning Staff Call -- NR

8:30 AM - 9:00 AM CFHI update -- Lynn to call Michael at NR

9:00 AM - 10:00 AM Vivian/Barb/Lynn - JPOR Update -- NR
NR

/Teleconference:

10:00 AM - 10:30 AM Call: Lori Hughes -- Lynn to Call Lori NR

10:30 AM - 11:00 AM Calendar Nargis/Anne -- Lynn to NR

11:00 AM - 11:30 AM 11:00am Weekly touch base- Boyd-Wexler-Feulgen-Stevenson/Re-scheduled from Jan. 29 -- Dial-in:
NR Moderator: S. Feulgen

11:30 AM - 12:30 PM Travel Time To Airport

12:35 PM - 2:15 PM WestJet Flight 0109 Yellowknife-Edmonton -- Yellowknife Airport

3:50 PM - 5:32 PM Westjet Flight 0173 Edmonton-Victoria -- Edmonton Airport

February 3, 2016

Wednesday

8:20 AM - 8:50 AM Morning Staff Call --NR

8:30 AM - 9:00 AM Thomas\Lynn --s.15

9:00 AM - 10:00 AM Lower Mainland Review Meeting -- s.15

9:00 AM - 10:00 AM Performance Management Reporting -- s.15

February 3, 2016 Continued

Wednesday

10:15 AM - 11:45 AM	s.12 S.Feulgen;L.Stevenson; H.Davidson; A.Marr; M.Diacu; D.Shera) -- s.15	(S.Brown;
10:30 AM - 11:00 AM	Minister Briefing: BC Ambulance -- s.15 Minister Lake is the Moderator	or T/CNR
12:00 PM - 1:30 PM	12:30 start time-ICD Lunch Session -- s.15	
1:30 PM - 1:45 PM	PSC, Ted, Lynn, Doug/15 min T/C -- Ted to moderate, T/C below	
2:00 PM - 3:00 PM	Barb/Lynn - Monthly 1:1 -- s.15	
3:00 PM - 3:30 PM	s.15	
3:30 PM - 4:00 PM	CJ/Lynn- Monthly 1:1 -- s.15	
4:00 PM - 4:30 PM	Discuss MSC Candidates with Allan Seckel -- Allan to call Lynn at NR	
4:45 PM - 5:00 PM	4:45 s.12 lynn)	- lynn s, doug h, brendan a -- s.15 (nargis to confirm timing & location

February 4, 2016

Thursday

8:00 AM - 8:30 AM	John/Lynn -- s.15
-------------------	-------------------

February 4, 2016 Continued

Thursday

8:20 AM - 8:50 AM	Morning Staff Call -	NR
8:30 AM - 8:45 AM	Meeting re: CST -- s.15 NR	. Carl to phone
8:45 AM - 9:00 AM	Meeting Re Providence -- s.15	
9:00 AM - 11:00 AM	PHC OC Meeting -- s.15	
10:00 AM - 10:45 AM	Minister Meeting Phoenix Centre Kamloops -- T/C NR Lake is the Moderator	Minister
11:00 AM - 12:00 PM	Steve/Lynn 1:1 -- s.15	
12:00 PM - 1:00 PM	LUNCH	
1:00 PM - 2:00 PM	Meeting: Maureen O'Neil (CFHI) & Lynn Stevenson (1:00 pm PST) s.15	
1:30 PM - 2:00 PM	(Lynn Optional) Update re: Feb. 23 Check-up -- s.15	
2:00 PM - 3:00 PM	Meeting with EY regarding MOH Health Services/Business/IT project governance review -- Teleconference: Dial-in: NR	
3:00 PM - 3:30 PM	Travel Time	
3:30 PM - 4:30 PM	Private Appointment	

February 5, 2016

Friday

8:00 AM - 9:00 AM	Follow up discussion -- s.15	
8:20 AM - 8:50 AM	Morning Staff Call -- NR	
9:00 AM - 10:30 AM	Leadership Council - Teleconference -- NR Person--Ministry of Health, s.15	/ In
10:30 AM - 11:00 AM	DM/Associates Suite: Touch base -- s.15	
11:00 AM - 11:30 AM	Weekly touch base- Boyd-Wexler-Feulgen-Stevenson -- Dial-in: NR NR Moderator: S. Feulgen	
11:30 AM - 12:00 PM	DM/MO staff Introductory meeting -- s.15	
12:00 PM - 4:00 PM	Senior Executive Team Committee Meeting -- s.15	
4:00 PM - 4:30 PM	s.12 s.15 --	
5:00 PM - 5:30 PM	Chat: Ann Syme \Lynn -- Ann to call Lynn at NR	

February 8, 2016

Monday

7:30 AM - 5:00 PM	Family Day (BC)
-------------------	-----------------

February 9, 2016

Tuesday

All Day	THRONE SPEECH
8:20 AM - 8:50 AM	Morning Staff Call -- NR
8:30 AM - 9:30 AM	Standing Committee of Interdisciplinary Co-Chairs (SCoIC); Monthly Meeting -- via teleconference
9:30 AM - 10:00 AM	Travel Time
10:00 AM - 10:30 AM	Minister Meeting s.13 Chair Candidate -- s.15

February 9, 2016 Continued

Tuesday

10:30 AM - 11:00 AM	Travel Time
11:00 AM - 12:00 PM	Corporate Executive Meeting -- s.15
12:00 PM - 1:00 PM	LUNCH
1:00 PM - 2:00 PM	s.13 Teleconference -- Skype Meeting
2:00 PM - 2:30 PM	Office Time
2:15 PM - 2:30 PM	brief chat w\Wendy -- s.15
3:50 PM - 4:25 PM	3:50 Flight to Van HeliJet 722 Confirmed -- s.15
5:00 PM - 7:00 PM	Geoff Plant meet with Stephen Brown/Lynn Stevenson/Sabine Feulgen -- s.15
7:30 PM - 8:30 PM	s.15

February 10, 2016

Wednesday

12:00 AM - 12:00 AM	HOUSE SITS
All Day	FYI - FNHA & MoH Joint Project Board Meeting
8:20 AM - 8:50 AM	NR Morning Staff Call --
9:00 AM - 11:00 AM	Coalition Meeting February 10 -- s.15
12:00 PM - 12:35 PM	12:00 Flight to Vic HeliJet 715 Confirmed -- s.15
1:30 PM - 2:30 PM	Meeting with Kara Griffin -- s.15
1:30 PM - 2:30 PM	QP

February 10, 2016 Continued

Wednesday

2:30 PM - 3:00 PM	Sabine\Lynn re: Advanced Imaging Project Governance Structure -- s.15
3:00 PM - 4:00 PM	Pharmanet Portfolio Findings/Review -- s.15
4:00 PM - 4:30 PM	PHSA Discussion -- s.15
4:30 PM - 5:00 PM	Boehringer Ingelheim request to meet re: INSPIRED. -- NR

February 11, 2016

Thursday

12:00 AM - 12:00 AM	HOUSE SITS	Please See Above
8:20 AM - 8:50 AM	Morning Staff Call -- NR	
8:30 AM - 9:00 AM	Mtg w/Lynn S, Tricia P and Heather D re: Pre-brief for Feb 11 PT DM TC -- s.15	
9:00 AM - 9:30 AM	Meet with Brendan Mather -- s.15	
9:30 AM - 10:00 AM	Travel Time	
10:00 AM - 11:00 AM	PT DM Teleconference -- s.15	
11:00 AM - 11:30 AM	Office Time	
11:30 AM - 12:00 PM	Update re: Feb. 23 Check-up -- s.15	
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	Wendy\Lynn - Monthly 1:1 -- s.15	
1:30 PM - 3:30 PM	s.17	-- s.15
1:30 PM - 2:30 PM	QP	

February 11, 2016 Continued

Thursday

3:30 PM - 4:30 PM Chief of Staff briefing w Lynn and ADMs -- s.15

4:30 PM - 5:00 PM s.17 .. s.15

February 12, 2016

Friday

8:00 AM - 9:00 AM Jen, Arlene, Lynn, Doug, Deb - Rural, Remote & Aboriginal Health -- s.15

8:20 AM - 8:50 AM Morning Staff Call -- NR

9:00 AM - 10:00 AM s.17 -- s.15

10:00 AM - 10:30 AM s.17 Continuation -- s.15

10:30 AM - 11:00 AM Phone Call - Lynn Stevenson, Associate DM, Health, BC & Shannon Marchand, DM Seniors, AB (AR40252) -- Shannon to Call BC: NR

11:00 AM - 11:30 AM Phone call: Lisa Kershaw -- Lisa to Call Lynn at NR

11:30 AM - 12:00 PM DM/Associates Suite: Touch base -- NR :

12:00 PM - 12:30 PM LUNCH

12:00 PM - 12:15 PM Discussion with DM -- NR :

12:30 PM - 3:00 PM Senior Executive Team Committee Meeting . s.15

2:30 PM - 3:00 PM FW: Call w/ Neil, Richard, Kurt and Stephen -- Conference Call - Dial in :NR NR

February 12, 2016 Continued

Friday

3:15 PM - 3:30 PM	HR -- s.15
3:30 PM - 4:30 PM	CJ/Steve/Lynn/Mark/Doug re: E&Y report on Mental Health for BC -- s.15 s.15
4:30 PM - 5:00 PM	Arlene\Lynn re: discuss BNs - s.15

February 15, 2016

Monday

12:00 AM - 12:00 AM	HOUSE SIT5
All Day	s.22 Matt A/ADM
All Day	s.22 (Sara Walsh covering)
7:30 AM - 8:30 AM	Private Appointment
8:20 AM - 8:50 AM	Morning Staff Call -- NR
8:30 AM - 9:00 AM	Private Appointment
9:00 AM - 9:30 AM	phone jane lindstrom NR
10:00 AM - 10:30 AM	Heather\Lynn - Monthly 1:1 -- s.15
10:30 AM - 11:00 AM	Office time
11:00 AM - 1:00 PM	Mary/Stephen/Lynn - re Vision Paper & VCH's Role - s.15 and Nicole will bring you to s.15 (check-in with Security)
1:00 PM - 1:30 PM	LUNCH
1:30 PM - 2:30 PM	DM/Associates - Monthly -- s.15
1:30 PM - 2:30 PM	QP

February 15, 2016 Continued**Monday**

2:15 PM - 2:45 PM	Travel Time	
2:45 PM - 3:00 PM	Minister touch base before meeting -- NR,s.15 NR Minister Lake is the Moderator	
3:00 PM - 3:30 PM	Minister Meeting with BC Care Providers Association -- s.15 NR Minister Lake is the Moderator	or T/C NR
3:45 PM - 4:15 PM	s.12	s.15
5:30 PM - 6:00 PM		

February 16, 2016**Tuesday**

All Day	HOUSE SITS	Please See Above
12:00 AM - 12:00 AM	s.22	Matt A/ADM
All Day	BUDGET SPEECH TODAY	
7:30 AM - 8:15 AM	Breakfast meeting --s.15	
8:15 AM - 8:45 AM	Morning Staff Call -- NR	
8:30 AM - 9:00 AM	(Howard Brunt/Lynn Stevenson) - potential presentation to UVic School of Nursing -- phone call (Howard to call Lynn @ NR ...)	
9:00 AM - 10:00 AM	Lynn Stevenson - Regular Meeting (Jodi, Linda, Lynn & Michele) --s.15 NR	or T/C: Moderator: Jodi
10:00 AM - 11:00 AM	QP	
10:00 AM - 10:30 AM	CJ\Lynn - Monthly 1:1 --s.15	

February 16, 2016 Continued

Tuesday

10:30 AM - 10:45 AM	Wendy\Lynn -- s.15
11:00 AM - 11:30 AM	Call w\Patricia Woods re: Request for Guest Speaker Wed April 27th 1900-2100 Richmond BC -- Pat to Call Lynn at s.15
11:30 AM - 12:00 PM	Office time
12:00 PM - 12:15 PM	Minister/Michael Marchbank call re: Mountain View -- T/C NR Minister Lake is the Moderator
12:15 PM - 12:30 PM	Call Thomas O'Shaughnessy -- Lynn to Call Thomas NR
12:30 PM - 1:15 PM	LUNCH
1:15 PM - 2:00 PM	Steve/Sabine/Lynn/Deborah - Pharamanet Briefing - s.15
2:00 PM - 2:30 PM	Steve/Lynn/Doug/Marilyn - Surgical Services Strategy - update on the college --s.15
2:30 PM - 5:30 PM	MoH/Docs of BC Meeting -- s.15

February 17, 2016

Wednesday

All Day	HOUSE SITS	Please See Above
12:00 AM - 12:00 AM	s.22 Matt A/ADM	Please See Above
8:20 AM - 8:50 AM	Morning Staff Call -- NR	(Participant ID: NR
9:00 AM - 10:00 AM	Performance Management Reporting --s.15	
9:30 AM - 10:30 AM	Teri\Lynn - Monthly 1:1 -- s.15	
10:45 AM - 11:15 AM	Coffee with Cheryl Beach --s.15	
11:30 AM - 12:00 PM	Weekly call CoS/Associates -- T/C NR	Participant II NR

February 17, 2016 Continued

Wednesday

12:00 PM - 12:30 PM	LUNCH	
12:30 PM - 2:30 PM	Bilateral Discussions -- s.15	
1:30 PM - 2:30 PM	QP	
3:00 PM - 3:30 PM	MO Briefing: s.12 s.15	(Arlene, Matt, Shelley Attending) --
3:30 PM - 3:45 PM	Reference -- I will call you at NR	
4:15 PM - 5:00 PM	Follow-up Meeting w/Glenn Monteith - s.15 NR	'B. Walman to call
5:00 PM - 5:30 PM	Travel Time	
5:30 PM - 7:30 PM	CONFIRMED: VI CCHL and Island Health Mentorship Learning Session #2 -- s.15 s.15 (see below message for more details)	

February 18, 2016

Thursday

12:00 AM - 12:00 AM	HOUSE SITS	Please See Above
7:00 AM - 7:35 AM	HeliJet 702 Confirmed -- s.15	
8:20 AM - 8:50 AM	Morning Staff Call --NR	
9:00 AM - 3:30 PM	Leadership Council - Health Authority CEOs & Ministry of Health DM. Associate DMs, Secretariat -- Vancouver - VCHA s.15	

February 18, 2016 Continued

Thursday

10:00 AM - 11:00 AM	QP
3:30 PM - 4:30 PM	Travel/Wait time
4:40 PM - 5:15 PM	Helijet 725 Confirmed - s.15
7:30 PM - 8:00 PM	6

February 19, 2016

Friday

8:00 AM - 8:30 AM	Private Appointment
8:00 AM - 8:30 AM	Travel Time
8:20 AM - 8:50 AM	Morning Staff Call -- s.15
8:30 AM - 12:00 PM	Corporate Quarterly Executive meeting -- s.15 ;
12:00 PM - 12:30 PM	Travel Time
12:30 PM - 3:00 PM	Senior Executive Team Committee Meeting -- s.15
3:00 PM - 3:30 PM	Steve/Deborah/Lynn - MTL s.17 -- s.15
3:30 PM - 4:30 PM	Discussion w/Malcolm Moore -- Dr. Moore to call s.15
5:00 PM - 5:30 PM	Private Appointment

February 22, 2016

Monday

6:00 AM - 12:00 AM	HOUSE SITS
7:30 AM - 9:00 AM	Private Appointment
8:20 AM - 8:50 AM	Morning Staff Call -- NR
9:00 AM - 11:00 AM	CCST -item -- s.15
11:00 AM - 11:30 AM	Travel Time

February 22, 2016 Continued**Monday**

11:30 AM - 12:30 PM	Monthly Health Services Executive Team Meeting -- s.15
12:30 PM - 1:00 PM	LUNCH
1:00 PM - 2:00 PM	s.13 Teleconference -- Skype Meeting
1:30 PM - 2:30 PM	QP
2:30 PM - 2:45 PM	Minister Meeting w/ Brenda Plant, Turning Point Recovery -- s.15 or T/C NR Minister Lake is the Moderator
2:45 PM - 3:30 PM	Doug/Lynn - Monthly 1:1 -- s.15
3:30 PM - 3:45 PM	Travel Time
3:45 PM - 4:15 PM	Minister Briefing re: s.17 -- s.15
4:30 PM - 5:00 PM	Phone Call: MSC public representative -- Lynn to Call Allan NR
5:30 PM - 7:30 PM	Private Appointment

February 23, 2016**Tuesday**

All Day	HOUSE SITS Please See Above
7:30 AM - 8:30 AM	Call to review the March 24th CFHI Board Agenda -- Maureen and Michael to call Lynn at s.15
8:20 AM - 8:50 AM	Morning Staff Call -- NR
8:30 AM - 9:00 AM	Wendy\Lynn - Weekly 1:1 -- s.15
9:00 AM - 9:30 AM	Weekly call CoS/Associates -- T/C NR
9:30 AM - 10:00 AM	Travel Time
10:00 AM - 11:00 AM	Ministry Check-up Event -- s.15
10:00 AM - 11:00 AM	QP

February 23, 2016 Continued

Tuesday

11:00 AM - 12:15 PM	Travel Time	
11:00 AM - 12:00 PM	Monthly - Arlene/Lynn -- s.15	
12:25 PM - 1:00 PM	Helijet 716 Confirmed -- Victoria Harbour to Vancouver Harbour	
1:00 PM - 1:45 PM	MO Briefing: PPH Year End (Manjit/Arlene Attending) -- s.15	
1:30 PM - 2:00 PM	ADM / APS branch mtg Ministry Check Up -- s.15	
2:00 PM - 3:00 PM	Travel Time	
3:00 PM - 4:00 PM	Ministry Check-up Event -- s.15	
3:30 PM - 4:00 PM	Ministry Check Up -- ADM/MHSU Branch Meeting -- s.15	
4:00 PM - 5:00 PM	Travel Time	
5:00 PM - 5:30 PM	Minister call with Dr. Evan Wood (perry, doug, heather attending) -- s.15 NR Minister Lake is the Moderator	or T/C
6:00 PM - 7:30 PM	s.15	

February 24, 2016

Wednesday

All Day	HOUSE SITS	Please See Above
8:05 AM - 9:05 AM	MBPSD New Westminster Location Instructions -- see below	
8:20 AM - 8:50 AM	Morning Staff Call -- NR	
9:00 AM - 10:00 AM	Check up for NW staff-BMSRS-ADMO -- s.15	
10:00 AM - 11:00 AM	SkyTrain	
11:00 AM - 12:00 PM	Travel/Wait Time	
12:00 PM - 1:00 PM	Helijet 715 Confirmed -- Vancouver Harbour to Victoria Harbour	

February 24, 2016 Continued

Wednesday

1:15 PM - 1:45 PM	ADM / Div Ops meeting (HSPD) MoH Check-Up -- s.15	
1:30 PM - 2:30 PM	QP	
2:00 PM - 3:00 PM	PIPE Branch Meeting (MBPSD)- MoH Check-Up -- s.15	
3:00 PM - 4:00 PM	Ministry Check-up Branch meeting - Public Health Services branch -- s.15	- of t/c number below
4:00 PM - 4:30 PM	HHM & Surgical - Lynn, Doug, Deb S -- s.15	

February 25, 2016

Thursday

12:00 AM - 6:30 AM	HOUSE SITS	
		Please See Above
7:45 AM - 8:00 AM	Steve/Lynn - Check in -- s.15	
8:00 AM - 9:00 AM	Staffing Discussion Pre-Brief -- s.15	
9:00 AM - 9:30 AM	do not book	
9:30 AM - 10:00 AM	Ministry Check Up - ADM / PCA branch meeting -- NR,s.15 NR (doug to moderate)	
10:00 AM - 11:00 AM	QP	
10:00 AM - 10:30 AM	Wendy, Jane, Lynn -- Jane to Call Lynn at NR	
10:30 AM - 11:15 AM	Ministry Check-up follow-up: IMKS and ADM Meeting -- s.15	.
11:00 AM - 12:00 PM	Exec Ops Branch Meeting -- s.15	
12:00 PM - 1:00 PM	PharmaNet -- s.15	
12:00 PM - 1:00 PM	Provincial Ebola Task Force Meeting -- s.15 NR	, Conf
1:00 PM - 1:45 PM	MBB Branch Meeting (Mandatory) New Room s.15	
1:30 PM - 2:30 PM	Ministry Checkup Branch meeting - Rural, Remote & Aboriginal Health -- s.15	- or t/c number below

February 25, 2016 Continued

Thursday

2:30 PM - 3:00 PM	Silas\Lynn -- s.15
3:00 PM - 4:00 PM	Branch Meeting - MOH Check-up -- s.15
4:20 PM - 4:55 PM	HeliJet 724 Confirmed -- s.15
5:00 PM - 6:00 PM	s.15

February 26, 2016

Friday

All Day	DECLINED: DM/Associates Suite: Touch base 10:00-10:30 -- Steve is aware
8:00 AM - 8:20 AM	Pre-brief for Feb. 29 PT and FPT DM Call -- s.15 - Lynn to call :NR
8:15 AM - 9:00 AM	Centre of Excellence Audit -- s.15 - Lynn to call into Manjit at NR
8:20 AM - 8:50 AM	Morning Staff Call -- NR
9:00 AM - 3:30 PM	BC Quality Forum 2016 -- s.15
3:45 PM - 4:00 PM	Phone Call: Thomas\Lynn -- Lynn to Call Tom at s.15
4:30 PM - 5:30 PM	Private Appointment

February 27, 2016

Saturday

6:00 PM - 10:00 PM	FW: Invitation: Hungry Hearts Fundraiser in support of Our Place Society @ Sat Feb 27, 2016 6pm - 10pm NR -- s.15 . Canada
--------------------	--

February 29, 2016

Monday

All Day	DECLINED: FSJ - Update of Admin Issues (OPTIONAL LYNN) Sabine, Manjit, Teri, Deb, Ted, Nancy, Marie 3-3:30pm
All Day	HOUSE SITS
8:00 AM - 10:00 AM	Analytics Strategy-Sabine/Lynn/Teri/Joyce/Stefan -- s.15
8:20 AM - 8:50 AM	Morning Staff Call -- NR

February 29, 2016 Continued

Monday

9:00 AM - 10:45 AM	FPT DM Teleconference/PT DM Teleconference .s.15	
10:30 AM - 12:00 PM	MoH to meet with NHA -- Via telepresence in s.15	
10:30 AM - 11:00 AM	Minister Meeting w/ Alzheimer Society of BC -- s.15	
12:00 PM - 1:00 PM	Appreciation Lunch for HMM -- s.15	
1:00 PM - 1:30 PM	do not book	
1:30 PM - 3:00 PM	MoH to meet with FHA -- via Telepresence s.15	
1:30 PM - 2:30 PM	QP	
3:00 PM - 4:00 PM	Oversight Committee (PHC Redevelopment) -- s.15 Details Below)	or T-con (Dial In
4:00 PM - 5:30 PM	Discuss KPMG Agreed Upon Procedures Report -- s.15 s.15	
4:00 PM - 5:30 PM	Discuss KPMG Agreed Upon Procedures Report -- NR	

