

April 1, 2021

9:30 - 11:00	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
9:45 - 10:30	ADMC-DREM deck discussion with Executive
11:00 - 11:30	Discussion: Executive Review Panel EMBC
11:30 - 12:30	Blocked
12:30 - 14:00	Exec and Senior Leadership Meeting
14:00 - 14:30	Follow-up: Tara/Cameron
14:30 - 14:45	Follow up: Tara/Rick
15:00 - 15:30	1:1: Tara / Chrissy / Matt --
15:15 - 15:45	Seasonal Readiness / Technical Briefing for PS Rice
15:45 - 16:15	Local Authority and FN Support during events / Tech Briefing for PS Rice
17:00 - 17:30	Private Appointment
17:30 - 18:30	Private Appointment

April 6, 2021

7:45 - 17:45	Private Appointment
8:00 - 9:00	Private Appointment
9:15 - 10:15	Private Appointment
10:30 - 11:30	Private Appointment

April 6, 2021 Continued

12:00 - 12:30	Blocked
12:30 - 13:30	Private Appointment
13:45 - 14:45	Private Appointment
15:00 - 16:00	Private Appointment
16:15 - 17:15	Private Appointment

April 7, 2021

8:30 - 10:00	Organizational Effectiveness / Tara / Madeline / Dave / Alex / Cameron / Tom / Gaylynn --
10:00 - 11:00	WES VMG WG
11:00 - 11:30	Tara/Alex
11:30 - 12:00	Prebrief with MMF Coquitlam SAR
12:00 - 12:30	MMF meeting with Coquitlam SAR
12:30 - 13:00	Blocked
13:00 - 14:00	Cabinet Confidences Tara / Madeline/ Dave / Cameron / Alex / Heather
14:30 - 15:30	EMBC Exec review / Tara / Lori
15:30 - 16:00	DMCDREM material: Tara/Sandra
16:00 - 17:00	1:1 Tara / Madeline --

April 8, 2021

10:30 - 11:15	HR Meeting / Tara / Alex / Gaylynn --
11:30 - 12:00	Pre-brief PS Rice Monthly Workplan review / Tara / Cameron / Ron
12:00 - 12:15	Touch base ^{Cabinet} Confidences Tara/Jim
12:15 - 13:00	Blocked
13:00 - 14:00	1:1 Tara / Dave --
14:00 - 15:00	1:1 Tara / Alex --
15:00 - 15:30	Post brief / ADMC-DREM / Tara / Heather / Madeline / Dave
15:30 - 16:00	Executive Review discussion / Tara / Dave

April 9, 2021

8:30 - 9:00	Check in
10:00 - 10:30	1:1 / Tara / Chrissy / Matt --
10:30 - 11:00	Executive Review discussion / Tara / Cameron
11:00 - 12:00	1:1 Tara / Cameron --
12:00 - 12:45	Blocked
12:45 - 13:15	ADMCE & DMCE Materials on RFL: Tara / Heather
13:15 - 14:00	1:1 Tara / Heather --

April 9, 2021 Continued

14:00 - 14:30	Executive Meeting - Follow up with Heather
14:30 - 16:00	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
16:00 - 17:00	Check In --

April 12, 2021

7:30 - 8:00	Meeting with Lori, Christina, Eric, Tara, Mark, Rick, Richard, Neilane, Peter and Bobbi
8:30 - 9:00	Call
9:00 - 9:30	Executive Review discussion / Tara / Alex
9:30 - 10:00	COVID presentation for Cabinet / Tara / Julie
10:00 - 10:15	Touch base ^{Cabinet} ^{Confidences} : Tara / Fazil
11:05 - 11:30	Touch base / Tara/Rick/Cameron/Heather
11:30 - 12:00	Tara/Michelle/Sandra --
12:00 - 12:30	Blocked
12:30 - 13:00	Private Appointment
13:00 - 14:00	MMF Briefing ^{Cabinet} ^{Confidences}
14:00 - 14:30	Check in - COVID presentation for Cabinet
15:00 - 15:30	DM Follow up

April 12, 2021 Continued

16:00 - 17:00 1:1 Tara / Dave --

April 13, 2021

9:00 - 10:00 DMC on COVID --

10:00 - 10:15 Follow up: Tara/Cameron

10:15 - 11:00 1:1 Tara / Madeline --

10:15 - 10:45 QP

11:00 - 11:30 Weekly Calendar & Priorities / Tara / Sandra / Agnes --

11:30 - 11:45 Follow up: Tara/Heather

12:00 - 12:30 Tara and Cameron re: Review ppt

12:30 - 13:00 Blocked

13:00 - 14:30 EPA 2.0 --

14:30 - 15:00 Cabinet Public Safety update / Tara / Tom --

15:00 - 16:30 DMC-DREM

15:00 - 15:45 DMC-DREM presentation: Heather & Cameron to join

15:45 - 16:00 3:45pm MMF Cabinet prebrief

17:00 - 17:30 BRIEFING MMF re Budget Day

April 14, 2021

8:30 - 9:00	Cabinet Confidences
9:00 - 12:00	Cabinet
12:00 - 12:30	Blocked
12:30 - 13:30	WES Action Plan Follow-up
13:30 - 15:00	Restart Framework
13:30 - 14:00	QP
15:00 - 15:30	1:1 Tara / Tom --
15:30 - 16:00	PS Rice Monthly Workplan meeting / PS Rice/ DM Richards / Andrew Douglas / Cameron Lewis / Ron Burleson / Jordan Turner
16:00 - 16:30	PS Rice Technical Briefing: Cabinet Confidences
16:15 - 16:30	Call Neilane

April 15, 2021

8:30 - 10:00	WES VMG WG
10:00 - 10:30	1:1 / Tara / Chrissy / Matt --
10:15 - 10:45	QP
10:30 - 11:00	Tracy/DSG - OCG/TBS COVID-19 Reporting – Due April 16, 2021 at 4:00pm
11:00 - 11:15	WES Follow up: Tara/Alex

April 15, 2021 Continued

11:30 - 12:15	1:1 Tara / Cameron --
12:15 - 13:00	Blocked
13:00 - 13:30	Pre-brief Cabinet Confidences Tara / Madeline / Brian
13:30 - 14:30	1:1 Tara / Heather --
14:30 - 15:30	Catch-up
15:30 - 16:00	1:1 / Tara / Jordan --
16:30 - 17:00	Pre-Brief: Seasonal Briefings - Joint Freshet and BC Wildfire Technical Briefings

April 16, 2021

8:30 - 10:30	DMC --
10:30 - 12:00	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
11:00 - 11:30	Michelle to join Executive Committee Meeting
12:00 - 13:00	Blocked
13:00 - 14:00	Exec and Senior Leadership Meeting
14:00 - 17:00	Personal Information
18:00 - 18:30	call

April 18, 2021

15:00 - 15:45 Meeting with Lori, Eric, Tara, Kaye, Mark and Don Z.

16:00 - 16:15 MMF Update

April 19, 2021

8:30 - 9:00 Draft deck

9:00 - 9:30 1:1 Tara / Alex --

9:30 - 10:00 Tara & Tracy Mandur

10:00 - 10:30 Personal Information

11:00 - 12:00 MMF Briefing Cabinet Confidences

12:00 - 12:15 WES feedback: Tara/Kathryn

12:15 - 13:02 Blocked

13:00 - 13:30 1:1 Tara / Dave --

13:30 - 14:30 ADMCE on Cabinet Confidences

13:30 - 14:00 QP

14:00 - 15:00 Organizational Effectiveness / Tara / Madeline / Dave / Alex / Cameron / Tom / Gaylynn --

15:00 - 15:45 Joint briefing: MMF & MKC re: Wildfire Technical Briefings / Seasonal Briefing

16:00 - 16:30 EPA Order: Tara/Andrew/Mel/Heather

April 19, 2021 Continued

17:45 - 18:00

MMF Check-in with Min. Osborne

April 20, 2021

9:00 - 9:30

Personal Information

10:00 - 10:30

Weekly Calendar & Priorities / Tara / Sandra / Agnes --

10:15 - 10:45

QP

10:30 - 11:30

1:1 Tara / Madeline --

11:30 - 12:00

Tara/Heather

12:00 - 12:30

Blocked --

12:30 - 14:30

EPA 2.0 --

14:30 - 15:00

Supply Chain prebrief / Tara / Chrissy / Matt --

15:00 - 15:30

Cabinet Public Safety update / Tara / Tom --

15:30 - 16:00

MMF Briefing re Cabinet

16:00 - 17:00

DMC on COVID --

April 21, 2021

8:15 - 8:30

Tara/Cameron

8:30 - 9:00

Tara/Michelle/Sandra --

April 21, 2021 Continued

9:00 - 9:45	HR Meeting / Tara / Alex / Gaylynn --
10:00 - 12:00	Hold for Cabinet
11:30 - 12:00	1:1 Tara / Tom --
12:00 - 12:30	Blocked
12:30 - 13:00	Tara/Alex
13:00 - 13:30	Briefing on Draft Orders: Tara/Heather/Melanie/Cole/Andrew
13:30 - 15:00	Seasonal Preparedness Workshop for All EMBC Staff- Session 1
13:30 - 14:00	QP
15:00 - 17:00	COVID Committee Meeting
17:30 - 18:00	FW: 5:30pm MMF, Eric Kristianson & DM Sieben
18:00 - 18:30	Private Appointment

April 22, 2021

8:00 - 8:30	DMC
8:45 - 9:00	Pre-Brief: MMF
9:15 - 9:30	Business Planning Process next steps: Tara/Tom/Sandra
9:30 - 10:30	1:1 Tara / Heather --

April 22, 2021 Continued

10:15 - 10:45	QP
10:30 - 10:45	Connect
11:00 - 12:30	MMF Briefing
12:00 - 12:30	BLOCKED
12:30 - 13:00	Technical Briefing: Tara/Cameron
13:00 - 13:30	E-Comm Governance Overview
13:30 - 14:00	Blocked
15:00 - 16:00	Corporate Executive
16:00 - 16:30	4:00pm Premier's briefing
16:30 - 17:00	Private Appointment
17:00 - 17:30	5pm Media Prep w/ Minister Farnworth
17:30 - 19:30	Private Appointment

April 23, 2021

8:15 - 8:30	8:15am pre-brief -- Teams
8:30 - 9:00	8:30am Briefing re: Announcement
9:00 - 10:00	HOLD: Announcement
10:00 - 11:00	Cabinet Planning Session

April 23, 2021 Continued

11:00 - 12:00	1:1 Tara / Cameron --
12:00 - 12:15	Touch base: Tara/Steve -- Teams
12:15 - 13:00	Blocked
13:00 - 13:30	Personal Information
13:30 - 14:00	Personal Information
14:00 - 15:30	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
14:15 - 15:00	Join Executive Meeting for Discussions on Standardized PPT Template & EP Week Campaign/Jen McLarty
14:45 - 15:00	Kathryn to Join Executive Meeting
15:30 - 15:45	Tara/Cameron
16:00 - 17:30	Blocked

April 26, 2021

8:30 - 9:30	1:1 Tara / Alex --
9:30 - 10:30	HR Meeting & Culture Exec Session: Tara / Alex / Gaylynn --
10:30 - 10:45	Touch base: Tara/Raman
11:00 - 11:30	CALL: MO, PSB & EMBC re New Order
11:30 - 12:00	Call: Doug, Tara, Jennifer, Dave re: EPA

April 26, 2021 Continued

12:00 - 12:45	Blocked
12:45 - 13:00	12:45pm Call: Tara & Wayne
13:00 - 14:00	1:1 Tara / Dave --
13:30 - 14:00	QP
14:00 - 17:00	DM CNR
16:30 - 17:00	PS Rice Pre-brief for Emergency Preparedness call on Apr 28th
17:00 - 17:30	Cameron/Alex/Tara

April 27, 2021

7:30 - 8:30	DMC on COVID --
8:30 - 9:00	Exec meeting re. DMCE approach
9:00 - 9:30	Private Appointment
9:00 - 9:30	Weekly Calendar & Priorities / Tara / Sandra / Agnes --
10:00 - 10:30	Travel
10:15 - 10:45	QP
10:30 - 11:30	Private Appointment
11:30 - 12:00	Personal Information
12:00 - 13:00	Blocked

April 27, 2021 Continued

13:00 - 14:00	1:1 Tara / Madeline --
14:00 - 14:30	call .Personal Information
14:30 - 15:00	Cabinet Public Safety update / Tara / Tom --
15:00 - 16:00	Joint Freshet and BC Wildfire Technical Briefings - Opposition MLAs
16:30 - 17:00	Travel
18:15 - 18:30	(6:15pm) BRIEFING MMF re Order & Plan Forward - PSSG & EMBC

April 28, 2021

8:30 - 9:00	Tara/Michelle/Sandra --
9:00 - 9:45	Courtesy Video Call: Parliamentary Secretary Rice with British Consul General DAVISON, New Zealand Consul General RITCHIE & Australian Honorary Consul LAMB
9:30 - 10:30	Cabinet
11:30 - 12:00	Personal Information
12:00 - 13:00	Blocked
13:00 - 13:30	1:1 Tara / Tom --
13:30 - 14:00	Intro: Richard Jock / Tara Richards
13:30 - 14:00	QP
14:00 - 14:30	E-Comm Financial Orientation

April 28, 2021 Continued

14:30 - 15:00	WES Action Plan Follow-up
15:00 - 16:00	MMF briefing ^{Cabinet Confidences}
16:00 - 16:30	MMF briefing - Supply Chain

April 29, 2021

9:00 - 10:00	EMBC All Staff Meeting -- ^{Security Concern}
10:00 - 11:00	1:1 Tara / Heather --
10:15 - 10:45	QP
11:00 - 11:45	Travel Restrictions Community Dialogue
11:45 - 12:30	Blocked
12:30 - 13:00	Executive messaging and next steps ^{Cabinet Confidences}
13:15 - 14:15	FNLC Biweekly Meeting (updated)
14:00 - 14:30	1:1 / Tara / Chrissy / Matt --
14:30 - 15:30	1:1 Tara / Cameron --
15:30 - 16:00	Canadian Red Cross / Technical Briefing for PS Rice
16:00 - 16:30	4:00pm Briefing w/ Opposition re: Travel Restrictions Order
17:00 - 17:30	5:00pm Media Prep w/ Minister Farnworth - Travel Restrictions Announcement

April 30, 2021

7:45 - 10:15	FW: DMC --
11:00 - 12:00	Joint Freshet and BC Wildfire Technical Briefings - Government MLAs
12:00 - 13:00	Blocked
12:45 - 13:00	staffing
13:00 - 13:45	Exec and Senior Leadership Meeting --
13:45 - 14:00	Touch base
14:00 - 14:30	Workplan: Tara/Tom/Sandra/Agnes
14:30 - 16:00	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
14:30 - 15:00	Join Executive Meeting for Corporate Risk Register / Catastrophic Response Readiness Discussion
16:15 - 16:45	Follow up: Tara/ ^{Personal Information}