

March 1, 2016

Tuesday

8:00 AM - 9:00 AM

ELUC -- s.15 - Breakfast will be provided.

9:00 AM - 9:45 AM

Monthly Staff Meetings Dial: NR - Online Meeting

10:00 AM - 11:30 AM

Agile Special Interest Group -- s.15

10:00 AM - 11:00 AM

Question Period

11:00 AM - 12:00 PM

ENV Estimates - s.15

12:00 PM - 1:00 PM

Do Not Book

1:30 PM - 6:30 PM

ENV Estimates - s.15

4:00 PM - 5:30 PM

DO NOT BOOK

March 2, 2016

Wednesday

12:00 AM - 12:00 AM

s.22 -- Scott is back up

7:30 AM - 8:00 AM

MO Call -- NR Participant Conference ID: NR MMP to moderate

9:00 AM - 10:00 AM

Executive Management Team Meetings -- s.15

11:00 AM - 11:30 AM

Phone call Nathan/Kevin -- Kevin to call Nathan on his cell NR

12:00 PM - 1:00 PM

Do Not Book

1:30 PM - 2:30 PM

Question Period

4:00 PM - 5:30 PM

DO NOT BOOK

4:30 PM - 5:15 PM

NEB projects -- Conference call: NR (Kevin is moderator)

March 3, 2016

Thursday

12:00 AM - 12:00 AM	s.22	-- Scott is back up Please See Above
8:40 AM - 9:15 AM		Helijet to Vancouver -- 708
9:30 AM - 10:30 AM		MO Meeting with Musqueam First Nation - s.15
10:00 AM - 11:00 AM		Question Period
12:00 PM - 1:00 PM		Do Not Book
12:00 PM - 12:35 PM		Helijet to Victoria -- Flight 715
1:30 PM - 2:00 PM		Call with Kevin and Denise - NRIS -- Kevin to call NR
4:30 PM - 5:30 PM		DO NOT BOOK

March 4, 2016

Friday

All Day	s.22	-- Scott is back up
9:00 AM - 9:30 AM		Kevin/Scott -- TBD
10:30 AM - 11:00 AM		Call: Christian & Kevin re: Musqueam -- Kevin to Call Christian, NR
11:00 AM - 12:00 PM		Weekly with Dominique re: ESM - s.15
12:00 PM - 1:00 PM		Do Not Book
1:00 PM - 3:30 PM	s.13	
4:30 PM - 5:30 PM		DO NOT BOOK

March 7, 2016

Monday

8:30 AM - 9:45 AM	Priorities, Planning & Policy -- s.15
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March 7, 2016 Continued**Monday**

9:45 AM - 10:15 AM	Pre-brief to North Montney -- s.15		
12:00 PM - 1:00 PM	Do Not Book		
1:30 PM - 2:30 PM	Question Period		
3:00 PM - 3:30 PM	North Montney Mainline Pipeline Project -- BC Oil and Gas Commission office s.15		
5:00 PM - 5:30 PM	Check in with Cory FNEMC -- Conference call: NR moderator)	Participant NR	(Kevin is

March 8, 2016**Tuesday**

9:00 AM - 12:00 PM	NR Board Meeting - s.15		
9:00 AM - 9:30 AM	s.13		
10:00 AM - 11:00 AM	Question Period		
12:00 PM - 1:00 PM	Do Not Book		
1:00 PM - 1:30 PM	ESM Communications discussion/Check in - s.15		
2:00 PM - 2:30 PM	Travel		
2:30 PM - 3:15 PM	FNEMC - s.15 NR	, Dial in # NR	Participant Conference ID:
3:30 PM - 4:00 PM	Travel		
4:15 PM - 4:45 PM	Wes & Kevin Bi-Weekly Touch Base -- Please Call our office at NR		

March 9, 2016**Wednesday**

All Day	Hotel s.15	-- Reservation Confirmation NR
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March 9, 2016 Continued

Wednesday

8:00 AM - 8:15 AM	Check in with Cory FNEMC -- Conference call: NR moderator)	Participant: NR	(Kevin is
9:30 AM - 11:30 AM	Senior Management Team -- s.15		
12:00 PM - 1:00 PM	Do Not Book		
1:00 PM - 1:30 PM	s.16,s.17 .s.15 or NR		Kevin to Moderat
1:30 PM - 2:30 PM	Question Period		
1:30 PM - 2:00 PM	Call re: North Montney -- Conference call: NR moderate)	Participant ID NR	(Michelle to
2:00 PM - 2:30 PM	Forecast Review - s.15		
2:30 PM - 3:00 PM	Bi-weekly call re: NEB projects -- Conference call: NR		
3:00 PM - 3:30 PM	Organizing for Change - Lisa Matthaus & Eugene Kung s.15		

March 10, 2016

Thursday

10:00 AM - 12:00 PM	s.13	.s.15	
10:00 AM - 12:00 PM	VAFD Dredging s.15		
10:00 AM - 11:00 AM	Question Period		
12:00 PM - 1:00 PM	Do Not Book		
1:45 PM - 2:00 PM	FNEMC pre-brief -- s.15	- call Kevin at NR	
2:00 PM - 3:00 PM	FNEMC - NR	Participant ID NR	Kevin to Moderate

March 11, 2016

Friday

12:00 AM - 12:00 AM Michelle Acting

8:30 AM - 4:30 PM DO NOT BOOK

12:00 PM - 1:00 PM Do Not Book

March 12, 2016

Saturday

All Day Michelle Acting

Please See Above

March 13, 2016

Sunday

All Day Michelle Acting

Please See Above

March 14, 2016

Monday

All Day Michelle Acting

Please See Above

8:30 AM - 4:30 PM DO NOT BOOK

12:00 PM - 1:00 PM Do Not Book

1:30 PM - 2:30 PM Question Period

March 15, 2016

Tuesday

All Day Michelle Acting

Please See Above

8:30 AM - 4:30 PM DO NOT BOOK

10:00 AM - 11:00 AM Question Period

11:15 AM - 12:00 PM MO Meeting with MMP and YVR -- s.15

12:00 PM - 1:00 PM Do Not Book

March 15, 2016 Continued

Tuesday

1:00 PM - 1:15 PM FYI FNEMC-Principals Table Ministers premeet - s.15

1:15 PM - 5:00 PM FYI FNEMC Principals Table -- s.15

March 16, 2016

Wednesday

12:00 AM - 11:00 PM Michelle Acting
Please See Above

12:00 AM - 12:00 AM s.22 -- Scott Covering

12:00 AM - 12:00 AM s.22

9:00 AM - 9:30 AM Touch base: Michelle/Kevin -- Michelle to call Kevin a^{NR}

9:30 AM - 10:00 AM Pre-Brief ESM Red Tape -- s.15

10:00 AM - 10:45 AM Meeting Tim McEwan / Kevin Jardine- Environmental Assessment Office Systems Modernization Project
s.15

11:00 AM - 11:30 AM Reminder- Review letters

12:00 PM - 1:00 PM Do Not Book

1:15 PM - 1:45 PM 1:15 Kevin/Scott - s.15 (call Sabrina upon arrival at NR

1:30 PM - 3:00 PM First Nations Team Meeting (recurring every six weeks) s.15 - conference call
NR

1:30 PM - 2:30 PM Question Period

1:45 PM - 3:00 PM All Staff invite to FN Team: Kevin Jardine to present work with FNEMC - s.15 /
Teleconference: NR

3:00 PM - 3:30 PM Review Job Description s.15

March 17, 2016

Thursday

All Day s.22 -- Scott Covering
Please See Above

March 17, 2016 Continued

Thursday

All Day

s.22

Please See Above

9:00 AM - 9:30 AM

Weekly LNG Check in (in person or by conference call. Michelle to moderate s.15
s.15

9:30 AM - 11:00 AM

St. Patty's Day - Bake & Brew Fundraiser s.15



Bake and Brew St. Patty's Day Edition!

On Thursday, March 17th stop by the 2nd floor kitchen with your mug and \$ in hand to help support the EAO Social Committee! Proceeds will go towards the Committee's budget used to host events throughout the year.

Event: Bake & Brew St. Patrick's Day Edition.

Date: Thursday, March 17th

Time: 9:30am – 11:00am (Coffee will be available until 11am but we will leave treats out until 3pm so stop by anytime!)

Location: s.15

Cost: Coffee \$2, treats prices will vary

Baked goods will be "St. Patrick's Day Themed" and are courtesy of your social committee members and fellow EAO employees. We also encourage you to wear green for the day!

If you are interested in baking for this event, please sign up in the link below

\\\\Level\\S40002\\EAO\\EAO_SHARED\\Committees\\Social Committee\\3 - Fundrasier - Bake and Brew\\2016 St. Patty's Day EAO Bake & Brew - Sign up sheet.docx



10:00 AM - 11:00 AM

Question Period

11:30 AM - 12:30 PM

Do Not Book

March 17, 2016 Continued

Thursday

12:30 PM - 1:30 PM	Weekly with Dominique re: ESM -- S.15	
3:00 PM - 3:30 PM	Call: PNW -- Conference call NR	Moderator # (Dave)
4:30 PM - 5:00 PM	Travel	

March 18, 2016

Friday

All Day	s.22	- Scott Covering Please See Above
All Day	s.22	Please See Above
12:00 AM - 12:00 AM		
8:30 AM - 9:00 AM	Travel	
9:00 AM - 10:00 AM	Meeting Kevin Jardine / Christian Kittleson - S.15	
10:00 AM - 10:30 AM	Travel	
11:00 AM - 11:30 AM	Call w/ MRC, MMP, Steve, Ben, Dave, Kim, Kevin, Tobie and Martina -- Conference Call - Dial in : NR	
12:00 PM - 1:00 PM	Do Not Book	
1:00 PM - 1:30 PM	Call w/ MRC, MMP, Steve, Ben, Dave, Kim, Kevin, Tobie and Martina -- Conference Call - Dial in : NR	
1:15 PM - 1:45 PM	Call w/ MRC, MMP, Steve, Ben, Dave, Kim, Kevin, Tobie and Martina -- Dial In: NR	- Conf
2:45 PM - 3:15 PM	Call w/ MRC, MMP, Michele, Ben, Dave, Kim, Kevin, Tobie and Martina -- Dial In: NR	- Conf

March 19, 2016

Saturday

All Day	s.22	-- Scott Covering Please See Above
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March 19, 2016 Continued**Saturday**

All Day	s.22	Please See Above
All Day	s.22	Please See Above
All Day	s.15	
3:30 PM - 4:30 PM	Call NR	
9:30 PM - 10:30 PM	Call -- NR	

March 20, 2016**Sunday**

All Day	s.22	- Scott Covering	Please See Above
All Day	s.22		Please See Above
All Day	s.22		Please See Above
2:30 PM - 3:30 PM	Call - NR		
8:00 PM - 12:00 AM	Travel Victoria to Ottawa (via Vancouver and Toronto)		

March 21, 2016**Monday**

All Day	s.22	-- Scott Covering	Please See Above
All Day	s.22		Please See Above
12:00 AM - 12:00 AM	s.22		Please See Above
12:00 AM - 12:00 AM	s.22		
All Day	s.15		
12:00 AM - 8:15 AM	Travel Victoria to Ottawa (via Vancouver and Toronto)		Please See Above
11:00 AM - 12:30 PM	Updated: PNW LNG -- S.15		
	s.15		

March 21, 2016 Continued

Monday

12:00 PM - 1:00 PM

Do Not Book

3:00 PM - 5:00 PM

DMCSE - s.15
NR

(Lianna to MODERATE)

CONFERENCE CALL: Dial in:

March 22, 2016

Tuesday

All Day

s.22

-- Scott Covering

Please See Above

All Day

s.22

Please See Above

All Day

s.22

Please See Above

8:00 AM - 12:30 PM

Travel Ottawa to Victoria

12:00 PM - 1:00 PM

Do Not Book

March 23, 2016

Wednesday

All Day

s.22

-- Scott Covering

Please See Above

All Day

s.22

Please See Above

All Day

s.22

Please See Above

All Day

s.15

12:00 PM - 1:00 PM

Do Not Book

5:30 PM - 6:00 PM

De-brief Call -- Conference call NR

Moderator # (Dave)

March 24, 2016

Thursday

All Day

s.22

-- Scott Covering

Please See Above

March 24, 2016 Continued

Thursday

All Day	s.22	Please See Above
12:00 AM - 12:00 AM	s.22	Please See Above
9:00 AM - 9:15 AM	IM/IT check-in w/ Trish and Kevin -- Trish to phone Kevin @cc	NR
12:00 PM - 1:00 PM	Do Not Book	
1:00 PM - 1:30 PM	Phone Call: Paul Jeakins and Kevin Jardine -- Paul to call Kevin @cc	NR

March 25, 2016

Friday

All Day	s.22	-- Scott Covering	Please See Above
All Day	s.22		Please See Above
All Day	Stat Holiday		
12:00 PM - 1:00 PM	Do Not Book		

March 26, 2016

Saturday

All Day	s.22	Scott Covering	Please See Above
All Day	s.22		Please See Above

March 27, 2016

Sunday

All Day	s.22	- Scott Covering	Please See Above
All Day	s.22		Please See Above

March 28, 2016

Monday

All Day	s.22	-- Scott Covering	Please See Above
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March 28, 2016 Continued

Monday

All Day	s.22	Please See Above
All Day	Stat Holiday	
12:00 PM - 1:00 PM	Do Not Book	

March 29, 2016

Tuesday

All Day	s.22	-- Scott Covering	Please See Above
All Day	s.22		Please See Above
9:00 AM - 10:00 AM	Touch base	s.15	
10:00 AM - 11:00 AM	Biweekly meetings with Terry --	s.15	
11:30 AM - 12:00 PM	Coffee Kevin/Kevena -	s.15	
12:00 PM - 1:00 PM	Do Not Book		
1:00 PM - 1:30 PM	Musqueam first nation --	s.15	
1:30 PM - 2:00 PM	Travel		
2:00 PM - 4:00 PM	NR Board Meeting -	s.15	
4:30 PM - 4:45 PM	PNW check- in - NR		Kevin to Moderate

March 30, 2016

Wednesday

All Day	s.22	-- Scott Covering	Please See Above
All Day	s.22		Please See Above
10:00 AM - 11:00 AM	Executive Management Team Meetings --	s.15	

March 30, 2016 Continued**Wednesday****12:00 PM - 1:00 PM****Do Not Book****1:00 PM - 1:30 PM****Raven -- S.15****3:30 PM - 4:00 PM****CGL -- Kevin's office & call Nathan's NR****4:45 PM - 5:00 PM****PNW check-in -- NR****Kevin to Moderate****March 31, 2016****Thursday****All Day****s.22****-- Scott Covering****Please See Above****12:00 AM - 12:00 AM****s.22****Please See Above****9:00 AM - 9:30 AM****Weekly LNG Check in (in person or by conference call. Michelle to moderate -- s.15
s.15****10:00 AM - 11:00 AM****MO Briefing CSTC/SSN -- Dial in NR****12:00 PM - 1:00 PM****Do Not Book****3:00 PM - 3:30 PM****NR Board - In Camera -- CALL: NR****Tim to moderate)****4:45 PM - 5:00 PM****PNW check-in - NR****Kevin to Moderate**