

June 1, 2021

8:15 AM - 8:40 AM	Call: Fazil Mihlar and Tara Richards
9:00 AM - 10:00 AM	DMC on COVID --
10:00 AM - 11:00 AM	1:1 Tara / Madeline --
10:15 AM - 10:45 AM	QP
11:00 AM - 11:30 AM	Weekly Calendar review / Tara / Sandra / Agnes
11:30 AM - 12:30 PM	Blocked
12:45 PM - 1:00 PM	SLT debrief: Tara/Sandra
1:00 PM - 2:15 PM	FN Engagement
2:20 PM - 3:00 PM	Cabinet Confidences
3:10 PM - 3:30 PM	1:1 Tara / Tom
3:30 PM - 4:00 PM	Pre brief Canadian Red Cross: Tara/Dave/Alex
4:00 PM - 4:30 PM	Pre-brief - FNHA follow up: Tara/Dave
5:00 PM - 6:00 PM	Private Appointment
7:00 PM - 8:00 PM	Private Appointment

June 2, 2021

8:30 AM - 9:00 AM	1:1 Tara / Michelle / Sandra --
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June 2, 2021 Continued

9:00 AM - 9:30 AM **Lessons Learned: Tara/Madeline/Cameron**

9:30 AM - 10:00 AM Cabinet Confidences

10:30 AM - 12:00 PM **Hold for Cabinet**

12:00 PM - 12:30 PM	Blocked
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12:30 PM - 1:00 PM Cabinet Confidences

1:00 PM - 1:30 PM **Health wellness TOR: Tara/Bobbi**

1:30 PM - 2:30 PM **1:1 Tara / Cameron --**

1:30 PM - 2:00 PM **QP**

3:00 PM - 4:00 PM **MMF Estimates Briefing for EMBC**

4:00 PM - 4:45 PM Cabinet Confidences

5:30 PM - 7:30 PM **Private Appointment**

June 3, 2021

8:15 AM - 9:15 AM Cabinet Confidences : Tara / Madeline / Dave / Alex / Cameron / Melia / Heather / Tom

9:15 AM - 10:30 AM **Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --**

10:15 AM - 10:45 AM QP

10:30 AM - 12:00 PM	Follow-up FNHA/EMBC
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June 3, 2021 Continued

12:00 PM - 1:00 PM	Blocked
1:00 PM - 2:00 PM	1:1 Tara / Heather --
3:00 PM - 3:30 PM	1:1 Tara/Matt --
3:45 PM - 4:00 PM	MMF Pre-brief Covid Cttee meeting
4:00 PM - 6:00 PM	COVID Committee Meeting

June 4, 2021

All Day	Personal Information
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June 7, 2021

8:30 AM - 9:30 AM	1:1 Tara / Alex --
9:30 AM - 10:15 AM	HR Meeting / Tara / Alex / Gaylynn --
10:30 AM - 11:00 AM	FW: 10:30am Briefing for MLA Morris re: Estimates
11:30 AM - 11:45 AM	Business Planning Process: Tara/Tom/Sandra
12:00 PM - 1:00 PM	Blocked
1:00 PM - 1:30 PM	Weekly Calendar review / Tara / Sandra / Agnes --
1:30 PM - 2:00 PM	QP
2:00 PM - 5:00 PM	DM CNR

June 8, 2021

8:30 AM - 9:00 AM	Skip Level: Tara/Brian
9:00 AM - 9:20 AM	DMs - PSSG Management Representation Letter
9:30 AM - 9:45 AM	FN Engagement - Accessibility Act: Tara/David
10:00 AM - 11:00 AM	1:1 Tara / Madeline --
10:15 AM - 10:45 AM	QP
11:00 AM - 11:30 AM	Meeting with Lori and Tara - Bi-monthly
11:30 AM - 12:00 PM	Skip level: Tara/Kathryn
12:00 PM - 1:00 PM	Blocked
1:00 PM - 1:45 PM	Cabinet Confidences
1:45 PM - 2:00 PM	
2:00 PM - 3:00 PM	1:1 Tara / Dave --
3:00 PM - 3:45 PM	1:1 Tara / Tom

June 9, 2021

8:30 AM - 9:00 AM	1:1 Tara / Michelle / Sandra --
9:00 AM - 9:30 AM	Skip Level: Tara/Julia
9:30 AM - 9:45 AM	1:1 / Tara / Jordan --

June 9, 2021 Continued

9:45 AM - 10:15 AM	1:1 Tara/Matt --
10:15 AM - 11:45 AM	Hold for Cabinet
12:00 PM - 1:00 PM	Blocked
1:00 PM - 2:00 PM	1:1 Tara / Cameron --
1:30 PM - 2:00 PM	QP
2:15 PM - 7:00 PM	PSSG Estimates
3:00 PM - 3:30 PM	Tara/Christine
4:30 PM - 5:00 PM	Mask Order: Brian/Tara/Ainsley

June 10, 2021

9:00 AM - 10:00 AM	EMBC All Staff Meeting --
10:15 AM - 10:45 AM	QP
11:00 AM - 5:30 PM	PSSG Estimates
12:00 PM - 1:00 PM	Blocked

June 11, 2021

8:00 AM - 8:30 AM	Travel
8:30 AM - 10:30 AM	DMC --

June 11, 2021 Continued

10:30 AM - 11:00 AM	Travel
11:30 AM - 12:00 PM	Cabinet Confidences
12:00 PM - 12:15 PM	Tara/Renee
12:30 PM - 1:30 PM	Blocked
2:00 PM - 2:30 PM	Private Appointment
2:30 PM - 4:00 PM	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --
2:45 PM - 3:00 PM	Melissa McCabe to join Exec Ctee Mtg

June 14, 2021

9:00 AM - 10:00 AM	1:1 Tara / Alex --
10:00 AM - 10:45 AM	HR Meeting / Tara / Alex / Gaylynn --
11:30 AM - 11:45 AM	Advice/Recommendations
12:00 PM - 12:45 PM	Blocked
12:45 PM - 1:45 PM	Advice/Recommendations
1:30 PM - 2:00 PM	QP
2:30 PM - 4:30 PM	PSSG Estimates

June 15, 2021

8:00 AM - 8:30 AM	8:00 AM Meeting Dr. Henry et al
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June 15, 2021 Continued

8:30 AM - 9:00 AM	Weekly Calendar review / Tara / Sandra / Agnes
9:00 AM - 10:00 AM	1:1 Tara / Madeline --
10:00 AM - 10:30 AM	DMO Business Plan: Tara/Tom/Sandra
10:15 AM - 10:45 AM	QP
10:30 AM - 10:45 AM	Pre-brief Flood Strategy BC Caucus Leadership Cttee: Tara/Dave
11:30 AM - 12:00 PM	Skip Level: Tara/Alex
12:00 PM - 1:00 PM	Blocked
1:45 PM - 2:30 PM	Introduction and Discussion: Christine Smiley
2:30 PM - 3:00 PM	1:1 Tara / Tom
3:30 PM - 4:30 PM	Organizational Effectiveness / Tara / Madeline / Dave / Alex / Cameron / Tom / Gaylynn --

June 16, 2021

8:30 AM - 9:00 AM	1:1 Tara / Michelle / Sandra --
9:00 AM - 10:00 AM	1:1 Tara / Dave --
11:00 AM - 12:00 PM	Blocked
12:00 PM - 1:00 PM	Cabinet Cabinet Confidences
1:00 PM - 2:00 PM	1:1 Tara / Cameron --

June 16, 2021 Continued

1:30 PM - 2:00 PM	QP
2:00 PM - 7:00 PM	Premier's Office Estimates
2:00 PM - 3:00 PM	Joint EMBC/ MUNI Executive monthly meeting --
3:00 PM - 4:00 PM	Public Service Week event

June 17, 2021

9:00 AM - 9:30 AM	Skip Level: Tara/Mike
9:30 AM - 10:00 AM	Pre-brief PS Rice Monthly Workplan review / Tara / Tom / Sandra --
10:15 AM - 10:45 AM	QP
10:30 AM - 11:00 AM	Skip Level: Tara/Melia
11:00 AM - 11:30 AM	1:1 Tara/Matt --
11:30 AM - 11:45 AM	ICD Intro with Alison Ground
12:00 PM - 12:30 PM	Blocked
1:00 PM - 2:00 PM	1:1 Tara / Heather --
2:00 PM - 2:30 PM	Cabinet Confidences
2:30 PM - 3:30 PM	Invitation: BC Caucus Leadership Committee Flood Strategy Meeting
3:15 PM - 4:00 PM	DM Briefing: Wildfire Preparedness

June 17, 2021 Continued

4:00 PM - 4:30 PM

PS Rice check in

6:15 PM - 7:15 PM

Private Appointment

June 18, 2021

8:15 AM - 8:30 AM

Pre-brief

Cabinet Confidences

: Tara/Madeline

8:30 AM - 9:00 AM

Cabinet Confidences

9:00 AM - 9:30 AM

Skip Level: Gaylynn

9:45 AM - 10:15 AM

Skip Level: Tara/Jen

10:30 AM - 10:45 AM

Tara & Jordan - quick touch base

11:00 AM - 12:00 PM

Personal Information

12:00 PM - 1:00 PM

Blocked

1:00 PM - 1:30 PM

CARC pre-brief: Tara/Kathryn

1:30 PM - 2:30 PM

Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --

June 21, 2021

8:15 AM - 8:45 AM

8:15 AM Meeting Dr. Henry et al

9:00 AM - 10:00 AM

1:1 Tara / Alex --

10:00 AM - 4:30 PM

Personal Information

June 22, 2021

8:30 AM - 9:00 AM	HR Meeting / Tara / Alex / Gaylynn --
9:15 AM - 9:30 AM	Follow-up: Tara:Matt
10:00 AM - 10:30 AM	Call with Stan
10:30 AM - 11:30 AM	1:1 Tara / Dave --
11:30 AM - 12:00 PM	Cabinet Confidences
12:00 PM - 12:30 PM	DMC-Supply Chain meeting
12:30 PM - 1:30 PM	Blocked
1:30 PM - 2:00 PM	Weekly Calendar review / Tara / Sandra / Agnes --
2:00 PM - 3:00 PM	1:1 Tara / Madeline --
3:00 PM - 4:30 PM	Central Agency Risk Committee Meeting
3:00 PM - 3:30 PM	PS Rice Briefing: FNLC

June 23, 2021

8:30 AM - 9:00 AM	1:1 Tara / Michelle / Sandra --
9:00 AM - 10:00 AM	1:1 Tara / Cameron --
10:00 AM - 10:30 AM	10:00 AM Meeting Dr. Henry et al
10:30 AM - 11:00 AM	Cabinet Confidences
11:00 AM - 11:30 AM	Pre-brief: SOE meeting with MMF & PJH

June 23, 2021 Continued

11:30 AM - 12:00 PM	Skip Level: Tara/Pader
12:00 PM - 1:30 PM	Blocked
1:30 PM - 3:00 PM	Business Planning
3:00 PM - 3:30 PM	Meeting with Lori, Heather, Scott, Tara and Peter (in SB's absence)
3:30 PM - 4:30 PM	Business Planning

June 24, 2021

8:30 AM - 9:00 AM	Pre-brief to REMP meeting with MMF: Tara/Dave
9:00 AM - 9:30 AM	Cabinet Confidences
9:30 AM - 10:00 AM	Skip Level: Tara/Carol
10:00 AM - 10:30 AM	10:00am Pre-brief w/ EMBC re: SOE meeting with PJH
10:15 AM - 10:30 AM	Abbott Chapman / Technical Briefing for PS Rice
10:30 AM - 11:00 AM	PS Rice Monthly Workplan meeting / PS Rice/ DM Richards / Andrew / Tom / Sandra / Jordan --
11:00 AM - 1:00 PM	Board of Directors Meeting
12:00 PM - 1:00 PM	Blocked
1:00 PM - 2:00 PM	1:1 Tara / Heather --
3:00 PM - 4:00 PM	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra --

June 24, 2021 Continued

3:30 PM - 4:00 PM

Cabinet Confidences

4:00 PM - 4:30 PM

Personal Information

June 25, 2021

8:30 AM - 10:30 AM

DMC --

10:30 AM - 11:00 AM

Cabinet Confidences; Advice/Recommendations

11:00 AM - 11:15 AM

Cabinet Confidences

11:15 AM - 12:00 PM

Cabinet Confidences

12:00 PM - 1:00 PM

Blocked

12:00 PM - 12:15 PM

Tara and Tom re: PJH Briefing Material

1:00 PM - 2:30 PM

Exec and Senior Leadership Meeting --

June 28, 2021

8:15 AM - 8:45 AM

1:1 Tara / Alex --

9:00 AM - 10:00 AM

PJH briefing: State of Emergency

10:00 AM - 10:30 AM

HR Meeting / Tara / Alex / Gaylynn --

10:30 AM - 11:00 AM

1:1 Tara / Michelle / Sandra --

11:00 AM - 11:45 AM

ESS: Tara/Madeline/Alex/Chrissy/Charmaine/Pader

June 28, 2021 Continued

12:00 PM - 1:00 PM	Blocked
1:00 PM - 1:30 PM	Weekly Calendar review / Tara / Sandra / Agnes
2:00 PM - 3:30 PM	HOLD Cabinet
3:25 PM - 3:35 PM	Cabinet notes
3:30 PM - 4:30 PM	Organizational Effectiveness / Tara / Madeline / Dave / Alex / Cameron / Tom / Gaylynn --

June 29, 2021

7:00 AM - 8:00 AM	DMC COVID --
9:00 AM - 9:30 AM	Debrief: Tara/Cameron
9:30 AM - 10:15 AM	Executive Committee Meeting / Tara / Madeline / Dave / Alex / Cameron / Tom / Sandra (Pader/Carol attending obo Madeline/Dave) --
10:15 AM - 10:45 AM	1:1 Tara / Tom --
10:30 AM - 11:30 AM	Cabinet 10:50am
11:30 AM - 12:30 PM	1:1 Tara / Cameron --
12:30 PM - 1:30 PM	Blocked
1:30 PM - 2:30 PM	1:1 Tara / Madeline --
1:45 PM - 2:15 PM	Pre-brief with MMF for 4 pm call with Minister Blair
2:30 PM - 3:30 PM	Tara and Christine - Touch Base

June 29, 2021 Continued

3:30 PM - 4:00 PM

1:1 Tara/Matt --

4:00 PM - 4:30 PM

Conference Call - Minister Farnworth & Minister Blair re: Heat Wave & Potential Forest Fires

June 30, 2021

11:00 AM - 11:30 AM

Technical Briefing for PS Rice: Compensation and Disaster Financial Assistance Regulation

12:00 PM - 12:15 PM

CALL: MMF, Tara & Mark re Extreme Heat Response

6:15 PM - 7:15 PM

Coordination Call - Fire K71086 - Lytton

8:15 PM - 8:30 PM

MMF Fire Update

8:30 PM - 9:00 PM

FW: Fire Update

10:15 PM - 11:15 PM

Coordination Call - Fire K71086 - Lytton