

**September 1, 2021**

Wednesday

All Day Private Appointment

12:00 AM - 12:00 AM Private Appointment

All Day Private Appointment

**September 2, 2021**

Thursday

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

12:00 AM - 12:00 AM Private Appointment

**September 3, 2021**

Friday

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

**September 4, 2021**

Saturday

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

**September 5, 2021**

Sunday

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

All Day Private Appointment Please See Above

**September 6, 2021**

Monday

12:00 AM - 12:00 AM	Private Appointment	Please See Above
12:00 AM - 12:00 AM	Private Appointment	Please See Above
All Day	Private Appointment	Please See Above

**September 7, 2021**

Tuesday

12:00 AM - 12:00 AM	Private Appointment	Please See Above
8:15 AM - 8:30 AM	8:15AM Meeting: Christina and Doug -- Christina to call Doug	
9:00 AM - 10:00 AM	Private Appointment	
10:00 AM - 11:00 AM	CAS Executive Leadership Team Meetings -- <sup>Security Concern</sup>	; or Microsoft Teams Meeting
10:45 AM - 11:30 AM	Weekly Meeting with Doug Scott & Jeff Groot --	
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	Office Time	
1:30 PM - 2:00 PM	Review and Approve - (CAS eApps 159)	
1:30 PM - 2:00 PM	Weekly Meeting - Doug Scott & Doug Foster -- Doug Scott to call Doug Foster	
2:00 PM - 2:30 PM	Review & Approve - (eApps 160)	
2:30 PM - 3:00 PM	REVIEW and APPROVE EAPs #148	
3:00 PM - 4:00 PM	Email clear	

## September 7, 2021 Continued

Tuesday

5:00 PM - 6:00 PM

Review & Pre-Reading for Meetings the Following Day

## September 8, 2021

Wednesday

9:00 AM - 9:30 AM

Meeting with CAS-DMO & BCLC, ICBC & LDB -- Microsoft Teams Meeting // Security Concern

9:30 AM - 10:30 AM

Doug/Alexis - Touchbase -- Security Concern

10:30 AM - 11:00 AM

Meeting - Personal Information

11:00 AM - 11:45 AM

Weekly Meeting with Doug Scott & Holly Cairns -- MS TEAMS MEETING

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Office Time

1:30 PM - 2:00 PM

Review and Approve - (CAS eApp 155)

2:00 PM - 2:30 PM

Meeting with Kim Re Prep for Cannabis meeting with MSR -- Doug to call Kim

2:30 PM - 3:00 PM

Meeting - Kim and Christine (Cannabis Note) -- MS Teams Meeting // Security Concern  
Security Concern

3:00 PM - 3:30 PM

Meeting - Doug Scott, Shayne Ramsay & Holly Cairns -- MS Teams Meeting

3:30 PM - 4:30 PM

Private Appointment

4:30 PM - 5:00 PM

CALL with Vanessa -- Doug to call Vanessa

5:00 PM - 5:30 PM

Review & Action - Briefing Note - Crown Agencies Secretariat Taskforce for Business Information

**September 8, 2021 Continued**

Wednesday

5:30 PM - 6:00 PM                      **Review & Pre-Reading for Meetings the Following Day**

6:00 PM - 7:00 PM                      **Private Appointment**

**September 9, 2021**

Thursday

8:30 AM - 8:45 AM                      **Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting**

9:00 AM - 9:45 AM                      **Weekly Meeting with Doug & Kim** - Security Concern - TBD

10:00 AM - 10:30 AM                      **Meeting- Doug, Mark & Jeff Re** Business Information -- MS Teams Meeting

10:30 AM - 11:00 AM                      **CAS Weekly Coffee Break** - Security Concern

11:00 AM - 11:30 AM                      **Review - ELT Materials from Tuesday**

11:30 AM - 12:00 PM                      **Bi-Weekly Meeting with CAS-DMO & LDB -- MS Teams Meeting**

12:00 PM - 1:00 PM                      **Lunch**

1:00 PM - 1:30 PM                      **Meeting - Doug & Angela Re BCH -- Angela to call Doug**

1:30 PM - 2:00 PM                      **Review & Approve - (CAS eApps 164)**

2:00 PM - 3:30 PM                      **ELT Brainstorming Meeting** - Security Concern

3:30 PM - 5:15 PM                      **Private Appointment**

**September 10, 2021**

Friday

8:30 AM - 8:45 AM                      **Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting**

## September 10, 2021 Continued

Friday

9:30 AM - 10:00 AM	Review & Approve - (CAS eApps 146)
10:00 AM - 10:45 AM	Meeting - Doug & Richard Re BC Housing -- Doug to call Richard cell
11:00 AM - 11:30 AM	Bi-weekly Meeting with Doug Scott & Blain Lawson -- MS Teams Meeting
11:30 AM - 12:00 PM	Review and Approve - (CAS eApps 156)
12:45 PM - 1:15 PM	Weekly Meeting with BCLC & CAS DMO -- MS TEAMS Meeting
1:30 PM - 2:15 PM	Lunch
2:00 PM - 2:30 PM	Review & Approve - (CAS eApps 161)
2:30 PM - 5:00 PM	In Office Working Time: E-Approvals, E-Mails, Reading
3:00 PM - 3:30 PM	Private Appointment
5:00 PM - 6:00 PM	Review & Pre-Reading for Meetings the Following Day

## September 13, 2021

Monday

8:30 AM - 8:45 AM	Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting
9:00 AM - 9:30 AM	Review - BCFA Materials
9:30 AM - 10:00 AM	Pre Brief - Doug & Kim - BC Hydro
10:00 AM - 11:30 AM	CAS Executive Leadership Team Meetings -- Security Concern · Microsoft Teams Meeting
11:35 AM - 12:00 PM	WEEKLY CONF. CALL: Fazil Mihlar, Les MacLaren, Chris O'Riley, et al -- (Fazil to Moderate)

## September 13, 2021 Continued

Monday

12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Office Time
1:30 PM - 3:00 PM	Doug to do - PSA
3:30 PM - 4:30 PM	Personal Information -- Zoom
5:00 PM - 6:00 PM	Review & Pre-Reading for Meetings the Following Day

## September 14, 2021

Tuesday

8:30 AM - 9:15 AM	MSR Briefing - Multiple Topics -- MS Teams / <sup>Security Concern</sup>
9:30 AM - 10:15 AM	Weekly Meeting with Doug Scott & Holly Cairns -- MS TEAMS MEETING
10:30 AM - 11:00 AM	UBCM - Municipal Affairs Minister Address -- Virtual - TBD
10:45 AM - 11:30 AM	Weekly Meeting with Doug Scott & Jeff Groot --
11:00 AM - 11:30 AM	Review & Approve - (eApps 166)
11:30 AM - 12:00 PM	Minister Eby Meeting regarding BC Housing -- MS Teams
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:30 PM	UBCM - Plenary Session - -- Virtual - TBD
1:00 PM - 1:30 PM	MEETING: Lori, Doug and Richard re: BC Housing -- Teams/ <sup>Security Concern</sup>
1:30 PM - 2:00 PM	Weekly Meeting - Doug Scott & Doug Foster -- Doug Scott to call Doug Foster

## September 14, 2021 Continued

Tuesday

- 3:30 PM - 4:30 PM                      **Weekly AG Mtg with BC Housing & Ministry Staff -- Skype Meeting**
- 4:45 PM - 5:00 PM                      **MMF Bi-weekly Check-in w/ ICBC -- MS Teams**
- 5:00 PM - 5:30 PM                      **Doug to do - Registration for MFA - Multi-factor authentication**
- 5:30 PM - 6:30 PM                      **Review & Pre-Reading for Meetings the Following Day**
- 7:15 PM - 8:30 PM                      **Private Appointment**

## September 15, 2021

Wednesday

- 8:30 AM - 8:45 AM                      **Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting**
- 9:00 AM - 9:30 AM                      **Review - BCLC BN** Advice/Recommendations
- 9:30 AM - 10:00 AM                      **Review - BC Housing** Cabinet Confidences;  
Government Financial
- 10:00 AM - 10:30 AM                      **Review & Approve - (PSSG eApps 36635)**
- 10:30 AM - 11:00 AM                      **Pre-Brief LDB** Advice/Recommendations; .. **MS Teams Meeting**  
Government Financial
- 11:00 AM - 11:30 AM                      **Review - LDB Culture Plan**
- 12:00 PM - 1:00 PM                      **Lunch**
- 1:00 PM - 1:30 PM                      **Review - CAS Deck**
- 1:30 PM - 2:00 PM                      **Review & Approve - (CAS eApps 149)**
- 2:00 PM - 3:00 PM                      **AG Mtg: Weekly with Associate DM, DAG, ADM-OHCS & CAS Guests -- Skype Meeting**

## September 15, 2021 Continued

Wednesday

- 3:00 PM - 4:00 PM                      **Crown Agencies Secretariat Monthly Meeting -- TBD / MS TEAMS Meeting**
- 4:00 PM - 4:30 PM                      **Meeting: Doug Scott, Jeff Groot, Geoff Meggs and Amber Hockin (Re: Cabinet Confidences) -- MS Teams**
- 5:00 PM - 6:00 PM                      **Review & Pre-Reading for Meetings the Following Day**
- 6:30 PM - 7:30 PM                      **Private Appointment**

## September 16, 2021

Thursday

- 8:00 AM - 8:30 AM                      **Travel to Harbour Air**
- 8:30 AM - 9:00 AM                      **Check in @ Harbour Air**
- 9:00 AM - 9:35 AM                      **Harbour Air Flight**
- 10:00 AM - 11:00 AM                      **Meeting - Doug & Blain**
- 10:00 AM - 10:30 AM                      **CAS Weekly Coffee Break -- Security Concern**
- 11:15 AM - 12:00 PM                      **Weekly Meeting with Doug & Kim -- Doug to call Kim**
- 12:00 PM - 1:00 PM                      **Lunch**
- 1:00 PM - 2:00 PM                      **UBCM - Keynote Address by Rick Mercer -- Virtual - TBD**
- 3:30 PM - 4:30 PM                      **Travel to Harbour Air**
- 4:30 PM - 5:00 PM                      **Check in @ Harbour Air**
- 5:00 PM - 5:35 PM                      **Harbour Air Flight**



## September 16, 2021 Continued

Thursday

- 5:30 PM - 6:30 PM                      DMC & DMCE Prep Time
- 6:30 PM - 7:30 PM                      Review & Pre-Reading for Meetings the Following Day
- 7:30 PM - 9:00 PM                      Private Appointment

## September 17, 2021

Friday

- 8:00 AM - 8:30 AM                      Travel Time
- 8:30 AM - 9:00 AM                      DMC Group Photo for Orange Shirt/Truth Reconciliation Day
- 9:00 AM - 10:30 AM                      DMC - Security Concern                      Teams
- 9:30 AM - 10:45 AM                      UBCM - Cabinet Town Hall - Planning and building for growth – Ministers Fleming (lead), Whiteside, Eby, Dix
- 10:45 AM - 11:00 AM                      Doug & Blain -- Doug to call Blain
- 11:00 AM - 11:15 AM                      Doug & Kim -- MS Teams Meeting
- 11:15 AM - 12:15 PM                      UBCM - Premier Horgan Address
- 12:00 PM - 1:00 PM                      Lunch
- 1:00 PM - 4:00 PM                      1:00PM DMCE -- Teams Meeting
- 3:00 PM - 3:30 PM                      Private Appointment
- 4:00 PM - 4:30 PM                      Pre Brief - BCLC Tour

## September 17, 2021 Continued

Friday

4:30 PM - 5:00 PM

Review

5:00 PM - 6:00 PM

Review & Pre-Reading for Meetings the Following Day

## September 20, 2021

Monday

8:00 AM - 8:30 AM

Review - Options for CAS Role - Revised DRAFT

9:00 AM - 10:00 AM

FW: AG Meeting with BCH Re: <sup>Cabinet Confidences</sup> : -- MS Teams

10:00 AM - 11:30 AM

CAS Executive Leadership Team Meetings -- <sup>Security Concern</sup> or Microsoft Teams Meeting

11:30 AM - 12:00 PM

WEEKLY CONF. CALL: Fazil Mihar, Les MacLaren, Chris O'Riley, et al -- (Fazil to Moderate)

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Review & Approve - (CAS eApps 151)

1:30 PM - 2:00 PM

Meeting - Doug & Bree

2:00 PM - 3:00 PM

AG Mtg: Weekly with Associate DM, DAG, ADM-OHCS & CAS Guests -- Skype Meeting - Details Below

4:15 PM - 5:00 PM

(4:15pm) AG Meeting: Weekly with BC Housing -- SKYPE Meeting

5:30 PM - 6:00 PM

Review & Approve - (CAS eApps 171)

6:00 PM - 7:00 PM

Review & Pre-Reading for Meetings the Following Day

## September 21, 2021

Tuesday

7:00 AM - 8:00 AM

Security Concern; Personal Information

## September 21, 2021 Continued

Tuesday

8:45 AM - 9:15 AM	Travel Time - Harbour Air
9:30 AM - 10:05 AM	Harbour Air Flight
10:05 AM - 10:30 AM	Travel <sup>Security Concern</sup>
10:30 AM - 11:00 AM	MRF BRIEFING   CAS - BC Ferry Authority (Aug 25 Follow-Up) -- MS Teams
10:45 AM - 11:30 AM	Weekly Meeting with Doug Scott & Jeff Groot --
11:00 AM - 11:30 AM	BRIEFING MMF re <sup>Cabinet</sup> <sup>Confidences</sup> -- MS Teams
11:30 AM - 12:30 PM	Travel to BCLC Office
12:30 PM - 1:30 PM	Mtg w/ BCLC Exec Team Members / Doug Scott / Jeff Groot / Selina Gonzalez -- <sup>Security Concern</sup> Security Concern
1:30 PM - 3:00 PM	BCLC & CAS Executive Meeting -- <sup>Security Concern</sup>
1:30 PM - 2:00 PM	Weekly Meeting - Doug Scott & Doug Foster -- Doug Scott to call Doug Foster
3:00 PM - 4:00 PM	Travel Time - Harbour Air
3:30 PM - 3:45 PM	Call Kaye
4:00 PM - 4:35 PM	Harbour Air Flight
4:30 PM - 5:30 PM	Review - BC Hydro note Re Rate Design
6:00 PM - 7:00 PM	Review & Pre-Reading for Meetings the Following Day

**September 22, 2021**

Wednesday

8:30 AM - 8:45 AM	Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting
9:00 AM - 9:30 AM	Review & Approve - (eApps 165)
9:30 AM - 10:00 AM	Review & Approve - CABRO Messaging
10:00 AM - 10:30 AM	Corporate Services -- MS Teams
10:30 AM - 11:15 AM	Weekly Meeting with Doug Scott & Holly Cairns -- MS TEAMS MEETING
11:30 AM - 12:00 PM	Meeting - Doug & Richard Re BCH Roles and Responsibilities -- Doug to call Richard
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Review & Approve - (eApps 173)
1:30 PM - 2:00 PM	Review & Approve - (PSSG eApps 37411)
2:00 PM - 3:00 PM	BCH Shareholder's Monthly Committee Meeting -- MS Teams
4:00 PM - 5:00 PM	Meeting - CAS & EML Re CAS' Role -- MS Teams Meeting
5:00 PM - 6:00 PM	Review & Pre-Reading for Meetings the Following Day
6:30 PM - 7:30 PM	Private Appointment

**September 23, 2021**

Thursday

8:30 AM - 8:45 AM	Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting
9:15 AM - 10:00 AM	Weekly Meeting with Doug & Kim --

**September 23, 2021 Continued**

Thursday

- 10:00 AM - 10:30 AM CAS Weekly Coffee Break -- Security Concern
- 10:30 AM - 11:00 AM Review & Approve - (CAS eApps 175)
- 11:00 AM - 11:30 AM Bi-weekly Meeting with Doug Scott & Blain Lawson -- MS Teams Meeting
- 11:30 AM - 12:00 PM Bi-Weekly Meeting with CAS-DMO & LDB -- MS Teams Meeting
- 12:00 PM - 1:00 PM Lunch
- 1:00 PM - 1:30 PM Review & Approve - (PSSG eApps 37439)
- 1:30 PM - 2:00 PM Review & Approve - (CAS eApps 120)
- 2:00 PM - 3:30 PM Meeting - Debrief/Next Steps - Cabinet Confidences - MS Teams Meeting
- 3:00 PM - 3:15 PM Advice/Recommendations; Legal discussion -- Skype Meeting
- 3:30 PM - 4:00 PM Bi-Weekly Meeting: Doug & Heather -- MS Teams Meeting
- 5:00 PM - 6:00 PM Review & Pre-Reading for Meetings the Following Day

**September 24, 2021**

Friday

- 8:30 AM - 8:45 AM Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting
- 9:00 AM - 10:00 AM Strategic Plan Working Group discussion with DM Scott -- Microsoft Teams Meeting / Security Concern
- 10:00 AM - 11:15 AM Doug to do - Governing in the Public Interest Course
- 11:15 AM - 11:45 AM Meeting - Doug, Jeff, Toby & Lecia -- MS Teams Meeting

## September 24, 2021 Continued

Friday

12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Review & Approve - (CAS eApps 149)
1:30 PM - 2:00 PM	Meeting - Doug & Holly
2:00 PM - 2:30 PM	Review & Approve - (PSSG eApps 37398)
2:30 PM - 3:00 PM	Review & Approve - (PSSG eApps 36333)
3:00 PM - 3:30 PM	Private Appointment
3:00 PM - 3:30 PM	Weekly Meeting with BCLC & CAS DMO -- MS TEAMS Meeting
4:30 PM - 5:00 PM	Review & Approve - (PSSG eApps 37411)
5:30 PM - 6:30 PM	Review & Pre-Reading for Meetings the Following Day

## September 27, 2021

Monday

5:00 AM - 6:00 AM	Private Appointment
6:00 AM - 7:00 AM	Private Appointment
7:00 AM - 8:00 AM	Private Appointment
9:00 AM - 10:30 AM	CAS Executive Leadership Team Meetings -- Security Concern or Microsoft Teams Meeting
10:30 AM - 11:00 AM	Meeting - Doug & Alexis
12:00 PM - 1:00 PM	Lunch

## September 27, 2021 Continued

Monday

12:00 PM - 12:30 PM	Minister Fleming - Meeting Re Ferries -- Microsoft Teams Meeting / <sup>Security Concern</sup>
1:00 PM - 1:30 PM	Office Time
1:30 PM - 1:45 PM	Introduction Meeting - DM Doug Scott & Eve Williams -- MS Teams Meeting
2:30 PM - 3:00 PM	Meeting - Doug & Holly -- Doug to call Holly
3:00 PM - 3:30 PM	Review & Approve - (CAS eApps 182)
3:00 PM - 3:30 PM	Review & Approve - (eApps 183)
3:30 PM - 4:15 PM	AG Mtg: Weekly with BC Housing & Ministry -- MS Teams
4:15 PM - 5:00 PM	(4:15pm) AG Mtg: Weekly with Associate DM, DAG, ADM-OHCS & CAS Guests -- MS Teams
5:00 PM - 5:15 PM	Doug to do - Re-add map drives
5:30 PM - 6:30 PM	Review & Pre-Reading for Meetings the Following Day
5:40 PM - 6:35 PM	Private Appointment

## September 28, 2021

Tuesday

8:30 AM - 8:45 AM	Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting
9:00 AM - 9:45 AM	Weekly Meeting with Doug Scott & Holly Cairns -- MS TEAMS MEETING
9:45 AM - 10:45 AM	Review & Approve - (PSSG eApps 37967)
10:45 AM - 11:30 AM	Meeting - IBN - <sup>Cabinet Confidences: Advice/Recommendations</sup> iKype Meeting

## September 28, 2021 Continued

Tuesday

11:30 AM - 1:00 PM	Private Appointment
1:00 PM - 1:30 PM	Office Time
1:30 PM - 1:45 PM	Intro Meeting - DM Doug Scott & Rachel Lott -- MS Teams Meeting
2:00 PM - 2:30 PM	Review - FYI - LCRB Consultation Paper
3:00 PM - 3:45 PM	Weekly Meeting with Doug Scott & Jeff Groot --
4:30 PM - 5:00 PM	Review - ILC Annual Report & Financial Statement
5:00 PM - 6:00 PM	Review & Pre-Reading for Meetings the Following Day
6:00 PM - 7:00 PM	Private Appointment
7:00 PM - 7:45 PM	Private Appointment
7:45 PM - 8:45 PM	Private Appointment

## September 29, 2021

Wednesday

7:30 AM - 8:00 AM	Meeting with Lori, Richard, Doug Scott and Angela Cooke -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	Weekly Meeting - Shayne Ramsay, Doug Scott & Holly Cairns Re BC Housing -- MS Teams Meeting
9:00 AM - 9:15 AM	Daily Touchbase - Doug, Alexis & Brianne -- MS Teams Meeting
9:30 AM - 10:00 AM	CAS Weekly Coffee Break
10:00 AM - 10:15 AM	Meeting - Doug & Barb Carmichael Re: LDB -- Doug to call Barb's cell



**September 29, 2021 Continued**

Wednesday

12:00 PM - 1:00 PM	Lunch
12:30 PM - 1:00 PM	ILC Board Meeting Briefing - Elaine / Doug -- Microsoft Teams Meeting
1:30 PM - 1:45 PM	Intro Meeting - DM Doug Scott & Pamela Hayer -- MS Teams Meeting
2:00 PM - 2:30 PM	Review & Approve - (PSSG eApps 37887)
2:30 PM - 3:15 PM	Weekly Meeting with Doug & Kim -- MS Teams Meeting
3:15 PM - 4:00 PM	Review & Approve - (CAS eApps 184)
3:45 PM - 4:50 PM	Private Appointment
4:00 PM - 4:30 PM	MEETING: Mark, Doug, Patti, Charmaine & Jeff re: <sup>Business Information</sup> -- Skype Meeting
4:30 PM - 4:45 PM	Bi-weekly Check-in w/ ICBC -- MS Teams
5:00 PM - 6:00 PM	Review & Pre-Reading for Meetings the Following Day
6:30 PM - 8:30 PM	Private Appointment

**September 30, 2021**

Thursday

All Day	Stat Holiday
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