

May 2, 2016

Monday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
9:00 AM - 9:30 AM	Ontario Shared Services - Jurisdictional Scan Interview w/Sarf & Bette-Jo
11:30 AM - 12:00 PM	Debrief re Abbotsford Courthouse
1:00 PM - 1:30 PM	Workstation procurement direction w/John, Sarf, BJH, David & Nadine Criddle, Pelle Agerup
1:30 PM - 2:30 PM	Opportunities
1:30 PM - 2:30 PM	QP (Susan) --
2:30 PM - 3:00 PM	Sarf and Jeannette touch base --

May 3, 2016

Tuesday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
All Day	Personal Information
10:00 AM - 11:00 AM	QP (Sarf)
11:00 AM - 11:30 AM	Valleyview Meeting
11:30 AM - 12:00 PM	Weekly FOI Call --
1:00 PM - 1:45 PM	Procurement
2:00 PM - 3:00 PM	Abbotsford
3:45 PM - 4:30 PM	Pre-brief for May 04 mtg w/Lori Halls

May 4, 2016

Wednesday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
9:00 AM - 10:00 AM	Colin and Sarf bi-weeklies --

May 4, 2016 Continued

Wednesday

10:00 AM - 12:00 PM	MTIC Executive Meeting
1:00 PM - 1:30 PM	Marion to call Sarf
1:30 PM - 2:30 PM	QP (David) --
1:30 PM - 2:00 PM	Sarf and Jeannette touch base --
3:00 PM - 4:00 PM	Lori, Bruce, Sarf, David and Pelle RE: HRMS JSRFP touch point

May 5, 2016

Thursday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
9:00 AM - 9:30 AM	Kim and Sarf
10:00 AM - 11:00 AM	QP (BJH) --
10:30 AM - 11:00 AM	Abbotsford Courthouse PBC Engagement Letter - Review
11:00 AM - 12:00 PM	FLNRO properties status update
1:00 PM - 1:30 PM	KNC quarterly meeting action items w/Rudy, Glenna, Sarf and Dominic
2:00 PM - 3:30 PM	Bi-Weekly Executive Project Board Meeting -- TP
3:45 PM - 5:15 PM	Property templates --

May 6, 2016

Friday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
9:00 AM - 12:00 PM	Deputy Minister Satellite Phone Drill -- Contact: Becky Denlinger
9:00 AM - 11:00 AM	DMC Capital
2:15 PM - 2:45 PM	Jeannette / Sarf touch base
2:45 PM - 3:00 PM	Call w/ Sarf and Tim

May 9, 2016

Monday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:15 AM - 3:00 PM Tech & Innovation Leadership Development Panel

1:30 PM - 2:30 PM QP *Tasha --

May 10, 2016

Tuesday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:30 AM - 9:00 AM Weekly touch base w/JJ, Ian for BJH, Sarf, David and Jeannette --

10:00 AM - 11:00 AM QP *Sarf

10:00 AM - 10:30 AM Sarf/David bi-weeklies --

11:30 AM - 12:00 PM Weekly FOI Call --

1:00 PM - 1:30 PM Discuss Payment Process

2:30 PM - 3:00 PM Sarf to call Mike Houle

4:45 PM - 5:00 PM Sarf: touch base

May 11, 2016

Wednesday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:00 AM - 9:00 AM Device Strategy

10:00 AM - 11:00 AM Staff Appreciation Event

11:30 AM - 12:00 PM MEETING: Kim Henderson, Sarf Ahmed & David Greer

12:15 PM - 1:00 PM Debrief

1:00 PM - 1:30 PM RPD Budget Management Plan

1:30 PM - 2:30 PM QP *Sarf --

May 11, 2016 Continued

Wednesday

2:30 PM - 3:00 PM Sarf & Brian touch base

3:15 PM - 4:30 PM MINISTER: Roundtable (Estimates prep)

May 12, 2016

Thursday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

10:00 AM - 11:00 AM QP *Colin

11:00 AM - 12:00 PM MTIC Estimates

1:30 PM - 6:00 PM MTIC Estimates

3:30 PM - 4:00 PM Project Executive Board - Brent to Chair

May 13, 2016

Friday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

8:30 AM - 10:30 AM DMC

11:00 AM - 12:00 PM Courthouse Project Executive Board

1:00 PM - 1:30 PM Sarf and Jeannette touch base --

2:00 PM - 2:30 PM Prebrief for May 17 Procurement Steering Committee meeting

2:30 PM - 2:45 PM Valleyview-KFN

2:45 PM - 3:15 PM Prebrief for May 19 Valleyview meeting

May 16, 2016

Monday

All Day HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)

9:30 AM - 10:00 AM Shayne Ramsey to call Sarf Ahmed re KFN

May 16, 2016 Continued

Monday

10:00 AM - 10:30 AM	DM Staffing Personal Information --
11:30 AM - 12:00 PM	Sarf and Jeannette touch base --
1:30 PM - 2:30 PM	QP *Sarf --
3:00 PM - 4:00 PM	Emergency Planning Committee Meeting --

May 17, 2016

Tuesday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
9:00 AM - 10:30 AM	Service Delivery DM Project Board
10:00 AM - 11:00 AM	QP *Bev
11:00 AM - 11:30 AM	New Mandate Letter
11:30 AM - 12:00 PM	Weekly FOI Call --
1:00 PM - 2:00 PM	Key directions

May 18, 2016

Wednesday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
8:30 AM - 9:00 AM	Weekly touch base w/John, BJH, Sarf, David and Jeannette (David unavailable) --
9:00 AM - 10:00 AM	Colin and Sarf bi-weeklies --
10:00 AM - 12:00 PM	MTIC ExComm --
1:30 PM - 2:30 PM	QP *BJH --

May 19, 2016

Thursday

All Day	HOUSE SITS: Feb. 09 to May 19 (break weeks March 21-April 01; April 18-22)
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May 19, 2016 Continued

Thursday

9:00 AM - 10:30 AM Valleyview Executive Project Board monthly meeting --

10:00 AM - 11:00 AM QP *Ian --

1:30 PM - 3:00 PM Bi-Weekly Executive Project Board Meeting -- TP

5:30 PM - 8:00 PM Private Appointment

May 20, 2016

Friday

9:00 AM - 10:00 AM RAEG bi-weekly --

10:00 AM - 10:30 AM Prep for Abbotsford

11:30 AM - 12:00 PM CSF

May 24, 2016

Tuesday

10:00 AM - 10:30 AM Procurement

10:30 AM - 11:30 AM Sarf/David bi-weeklies --

11:30 AM - 12:00 PM Input/output Pearson/Dogwood

3:00 PM - 4:00 PM MINISTER: Roundtable

4:30 PM - 5:00 PM Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --

May 25, 2016

Wednesday

9:00 AM - 10:30 AM Tour of AG LAB (Abbotsford) -- AG Lab (Abbotsford)

1:00 PM - 2:00 PM Sarf, Brian, George & Jake

May 26, 2016

Thursday

9:00 AM - 9:30 AM Weekly FOI Call --

May 26, 2016 Continued

Thursday

10:00 AM - 10:30 AM	Sarf to call Tedd re Abbotsford debrief
12:00 PM - 1:00 PM	MTICS Big Bike 2016 -- Menzies and Superior St
1:45 PM - 2:00 PM	MTIC Discussion Topics
2:00 PM - 3:00 PM	Brian and Sarf bi-weekly --
3:00 PM - 4:00 PM	Prep for May 30 mtg w/Kim

May 27, 2016

Friday

9:15 AM - 9:45 AM	DM Staffing pre-brief
10:00 AM - 11:00 AM	Monthly RAEG --
11:30 AM - 11:45 AM	Discuss deck
12:30 PM - 1:00 PM	ACH
1:30 PM - 2:00 PM	DM Staffing --
2:00 PM - 2:30 PM	Sarf, Charlotte, Alex

May 30, 2016

Monday

8:45 AM - 9:15 AM	Weekly touch base w/JJ, BJH, Sarf, David and Jeannette --
9:30 AM - 10:30 AM	MEETING: Kim Henderson, Bobbi Plecas, John Jacobson, Sarf Ahmed, Bette-Jo Hughes & David Morel
11:00 AM - 11:30 AM	Discussion -- Sarf to call
12:00 PM - 1:00 PM	Contracting Capital Requirements
1:30 PM - 2:00 PM	Sarf and Jeannette touch base
2:00 PM - 2:30 PM	Discussion
3:00 PM - 4:00 PM	Emergency Planning Committee Meeting --

May 31, 2016

Tuesday

All Day

Jeannette @ Security Concern in PM for Lean Hiring Kaizen

9:30 AM - 10:00 AM

CH: Telephone call: Sarf/Brian/Mike

11:00 AM - 11:30 AM

Connect

11:30 AM - 12:00 PM

Weekly FOI Call --

1:00 PM - 2:30 PM

Strategic Risk Session

2:45 PM - 3:00 PM

2:45pm Sarf, Colin, David G