

## November 1, 2021

9:30 AM - 10:30 AM Catch up: Jill and Chad --Personal Security (or TBD)

11:00 AM - 11:30 AM Meeting: Jill and Tracy Mandur -- Microsoft Teams Meeting

12:00 PM - 1:00 PM Lunch Eleanor / Jill -- TBD

1:00 PM - 2:00 PM Signing

2:30 PM - 3:00 PM QP

## November 2, 2021

10:30 AM - 11:00 AM QP

12:00 PM - 1:00 PM Lunch and Signing

## November 3, 2021

9:15 AM - 10:00 AM Private Appointment

10:00 AM - 11:00 AM Personal Information

12:00 PM - 1:00 PM Lunch and Signing

2:30 PM - 3:00 PM QP

## November 4, 2021

9:30 AM - 9:35 AM DMC Call -- Microsoft Teams Meeting

10:30 AM - 11:00 AM QP

12:30 PM - 1:30 PM Jill / Bobbi meeting (Reminder: Key for Bobbi) -- Security Concern

## November 4, 2021 Continued

12:30 PM - 1:30 PM

Lunch: Jill Kot/Bobbi Sadler -- TBD

2:00 PM - 2:30 PM

Coffee with Jill -- Security Concern

## November 5, 2021

All Day

Work a Security Concern

11:00 AM - 11:30 AM

Travel t Security Concern

1:00 PM - 2:00 PM

FW: DMC Succession Day Planning (Deb, Mel, Erik, Iris, Anita) -- MS Teams

2:00 PM - 5:30 PM

Work Security Concern

## November 6, 2021

9:00 AM - 12:00 PM

Private Appointment

## November 8, 2021

12:00 PM - 1:00 PM

Lunch and Signing

12:00 PM - 12:30 PM

Deb / Jill phone call -- Deb to call Jill

1:00 PM - 1:30 PM

One on One - Jill Kot/Matt Tancon -- Security Concern

1:30 PM - 2:00 PM

Travel Security Concern

2:00 PM - 2:30 PM

Meeting: Jill/Deb/Bobbi reg: DM Succession -- MS Teams, Security Concern

## November 9, 2021

10:00 AM - 10:45 AM

DMC Succession Day Planning (Deb, Mel, Erik, Iris, Anita, Jill) Security Concern  
Security Concern

## November 9, 2021 Continued

12:00 PM - 1:00 PM	Lunch and Signing
2:15 PM - 2:45 PM	Melanie / Jill touch base -- Microsoft Teams Meeting

## November 10, 2021

9:15 AM - 10:00 AM	Private Appointment
12:00 PM - 1:00 PM	Lunch and Signing
6:00 PM - 8:30 PM	Private Appointment

## November 11, 2021

All Day	Remembrance Day
10:00 AM - 11:00 AM	Private Appointment
12:00 PM - 1:00 PM	Lunch and Signing

## November 12, 2021

8:00 AM - 9:00 AM	Private Appointment
12:00 PM - 1:00 PM	Lunch and Signing

## November 15, 2021

12:00 PM - 1:00 PM	Lunch: Christina and Jill -- tbc
1:00 PM - 1:30 PM	Travel
1:30 PM - 5:00 PM	PSA -- Succession Planning
2:30 PM - 3:00 PM	QP

## November 16, 2021

12:00 PM - 1:00 PM	Lunch and Signing
1:00 PM - 1:30 PM	Meeting: Lori, Bobbi, Jill and Debbie -- Microsoft Teams Meeting
3:30 PM - 4:30 PM	DMC Succession Day Planning (Deb, Mel, Iris, Erik, Anita, Jill) -- Microsoft Teams Meeting

## November 17, 2021

9:15 AM - 10:00 AM	Private Appointment
12:00 PM - 1:00 PM	Lunch and Signing
2:30 PM - 3:00 PM	QP

## November 18, 2021

9:00 AM - 10:30 AM	Corporate Executive -- MS TEAMS
11:00 AM - 11:30 AM	Meeting: Lori, Bobbi, Jill and Deb -- Rose Room/Teams
12:00 PM - 1:30 PM	Lunch <small>Security Concern; Personal Information</small>
4:15 PM - 5:00 PM	MEETING: Lori, Christina, Jill, Eric, Amy, Silas and Donna re: Monthly PO Exec Meeting <small>Security Concern</small>

## November 19, 2021

6:45 AM - 7:30 AM	<small>Security Concern; Personal Information</small>
8:00 AM - 9:45 AM	Succession Day for DM's <small>Security Concern</small>
12:00 PM - 3:30 PM	Succession Day for DM's (continued) <small>Security Concern</small>

## November 19, 2021 Continued

12:00 PM - 1:00 PM

Lunch and Signing

## November 20, 2021

All Day

1:00 PM - 1:30 PM

Optional DM/Alternate Meeting - Certification of Essential Vehicles -- MS Teams

## November 22, 2021

12:00 PM - 1:00 PM

Lunch and Signing

2:30 PM - 3:00 PM

QP

3:00 PM - 4:00 PM

Meeting: Mark/Jill/Bobbi reg: Succession Day Debrief -- MS Teams

## November 23, 2021

10:00 AM - 11:00 AM

QP

1:00 PM - 2:00 PM

Signing

## November 24, 2021

9:15 AM - 10:00 AM

Private Appointment

12:00 PM - 1:00 PM

Lunch and Signing

2:30 PM - 3:00 PM

QP

## November 25, 2021

10:00 AM - 11:00 AM

Meeting: Jill Kot/Bobbi Sadler - Security Concern

## November 25, 2021 Continued

10:00 AM - 11:00 AM

QP

12:00 PM - 1:00 PM

Lunch: Lori and Jill Security Concern

1:30 PM - 2:00 PM

Private Appointment

## November 26, 2021

7:00 AM - 7:30 AM

Security Concern; Personal Information

8:00 AM - 8:30 AM

Private Appointment

9:00 AM - 11:00 AM

Private Appointment

11:00 AM - 3:00 PM

Private Appointment

12:00 PM - 1:00 PM

Lunch and Signing

6:00 PM - 8:00 PM

Private Appointment

## November 27, 2021

12:30 PM - 3:30 PM

Private Appointment

## November 29, 2021

12:00 PM - 1:00 PM

Lunch and Signing

## November 30, 2021

All Day

All Day

Target: Finish PSA Letters

## November 30, 2021 Continued

12:00 PM - 1:00 PM

Lunch and Signing

4:00 PM - 4:30 PM

DMCPSR pre-brief -- Microsoft Teams Meeting

5:00 PM - 6:00 PM

Take mileage + tag on vehicle