

November 1, 2021

8:00 AM - 8:30 AM	Daily Check-in --Security Concern; Government Financial Information
8:30 AM - 9:00 AM	Senior Staff Meeting --Security Concern; Government Financial Information
9:00 AM - 9:45 AM	MEETING: Agendas Security Concern Teams
10:30 AM - 11:00 AM	PSEC Comms. Plan - Monthly Call -- Microsoft Teams
12:00 PM - 1:00 PM	BREAK
1:00 PM - 1:30 PM	Procurement --Security Concern
1:30 PM - 2:30 PM	QP
2:30 PM - 3:00 PM	Prep for all-staff call: HR Policy 25 -- Microsoft Teams Meeting
3:00 PM - 5:00 PM	SI -- Teams

November 2, 2021

8:00 AM - 8:30 AM	Daily Check-in --Security Concern; Government Financial Information
8:30 AM - 9:00 AM	Senior Staff Meeting --Security Concern; Government Financial Information
9:00 AM - 10:00 AM	Dry Run Tech Briefing --Security Concern / MS Teams
10:00 AM - 11:00 AM	QP
10:00 AM - 11:00 AM	QP
12:00 PM - 1:00 PM	BREAK

November 2, 2021 Continued

1:00 PM - 3:00 PM	Don/Lisa Ipad and surface pro set up
3:00 PM - 3:30 PM	Don/George 1:1 -- Microsoft Teams Meeting
3:30 PM - 4:15 PM	GCPE All Supervisors Call -- TEAMS
4:30 PM - 5:00 PM	Don/Sage weekly 1:1 - Security Concern

November 3, 2021

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
8:30 AM - 9:00 AM	(Don Bain to host) Senior Staff Meeting -- Security Concern; Government Financial Information
9:00 AM - 12:00 PM	Cabinet -- Security Concern /Teams
10:00 AM - 10:45 AM	GCPE All Staff Call -- TEAMS
12:00 PM - 1:00 PM	BREAK
1:30 PM - 2:30 PM	QP
1:30 PM - 2:30 PM	QP
3:00 PM - 5:00 PM	PP -- Teams

November 4, 2021

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
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November 4, 2021 Continued

8:30 AM - 9:00 AM	(Amber to host) Senior Staff Meeting - Security Concern; Government Financial Information
9:00 AM - 9:30 AM	Office Time
9:30 AM - 10:00 AM	Don/Raman 1:1 bi-weekly
9:30 AM - 9:35 AM	DMC Call -- Microsoft Teams Meeting
10:00 AM - 11:00 AM	QP
10:00 AM - 11:00 AM	QP
11:00 AM - 11:30 AM	Staffing Security Concern
12:00 PM - 1:00 PM	BREAK
1:00 PM - 1:30 PM	Don/Megan weekly 1:1 Security Concern
1:30 PM - 2:00 PM	Don/Lisa Security Concern
2:00 PM - 4:00 PM	Cabinet Confidence Teams

November 5, 2021

8:00 AM - 8:30 AM	Daily Check-in -- Security Concern; Government Financial Information
8:30 AM - 9:00 AM	Senior Staff Meeting - Security Concern; Government Financial Information
9:00 AM - 10:00 AM	DMWGF Security Concern 'Microsoft Teams Meeting

November 5, 2021 Continued

9:30 AM - 10:00 AM LNG Secretariat-GCPE chat -- Skype Meeting

10:00 AM - 10:30 AM Reference check -- Microsoft Teams Meeting

2:00 PM - 2:30 PM Don/David 1:1 -- Microsoft Teams Meeting

November 8, 2021

8:00 AM - 8:30 AM **Daily Check-in** - Security Concern; Government Financial Information

8:30 AM - 9:00 AM **Senior Staff Meeting** -- Security Concern; Government Financial Information

9:00 AM - 9:45 AM **MEETING: Agendas** - Security Concern **Teams**

12:00 PM - 1:00 PM **Break**

2:00 PM - 4:00 PM Cabinet Confidences -- **Teams**

4:00 PM - 5:00 PM **Don/Raman/Megan/Sage/America re: TB Sub** - Security Concern

November 9, 2021

8:00 AM - 8:30 AM **Daily Check-in** - Security Concern; Government Financial Information

8:30 AM - 9:00 AM **Senior Staff Meeting** - Security Concern; Government Financial Information

9:00 AM - 10:00 AM **DMC COVID** - Security Concern **Teams**

10:30 AM - 11:00 AM **Don/Sage weekly 1:1**

12:00 PM - 1:00 PM **Break**

November 9, 2021 Continued

2:00 PM - 3:00 PM

Don/Teodora - Security Concern

November 10, 2021

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial Information

8:30 AM - 9:00 AM

(Amber Hockin to host) Senior Staff Meeting - Security Concern; Government Financial Information
Security Concern;
Government Financial Information

10:00 AM - 10:30 AM

Don/Megan weekly 1:1 - Security Concern

11:00 AM - 11:30 AM

Staffing - Security Concern

1:45 PM - 2:45 PM

Donna/Don/George/Megan/Sage

November 11, 2021

8:00 AM - 5:00 PM

STAT

8:00 AM - 8:30 AM

Daily Check-in -- Security Concern; Government Financial Information

November 12, 2021

8:00 AM - 3:30 PM

Personal Information

8:30 AM - 9:00 AM

Senior Staff Meeting -- Security Concern; Government Financial Information

November 14, 2021

6:30 PM - 7:30 PM

Briefing - Cabinet Confidences

-- Con Call

November 14, 2021 Continued

7:00 PM - 8:00 PM **Briefing:** <sup>Cabin
et
Confid</sup> **Premier & Ministers -- Con Call**

7:00 PM - 8:00 PM **Briefing:** <sup>Cabinet
Confide
nces</sup> **Premier & Ministers -- Con Call**

November 15, 2021

8:00 AM - 8:30 AM **Daily Check-in** <sup>Security Concern; Government
Financial Information</sup>

8:30 AM - 9:00 AM **Senior Staff Meeting** ^{-- Security Concern; Government Financial Information}

9:00 AM - 9:45 AM **MEETING: Agendas** ^{- Security Concern} **Teams dial in**

10:00 AM - 12:00 PM <sup>Cabinet
Confiden
ces</sup> **Teams**

12:30 PM - 1:00 PM **GCPE coordination call -- Microsoft Teams Meeting**

1:30 PM - 2:30 PM **QP**

November 16, 2021

8:00 AM - 8:30 AM **Daily Check-in** <sup>-- Security Concern; Government
Financial Information</sup>

8:30 AM - 9:00 AM **Senior Staff Meeting** ^{-- Security Concern; Government Financial Information}

10:00 AM - 11:00 AM **QP**

10:00 AM - 11:00 AM **QP**

11:00 AM - 12:00 PM **Executive Meeting** ^{- Security Concern}

12:00 PM - 12:30 PM **GCPE coordination call -- Microsoft Teams Meeting**

November 16, 2021 Continued

1:30 PM - 2:00 PM

Don/Sage re: Multi MOU .Security Concern

2:00 PM - 2:30 PM

Don/Sage weekly 1:1 .Security Concern

November 17, 2021

8:00 AM - 8:30 AM

Daily Check-in .Security Concern; Government
Financial Information

8:30 AM - 9:00 AM

Senior Staff Meeting ..Security Concern; Government Financial Information

Dial-in Phone Number:

Security Concern; Government Financial Information

9:00 AM - 12:00 PM

Cabinet -- Teams

9:30 AM - 10:00 AM

GCPE emergency announcement coordination call -- Microsoft Teams Meeting

Please include others that should attend.

Those required listed below, others are welcome to listen in. If you are “required” and can’t attend, could you send a delegate?

George Smith

Matt Hannah

Jordan Turner

Jeff Groot

Brian Cotton

David Crebo

David Haslam

Rick Devereux

Sara Thaw

Meghan McRae

Chandler Grieve

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

Security Concern; Government Financial Information

November 17, 2021 Continued

Security Concern; Government Financial Information

12:30 PM - 1:30 PM **BREAK**

1:30 PM - 2:30 PM **QP**

1:30 PM - 2:30 PM **QP**

November 18, 2021

8:00 AM - 8:30 AM **Daily Check-in** Security Concern; Government Financial Information

8:30 AM - 9:00 AM **Senior Staff Meeting** Security Concern; Government Financial Information

8:45 AM - 9:15 AM Cabinet
Confidences **-- Con call**

9:00 AM - 10:30 AM **Corporate Executive -- MS TEAMS**

9:30 AM - 10:00 AM **GCPE emergency announcement coordination call -- Microsoft Teams Meeting**

10:00 AM - 11:00 AM **QP**

10:00 AM - 11:00 AM **QP**

11:00 AM - 11:30 AM **BFS team structure -- TEAMS link included**

11:30 AM - 12:00 PM **Don/Raman 1:1 bi-weekly -** Security Concern

12:00 PM - 12:30 PM **Don/David 1:1 -** Security Concern

November 18, 2021 Continued

1:00 PM - 2:00 PM	DMWGF - Security Concern	Microsoft Teams Meeting
1:00 PM - 2:00 PM	Cabinet Confidences	-- MS Teams
1:00 PM - 1:30 PM	Don/Megan weekly 1:1	Security Concern
2:00 PM - 2:30 PM	MSR Pre-brief	Security Concern
2:45 PM - 3:15 PM	Meeting with MSR re: Sub	-- TEAMS

November 19, 2021

8:00 AM - 9:45 AM	Succession Day for DM's	Security Concern
8:00 AM - 8:30 AM	Daily Check-in	Security Concern; Government Financial Information
8:30 AM - 9:00 AM	Senior Staff Meeting	Security Concern; Government Financial Information
9:30 AM - 10:00 AM	GCPE emergency announcement coordination call	-- Microsoft Teams Meeting
9:30 AM - 10:00 AM	LNG Secretariat-GCPE chat	-- Skype Meeting
10:00 AM - 11:00 AM	Cabinet Confidences	TEAMS
12:00 PM - 3:30 PM	Succession Day for DM's (continued)	Security Concern
4:15 PM - 4:30 PM	Cabinet Confidences	-- TEAMS
4:15 PM - 4:45 PM	Staffing	-- TEAMS

November 20, 2021

7:45 AM - 8:15 AM **Daily Flood Update -- TEAMS**

10:00 AM - 10:15 AM **Debrief and avail prep -- Microsoft Teams Meeting**

1:00 PM - 1:30 PM **Optional DM/Alternate Meeting - Certification of Essential Vehicles -- MS Teams**

November 21, 2021

7:45 AM - 8:15 AM **Daily Flood Update -- TEAMS**

November 22, 2021

8:00 AM - 8:30 AM **Daily Check-in** Security Concern; Government Financial Information

8:30 AM - 9:00 AM **Senior Staff Meeting** Security Concern; Government Financial Information

9:00 AM - 9:45 AM **MEETING: Agendas --** Security Concern **Teams (Sage and Don joining by Teams)**

9:30 AM - 10:00 AM **GCPE emergency announcement coordination call -- Microsoft Teams Meeting**

10:00 AM - 12:00 PM **ELUC -- Teams**

1:30 PM - 2:30 PM **QP**

November 23, 2021

8:00 AM - 8:30 AM **Daily Check-in** Security Concern; Government Financial Information

8:30 AM - 9:00 AM **Senior Staff Meeting** Security Concern; Government Financial Information

9:30 AM - 10:00 AM **GCPE emergency announcement coordination call -- Microsoft Teams Meeting**

November 23, 2021 Continued

10:00 AM - 11:00 AM	QP
10:00 AM - 11:00 AM	QP
12:30 PM - 1:30 PM	BREAK
1:30 PM - 2:00 PM	All-staff meeting prep ^{Security Concern}
3:00 PM - 5:15 PM	SI -- TEAMS

November 24, 2021

8:00 AM - 8:30 AM	Daily Check-in ^{Security Concern; Government Financial Information}
8:30 AM - 12:00 PM	Cabinet ^{Security Concern} / Teams
8:30 AM - 9:00 AM	(Amber Hockin to host) Senior Staff Meeting ^{Security Concern; Government Financial Information}
9:30 AM - 10:00 AM	GCPE emergency announcement coordination call -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	Meeting: Lori and Don re: Monthly check-in ^{Security Concern}
1:30 PM - 2:30 PM	QP
1:30 PM - 2:30 PM	QP

November 24, 2021 Continued

1:30 PM - 2:00 PM	Communications for COVID-19 Lessons Learned -- Microsoft Teams Meeting
2:00 PM - 3:00 PM	LNG Steering Committee -- Teams
3:00 PM - 4:30 PM	Cabinet Confidences; Security Concern /Teams/Security Concern

November 25, 2021

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
8:30 AM - 9:00 AM	Senior Staff Meeting - Security Concern; Government Financial Information
9:30 AM - 10:00 AM	GCPE emergency announcement coordination call -- Microsoft Teams Meeting
10:00 AM - 11:00 AM	QP
10:00 AM - 11:00 AM	QP
2:00 PM - 3:30 PM	Cabinet Confidences TEAMS
4:00 PM - 4:30 PM	Don/Megan weekly 1:1 - Security Concern

November 26, 2021

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
8:30 AM - 10:30 AM	DMC Security Concern /Teams
8:30 AM - 9:00 AM	Senior Staff Meeting - Security Concern; Government Financial Information

November 26, 2021 Continued

9:30 AM - 10:00 AM GCPE emergency announcement coordination call -- Microsoft Teams Meeting

November 28, 2021

8:30 AM - 9:00 AM GCPE emergency announcement coordination call -- Microsoft Teams Meeting

November 29, 2021

8:00 AM - 8:30 AM Daily Check-in - Security Concern; Government Financial Information

8:30 AM - 9:00 AM Senior Staff Meeting - Security Concern; Government Financial Information

9:30 AM - 10:00 AM GCPE emergency announcement coordination call -- Microsoft Teams Meeting

12:00 PM - 1:00 PM Cabinet -- TEAMS

November 30, 2021

8:00 AM - 8:30 AM Daily Check-in - Security Concern; Government Financial Information

8:30 AM - 9:00 AM Senior Staff Meeting - Security Concern; Government Financial Information

9:00 AM - 9:45 AM MEETING: Agendas - Security Concern Teams

9:30 AM - 10:00 AM GCPE emergency announcement coordination call -- Microsoft Teams Meeting

10:00 AM - 11:00 AM Executive Meeting - Security Concern

2:30 PM - 3:00 PM Staffing - Security Concern

3:00 PM - 3:30 PM Don/George 1:1 -- Microsoft Teams Meeting