

January 13, 2022

8:00 AM - 9:00 AM	HR Meeting / Tara / Alex / Gaylynn / Mary Sue / Christine
9:00 AM - 9:30 AM	Private Appointment
9:30 AM - 11:00 AM	Executive Team Meeting
11:00 AM - 11:30 AM	Emails/approvals
12:30 PM - 1:00 PM	Check in: Mary Sue/Selina
1:00 PM - 1:45 PM	Touch Base (Jillian/Kim w/Mary Sue)
1:50 PM - 2:00 PM	1:50pm Pre-brief for Minister Farnworth, MLA Tegart Meeting at 2pm with EMBC
2:00 PM - 2:30 PM	2:00pm Minister Farnworth, MLA Tegart, Chair Gills & EMBC re: Risk Properties
2:30 PM - 3:00 PM	Touch Base Mary Sue/Christine
3:00 PM - 3:30 PM	Prep for Eric
3:30 PM - 4:00 PM	DM Pre-brief - DMCDREM - Tabletop Exercise: Tara/Dave/Madeline/Kathryn/Ken/Jenn/Alisha
4:00 PM - 4:15 PM	BCWS note on alert
4:30 PM - 5:00 PM	Meeting: Eric, Mary Sue and Madeline
6:00 PM - 7:00 PM	Private Appointment

January 14, 2022

8:00 AM - 9:15 AM	Private Appointment
9:15 AM - 9:45 AM	Private Appointment

January 14, 2022 Continued

10:00 AM - 10:45 AM	RO Org Structure
10:45 AM - 11:00 AM	Cabinet Confidences
11:00 AM - 11:30 AM	1:1 Tara / Michelle/ Jenn / Mary Sue
11:30 AM - 12:00 PM	Weekly 1:1 (Kathryn Forge w/Mary Sue) --
12:30 PM - 1:00 PM	Alerting PPT
1:15 PM - 2:00 PM	1:1 Tara/Heather/Mary Sue
2:00 PM - 2:30 PM	Check-in: Tara/Mary Sue --
2:30 PM - 3:00 PM	Weekly Touch Base Mary Sue / Christine / Aaron / Julia
3:00 PM - 3:30 PM	Check in: Mary Sue/Renee
3:30 PM - 4:00 PM	ESS Project briefing: Tara/Madeline/Pader/Marguerite/Chrissy/Mary Sue
4:00 PM - 4:30 PM	Private Appointment

January 15, 2022

11:00 AM - 12:00 PM	Private Appointment
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January 17, 2022

8:30 AM - 9:00 AM	Alex/Tara/Mary Sue
9:00 AM - 10:00 AM	HR: Tara/Mary Sue/Alex/Gaylynn/Christine
10:00 AM - 10:30 AM	Support: Mary Sue/Jenn/Agnes

January 17, 2022 Continued

10:30 AM - 10:45 AM	Candidates
11:00 AM - 11:30 AM	Land Based Recovery: Tara/Mary Sue/Dave/Madeline/Kathryn
11:30 AM - 12:00 PM	Travel
12:00 PM - 1:00 PM	Private Appointment
1:00 PM - 1:30 PM	Do Not Book
1:30 PM - 1:45 PM	Ian -BI Alerting
2:00 PM - 3:00 PM	Mentorship Mtg Personal Information
3:00 PM - 3:30 PM	Scheduling
3:30 PM - 4:00 PM	Staffing: Mary Sue/Christine
4:30 PM - 4:45 PM	Check in

January 18, 2022

8:45 AM - 9:00 AM	Urgent Exec meeting
9:00 AM - 9:30 AM	Touch Base Mary Sue/Christine --
9:30 AM - 10:00 AM	Weekly calendar review: Tara/Mary Sue/Jenn/Agnes
10:00 AM - 10:30 AM	Alerting: Mary Sue/Aaron/Julia
10:15 AM - 10:25 AM	Meeting
12:00 PM - 12:15 PM	SLT Stand-up

January 18, 2022 Continued

1:30 PM - 2:00 PM	Check-in: Tara/Mary Sue --
2:00 PM - 2:30 PM	Fwd: Support Session
2:00 PM - 2:30 PM	Sechelt- SOLE
2:45 PM - 3:00 PM	Madeline
3:00 PM - 4:00 PM	email/approvals
3:30 PM - 4:00 PM	FW: De-brief: Sechelt
4:00 PM - 4:30 PM	Check-in Tara/Mary Sue
4:45 PM - 5:00 PM	Check-in: Tara/Mary Sue/Alex

January 19, 2022

All Day	Private Appointment
8:00 AM - 8:25 AM	DMC DREM TTX - Mary Sue/Kathryn
10:00 AM - 11:30 AM	Senior Executive Committee meeting
11:30 AM - 12:00 PM	ADMC Disaster Risk & Emergency Management (ADMC DREM)
12:00 PM - 12:30 PM	Check-in (Christine w/Mary Sue)
12:30 PM - 1:00 PM	Tara/Mary Sue/Madeline
1:00 PM - 1:30 PM	Outcome Sechelt SOLE: Tara/Mary Sue/ Madeline/Darlene/Micah
1:30 PM - 2:00 PM	Lunch

January 19, 2022 Continued

2:00 PM - 2:30 PM	Cabinet Confidences	w/Minister Farnworth & EMBC
2:30 PM - 3:00 PM	Bilateral: Mary Sue / Christine	
3:15 PM - 3:30 PM	Check-in: Mary Sue/Grant	
3:30 PM - 4:00 PM	Sechelt	
4:15 PM - 4:30 PM	Alerting DMDREM	
4:30 PM - 6:00 PM	DMC-DREM --	

January 20, 2022

8:00 AM - 9:00 AM	Private Appointment	
9:00 AM - 10:00 AM	1:1 Mary Sue/Kathryn --	
10:00 AM - 10:30 AM	Executive Team (ET) Check-in	
10:30 AM - 11:00 AM	HR Meeting / Tara / Mary Sue / Alex	
11:00 AM - 11:30 AM	Touch base: Mary Sue/Christine/Jamie	
11:30 AM - 12:00 PM	DMCDREM - Tabletop Exercise Follow-up	
1:00 PM - 1:30 PM	EMBC Support: Mary Sue/Inderjit	
1:30 PM - 2:00 PM	1:30pm SOLE Update	
2:00 PM - 2:30 PM	Weekly Touch Base Mary Sue / Christine / Aaron / Julia --	

January 20, 2022 Continued

2:30 PM - 3:15 PM	1:1 Tara/Christine/Mary Sue
3:15 PM - 3:30 PM	Tidbits: Mary Sue/Aaron/Julia
3:30 PM - 4:00 PM	Meeting: Mark and Mary Sue
4:00 PM - 4:15 PM	regroup
4:15 PM - 5:00 PM	RO Structure

January 21, 2022

All Day	Private Appointment
8:00 AM - 8:15 AM	Private Appointment
9:00 AM - 9:30 AM	Check-in: Tara/Mary Sue --
9:30 AM - 10:00 AM	Spacing: Tara/Mary Sue/Alex
10:00 AM - 10:30 AM	Email
10:30 AM - 10:45 AM	approvals
10:45 AM - 11:30 AM	Cheekeye Fan Debris Flow Mitigation Barrier and Debris Flow (Caitline Creek): Tara/Mary Sue/Kathryn/Amanda/Yannic
11:30 AM - 12:00 PM	Weekly 1:1 (Heather Brazier w/Mary Sue Maloughney) --
1:00 PM - 2:00 PM	Org redesign: Tara/Mary Sue/Alex/Christine
2:00 PM - 2:30 PM	SOLE extensions: Mary Sue/Pader
2:30 PM - 3:00 PM	Touch Base Mary Sue/Christine --

January 21, 2022 Continued

3:00 PM - 3:30 PM Pre-brief for PS Rice on Emergency Preparedness for transition houses

3:30 PM - 4:00 PM Logistics check

January 24, 2022

9:00 AM - 10:00 AM Trilat: Tara/Mary Sue/Alex --

10:00 AM - 10:30 AM OE prep: Mary Sue/Alex/Christine

10:30 AM - 11:30 AM Mentorship Mtg ^{Personal Information}

11:00 AM - 11:30 AM connecting

11:30 AM - 12:00 PM Discussion In Advance of Jan 25th BCWS/OFC Mtg: Mary Sue/Madeline

12:30 PM - 1:00 PM Follow-up EMBC Support: Mary Sue/Alex/Indy

1:00 PM - 1:30 PM PS Rice with PS Lore re Emergency Preparedness

1:30 PM - 2:00 PM Touch Base Mary Sue/Christine --

2:00 PM - 2:30 PM Sechelt SOLE: Mary Sue/Madeline/Tara

2:30 PM - 4:00 PM Organizational Effectiveness

2:30 PM - 3:00 PM Weekly calendar review: Tara/Jenn/Agnes

4:30 PM - 5:00 PM DMCDREM - Tabletop Exercise Follow-up

January 25, 2022

8:30 AM - 9:00 AM	Pre-brief for Ministers' Mike Farnworth, Josie Osbourne & EMBC for Local Government Calls
9:00 AM - 10:00 AM	MMF & MJO Southwestern BC meeting
10:00 AM - 10:15 AM	Check-in: Mary Sue/Heather
10:30 AM - 11:30 AM	MMF & MJO Central BC meeting
11:30 AM - 12:30 PM	1:1 Mary Sue/Alex --
1:15 PM - 1:30 PM	Mary Sue meet Pader
1:30 PM - 2:00 PM	Situational Reporting: Mary Sue/Madeline/Pader
2:00 PM - 2:30 PM	Approvals/response
2:30 PM - 3:15 PM	HR: Mary Sue/Alex --
3:15 PM - 3:30 PM	Touch base: Mary Sue/Christine
3:30 PM - 4:00 PM	BCWS/OFC
4:00 PM - 4:30 PM	Admin support: Tara/Mary Sue/Alex/Christine/Jenn
4:30 PM - 4:50 PM	Check in: Mary Sue/Tracy
5:00 PM - 5:30 PM	Private Appointment
5:30 PM - 8:15 PM	Private Appointment

January 26, 2022

8:00 AM - 8:30 AM	Check-in: Tara/Mary Sue --
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January 26, 2022 Continued

8:30 AM - 9:00 AM	1:1 Tara / Michelle / Jenn / Mary Sue
9:00 AM - 9:30 AM	Weekly Touch Base Mary Sue / Christine / Aaron / Julia --
9:30 AM - 10:00 AM	Alerting Touch Base: Mary Sue/Aaron/Julia
10:00 AM - 11:30 AM	Senior Executive Committee meeting
12:00 PM - 12:10 PM	Intro: EMBC/E-Comm (Tara/Mary Sue/Doug)
12:30 PM - 1:00 PM	Check-in: Mary Sue/Alison
1:00 PM - 3:00 PM	Cabinet Confidences --
1:00 PM - 1:25 PM	Sechelt follow up
1:30 PM - 2:00 PM	Pre-brief to HR: Mary Sue/Grant
2:30 PM - 3:30 PM	1:1 Mary Sue/Madeline --
4:00 PM - 4:30 PM	Check in: Tara/Jordan/Tom/Mary Sue/Sheldon
4:30 PM - 5:00 PM	Who's on First: Tara/Mary Sue/Kathryn
5:00 PM - 5:30 PM	ORG design follow-up: Mary Sue/Alex/Christine

January 27, 2022

8:00 AM - 8:30 AM	Check-in: Mary Sue/Kathryn
8:30 AM - 9:00 AM	Follow-up: Mary Sue/Raeleen

January 27, 2022 Continued

9:00 AM - 10:00 AM	catch up
9:30 AM - 10:00 AM	Pre-brief PS Rice Monthly Workplan Review: Tara/Tom/Jenn/Mary Sue
10:00 AM - 10:30 AM	Sechelt Decision MMF pre-brief
10:30 AM - 11:00 AM	Check-in: Tara/Mary Sue --
11:00 AM - 12:15 PM	DMC-DREM --
12:15 PM - 1:00 PM	1:1 Mary Sue/Kathryn --
1:00 PM - 1:30 PM	Cabinet Confidences
2:00 PM - 2:30 PM	2:00pm Sechelt Decision w/Minister Mike Farnworth
2:45 PM - 3:30 PM	Indigenous Co-Development: Mary Sue/Tara/Heather/Grant
3:30 PM - 4:00 PM	RO Org structure: Mary Sue/Madeline/Christine
4:00 PM - 4:30 PM	DMC-DREM Agenda Planning: Tara/Mary Sue/Madeline/Dave/Kathryn/Jenn/Alisha/Linsey --
4:30 PM - 5:00 PM	Check-in: Tara/Mary Sue/Christine/Alex --
6:00 PM - 7:30 PM	Private Appointment

January 28, 2022

9:00 AM - 9:30 AM	Situational Reporting: Mary Sue/Madeline/Pader/Aaron/Julia
9:45 AM - 10:00 AM	Private Appointment
10:00 AM - 11:00 AM	Private Appointment

January 28, 2022 Continued

11:00 AM - 12:30 PM	Updated invite: Senior Leadership Team Meeting (SLT)
12:30 PM - 1:00 PM	Corporate Communications Mary Sue / Madeline / Dave / Julia / Pader / Christine
1:00 PM - 1:30 PM	SOREM/FPT: Tara/Mary Sue/Madeline/Tom
1:30 PM - 2:00 PM	Touch Base Mary Sue/Christine --
2:00 PM - 2:45 PM	Intro: Fire Commissioner Brian Godlonton
2:45 PM - 3:15 PM	catch up
3:30 PM - 4:00 PM	PS Rice Monthly Workplan meeting / PS Rice/ DM Richards / Andrew Douglas / Tom Brown / Jordan Turner
3:45 PM - 4:00 PM	Private Appointment
4:00 PM - 4:30 PM	Private Appointment
4:30 PM - 4:45 PM	Private Appointment

January 31, 2022

8:30 AM - 9:30 AM	Trilat: Tara/Mary Sue/Alex --
9:30 AM - 10:00 AM	Follow-up: Tara/Mary Sue/Alex/Christine
10:00 AM - 10:30 AM	Flood Strategy & Diking: Tara/Eamon/Mary Sue
10:30 AM - 11:00 AM	Check-in: Tara/Mary Sue --
11:00 AM - 11:45 AM	Skip-kevel meeting: Tara/Mary Sue/Brian
12:00 PM - 1:00 PM	Lunch

January 31, 2022 Continued

1:00 PM - 1:30 PM	Premier's Awards
1:30 PM - 2:15 PM	1:1 Mary Sue/Madeline --
2:15 PM - 2:45 PM	Private Appointment
3:00 PM - 3:30 PM	Touch Base Mary Sue/Christine --
3:30 PM - 4:00 PM	Intro: Mary Sue/Raymond/Grant
4:00 PM - 4:25 PM	CRC Discussion