

January 1, 2022

All Day

New Year's Day -- Canada

January 3, 2022

8:00 AM - 5:00 PM

Stat Holiday - New Years Day

January 4, 2022

9:00 AM - 10:00 AM

eApprovals

10:00 AM - 10:30 AM

Shauna & Sunny re: Debrief

10:30 AM - 11:00 AM

eApprovals

11:00 AM - 11:30 AM

Bi-weekly: Shauna and Lisanne --

11:30 AM - 12:00 PM

eApprovals

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Bi-weekly: Shauna and Teri --

1:30 PM - 2:00 PM

eApprovals

2:00 PM - 3:00 PM

COVID-19 Lessons Learned - CITZ

3:00 PM - 4:00 PM

Shauna, Holly, Krista, Sherri & Brad re: ED Day(z)

4:00 PM - 5:00 PM

eapps

January 5, 2022

10:00 AM - 10:30 AM

Skip Level Mtg with Shauna Brouwer & Stu Hackett, Exec. Project Director (OCIO ES)

January 5, 2022 Continued

11:00 AM - 11:30 AM	Phone Call: Shauna/Jeanette Touchbase --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Bi-weekly: Shauna and Holly --
2:00 PM - 2:30 PM	Shauna, CJ, Susan and Jeanne Holliss re: Cross-gov Executive Engagement
2:30 PM - 4:00 PM	eApprovals

January 6, 2022

9:00 AM - 9:30 AM	Shauna, CJ, Alex, Jeremy and Tim re: Expenses to year end & capital
10:00 AM - 10:30 AM	ExComm Touchbase re: ED Day
10:30 AM - 12:00 PM	eApprovals
12:00 PM - 1:00 PM	Lunch
2:30 PM - 3:00 PM	Skip Level Mtg with Shauna Brouwer & Jeremy Coad, Exec. Director (OCIO ES)
3:30 PM - 4:00 PM	Bi-weekly: Shauna & Alex --

January 7, 2022

8:30 AM - 9:15 AM	ARD Executive Steering Committee
9:15 AM - 9:30 AM	KT SB Touchbase on ED Day

January 7, 2022 Continued

9:30 AM - 10:00 AM	eApprovals
10:00 AM - 10:30 AM	Shauna, Teri, Tracee & Geoff Haines re: Pre-brief for Jan 12 DMCPSC
10:30 AM - 11:00 AM	eApprovals
11:00 AM - 12:00 PM	Touchbase with Shauna/Jeanette and Jen --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	eApprovals
1:30 PM - 2:30 PM	Shauna, CJ, Susan and Howard re: Connectivity
2:30 PM - 4:00 PM	eApprovals
4:15 PM - 5:00 PM	Do Not Book

January 10, 2022

9:00 AM - 10:00 AM	eApprovals
10:00 AM - 10:30 AM	Shauna, Holly & Tim re: Pre-brief for Q3 forecast
11:00 AM - 11:30 AM	BC Services Card - DM Briefing with Bev, Claire Ashton
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	eApprovals
1:45 PM - 2:30 PM	Bi-weekly: Shauna and CJ --
2:30 PM - 4:30 PM	Bi-weekly CITZ Exec. Committee (Mtg series sends June 27) --

January 11, 2022

9:30 AM - 10:00 AM	Shauna & Maggie Cross re: Touchbase
10:00 AM - 12:00 PM	eApprovals
12:00 PM - 1:00 PM	Lunch
1:30 PM - 3:30 PM	1:30PM DMCE
3:30 PM - 4:00 PM	Do Not Book
4:00 PM - 5:00 PM	Mtg with MDE, MLB & PS Singh - Cabinet Confidences

January 12, 2022

10:00 AM - 10:30 AM	Shauna/Jeanette Touchbase --
10:30 AM - 12:00 PM	eApprovals
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	DMC on Procurement Strategic Contracts (DMCPSC)
2:00 PM - 2:30 PM	Bi-weekly: Shauna & Kerry --
2:30 PM - 3:00 PM	Skip Level Mtg with Shauna Brouwer & Jody Elson, Exec. Director (OCIO ES)
3:00 PM - 3:30 PM	Shauna, Alex & Stuart Restall re: Microsoft
3:30 PM - 4:00 PM	eApprovals

January 12, 2022 Continued

4:00 PM - 4:30 PM Bi-weekly: Shauna and Susan --

4:30 PM - 5:30 PM DMC-DREM --

January 13, 2022

9:00 AM - 9:30 AM Shauna, Teri, Holly, Tracee & Geoff Haines re: SPO

9:30 AM - 10:30 AM eApprovals

10:30 AM - 11:00 AM Bi-weekly: Shauna & Hayden --

11:00 AM - 12:00 PM eApprovals

12:00 PM - 12:30 PM Lunch

12:30 PM - 1:15 PM 12:30PM DMCE

1:30 PM - 2:00 PM Bi-weekly: Shauna and Sunny --

2:00 PM - 3:30 PM eApprovals

3:30 PM - 4:00 PM Bi-weekly: Shauna & Bev --

4:00 PM - 5:00 PM Do Not Book

January 14, 2022

All Day Sign-off Time and Leave

8:30 AM - 10:15 AM DMC --

10:30 AM - 11:00 AM KT/SB Touch Base re ED Day

January 14, 2022 Continued

11:00 AM - 11:30 AM eApprovals

12:00 PM - 5:00 PM Personal Information

January 17, 2022

7:55 AM - 8:20 AM First Nations Leaders' Gathering: Mtg ID: 2281 - Kanaka Bar

8:25 AM - 8:50 AM First Nations Leaders' Gathering: Mtg ID: 2070 - Coastal First Nations

8:55 AM - 9:20 AM First Nations Leaders' Gathering: Mtg ID: 1806 - Ahousaht

9:55 AM - 10:20 AM First Nations Leaders' Gathering: Mtg ID: 1767 - Takla Lake First Nation

10:25 AM - 10:50 AM First Nations Leaders' Gathering: IRR Mtg ID: 2060 - Songhees First Nation

10:55 AM - 11:20 AM First Nations Leaders' Gathering: Mtg ID: 1933 - Semiahmoo

11:25 AM - 11:50 AM First Nations Leaders' Gathering: Mtg ID: 2191 - Kwikwetlem First Nation

12:00 PM - 1:00 PM Private Appointment

1:00 PM - 1:30 PM Do Not Book

1:30 PM - 2:00 PM Quick Run Through of Wed. Morning Session (KT Booking)

2:00 PM - 2:30 PM KT/SB talk next steps - ED Day materials

January 17, 2022 Continued

2:30 PM - 3:00 PM Shauna, CJ, Susan and Howard re: Minister Hutchings Mtg

3:00 PM - 3:30 PM Shauna, Jeannette Van Den Bulk re: Touchbase

3:30 PM - 4:00 PM Office time/eApprovals

4:00 PM - 5:00 PM Do Not Book

January 18, 2022

All Day Cancelled: MINISTER: Minister Hutchings Meeting

7:30 AM - 8:30 AM DMC COVID --

9:00 AM - 9:30 AM eApprovals

10:30 AM - 11:30 AM ED Day review

11:30 AM - 12:00 PM Bi-weekly: Shauna and Lianne --

12:00 PM - 1:00 PM Lunch

1:00 PM - 1:30 PM Shauna, Teri & Geoff re: DMCPSC Pre-brief

1:30 PM - 2:00 PM Bi-weekly: Shauna and Teri --

4:00 PM - 4:30 PM OAG Mtg. with Min. of Citizens' Svs. re: Mgmt. of Cybersecurity Risk In Telework Environment

January 19, 2022

9:00 AM - 11:00 AM ED Day of Discussion – Morning Session

January 19, 2022 Continued

11:00 AM - 12:00 PM	Lunch
12:00 PM - 12:30 PM	MINISTER: Pre-brief for CCSI
12:30 PM - 1:00 PM	Hold for over-run
1:00 PM - 1:30 PM	Shauna/Jeanette Touchbase --
1:45 PM - 4:00 PM	ED Day of Discussion – Afternoon Session
4:30 PM - 6:00 PM	DMC-DREM --

January 20, 2022

8:45 AM - 9:00 AM	MINISTER: 8:45 to 9:00 am - Pre-brief for First Nations Health Authority
9:00 AM - 10:00 AM	MINISTER: First Nations Health Authority
10:00 AM - 10:30 AM	Virtual coffee
10:30 AM - 11:15 AM	eApprovals
11:15 AM - 12:00 PM	Shauna, Krista & Courtney re: Touchbase (2022 mtg series) --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Bi-weekly: Shauna and Holly --
2:00 PM - 3:00 PM	Corrections Capital PEB

January 20, 2022 Continued

3:00 PM - 3:30 PM	Bi weekly cont Holly C
3:30 PM - 4:00 PM	Shauna and Sheila Robinson re: Follow-up
4:00 PM - 4:30 PM	Shauna and Holly C - Biweekly Cont.
4:30 PM - 5:00 PM	Do Not Book

January 21, 2022

8:15 AM - 9:00 AM	Meeting: Lori and Shauna re: Bi-Monthly Check-in
9:00 AM - 9:30 AM	eApprovals
9:30 AM - 10:00 AM	Shauna & Daryn Martiniuk re: follow up
10:00 AM - 10:30 AM	Bi-weekly: Shauna & Alex --
10:30 AM - 11:00 AM	MINISTER - Validator Conversation - MLB, Shauna, CJ, Susan and Alison Copeland
11:00 AM - 11:30 AM	Touchbase with Shauna/Jeannette and Jen --
11:30 AM - 11:45 AM	Shauna, CJ, Susan & Holly
12:00 PM - 1:00 PM	Lunch
1:00 PM - 3:00 PM	1:00PM DMCE
3:00 PM - 3:30 PM	Shauna, CJ, Susan, Howard & Jeanne Holliss re: Connectivity
3:30 PM - 4:15 PM	ARD Executive Steering Committee (Mtg series ends Feb 18/22) --

January 21, 2022 Continued

4:15 PM - 5:00 PM

Do Not Book

January 24, 2022

9:00 AM - 10:00 AM

MINISTER: Roundtable --

10:00 AM - 12:00 PM

Bi-weekly CITZ Exec. Committee (Mtg series sends June 27) --

12:00 PM - 12:20 PM

MINISTER - Personal Property Registry Brief with Bev and Carol

12:30 PM - 1:30 PM

Lunch

1:30 PM - 2:00 PM

Private Appointment

2:00 PM - 2:30 PM

Hold for over-run / eApprovals

2:30 PM - 3:00 PM

Meeting: Lori, Heather and Shauna

3:00 PM - 3:30 PM

eApprovals

3:30 PM - 4:00 PM

Shauna and Matt re: Service Plan

4:00 PM - 5:00 PM

Do Not Book

January 25, 2022

9:00 AM - 10:30 AM

DMC on Procurement Strategic Contracts (DMCPSC) --

10:30 AM - 11:00 AM

eApprovals

11:15 AM - 11:30 AM

CITZ Real Property Division Coffee & Conversations with DM to the Premier, Lori Wanamaker and DM Shauna Brouwer

January 25, 2022 Continued

11:30 AM - 12:15 PM	Bi-weekly: Shauna and CJ (Alex attending first part of bilat) --
12:15 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	DM Briefing: CyberBC (with CJ, Alex, Gary and Danielle Burton from Elevate Consulting)
1:30 PM - 2:00 PM	Do Not Book
2:00 PM - 4:00 PM	CCSI
4:00 PM - 5:00 PM	Do Not Book

January 26, 2022

9:00 AM - 9:30 AM	Do Not Book
9:30 AM - 9:45 AM	9:30-9:45 Panel Pre Brief - CITZ Executive Lead, ^{Security Concern}
9:45 AM - 11:00 AM	9:45-10:45 Interview 1 - CITZ Executive Lead, ^{Security Concern}
11:00 AM - 12:15 PM	11:00-12:00 Interview 2 - CITZ Executive Lead, ^{Security Concern}
12:30 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	MINISTER: Connectivity Update
2:00 PM - 2:30 PM	Bi-weekly: Shauna & David --
2:30 PM - 3:15 PM	MINISTER: Metis Nation British Columbia / Minister Patrick Harriott

January 26, 2022 Continued

3:30 PM - 5:00 PM

3:30-4:30 Interview 3 - CITZ Executive Lead, Security Concern

January 27, 2022

9:00 AM - 9:30 AM

eApprovals

9:30 AM - 9:45 AM

Intro Phone Call w/Shauga and Sonia

10:00 AM - 10:30 AM

Bi-weekly: Shauna & Hayden --

10:30 AM - 11:00 AM

Do Not Book - eApprovals

11:00 AM - 12:15 PM

DMC-DREM --

12:30 PM - 1:30 PM

Lunch

1:30 PM - 2:00 PM

Do Not Book - eApprovals

2:00 PM - 4:00 PM

DMCPSR

4:00 PM - 4:30 PM

Reference

January 28, 2022

All Day

Sign-off Time and Leave

8:30 AM - 10:00 AM

DMC --

10:00 AM - 11:00 AM

Do Not Book - eApprovals

11:00 AM - 12:00 PM

Touchbase with Shauna/Jeanette and Jen --

January 28, 2022 Continued

12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Bi-weekly: Shauna & Bev --
1:30 PM - 2:00 PM	Virtual Coffee: Shauna and Bev
2:00 PM - 3:00 PM	Bi-weekly: Shauna and Susan --
3:00 PM - 3:30 PM	Do Not Book
3:30 PM - 5:00 PM	Personal Information

January 31, 2022

9:00 AM - 9:30 AM	Skip-level Mtg: Shauna and Tanya Twynstra
9:30 AM - 10:00 AM	Do Not Book
10:00 AM - 11:00 AM	MINISTER: Roundtable --
11:00 AM - 12:00 PM	Shauna & David re Follow-up
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Bi-weekly: Shauna and Matt (mtg series ends March 28/2022) --
2:00 PM - 2:30 PM	Bi-weekly: Shauna and Sunny --
2:30 PM - 3:00 PM	Skip Level Meeting: Shauna & Diane St Hilar
3:00 PM - 3:30 PM	Do Not Book

January 31, 2022 Continued

3:30 PM - 4:00 PM

Meet and Greet with Shauna & Caleigh Applebaum

4:00 PM - 5:00 PM

Do Not Book