

February 1, 2022

All Day	**Throne Speech**
8:00 AM - 8:30 AM	Daily Check-in --Security Concern; Government Financial Information
10:00 AM - 11:00 AM	Executive Meeting -- Teams
11:30 AM - 12:00 PM	Don/Teodora 1:1 -- Teams
1:00 PM - 1:30 PM	Don/Sage weekly 1:1 --Security Concern
1:30 PM - 1:45 PM	HOLD
2:00 PM - 2:30 PM	Cabinet . Teams Confidences
2:30 PM - 2:45 PM	Org review update -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	Don/Liam -- Teams
4:00 PM - 4:15 PM	Staffing -- Microsoft Teams Meeting

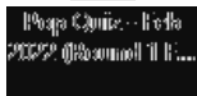
February 2, 2022

8:00 AM - 8:30 AM	Daily Check-in --Security Concern; Government Financial Information
8:15 AM - 8:30 AM	Workforce Planning - HLTH -- Microsoft Teams Meeting
8:30 AM - 12:30 PM	Cabinet Confidences - TEAMS
12:30 PM - 1:30 PM	BREAK
2:00 PM - 3:00 PM	Sat phone training - EMBC Staff . Security Concern
3:30 PM - 3:45 PM	Don/Heather re: Budget Day - Security Concern /Teams?

February 3, 2022

All Day

Corp Cal Pop Quiz (Round 1)



How well do YOU know Corp Cal?? Take our optional quiz...

We know everyone is very busy, but if you **Accept** this Challenge, an Outlook reminder will pop-up each Thursday this month (you don't have to do it right away and there is NO deadline). Work together as a team if needed as you may find the questions trickier than you think. No need to submit your results, however, if you think you've got them 100% right, send us your answers to verify and you may win a **prize**!

Our goal is to improve your understanding Corp Cal functionality and internal processes through this fun, light-hearted approach.

Good luck!

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial Information

February 3, 2022 Continued

9:15 AM - 9:30 AM	Meeting: Don/Bobbi/Lori W -- Bobbi to call Don
10:30 AM - 11:00 AM	Personal Information
1:15 PM - 1:30 PM	Don/Megan/Sage/Teodora re: Multi-lingual/6 months -- Teams
1:30 PM - 2:00 PM	Don/Megan 1:1 -- Security Concern
2:30 PM - 3:30 PM	ALL STAFF CALL -- teams
3:45 PM - 4:00 PM	Personal Information
3:45 PM - 4:00 PM	Personal Information

February 4, 2022

8:00 AM - 8:30 AM	Daily Check-in -- Security Concern; Government Financial Information
2:30 PM - 3:30 PM	Meeting: Lori, Eric, Mark, Richard, Don Z., Doug, Wayne, Geoff, Amber and Don B. -- Microsoft Teams Meeting

February 7, 2022

8:00 AM - 8:30 AM	Daily Check-in -- Security Concern; Government Financial Information
9:15 AM - 9:45 AM	915am MEETING: Agendas -- Teams/Security Concern
2:00 PM - 2:30 PM	Digital Communications: 2021 in Review -- Microsoft Teams Meeting
3:00 PM - 4:00 PM	Cabinet Confidential - Teams/Security Concern

February 8, 2022

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
1:15 PM - 1:45 PM	Don/Sage weekly 1:1 - Security Concern
1:45 PM - 2:00 PM	Don/Sage/Kathryn/Karl -- Teams
2:30 PM - 3:00 PM	Don/David 1:1 -- Security Concern
4:00 PM - 4:15 PM	Discussion: Operational Planning -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	CD Staffing/Planning -- Microsoft Teams Meeting

February 9, 2022

8:00 AM - 8:30 AM	Daily Check-in -- Security Concern; Government Financial Information
8:15 AM - 8:30 AM	Follow-up discussion -- Microsoft Teams Meeting
9:00 AM - 12:30 PM	Cabinet Confidences : Security Concern
10:00 AM - 10:30 AM	Econ Plan - Briefing -- Microsoft Teams Meeting
12:30 PM - 1:30 PM	Break
1:30 PM - 2:30 PM	QP
3:00 PM - 4:00 PM	Cabinet Confidences : Security Concern

February 10, 2022

All Day	Corp Cal Pop Quiz (Round 1)
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Zadravec, Don GCPE:EX



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Good luck!

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial Information

9:30 AM - 10:00 AM

Don/Sage/Megan re: Childcare -- Teams

10:00 AM - 11:00 AM

QP

February 10, 2022 Continued

10:00 AM - 10:30 AM	Don/Megan 1:1 -- Teams
11:30 AM - 12:00 PM	Don/Liam re: planning follow-up
12:00 PM - 1:00 PM	Lunch
1:00 PM - 4:30 PM	Cabinet - Security Concern Confidence s

February 11, 2022

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
8:00 AM - 8:30 AM	MEETING: Lori and Don re: Bi-Monthly Check in - Security Concern
8:30 AM - 10:30 AM	DMC - Security Concern
9:30 AM - 10:00 AM	LNG Secretariat-GCPE chat -- Microsoft Teams Meeting
12:00 PM - 12:30 PM	Don/Sarah/Megan/Lori - Re: Technical Briefing -- MS Teams Meeting
12:30 PM - 1:30 PM	BREAK
1:30 PM - 2:00 PM	Don/Liam -- Security Concern
2:00 PM - 5:00 PM	Personal Information
4:00 PM - 4:30 PM	Staffing Approvals -- Teams

February 14, 2022

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
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February 14, 2022 Continued

10:00 AM - 12:00 PM	Cabinet Confidences - Teams
10:30 AM - 11:00 AM	MEETING: Agendas -- Security Concern Teams
12:00 PM - 12:10 PM	Sara/Don Z quick chat -- I'll call you!
1:30 PM - 2:30 PM	QP
3:00 PM - 4:30 PM	Cabinet Confidences teams

February 15, 2022

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
9:00 AM - 10:00 AM	DMC COVID -- Microsoft Teams Meeting
10:00 AM - 11:00 AM	QP
11:00 AM - 12:00 PM	Executive Meeting -- TEAMS
1:15 PM - 1:45 PM	Don/Sage weekly 1:1 -- Security Concern
2:00 PM - 2:30 PM	Don/Teodora 1:1 -- Teams
3:00 PM - 3:30 PM	Don/Llam 1:1 -- Microsoft Teams Meeting

February 16, 2022

8:00 AM - 8:30 AM	Daily Check-in - Security Concern; Government Financial Information
9:00 AM - 12:00 PM	Cabinet Confidences - Teams

February 16, 2022 Continued

1:30 PM - 2:30 PM

QP

3:30 PM - 4:30 PM

DMC-DREM -- Teams

February 17, 2022

All Day

Corp Cal Pop Quiz (Round 1)



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Good luck!

February 17, 2022 Continued

6:30 AM - 7:00 AM	Daily Check-in - Security Concern; Government Financial Information
10:00 AM - 11:00 AM	QP
12:00 PM - 1:00 PM	Lunch
2:00 PM - 2:30 PM	Personal Information
2:30 PM - 3:00 PM	Updated: 1:1 -- Microsoft Teams Meeting

February 18, 2022

8:00 AM - 9:00 AM	Briefing: CGL Security Concern -- Con Call
8:00 AM - 8:30 AM	Daily Check-in -- Security Concern; Government Financial Information
11:00 AM - 12:00 PM	MSR briefing: B2022 Bear Pit -- MS Teams
3:00 PM - 3:45 PM	GCPE Strategic Planning Support interview - Don Z -- Microsoft Teams Meeting
4:00 PM - 4:30 PM	Check-In Okenge and Don -- Don to call Personal Information

February 21, 2022

8:00 AM - 5:00 PM	STAT HOLIDAY
8:30 PM - 9:00 PM	Deck review -- Teams

February 22, 2022

All Day

****BUDGET DAY****

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial Information

8:30 AM - 9:30 AM

Cabinet Confidences - Security Concern / **Teams**, Security Concern

10:00 AM - 11:00 AM

QP

12:30 PM - 1:00 PM

MEETING: Agendas - Security Concern / **Teams**

1:15 PM - 1:45 PM

Don/Sage weekly 1:1 - Security Concern

February 23, 2022

All Day

****PINK SHIRT DAY****

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial Information

9:00 AM - 12:00 PM

Cabinet Confidences - **TEAMS**

1:00 PM - 1:30 PM

Don/George 1:1 -- Microsoft Teams Meeting

1:30 PM - 2:30 PM

QP

3:00 PM - 5:00 PM

Cabinet Confidences - **Teams**

February 24, 2022

All Day

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Good luck!

8:00 AM - 9:00 AM

DMWGF - Security
Concern

Microsoft Teams Meeting

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial
Information

9:30 AM - 10:00 AM

Don/Sage/Megan/America/Oriane Return to Office -- Teams

February 24, 2022 Continued

10:00 AM - 11:00 AM	QP
10:00 AM - 10:30 AM	Don/Megan 1:1 --Security Concern
12:00 PM - 1:00 PM	BREAK
1:00 PM - 4:00 PM	Cabinet · Teams Confiden ces
2:00 PM - 3:30 PM	Bear pit - tech briefing prep -- Microsoft Teams Meeting

February 25, 2022

8:00 AM - 10:00 AM	DMC --Security Concern	Teams
8:00 AM - 8:30 AM	Daily Check-in --	Security Concern; Government Financial Information
8:30 AM - 9:00 AM	Senior staff meeting --	Security Concern; Government Financial Information
9:30 AM - 10:00 AM	LNG Secretariat-GCPE chat --	Microsoft Teams Meeting
11:00 AM - 11:15 AM	Don/Jeremy Burbee introduction/meet/greet --	teams
12:30 PM - 1:30 PM	Digital analytics - January 2022 in review --	Microsoft Teams Meeting
1:00 PM - 1:15 PM	Chat re FLNR/Lands Comms --	Microsoft Teams Meeting
1:30 PM - 2:00 PM	Executive Staffing Approvals --	Teams
3:00 PM - 4:00 PM	NRS and LWRS comms ops staffing update --	Teams

February 28, 2022

8:00 AM - 8:30 AM

Daily Check-in - Security Concern; Government Financial Information

8:30 AM - 9:00 AM

Senior staff meeting - Security Concern; Government Financial Information

9:00 AM - 9:45 AM

MEETING: Agendas - Security Concern

Teams

10:00 AM - 12:00 PM

Cabinet - **Teams**
Confidences

1:30 PM - 2:30 PM

QP

3:00 PM - 3:30 PM

Don call Jen