

February 1, 2022

8:30 AM - 9:00 AM	Senior staff meeting
10:30 AM - 11:00 AM	Donna/Shelley/Robyn - Security Concern
11:30 AM - 12:00 PM	Donna/Andrea
1:00 PM - 2:00 PM	Weekly Meeting: Lori W, Geoff, Mark, Amber & Donna - Security Concern /Phone
2:00 PM - 2:30 PM	Bi-weekly check-in: Geoff and Donna - Security Concern (or phone if preferred)
3:00 PM - 3:30 PM	Donna/Laurie
3:30 PM - 4:15 PM	3:30 DM Connect - Donna Sanford/Mark Seiben -- MS Teams and/or TBD
4:30 PM - 4:45 PM	Touching base -- Microsoft Teams Meeting

February 2, 2022

8:30 AM - 12:30 PM	Cabinet -- MS Teams
1:00 PM - 1:15 PM	AG Submission -- MS Teams
1:15 PM - 1:45 PM	Donna/Rosa
2:30 PM - 3:00 PM	Donna/Laurie
3:00 PM - 3:30 PM	Policy Call James/Donna -- Microsoft Teams Meeting
4:00 PM - 4:15 PM	Donna/Anne

February 3, 2022

8:30 AM - 9:00 AM	Senior staff meeting
11:30 AM - 12:00 PM	Donna/Laurie -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	Donna/Shelley
2:15 PM - 3:00 PM	Donna/Rosa/JM -- Security Concern

February 4, 2022

8:30 AM - 9:00 AM	Senior staff meeting
10:30 AM - 11:00 AM	Donna/Laurie -- Microsoft Teams Meeting
11:00 AM - 12:00 PM	PPS Team Mtg -- Microsoft Teams Meeting
1:30 PM - 2:30 PM	Smaller planning mtg -- to happen instead of the larger group -- Security Concern Security Concern

February 7, 2022

8:30 AM - 9:00 AM	Senior staff meeting
9:15 AM - 9:45 AM	915am MEETING: Agendas -- Teams/Security Concern
9:45 AM - 10:15 AM	9:45AM Planning and Priorities Secretariat -- Microsoft Teams Meeting/Security Concern
10:30 AM - 11:00 AM	check-in -- Microsoft Teams Meeting
11:00 AM - 12:00 PM	MEETING: Lori, Mark, Eric, Geoff, Amber, Don Bain and Donna Sanford - Weekly Meeting -- Security Concern Teams

February 7, 2022 Continued

12:00 PM - 12:15 PM	Touch base: Leg list -- MS Teams
1:15 PM - 1:45 PM	Team Huddle -- Microsoft Teams Meeting
1:45 PM - 2:15 PM	Donna / Laurie
3:00 PM - 4:00 PM	Cabinet Briefing ^{Security Concern} Con Call

February 8, 2022

All Day	THONE SPEECH DAY
8:30 AM - 9:00 AM	Senior staff meeting
9:30 AM - 10:00 AM	Briefing: Immigration Policy ^{Security Concern}
10:00 AM - 10:45 AM	Briefing: Youth Stabilization Care ^{Security Concern} Con Call
11:00 AM - 12:00 PM	Team Mtg - Planning -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	Donna/Rosa
1:30 PM - 1:50 PM	Donna/Laurie -- Microsoft Teams Meeting
2:10 PM - 2:25 PM	Donna/Robyn -- MS Teams
2:30 PM - 3:30 PM	Private Appointment

February 9, 2022

8:30 AM - 9:00 AM	Senior staff meeting
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February 9, 2022 Continued

9:00 AM - 12:30 PM	Cabinet -- MS Teams
1:30 PM - 2:00 PM	Donna/Laurie -- Microsoft Teams Meeting
2:00 PM - 2:15 PM	Donna/Shelley/Brittany/Laurie -- Microsoft Teams Meeting ^{Security Concern}
4:00 PM - 4:30 PM	ADM Committees -- Microsoft Teams Meeting

February 10, 2022

8:30 AM - 9:00 AM	Meeting: Lori and Donna - Bi-weekly Check in ^{Security Concern}
9:00 AM - 9:30 AM	Update: 2022 Legislation with House Leaders -- Con Call
10:15 AM - 10:45 AM	Donna/Andrea
11:00 AM - 11:30 AM	Call w/MDE -- MS Teams (from Nicole at MAG)
11:30 AM - 12:00 PM	Donna/Laurie
12:15 PM - 12:45 PM	Personal Information
1:00 PM - 4:30 PM	P&P -- MS Teams

February 11, 2022

8:30 AM - 10:30 AM	DMC ^{Security Concern}
10:45 AM - 11:15 AM	Donna/Laurie

February 11, 2022 Continued

12:00 PM - 12:45 PM	Weekly Meeting: Lori W, Geoff, Mark, Amber & Don	Security Concern Phone
2:00 PM - 5:00 PM	Private Appointment	
3:00 PM - 4:00 PM	PPS Team Mtg -- Microsoft Teams Meeting	

February 14, 2022

8:30 AM - 9:00 AM	Senior staff meeting	
9:30 AM - 10:00 AM	Planning Working Group -- Microsoft Teams Meeting	
10:00 AM - 10:15 AM	Donna/Laurie	
10:30 AM - 11:00 AM	MEETING: Agendas -	Security Concern /Teams
11:00 AM - 11:30 AM	Planning and Priorities Secretariat	Security Concern Teams
11:45 AM - 12:15 PM	Team Huddle -- Microsoft Teams Meeting	Security Concern
1:00 PM - 2:00 PM	MEETING: Lori, Mark, Eric, Geoff, Amber, Don Bain and Donna Sanford - Weekly Meeting - and Teams	Security Concern
3:00 PM - 4:00 PM	Cabinet Briefing	Security Concern Con Call

February 15, 2022

8:30 AM - 9:00 AM	Senior staff meeting
9:00 AM - 9:30 AM	Donna/Laurie
9:30 AM - 9:45 AM	Call: Donna/Peter/Andrea -- MS Teams

February 15, 2022 Continued

10:00 AM - 12:00 PM	Succession Planning and Talent Management Workshop -- MS TEAMS
1:00 PM - 1:20 PM	Donna/JM
1:30 PM - 1:50 PM	Check-in related to EDUC -- Microsoft Teams Meeting
2:00 PM - 2:30 PM	Bi-weekly check-in: Geoff and Donna -- Geoff to call Donna (Geoff is in Vancouver)
3:00 PM - 4:00 PM	Weekly Meeting: Lori W, Geoff, Mark, Amber & Donna ^{Security Concern} Phone

February 16, 2022

8:30 AM - 9:00 AM	Senior staff meeting
9:00 AM - 12:00 PM	Cabinet
1:00 PM - 1:30 PM	Donna/Rosa
1:30 PM - 2:00 PM	Donna/Shelley ^{Security Concern}
2:30 PM - 3:00 PM	Donna/Andrea
3:00 PM - 3:30 PM	Donna/Laurie

February 17, 2022

8:30 AM - 9:00 AM	Senior staff meeting
10:00 AM - 11:00 AM	Donna/JM

February 17, 2022 Continued

11:30 AM - 12:00 PM	Donna/Laurie
12:15 PM - 12:45 PM	Personal Information
1:00 PM - 2:00 PM	PPS Team Mtg -- Microsoft Teams Meeting
2:00 PM - 3:00 PM	Donna/JM
4:00 PM - 5:00 PM	MEETING: Lori, Mark, Eric, Amy, Silas and Donna re: Monthly PO Exec Meeting - Security Concern

February 18, 2022

All Day	Personal Information	-- Coverage: Andrea
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All Day

February 21, 2022

All Day	STAT - FAMILY DAY
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February 22, 2022

All Day	BUDGET DAY
8:30 AM - 9:30 AM	Cabinet
9:30 AM - 10:00 AM	MEETING: Lori, Mark, Eric, Geoff, Amber, Don Bain and Donna Sanford - Weekly Meeting -- Security Concern Teams
10:00 AM - 11:00 AM	Cabinet Briefing Security Concern Con Call

February 22, 2022 Continued

11:15 AM - 11:45 AM	Donna/Rosa
11:45 AM - 12:00 PM	Donna/Robyn
12:30 PM - 1:00 PM	MEETING: Agendas ^{Security Concern} /Teams
1:00 PM - 1:30 PM	Planning and Priorities Secretariat ^{Security Concern} /Microsoft Teams Meeting
2:00 PM - 2:30 PM	Team Huddle -- Microsoft Teams Meeting ^{Security Concern}
2:30 PM - 2:45 PM	Touch base: Leg list -- MS Teams
2:45 PM - 3:00 PM	Donna/Laurie
3:00 PM - 3:30 PM	Donna/Rachel -- Laurie to send invite once IDIR available
4:00 PM - 4:30 PM	Donna/Rosa/JM -- Microsoft Teams Meeting
4:30 PM - 4:50 PM	Donna/Rosa/Robyn -- Microsoft Teams Meeting

February 23, 2022

8:30 AM - 9:00 AM	Senior staff meeting
9:00 AM - 12:00 PM	Cabinet -- MS Teams
1:00 PM - 1:30 PM	Meeting: Lori and Donna - Bi-weekly Check in ^{Security Concern}
1:45 PM - 2:15 PM	Donna/Laurie

February 23, 2022 Continued

2:15 PM - 2:45 PM

Check-In: Donna/Rachel

3:00 PM - 3:30 PM

Meeting: Lori, Donna, Mark and JM McColl .Security Concern

February 24, 2022

8:30 AM - 9:00 AM

Senior staff meeting

9:30 AM - 10:00 AM

Donna/Shelley .Security Concern

10:30 AM - 11:30 AM

Weekly Meeting: Lori W, Geoff, Mark, Amber & Don .Security Concern
Phone

11:30 AM - 12:00 PM

Donna/Laurie

12:15 PM - 12:45 PM

Personal Information

1:00 PM - 4:00 PM

P&P -- MS Teams

February 25, 2022

8:00 AM - 10:00 AM

DMC .Security Concern
Teams

10:30 AM - 11:30 AM

Donna/JM

11:30 AM - 12:00 PM

Donna/Laurie

1:00 PM - 1:30 PM

Donna/Andrea

2:30 PM - 3:00 PM

Donna/Andrea/Caitlin/Rachel/JM .Security Concern

February 25, 2022 Continued

3:00 PM - 4:00 PM

PPS Team Mtg -- Microsoft Teams Meeting

February 28, 2022

8:30 AM - 9:00 AM

Senior staff meeting -- Security Concern; Government Financial Information

9:00 AM - 9:45 AM

MEETING: Agendas Security Concern Teams

9:45 AM - 10:30 AM

9:45AM Planning and Priorities Secretariat Security Concern /Teams

10:30 AM - 11:00 AM

Donna/Laurie

11:00 AM - 11:30 AM

Donna/JM

12:00 PM - 12:30 PM

Team Huddle -- Microsoft Teams Meeting

1:00 PM - 2:00 PM

MEETING: Lori, Mark, Eric, Geoff, Amber, Don Bain and Donna Sanford - Weekly Meeting - Security Concern and Teams

3:00 PM - 4:00 PM

Cabinet Briefing Security Concern Con Call