

March 1, 2022

5:30 AM - 6:00 AM	Personal Information
7:15 AM - 8:15 AM	Security Concern; Personal Information
8:15 AM - 8:30 AM	DM Check in - Karla ,Security Concern
9:00 AM - 9:30 AM	9:00 DM PB Capital Cost Share (DM/Chris) - Security Concern
9:30 AM - 11:00 AM	Executive Committee -- Teams
11:00 AM - 11:30 AM	Daily Minister Check-In -- Phone
11:30 AM - 12:00 PM	11:30 Minister Briefing - Indigenous Focused Grad Requirements (MJW/DM/Melanie) -- Zoom
12:45 PM - 1:00 PM	12:45 DM PB - BC Guide to Education (DM/Keith/Cloe/Dwayne) - Security Concern
1:15 PM - 1:45 PM	ED Update -- Zoom
2:45 PM - 3:15 PM	2:45 Minister's Briefing: Instructional Hours (MJW/DM/Keith) -- zoom
3:15 PM - 3:45 PM	3:15 Minister Debrief: Inclusive Education/Online Learning Policy (MJW/DM/Eleanor/Jennifer) -- Zoom

March 1, 2022 Continued

4:00 PM - 6:00 PM

Minister's Council -- Zoom

March 2, 2022

8:00 AM - 8:20 AM

Allison Bond/Christina Zacharuk - Child Care -- MST

8:30 AM - 9:00 AM

Daily Minister Check-In -- Phone

9:00 AM - 9:30 AM

9:00 DM COVID Check In (DM/Christie/Jan/Eleanor/Keith) -- Ms Teams

9:30 AM - 9:45 AM

Exec Update (15 min) -- MS Teams

10:15 AM - 10:30 AM

DM Check in - Karla -Security Concern

10:30 AM - 11:00 AM

10:30 DM PB SD57 (Keith/Denise) -- Ms Teams

11:00 AM - 3:30 PM

Sooke visit -- Victoria

3:30 PM - 4:00 PM

3:30 Minister Briefing - SD 61 (MJW/DM/Keith/Cloe) -- Zoom

4:30 PM - 5:00 PM

4:30 Call with Brandie -- Phone

6:00 PM - 6:30 PM

Security Concern; Personal Information

March 3, 2022

6:45 AM - 7:45 AM

Personal Information

March 3, 2022 Continued

8:45 AM - 9:00 AM	Daily Minister Check-In -- Phone
9:15 AM - 9:30 AM	9:15 Exec Update -- MS Teams
9:30 AM - 10:00 AM	9:30 DM PB ECEs/EA/Caring Economy (DM/Keith) - ^{Security Concern}
10:00 AM - 11:00 AM	DM / ADM Meeting - ICY Team Implementation -- MS Teams
11:00 AM - 12:00 PM	11:00 DM Meet - All Things Assessment Part 2 (DM/Melanie/Angie/Janet/Nick/Markus) -- Victoria
12:00 PM - 12:30 PM	DMO Check in ^{Security Concern}
12:30 PM - 1:00 PM	ADM BILAT: Kevena ^{Security Concern}
1:00 PM - 2:00 PM	1:00 DM Project Board Future Ready: Skills for the Jobs of Tomorrow (Was: WRAP) -- MS Teams Meeting
1:15 PM - 1:45 PM	1:15 Minister Meeting - BC Coalition for Healthy School Foods (MJW/DM/Stacey) -- Zoom
2:00 PM - 3:45 PM	DMCSI -- Teams
4:30 PM - 5:00 PM	4:30 HOLD Fortis -- Zoom

March 4, 2022

7:00 AM - 8:00 AM	Touch Base -- Microsoft Teams Meeting
8:30 AM - 9:00 AM	DM Connect with Chris Brown -- MS Teams
9:00 AM - 9:15 AM	Exec Update (15 min) -- MS Teams

March 4, 2022 Continued

9:30 AM - 10:00 AM	9:30 Kindree Bi-weekly Touchbase -- Ms Teams
10:00 AM - 10:45 AM	ADM BILAT: Eleanor .Security Concern
11:00 AM - 12:00 PM	Private Appointment
12:00 PM - 12:15 PM	Hold for Intro to Deneka Michaud - BPSEA
1:00 PM - 1:30 PM	EDUC/FNESC Announcement at the FNESC Board of Directors Zoom Meeting on March 4, 2022 -- Zoom
2:45 PM - 3:15 PM	2:45 Minister Meeting - SD61 (MJW/DM/Keith/Chris/Cloe) -- Zoom
3:30 PM - 4:00 PM	3:30 Ministry of Education Update -- Zoom

March 6, 2022

3:00 PM - 3:30 PM	3:00 Daily Minister Check In -- Phone
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March 7, 2022

7:45 AM - 8:30 AM	Weekly meeting with Deputy Minister Christina Zacharuk -- Zoom
8:30 AM - 9:00 AM	8:30 Joint Minister Meeting - Advice/Recommendations (MJW/MAG/DM/Keith/Cloe) -- Ms Teams
9:00 AM - 9:30 AM	9:00 MO Check In with (MJW/DM/Jenn/DRG/DGM/Meghan) -- Phone
9:30 AM - 10:00 AM	9:30 DM Debrief - HPST (DM/Keith) -- Security Concern
10:00 AM - 10:45 AM	ADM BILAT: Keith .Security Concern

March 7, 2022 Continued

11:00 AM - 11:45 AM	11:00 Executive Training: Equity, Diversity and Inclusion (Module 4: Intro to Unconscious Bias) -- Zoom
12:00 PM - 12:30 PM	DM Connect (DM/Keith/Suzanne/Stephanie) -- Teams
1:00 PM - 1:30 PM	1:00 Christina Connect with Dr. Gustafson -- Microsoft Teams Meeting
1:00 PM - 1:15 PM	Exec Update (15 min) -- MS Teams
2:00 PM - 2:30 PM	2:00 DM Connect with Penny Ballem -- MS Teams
3:15 PM - 4:00 PM	ADM BILAT: Melanie - Security Concern
4:30 PM - 5:15 PM	4:30 Minister Briefing - Framework for Enhancing Student Learning (MJW/DM/Keith/Marnie) -- In person - Security Concern

March 8, 2022

6:45 AM - 7:45 AM	Personal Information
8:15 AM - 8:30 AM	Daily Minister Check-In -- Phone
8:30 AM - 8:45 AM	DM Check in - Karla - Security Concern
9:00 AM - 9:30 AM	9:00 DM Meeting CC (Jenn/Kevena) -- TBD
9:30 AM - 11:00 AM	Executive Committee - Security Concern
11:00 AM - 11:30 AM	CZ to call Mel - Security Concern

March 8, 2022 Continued

11:30 AM - 12:00 PM	Monthly Child Care Meeting --Security Concern
1:00 PM - 1:30 PM	1:00 DM Pre-brief - BCTEA Oversight Committee (DM/Jenn) -- Teams
1:30 PM - 3:00 PM	Minister's Council --Security Concern
3:00 PM - 3:30 PM	3:00 Minister Briefing ECE's/Education Assistants Working Group (MJW/DM/Keith) -- Zoom
5:30 PM - 6:00 PM	MJW Briefing - Langford School Funding -- Zoom

March 9, 2022

8:00 AM - 8:30 AM	Daily Minister Check-In -- Phone
8:40 AM - 9:00 AM	Allison Bond/Christina Zacharuk - Child Care -- MST
9:30 AM - 11:30 AM	BCTEA Oversight Committee Meeting -- Zoom
11:30 AM - 12:00 PM	ED Update -- Zoom
12:00 PM - 12:30 PM	12:00 DM COVID Check In (DM/Jenn/Jan/Eleanor/Keith) -- Ms Teams
12:30 PM - 12:45 PM	12:30 DM PreBrief - ARC Foundation (DM/Jenn/Stacey) -- MS Teams
1:30 PM - 3:00 PM	Intro to Unconscious Bias - Supervisors' Forum -- Zoom
2:30 PM - 3:45 PM	ExecZoom: BCPSEA Board of Directors Meeting -- Zoom
2:30 PM - 3:00 PM	MJW Briefing - Covid -- Zoom

March 9, 2022 Continued

4:00 PM - 4:30 PM	DM Christina Zacharuk / Superintendent Jordan Tinney -- Microsoft Teams Meeting
5:00 PM - 5:30 PM	5:00 Joint Minister Briefing w/ MSKC: ECE's and Education Assistants Working Group (MJW/MSKC/DM/Keith/Kevena/Cloe) -- MS Teams
5:30 PM - 6:00 PM	Joint Briefing: MJW/MAD/DBH/MSKC - K-12 Next Steps -- Zoom

March 10, 2022

8:15 AM - 8:30 AM	DM Check in - Karla - Security Concern
9:00 AM - 11:00 AM	New Employee Welcome Session -- Zoom
12:00 PM - 12:30 PM	Weekly DM 1:1 - Security Concern
1:00 PM - 1:45 PM	1:00 Minister Meeting - ARC Foundation -- Zoom
2:15 PM - 3:00 PM	ADM BILAT: Eleanor - Security Concern
3:00 PM - 4:30 PM	3:00 Policy Development Comm -- Zoom

March 11, 2022

8:00 AM - 8:30 AM	K12 Communicable Disease Guidelines Update -- Zoom
8:30 AM - 9:00 AM	Daily Minister Check-In -- Phone
9:00 AM - 9:15 AM	Exec Update (15 min) -- MS Teams
1:30 PM - 2:00 PM	Online Learning -- Microsoft Teams Meeting

March 11, 2022 Continued

2:00 PM - 2:45 PM	ADM BILAT: Chris -- Ms Teams
3:00 PM - 3:30 PM	Allison/David/Christina/Rachel - Meeting -- MST
4:00 PM - 4:30 PM	MEETING: DMs et al. re: Debrief ^{Cabinet Confidences} -- Microsoft Teams Meeting
5:00 PM - 5:40 PM	Private Appointment

March 14, 2022

6:45 AM - 7:45 AM	Personal Information
8:30 AM - 8:45 AM	DM Check in - Karla - ^{Security Concern}
9:30 AM - 10:00 AM	9:30 DM PB - DMIFF Mtg on March 15th Request for Infrastructure/Capital Related Updated from Education (DM/Chris/Francois) - ^{Security Concern}
10:00 AM - 11:00 AM	Follow up on Online Learning -- Zoom
10:30 AM - 11:00 AM	touch base -- Microsoft Teams Meeting
1:00 PM - 1:15 PM	Exec Update (15 min) -- MS Teams
2:00 PM - 3:00 PM	2:00 DM Meeting - Brainstorm EA/ECE Working Session -- Teams
3:30 PM - 4:15 PM	ADM Bilat (Jenn) - ^{Security Concern}
4:15 PM - 5:00 PM	4:15 DM Meeting CC (Kevena/Jenn) ^{Security Concern} or Teams

March 15, 2022

8:30 AM - 8:45 AM	DM Check in - Karla	Security Concern	
9:00 AM - 10:00 AM	DMC COVID	Security Concern	Teams
10:00 AM - 12:00 PM	DMIIF -- MS Teams		
12:15 PM - 12:30 PM	Call Kevin K		
2:00 PM - 3:30 PM	2:00 Policy Development Comm -- Teams		
4:00 PM - 4:30 PM	4:00 Kindree Bi-weekly Touchbase -- Ms Teams		

March 16, 2022

8:15 AM - 8:30 AM	DM Check in - Karla	Security Concern	
9:00 AM - 11:00 AM	Executive Committee	Security Concern	Teams
11:00 AM - 11:30 AM	ED Update -- Zoom		
11:30 AM - 12:00 PM	11:30 DM COVID Check In (DM/Jenn/Jan/Eleanor/Keith) -- Ms Teams		
1:30 PM - 2:15 PM	ADM BILAT: Eleanor	Security Concern	
3:00 PM - 3:30 PM	Touch Base (Bobbi/Christina) -- Teams		
4:30 PM - 5:30 PM	DM MEETING w/Kaye Krishna & Christina Zacharuk -- Victoria		

March 17, 2022

7:15 AM - 8:15 AM	Personal Information	
8:30 AM - 8:45 AM	DM Check in - Karla -- Security Concern	
9:00 AM - 11:00 AM	DMC Digital and Data	
11:00 AM - 11:30 AM	11:00 Touchbase - Melanie/Krystal -- Ms Teams	
12:45 PM - 1:00 PM	Phone Call: Bargaining Update (Keith/Cloe) -- Cell	
1:00 PM - 1:30 PM	Meeting; Personal Information	-- TBD
3:00 PM - 4:00 PM	Greens Briefing - Grad Requirements -- Teams	
3:00 PM - 3:30 PM	Security Concern; Personal Information	

March 18, 2022

7:30 AM - 8:15 AM	Touch base -- Microsoft Teams Meeting	
8:30 AM - 9:15 AM	ADM BILAT: Kevena -- Teams	
9:30 AM - 11:00 AM	DMCC -- MS Teams	
11:00 AM - 12:00 PM	DM Connect with Chris Brown -- Security Concern	
12:00 PM - 1:00 PM	Computer refresh -- Security Concern	
1:00 PM - 1:30 PM	Security Concern; Personal Information	

March 18, 2022 Continued

1:30 PM - 1:45 PM	Exec Update (15 min) -- MS Teams
2:00 PM - 2:30 PM	Discussion (Lindsie Thomson) -- Teams
2:30 PM - 3:00 PM	Touch Base (Denise) -Security Concern Teams
3:15 PM - 4:00 PM	ADM BILAT: Melanie -Security Concern ---

March 20, 2022

1:00 PM - 1:30 PM	1:00 Doug Foster - Touchbase (Monthly) -- TBD
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March 21, 2022

6:45 AM - 7:45 AM	Personal Information
7:45 AM - 8:30 AM	Weekly meeting with Deputy Minister Christina Zacharuk -- Zoom
8:30 AM - 9:00 AM	Daily Minister Check-In -- Phone
9:00 AM - 9:30 AM	9:00 MO Check In with (MJW/DM/Jenn/DRG/DGM/Meghan) -- Phone
9:30 AM - 10:00 AM	MJW PB - SD57 Advisors -- Zoom
10:00 AM - 11:00 AM	10:00 BCSTA Monthly (MJW/DM/Keith/Melanie/Jeremy/Jenn) -- Zoom
11:30 AM - 12:00 PM	11:30 Minister Briefing - French Funding (MJW/DM/Jenn/Yael) -- Zoom

March 21, 2022 Continued

12:00 PM - 1:00 PM	Spare Surface Refresh
12:00 PM - 1:00 PM	Spare Surface Refresh
1:00 PM - 1:15 PM	Exec Update (15 min) -- MS Teams
1:30 PM - 3:30 PM	Minister's Council -- Teams

March 22, 2022

7:30 AM - 8:00 AM	7:30 DM Connect with Nicole Morgan DM of Yukon -- Ms Teams	
8:15 AM - 8:30 AM	DM Check in - Karla --Security Concern	
8:30 AM - 9:00 AM	Daily Minister Check-In -- Phone	
9:00 AM - 9:30 AM	Mtg re MOU -- Microsoft Teams Meeting	
9:30 AM - 10:00 AM	9:30 DM Touch base: Curriculum/Anti-Racism Action Plan -- MS Teams	
10:00 AM - 10:15 AM	DM Mtg: Ukraine --Security Concern	Microsoft Teams Meeting
11:00 AM - 11:30 AM	Touch Base (Denise) --Security Concern	Microsoft Teams Meeting
12:00 PM - 12:30 PM	Touch base - FNEC -- Teams	
1:00 PM - 1:45 PM	ADM BILAT: Eleanor --Security Concern	
2:00 PM - 3:00 PM	DM Working Group on Ukraine (DMWGU) -- MS Teams	
2:00 PM - 3:00 PM	MA Briefing: Capital and Funding -- Teams	

March 22, 2022 Continued

3:00 PM - 3:45 PM

MA Mtg: Minister/Minister of State Roles and Responsibilities -- Teams

March 23, 2022

8:15 AM - 8:30 AM

DM Check in - Karla - Security Concern

8:30 AM - 9:00 AM

Daily Minister Check-In -- Phone

9:00 AM - 9:15 AM

Touch base - Shay re: SEA -- Phone

9:30 AM - 11:30 AM

Executive Committee -- Zoom

10:00 AM - 10:30 AM

IGRS Presentation to EDUC Exec - China Relations -- Zoom

11:30 AM - 12:00 PM

Exec Update -- Teams

1:30 PM - 3:00 PM

1:30 Minister Meeting - RMD Briefing (MJW/DM/Chris/) -- Zoom

4:00 PM - 4:30 PM

Touchbase - Melanie/Krystal/Sarena -- Ms Teams

March 24, 2022

4:30 AM - 5:00 AM

6:45 AM - 7:45 AM

Security Concern; Personal Information

8:30 AM - 9:00 AM

Daily Minister Check-In -- Phone

March 24, 2022 Continued

9:00 AM - 9:30 AM	ADM Bilat (Jenn) -- Teams
9:45 AM - 10:15 AM	Childcare Check in -- Teams
10:30 AM - 11:15 AM	ADM BILAT: Keith .Security Concern
11:15 AM - 11:45 AM	ED Update -- Zoom
1:00 PM - 2:00 PM	MJW & SD57 Advisors -- zoom
2:00 PM - 3:00 PM	MJW Mtg - BCTF Correspondence & Messaging -- Teams
3:00 PM - 3:30 PM	DM Briefing - .Cabinet Confidences -- Microsoft Teams Meeting
4:00 PM - 4:30 PM	EDUC / CSF Discussion -- Teams

March 25, 2022

7:00 AM - 8:00 AM	Catch Up
8:15 AM - 8:30 AM	DM Check in - Karla .Security Concern
8:30 AM - 10:30 AM	DMC .Security Concern
12:00 PM - 1:00 PM	Meet -- TBD
1:00 PM - 1:15 PM	Exec Update (15 min) -- MS Teams
2:00 PM - 3:00 PM	ADM BILAT: Chris --.Security Concern

March 25, 2022 Continued

3:00 PM - 3:30 PM

EDUC / VSB discussion -- Teams

March 28, 2022

12:00 AM - 12:00 AM

Personal Information

(Marnie A/ADM)

All Day

GCCSI: 3-5pm

7:45 AM - 8:30 AM

Weekly meeting with Deputy Minister Christina Zacharuk -- Zoom

8:30 AM - 9:00 AM

Daily Minister Check-In -- Phone

9:00 AM - 9:30 AM

9:00 MO Check In with (MJW/DM/Jenn/DRG/DGM/Meghan) -- Phone

9:30 AM - 11:30 AM

Minister's Council -- TEAMS

9:30 AM - 10:00 AM

DM Phone line install - Security Concern

11:45 AM - 12:00 PM

DM Check in - Karla - Security Concern

1:00 PM - 1:30 PM

Exec Mtg: Return to work - Security Concern

1:30 PM - 2:00 PM

DM Mtg: Action Plan Process Requirements -- Teams

3:00 PM - 3:30 PM

EGC Pre-Brief (Christina, EDUC) -- MS Teams

4:30 PM - 5:00 PM

MJW Pre-Brief: Provincial Child Care Council -- Teams

March 29, 2022

All Day Personal Information **(Marnie A/ADM)**
Please See Above

All Day **AOC: 11:15am-12pm**

6:45 AM - 7:45 AM Personal Information

8:15 AM - 8:30 AM **DM Check in - Karla** -Security Concern

9:00 AM - 11:00 AM **Executive Committee** -Security Concern

11:00 AM - 11:30 AM **ED Update -- Teams**

11:30 AM - 12:00 PM **Touch Base: Inclusive Education for Learners with Down Syndrome (Jenn)** -- Security Concern

12:10 PM - 12:30 PM **DMCSI -- MST**

1:00 PM - 1:30 PM **Declaration Action Plan -- Teams**

1:30 PM - 2:00 PM **MJW Pre-Brief: Down Syndrome BC -- Teams**

3:00 PM - 4:00 PM **EGC (new mtg request)**

4:15 PM - 4:45 PM **Joint briefing | Child Care Council w/ MSKC, MJW, DM, ADM, ED, SMAs -- MST**

6:40 PM - 9:00 PM **Spring Session Reception** Security Concern

March 30, 2022

All Day Personal Information **(Marnie A/ADM)**
Please See Above

March 30, 2022 Continued

All Day	Declaration Action Plan - 1215/130
7:00 AM - 8:00 AM	Touch base -- Microsoft Teams Meeting
8:00 AM - 8:20 AM	Allison Bond/Christina Zacharuk - Child Care -- MST
8:30 AM - 9:00 AM	Touchbase - Melanie/Krystal/Sarena -- Ms Teams
9:00 AM - 9:30 AM	Mtg w/ PSA re: ADM Indigenous Education -- Teams
10:00 AM - 10:30 AM	Touch Base (Martina and Karen) -Security Concern
11:00 AM - 12:00 PM	Exec: DRIPA/Reconciliation -- Teams
12:00 PM - 12:30 PM	12:00 DM COVID Check In (DM/Jenn/Jan/Eleanor/Keith) -- Ms Teams
12:30 PM - 1:30 PM	John Blakely event - Security Concern
1:30 PM - 2:15 PM	ADM BILAT: Eleanor --Security Concern
2:30 PM - 4:00 PM	Executive - Priority Setting -Security Concern
2:30 PM - 3:00 PM	Supervisor Information Session: COVID Orientation Checklists -- Zoom
4:30 PM - 5:00 PM	Declaration Act Action Plan Discussion (BCSTA) -- Teams
7:30 PM - 8:00 PM	Call Kathy Kinloch

March 31, 2022

All Day	Personal Information (Marnie A/ADM) Please See Above
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March 31, 2022 Continued

8:00 AM - 8:30 AM	DM Connect with Chris Brown -- MS Teams
8:30 AM - 9:00 AM	Daily Minister Check-In -- Phone
9:00 AM - 9:30 AM	DM briefing for MyEd BC Independent School Onboarding -- Security Concern
11:30 AM - 12:00 PM	FW: FNESE-EDUC Meeting re: CSF RFL -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	1:00 Minister meeting - Down Syndrome BC (MJW/DM/Jenn/Patricia) -- Zoom
2:00 PM - 3:15 PM	DMCSI -- Teams
3:00 PM - 3:30 PM	School Food Policy Discussion -- Teams
4:15 PM - 4:45 PM	4:15 Weekly DM 1:1 -- Security Concern