

April 1, 2022

7:30 AM - 8:00 AM	CAS Sign Off -- <u>CAS Oracle Financials</u>
8:15 AM - 8:30 AM	Call: Lori and Neilane - Weekly check-in --
9:30 AM - 10:30 AM	MMM Pre-brief BC Arts Council -- MS Teams
10:30 AM - 10:45 AM	s.13 Touch Base -- Teams or Security Concern
11:00 AM - 11:30 AM	TACS Executive Check In -- MS Teams / Security Concern
11:30 AM - 12:00 PM	Introductory Meeting Neilane Mayhew and Erin Robinson -- Security Concern / MS Teams
2:00 PM - 2:30 PM	Check-in with Ashley -- Security Concern
2:30 PM - 3:15 PM	DM Skip Level Meeting Neilane and Sandy -- Security Concern
4:00 PM - 4:20 PM	Quick Touchbase on s.13 -- Microsoft Teams Meeting

April 4, 2022

8:00 AM - 8:30 AM	Monthly Reminder to Charge the Satellite Phone
8:30 AM - 9:30 AM	Bi Weekly 1:1 Claire and Neilane . Security Concern
10:00 AM - 10:45 AM	MMM Meeting Songhees and Esquimalt -- Security Concern
11:30 AM - 12:00 PM	Weekly Check In Melissa and Neilane -- MS Teams
1:00 PM - 1:30 PM	TACS and Elevate Touch Base -- Teams

April 4, 2022 Continued

1:30 PM - 2:30 PM	Question Period -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119
1:30 PM - 2:00 PM	Weekly Meeting Neilane Mayhew and Alicia Dubois -- MS Teams
2:00 PM - 2:30 PM	s.13 Check-In -- MS Teams
3:00 PM - 4:30 PM	Minister's Council -- Security Concern
4:00 PM - 5:00 PM	4:45-5:45 Look Ahead -- Security Concern /MS Teams
7:40 PM - 8:10 PM	Private Appointment

April 5, 2022

7:45 AM - 9:00 AM	Breakfast with Trevor & Mike from YVR -- Security Concern
9:15 AM - 10:00 AM	DM Skip Level Meeting Neilane and Brian -- Security Concern
10:00 AM - 11:00 AM	Question Period -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119
10:00 AM - 10:30 AM	Weekly HR call -- MS Teams
11:15 AM - 12:15 PM	MMM Meeting with DBC -- Security Concern
12:15 PM - 12:35 PM	Neilane and Eric re: FIFA -- Security Concern /Microsoft Teams Meeting
3:15 PM - 3:45 PM	Bi-weekly meeting with RBCM -- Security Concern
4:00 PM - 4:45 PM	Confirmed: MMM Briefing on Mountain Resorts and Heritage File -- Security Concern

April 6, 2022

8:00 AM - 8:30 AM	CAS Sign Off -- Link to CAS below
9:00 AM - 10:00 AM	Bi Weekly 1:1 Nick and Neilane -- ^{Security Concern}
10:00 AM - 10:45 AM	All Staff Call -- MS Teams
11:00 AM - 12:00 PM	TACS Executive Committee -- MS Teams / ^{Security Concern}
1:00 PM - 1:45 PM	Bi-Weekly 1:1 Alana and Neilane -- ^{Security Concern} / MS Teams
1:30 PM - 2:30 PM	Question Period -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119
2:00 PM - 2:45 PM	TACS and TI Corp. Introductory Meeting -- ^{Security Concern}
3:30 PM - 4:00 PM	Weekly DM Meeting: Corinna Fillion and Neilane - ^{Security Concern} / MS Teams
4:30 PM - 5:00 PM	MMM ^{s.13} Update -- ^{Security Concern}
5:00 PM - 5:30 PM	MMM, DM, SMA -- ^{Security Concern}

April 7, 2022

9:00 AM - 12:00 PM	DMC Succession Day -- ^{Security Concern}
10:00 AM - 11:00 AM	Question Period -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119
5:30 PM - 6:30 PM	Private Appointment

April 11, 2022

All Day	Bring Satellite Phone into Office To test with Samsung. Barth coming Monday April 11 in the afternoon to fix.
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April 11, 2022 Continued

9:00 AM - 9:30 AM	Weekly DM Meeting: Lisa Pilling and Neilane -- ^{Security Concern} / MS Teams
9:30 AM - 10:30 AM	Minister's Council -- MS Teams / ^{Security Concern}
10:30 AM - 11:00 AM	MMM Briefing Invictus - ^{Security Concern}
11:15 AM - 12:15 PM	FW: 11:15-12:15 Look Ahead -- MS Teams (Link in calendar)
1:00 PM - 1:30 PM	Bi-Monthly Meeting David Pilling and Neilane Mayhew -- MS Teams
1:30 PM - 2:00 PM	Touch base with Andrea
2:00 PM - 2:15 PM	2PM Call: Lori and Neilane -- Lori to call Neilane ^{Security Concern; Government Financial}
2:45 PM - 3:45 PM	2:45-3:45 Briefing with TACS staff (FIFA) -- via MS Teams (Link in calendar)
3:45 PM - 4:00 PM	Touch Base with Ashley -- ^{Security Concern}

April 12, 2022

11:00 AM - 12:00 PM	Bi Weekly: Expanded Executive Committee Meeting -- MS Teams / ^{Security Concern}
3:00 PM - 4:00 PM	Heritage/Jutland Walk-about -- ^{Security Concern}

April 13, 2022

11:00 AM - 11:30 AM	Weekly Check In Melissa and Neilane -- MS Teams
11:30 AM - 12:00 PM	Call with Maurine and Melissa

April 13, 2022 Continued

3:30 PM - 4:30 PM

DMC-DREM -- Teams

April 14, 2022

7:30 AM - 8:00 AM

CAS Sign Off -- Link to CAS below
[CAS Oracle Financials](#)

9:00 AM - 9:30 AM

Weekly Meeting | Neilane Mayhew and Alicia Dubois -- MS Teams

10:00 AM - 10:30 AM

TACS Executive Check In -- MS Teams

1:00 PM - 1:30 PM

pre-brief: Meeting with DM Mayhew on CCTM (FPT Tourism Deputy Ministers videoconference - April 19th) -- Microsoft Teams Meeting

3:00 PM - 3:30 PM

MMM | Briefing with AG Staff - Security Concern -- MS Teams

April 15, 2022

All Day

Stat: Good Friday

April 18, 2022

All Day

Stat: Easter Monday

April 19, 2022

8:30 AM - 9:00 AM

Weekly DM Meeting: Lisa Pilling and Neilane -- MS Teams

9:00 AM - 10:00 AM

FPT Tourism Deputy Ministers videoconference / Vidéoconférence des sous-ministres du tourisme FPT -- Zoom

9:15 AM - 9:45 AM

MMM Briefing | Mungo Martin Long House and ^{s.13} -- MS Teams

10:00 AM - 11:30 AM

Minister's Council -- MS Teams

April 19, 2022 Continued

11:30 AM - 12:00 PM	MMM and PSBD Briefing with TACS Staff -- MS Teams
1:00 PM - 2:00 PM	1:00-2:00 Look Ahead -- MS Teams (Link in calendar)
1:00 PM - 2:00 PM	Indigenous Arts & Culture Learning Circle -- Microsoft Teams Meeting
2:15 PM - 3:15 PM	BC Film ^{s.13} -- Microsoft Teams Meeting
4:00 PM - 5:00 PM	Confirmed: ^{s.13} Security Concern

April 20, 2022

9:00 AM - 12:00 PM	FII Board Meeting: Q1 - ^{Security Concern} MS Teams
1:00 PM - 2:00 PM	Confirmed: ^{s.13} Security Concern
2:00 PM - 4:00 PM	2:00-4:00 Briefing with TACS staff (RBCM) -- via MS Teams (Link in calendar)

April 21, 2022

10:00 AM - 10:30 AM	Check in Amy and Neilane - ^{Security Concern}
10:30 AM - 11:00 AM	1:1 Andrea and Neilane -- ^{Security Concern}
11:00 AM - 11:45 AM	Monthly Meeting Neilane Mayhew and Ingrid Jarrett -- MS Teams
12:00 PM - 12:30 PM	Call Bobbi Plecas
12:30 PM - 1:00 PM	12:30: Phone call Ross Hayward / Neilane Mayhew -- Neilane to call Ross's cell ^{Security Concern; Government Financial}

April 21, 2022 Continued

1:00 PM - 2:00 PM	Discussing ^{s.13}	- MS Teams
2:30 PM - 2:45 PM	1:1 Andrea and Neilane -- ^{Security Concern}	
2:45 PM - 3:15 PM	Weekly HR call -- MS Teams	
3:15 PM - 4:00 PM	3:15pm: Pre-brief: RBCM PEB -- ^{Security Concern} / MS Teams	

April 22, 2022

7:30 AM - 8:00 AM	CAS Sign Off -- Link to CAS below <u>CAS Oracle Financials</u>	
9:00 AM - 9:15 AM	Check In Amy and Neilane -- ^{Security Concern}	
9:15 AM - 9:30 AM	Weekly Check In Ashley -- Teams	
9:30 AM - 10:00 AM	Weekly Check In Melissa and Neilane -- MS Teams	
10:00 AM - 11:00 AM	Bi-Weekly 1:1 Alana and Neilane -- ^{Security Concern} / MS Teams	
11:00 AM - 12:00 PM	TACS Executive Committee -- ^{Security Concern}	MS Teams
12:30 PM - 1:00 PM	12:30: Phone Call: Neilane Mayhew / Bonnie Henry -- Neilane to call Bonnie's Cell #	
1:00 PM - 2:30 PM	1:00PM DMCE -- ^{Security Concern}	Teams
3:00 PM - 3:30 PM	touch base: Neilane / Andrea -- ^{Security Concern}	

April 23, 2022

All Day St George's Day (Newfoundland and Labrador) -- Canada

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April 25, 2022

10:00 AM - 11:00 AM DM Skip Level Meeting | Neilane and Amber -- ^{Security Concern}

1:30 PM - 2:30 PM Question Period -- <https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts> or Channel 119

2:30 PM - 4:00 PM Minister's Council -- MS Teams

4:15 PM - 4:45 PM MMM Briefing | Maritime Museum -- MS Teams

April 26, 2022

8:00 AM - 8:30 AM Touch Base | Alicia and Neilane -- Teams

9:30 AM - 10:00 AM Introductory Meeting | Neilane Mayhew and Melissa Peters -- ^{Security Concern} / MS Teams

10:00 AM - 11:00 AM Question Period -- <https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts> or Channel 119

10:00 AM - 10:45 AM Monthly Meeting with Ally Butler and Neilane Mayhew -- MS Teams

11:00 AM - 11:30 AM Bi-Weekly with Amanda and Neilane -- MS Teams

11:15 AM - 12:15 PM 11:15-12:15 Look Ahead -- MS Teams (Link in calendar)

1:00 PM - 1:30 PM Weekly DM Meeting: Corinna Filion and Neilane -- MS Teams

1:30 PM - 2:00 PM Touch Base | Kim and Neilane -- ^{Security Concern}

April 26, 2022 Continued

April 27, 2022

9:30 AM - 10:00 AM	Bi Weekly: Expanded Executive Committee Meeting -- MS Teams / ^{Security Concern}
10:00 AM - 10:30 AM	Monthly Mentor Session -- Microsoft Teams Meeting
10:30 AM - 11:00 AM	Weekly Check In Melissa and Neilane -- MS Teams
11:00 AM - 11:45 AM	Monthly Check In - Mark Liedemann and Neilane Mayhew -- MS Teams
1:30 PM - 2:30 PM	Question Period -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119
1:30 PM - 2:00 PM	Weekly HR call -- ^{Security Concern}
2:00 PM - 2:45 PM	DM Level Skip Meeting Neilane and Rhonda -- ^{Security Concern}
2:45 PM - 3:30 PM	PSBD Briefing BC Film ^{s.13} -- Teams

April 28, 2022

9:00 AM - 9:30 AM	DM Touch Base: Upcoming All Staff w/ Rhonda and Pam -- Teams or ^{Security Concern}
9:30 AM - 10:00 AM	Meetings DM Mayhew, Geoff Buchheister, Kira Cailles and Alex Boian -- MS Teams
10:00 AM - 11:00 AM	Question Period -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119
10:00 AM - 10:30 AM	1:1 Andrea and Neilane -- ^{Security Concern}
11:00 AM - 12:00 PM	11:00 ^{s.13} -- DM Review Board -- MS Teams Meeting

April 28, 2022 Continued

12:00 PM - 12:30 PM	MMM, DM, SMA
1:30 PM - 2:00 PM	Weekly Meeting Neilane Mayhew and Alicia Dubois -- MS Teams
2:00 PM - 3:00 PM	Bi Weekly 1:1 Claire and Neilane - ^{Security Concern}
3:00 PM - 4:00 PM	TACS ^{s.13} (Neilane, Nikki & Kate) -- Microsoft Teams Meeting

April 29, 2022

7:30 AM - 8:00 AM	CAS Sign Off -- Link to CAS below <u>CAS Oracle Financials</u>
8:30 AM - 9:00 AM	Monthly Check In Neilane Mayhew, Nick Grant and Francis Bilodeau -- MS Teams
9:00 AM - 10:00 AM	RBCM Project Board Meeting -- ^{Security Concern} / MS Teams
10:30 AM - 11:00 AM	Weekly Check In Ashley -- ^{Security Concern}
11:00 AM - 11:30 AM	TACS Executive Check In -- MS Teams, ^{Security Concern}
1:30 PM - 3:00 PM	1:30PM DMCE -- ^{Security Concern}