

## May 2, 2022

|                     |                                                  |
|---------------------|--------------------------------------------------|
| 9:00 AM - 10:00 AM  | eApprovals                                       |
| 10:00 AM - 11:00 AM | MINISTER: Roundtable (New Mtg Series) --         |
| 11:00 AM - 11:30 AM | Kass, Shauna, CJ, Susan & Jeanne re: Haida Gwaii |
| 11:30 AM - 12:00 PM | Bi-weekly: Shauna and CJ --                      |
| 12:00 PM - 12:30 PM | Lunch                                            |
| 1:00 PM - 1:40 PM   | Tour: Wood Innovation and Design Centre (WIDIC)  |
| 1:45 PM - 2:20 PM   | TOUR: PG Courthouse                              |
| 3:30 PM - 5:00 PM   | Do Not Book                                      |

## May 3, 2022

|                     |                                                              |
|---------------------|--------------------------------------------------------------|
| 9:00 AM - 9:50 AM   | TOUR: SDPR (old building)                                    |
| 10:00 AM - 11:00 AM | TOUR: SDPR (new building)                                    |
| 11:30 AM - 12:00 PM | eApprovals                                                   |
| 12:00 PM - 1:00 PM  | Lunch                                                        |
| 1:00 PM - 1:30 PM   | Shauna, Krista & Courtney re: Touchbase (2022 mtg series) -- |
| 1:30 PM - 5:00 PM   | eApprovals                                                   |

## May 4, 2022

|                     |                                                                      |
|---------------------|----------------------------------------------------------------------|
| 9:00 AM - 10:00 AM  | Weekly: Shauna & Holly                                               |
| 10:15 AM - 10:30 AM | Hayden to call Shauna re: ARD                                        |
| 10:30 AM - 11:00 AM | Bi-weekly: Shauna and Sunny --                                       |
| 11:00 AM - 11:30 AM | Weekly Touchbase with Shauna and Kass (Mtg series ends Dec 21/22) -- |
| 11:30 AM - 12:00 PM | Shauna/Jeanette Touchbase --                                         |
| 12:00 PM - 1:00 PM  | Lunch                                                                |
| 1:00 PM - 2:00 PM   | Weekly: Shauna & Sheila                                              |
| 2:15 PM - 3:45 PM   | RISE Final Project Presentation                                      |
| 4:00 PM - 4:45 PM   | Meeting: Lori and Shauna Re: <sup>Cabinet</sup> Confidences          |

## May 5, 2022

|                     |                                                                                          |
|---------------------|------------------------------------------------------------------------------------------|
| 8:30 AM - 9:00 AM   | MINISTERS: MLB & MMR re: Signing event w/ Musqueam/Squamish/Tsleil-Waututh Nations (MST) |
| 9:00 AM - 12:00 PM  | Corporate Executive                                                                      |
| 12:00 PM - 12:30 PM | Lunch                                                                                    |
| 12:30 PM - 1:30 PM  | Bi-weekly CITZ Exec. Committee (Mtg series ends June 27) --                              |
| 1:30 PM - 4:00 PM   | eApprovals                                                                               |

## May 5, 2022 Continued

4:00 PM - 5:00 PM

MINISTERS: Katzie, Kwantlen and Semiahmoo First Nations Meeting re: KPU

## May 6, 2022

All Day

Sign-off Time and Leave

8:30 AM - 10:00 AM

DMC --

10:00 AM - 10:30 AM

eApprovals

10:30 AM - 11:00 AM

Bi-weekly: Shauna & David --

11:00 AM - 12:00 PM

Touchbase with Shauna/Jeanette and Jen --

12:00 PM - 1:00 PM

Lunch

1:00 PM - 2:00 PM

Bi-weekly: Shauna & Charmaine

2:00 PM - 2:30 PM

EY CSD Review- Deputy Minister Discussion

2:45 PM - 3:00 PM

Phone Call: Shauna to call Kass

3:00 PM - 3:30 PM

Shauna and Stuart Touchbase (Mtg series ends Dec 22/22) --

3:30 PM - 5:00 PM

Do Not Book

## May 9, 2022

9:00 AM - 9:30 AM

Bi-weekly: Shauna & Hayden --

## May 9, 2022 Continued

|                     |                                             |
|---------------------|---------------------------------------------|
| 9:30 AM - 10:00 AM  | eApprovals                                  |
| 10:00 AM - 10:30 AM | Let's talk slides                           |
| 10:30 AM - 11:00 AM | eApprovals                                  |
| 11:00 AM - 12:00 PM | Weekly: Shauna & Sheila                     |
| 12:00 PM - 1:00 PM  | Lunch                                       |
| 1:00 PM - 1:30 PM   | Bi-weekly: Shauna & Alex --                 |
| 1:30 PM - 2:30 PM   | Question Period                             |
| 2:00 PM - 2:30 PM   | Bi-weekly: Shauna and Susan                 |
| 2:30 PM - 3:00 PM   | Hold for over-run                           |
| 3:00 PM - 3:30 PM   | Shauna, Jeannette & Jen re: Tour discussion |
| 3:30 PM - 4:00 PM   | eApprovals                                  |
| 4:00 PM - 5:00 PM   | Do Not Book                                 |

## May 10, 2022

|                    |                                    |
|--------------------|------------------------------------|
| 8:30 AM - 9:00 AM  | Meeting: Lori, Bobbi and Shauna    |
| 9:00 AM - 12:00 PM | Security Day 2022                  |
| 9:30 AM - 10:00 AM | Mtg: Sunny, Shauna, Mark, and Eric |

## May 10, 2022 Continued

|                     |                                      |
|---------------------|--------------------------------------|
| 10:00 AM - 11:00 AM | Question Period                      |
| 12:00 PM - 1:00 PM  | Lunch                                |
| 1:00 PM - 1:30 PM   | Bi-weekly: Shauna and Teri --        |
| 1:30 PM - 2:00 PM   | eApprovals                           |
| 2:00 PM - 2:30 PM   | Bi-weekly: Shauna and Sonia Lowe --  |
| 2:30 PM - 3:00 PM   | Shauna & Howard re: Follow-up        |
| 3:00 PM - 3:15 PM   | Prep for ED Day of Discussion        |
| 3:15 PM - 4:00 PM   | eApprovals                           |
| 4:00 PM - 4:30 PM   | MINISTER: FOIPPA Briefing            |
| 5:00 PM - 5:30 PM   | MINISTER: Check-in with MLB & Shauna |

## May 11, 2022

|                    |                                              |
|--------------------|----------------------------------------------|
| 9:00 AM - 12:00 PM | FW: ED (Half) Day of Discussion (Teams Link) |
| 12:00 PM - 1:00 PM | Lunch                                        |
| 1:00 PM - 1:30 PM  | eApprovals                                   |
| 1:30 PM - 2:30 PM  | Weekly: Shauna and Holly --                  |

## May 11, 2022 Continued

|                   |                                                                      |
|-------------------|----------------------------------------------------------------------|
| 1:30 PM - 2:30 PM | Question Period                                                      |
| 2:30 PM - 3:30 PM | Touchbase with Shauna, Jeannette & Jen --                            |
| 3:30 PM - 4:00 PM | Weekly Touchbase with Shauna and Kass (Mtg series ends Dec 21/22) -- |
| 4:00 PM - 4:30 PM | eApprovals                                                           |
| 4:30 PM - 4:50 PM | Shauna & Alex R. re: Touchbase                                       |

## May 12, 2022

|                    |                                                    |
|--------------------|----------------------------------------------------|
| 8:00 AM - 9:00 AM  | Minister/DM Housing Meeting                        |
| 9:00 AM - 12:00 PM | Digital Era Leadership Program (DELP): Session 1   |
| 12:00 PM - 1:00 PM | Moose Hide Walk                                    |
| 1:00 PM - 1:15 PM  | Meeting Re: ICBC Driver Licensing                  |
| 1:30 PM - 2:30 PM  | eApprovals                                         |
| 2:30 PM - 3:00 PM  | Shauna, CJ & Charmaine re: OIPC Letter             |
| 3:00 PM - 3:30 PM  | Mtg: Shauna, Charmaine, Eric, Brittany, and Jackie |
| 3:30 PM - 5:00 PM  | MINISTER: Roundtable (New Mtg Series) --           |

## May 13, 2022

|                     |                                               |
|---------------------|-----------------------------------------------|
| 5:30 AM - 6:30 AM   | Travel                                        |
| 6:30 AM - 9:00 AM   | Ferry                                         |
| 9:00 AM - 10:30 AM  | Travel                                        |
| 10:30 AM - 11:45 AM | DM Tour: AIR Surrey/visit with Staff          |
| 11:45 AM - 1:30 PM  | Lunch and travel                              |
| 1:30 PM - 3:00 PM   | DM Tour: Tour of PDC and visit with Staff     |
| 3:00 PM - 7:00 PM   | Travel                                        |
| 3:00 PM - 3:30 PM   | Conference Call: Shauna, Kass, David & Hayden |

## May 15, 2022

|                   |                   |
|-------------------|-------------------|
| 5:00 PM - 6:00 PM | Check in at Hotel |
|-------------------|-------------------|

## May 16, 2022

|                     |                                                              |
|---------------------|--------------------------------------------------------------|
| 8:30 AM - 10:30 AM  | DM Tour: Smithers Service BC Centre                          |
| 10:30 AM - 12:00 PM | Travel                                                       |
| 12:00 PM - 3:00 PM  | DM Tour: Hazelton Service BC Centre                          |
| 3:00 PM - 6:30 PM   | Travel                                                       |
| 3:30 PM - 4:30 PM   | Bi-weekly CITZ Exec. Committee (Mtg series sends June 27) -- |

## May 16, 2022 Continued

6:30 PM - 7:00 PM

Check in at Hotel

## May 17, 2022

8:00 AM - 8:30 AM

Travel

8:30 AM - 9:30 AM

DM Tour - Prince Rupert Service BC Centre

9:30 AM - 12:00 PM

Travel

10:00 AM - 10:30 AM

Phone Call: Bi-weekly with CJ

12:00 PM - 1:30 PM

DM Tour: Kitimat Service BC Centre

1:30 PM - 2:30 PM

Travel

2:30 PM - 4:30 PM

DM Tour: Terrace Service BC Centre

4:30 PM - 5:00 PM

Travel

5:00 PM - 5:30 PM

Check in at hotel

## May 18, 2022

8:00 AM - 11:30 AM

Travel

9:30 AM - 10:00 AM

Phone Call: Bi-weekly with David

10:00 AM - 11:00 AM

Phone Call: Weekly with Holly

11:00 AM - 11:30 AM

Phone Call: Touchbase with Jeannette



## May 18, 2022 Continued

|                    |                                       |
|--------------------|---------------------------------------|
| 11:30 AM - 1:30 PM | DM Tour: Houston Service BC Centre    |
| 1:30 PM - 3:00 PM  | Travel                                |
| 3:00 PM - 4:30 PM  | DM Tour: Burns Lake Service BC Centre |
| 4:30 PM - 6:30 PM  | Travel                                |
| 6:30 PM - 7:00 PM  | Check in at hotel                     |

## May 19, 2022

|                     |                                           |
|---------------------|-------------------------------------------|
| 8:30 AM - 10:30 AM  | DM Tour: Fort St. James Service BC Centre |
| 10:30 AM - 11:30 AM | Travel                                    |
| 11:30 AM - 2:30 PM  | DM Tour: Vanderhoof Service BC Centre     |
| 2:30 PM - 6:30 PM   | Travel                                    |
| 6:30 PM - 7:00 PM   | Check in at hotel                         |

## May 20, 2022

|                    |                                    |
|--------------------|------------------------------------|
| All Day            | Sign-off Time and Leave            |
| 8:00 AM - 8:30 AM  | Travel                             |
| 8:30 AM - 10:30 AM | DM Tour: Quesnel Service BC Centre |
| 10:30 AM - 1:00 PM | Travel                             |

## May 20, 2022 Continued

1:00 PM - 3:30 PM DM Tour: Prince George Service BC Centre

3:30 PM - 4:00 PM Call Kass

## May 23, 2022

All Day Stat Holiday - Victoria Day

1:00 PM - 3:00 PM Travel

3:00 PM - 4:18 PM Flight

4:30 PM - 6:30 PM Layover

6:50 PM - 7:40 PM Flight

## May 24, 2022

9:00 AM - 10:00 AM eApprovals

10:00 AM - 10:30 AM Bi-weekly: Shauna and Teri --

10:30 AM - 11:00 AM Shauna, Teri & Geoff re: DMCPSC Pre-brief

11:00 AM - 11:30 AM Bi-weekly: Shauna & Alex --

11:45 AM - 12:15 PM Bi-weekly: Shauna and Sonia Lowe --

12:15 PM - 1:00 PM Lunch

1:00 PM - 1:30 PM eApprovals

## May 24, 2022 Continued

|                   |                                          |
|-------------------|------------------------------------------|
| 1:30 PM - 2:00 PM | Weekly: Shauna & Sheila                  |
| 2:00 PM - 3:00 PM | eApprovals                               |
| 3:00 PM - 4:00 PM | MINISTER: Roundtable (New Mtg Series) -- |
| 4:00 PM - 4:30 PM | Shauna, Alex and Stuart                  |

## May 25, 2022

|                     |                                                                                                             |
|---------------------|-------------------------------------------------------------------------------------------------------------|
| 10:00 AM - 10:45 AM | Meeting: Lori and Shauna re: Bi-monthly Check in --                                                         |
| 11:00 AM - 11:30 AM | Shauna/Jeannette Touchbase --                                                                               |
| 11:30 AM - 12:00 PM | MINISTER: Pre-brief for Meeting with MAD re: <small>Cabinet Confidences;<br/>Advice/Recommendations</small> |
| 12:00 PM - 1:00 PM  | Lunch                                                                                                       |
| 1:00 PM - 1:30 PM   | Pre-Brief for May 27 Meeting with Stantec <small>Cabinet Confidences</small>                                |
| 1:30 PM - 2:30 PM   | Weekly: Shauna and Holly --                                                                                 |
| 2:30 PM - 3:00 PM   | Shauna & Krista Touchbase                                                                                   |
| 3:00 PM - 3:30 PM   | Weekly Touchbase with Shauna and Kass (Mtg series ends Dec 21/22) --                                        |
| 3:30 PM - 5:00 PM   | DMC-DREM --                                                                                                 |

## May 26, 2022

|                     |                                                                                      |
|---------------------|--------------------------------------------------------------------------------------|
| 9:00 AM - 10:00 AM  | DM Tour: BC Mail Plus Tour and visit with staff                                      |
| 10:15 AM - 11:00 AM | DM Tour: Mail Payment and Document Processing Tour and visit with staff              |
| 11:15 AM - 12:00 PM | DM Tour: Asset Investment Recovery/Distribution Centre Victoria and visit with staff |
| 12:30 PM - 1:30 PM  | Lunch                                                                                |
| 1:30 PM - 2:15 PM   | DM Meeting: Program Development Review                                               |
| 2:30 PM - 3:00 PM   | Shauna, Krista & Courtney re: Touchbase (2022 mtg series) --                         |
| 3:00 PM - 3:45 PM   | DELP Session 1 Follow-up                                                             |

## May 27, 2022

|                     |                                                                       |
|---------------------|-----------------------------------------------------------------------|
| 9:30 AM - 10:30 AM  | Touchbase with Shauna/Jeanette and Jen --                             |
| 10:30 AM - 11:00 AM | eApprovals                                                            |
| 11:00 AM - 12:00 PM | DM Briefing Re: Stantec report on AF's Lab Flood Mitigation Proposals |
| 12:00 PM - 1:00 PM  | Lunch                                                                 |
| 1:00 PM - 1:30 PM   | MINISTER: Pre-brief for CityWest Meeting                              |
| 1:30 PM - 3:30 PM   | DMCPSR --                                                             |
| 1:30 PM - 2:00 PM   | MINISTER: Meeting with MLAs Rice, Babchuk and CityWest                |

## May 27, 2022 Continued

3:30 PM - 4:00 PM

eApprovals

4:00 PM - 4:30 PM

Shauna, Sunny, Sanjay and Chris re: Space

## May 30, 2022

9:00 AM - 9:45 AM

Bi-weekly: Shauna and CJ

10:00 AM - 11:00 AM

eApprovals

11:00 AM - 12:00 PM

Bi-weekly: CITZ Exec. Committee (new invite)

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Meeting with Ombudsperson Jay Chalke, DM Shauna Brouwer, ADM Hayden Lansdell & Zoe Jackson

1:30 PM - 2:30 PM

Question Period

2:30 PM - 3:30 PM

Citz Services - Satellite Phone training

3:30 PM - 4:00 PM

eApprovals

4:00 PM - 5:00 PM

Do Not Book

## May 31, 2022

9:00 AM - 10:00 AM

Corporate Ethics Governance Council

10:00 AM - 11:00 AM

Question Period

## May 31, 2022 Continued

|                     |                                                                                             |
|---------------------|---------------------------------------------------------------------------------------------|
| 10:30 AM - 11:00 AM | DM Briefing: Shauna, Charmaine & Rhianna Begley re: review new format & info for FOI update |
| 11:00 AM - 12:00 PM | eApprovals                                                                                  |
| 12:00 PM - 1:00 PM  | Lunch                                                                                       |
| 1:00 PM - 2:30 PM   | DMC on Procurement Strategic Contracts (DMCPSC) - new invite                                |
| 2:30 PM - 3:00 PM   | MINISTER: Pre-brief for Meeting with Metis Nation BC -- MS Teams                            |
| 3:00 PM - 3:30 PM   | MINISTER: Meeting with Metis Nation BC                                                      |
| 3:30 PM - 5:00 PM   | MINISTER: Roundtable (new invite)                                                           |
| 5:00 PM - 5:30 PM   | MINISTER: Check-in with MLB & Shauna                                                        |