

June 1, 2022

8:30 AM - 9:00 AM	Weekly HR call --	
9:00 AM - 9:45 AM	Bi Weekly 1:1 Nick and Neilane --	
10:00 AM - 10:45 AM	All Staff Call --	
11:00 AM - 11:30 AM	Pre-Brief PO Estimates -- Teams	
11:30 AM - 12:00 PM	Monthly Check In Neilane Mayhew, Nick Grant and Francis Bilodeau Microsoft Teams Meeting	Personal Information / Liz OBO) --
12:45 PM - 1:15 PM	Bi-Weekly 1:1 Alana and Neilane -- MS Teams	
4:00 PM - 4:15 PM	4:00 MMM Pre-brief Women's Rugby Canada	
4:15 PM - 4:45 PM	4:15 MMM Meeting Women's Rugby Canada	

June 2, 2022

1:00 PM - 2:00 PM	1:00-2:00 Look Ahead (DM only able to attend last half of this meeting) -- Security Concern	/MS Teams
1:00 PM - 1:30 PM	Weekly Meeting Neilane Mayhew and Alicia Dubois -- MS Teams	
3:00 PM - 3:30 PM	Update Neilane and Isabelle	
3:15 PM - 3:45 PM	MMM Introductory Meeting BC Games Society (BCGS) - (Kim attend obo DM)	

June 3, 2022

8:15 AM - 8:30 AM	Call: Lori and Neilane - Weekly check-in -- Lori to call Neilane
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June 3, 2022 Continued

8:30 AM - 10:30 AM	DMC --
10:30 AM - 11:30 AM	TACS Briefing with PO staff - 2030 Olympics
12:15 PM - 12:30 PM	Cheryl/Neilane - Touch Base -- Cheryl to call Neilane
1:00 PM - 2:30 PM	RBCM Project Board Meeting -- MS Teams
2:45 PM - 4:00 PM	TACS Executive Committee --
4:00 PM - 4:30 PM	Mtg: Lori, Eric, Neilane, Don Z, and Cheryl -- Microsoft Teams Meeting

June 6, 2022

8:30 AM - 9:00 AM	MMM Prebrief FIFA -- Teams
9:15 AM - 9:45 AM	9:15 - 9:45 PJH Briefing June 16th FIFA -- Conference call
10:30 AM - 11:00 AM	Pre-Brief Elevate and TACS Strategic Planning -- Teams
11:00 AM - 11:30 AM	Monthly Meeting Walt Judas and Neilane Mayhew -- MS Teams
12:00 PM - 12:30 PM	Touch Base Amanda, Mark and Neilane -- Teams
12:45 PM - 1:45 PM	12:45: MMM meeting with Mexican Tourism Minister, Miguel Torruco Marques -- TACS and DBC staff via MS TEAMS
2:00 PM - 2:30 PM	Touch Base Cheryl and Neilane -- MS Teams
2:30 PM - 3:00 PM	Introductory Meeting Wendy and Neilane

June 6, 2022 Continued

3:30 PM - 4:00 PM

1:1 | Ashley

June 7, 2022

9:00 AM - 9:30 AM

Weekly DM Meeting: Corinna Filion and Neilane -- MS Teams

9:30 AM - 12:00 PM

9:30AM DMCE -- Teams Meeting

12:30 PM - 1:00 PM

Minister Meeting | FIFA PPT for Cabinet -- Conference call

1:00 PM - 4:00 PM

FII Board Meeting (Q2)

1:00 PM - 2:00 PM

1:00-2:00 Look Ahead -- MS Teams

3:00 PM - 3:30 PM

MoTI and TACS | Wilson Group - Nova Scotia Tourism Model (Nick to attend obo Neilane) -- TBD

June 8, 2022

9:00 AM - 10:00 AM

Communications Planning -- MS Teams

9:30 AM - 10:00 AM

Meeting: Alicia Dubois/Neilane Mayhew/Bobbi Sadler -- MS Teams

10:00 AM - 11:00 AM

Minister's Council -- MS Teams

11:40 AM - 12:10 PM

RBCM -- Collection and Research Building -- MS Teams

1:00 PM - 2:30 PM

TACS Strategic Planning with Expanded Executive -- MS Teams

2:30 PM - 3:00 PM

Touch Base - (Cheryl, Toby, Claire, Neilane) -- MS Teams

3:00 PM - 4:00 PM

DMC-DREM -- Teams

June 8, 2022 Continued

4:00 PM - 4:30 PM

DM / Renee 1:1

June 9, 2022

8:00 AM - 8:30 AM

Mtg: Lori, Eric, Neilane, Don Z, and Cheryl -- Microsoft Teams Meeting

10:00 AM - 10:30 AM

Bi-Weekly with Amanda and Neilane -- MS Teams

10:30 AM - 11:00 AM

Introduction | Kelly and Neilane -- Teams

11:00 AM - 11:30 AM

Weekly Check In | Melissa and Neilane -- MS Teams

11:30 AM - 12:00 PM

RBCM conversation: MMM, Geoff, Don Bain, Lori, Neilane, Melissa Farrance -- MS Teams

12:45 PM - 1:15 PM

Weekly HR call -- MS Teams

1:15 PM - 2:00 PM

MMM Briefing | Youth in Care Application -- Teams

1:30 PM - 2:00 PM

Advice/Recommendation
s | Lori, Neilane, Heather, Mark and Amanda -- MS Teams

2:00 PM - 2:45 PM

2:00-2:45 - Monthly Meeting | Virginia Cullen and Neilane Mayhew -- MS Teams

3:45 PM - 4:30 PM

3:45PM Meeting: Lori, Eric, Geoff, Neilane and Alicia Dubois Re: RBCM -- Teams

June 10, 2022

8:15 AM - 8:30 AM

Call: Lori and Neilane - Weekly check-in -- Lori to call Neilane

8:30 AM - 9:00 AM

Neilane / Christine - Touchbase -- MS Teams

9:00 AM - 10:00 AM

RBCM Project Board Meeting -- Teams

June 10, 2022 Continued

10:00 AM - 11:00 AM	1:1 Claire and Neilane
11:00 AM - 11:30 AM	TACS Executive Check In -- Teams
11:30 AM - 12:00 PM	Ashley Touch Base
1:00 PM - 1:30 PM	Bi-Monthly Meeting David Pilling and Neilane Mayhew -- Teams
1:30 PM - 2:00 PM	Weekly Meeting Alicia and Neilane -- MS Teams

June 13, 2022

10:00 AM - 11:00 AM	10:00-11:00 Look Ahead -- MS Teams
12:15 PM - 12:45 PM	12:15-12:45 - Meeting with RBCM Board Chair -- MS Teams
1:00 PM - 1:30 PM	Introductory Meeting Genevieve and Neilane
1:30 PM - 2:00 PM	Bi-Weekly 1:1 Alana and Neilane -- MS Teams
2:00 PM - 2:30 PM	Weekly DM Meeting: Corinna Filion and Neilane -- MS Teams
2:30 PM - 3:00 PM	Meeting Claire, Brian and Neilane
3:00 PM - 4:00 PM	Bi-Weekly 1:1 Kim and Neilane -- Teams
4:15 PM - 5:15 PM	MMM Briefing Overview and Discussion on Tourism -- Teams

June 14, 2022

10:30 AM - 11:00 AM	New Staff Meet and Greet: Neilane and Aidan -- MS Teams
11:00 AM - 12:00 PM	Bearpit - FIFA Prebrief -- MS Teams
12:30 PM - 12:50 PM	Mtg re: RBCM - Neilane, Don and Eric -- Microsoft Teams Meeting
1:00 PM - 2:30 PM	Minister's Council -- MS Teams
3:00 PM - 4:00 PM	Bi Weekly 1:1 Nick and Neilane -- Security Concern

June 15, 2022

12:30 PM - 1:00 PM	Weekly Check In Melissa and Neilane -- MS Teams
2:00 PM - 2:30 PM	Check - in RBCM -- MS Teams

June 16, 2022

9:00 AM - 10:00 AM	Meeting: Lori, Eric, Geoff, Don B., Neilane, Claire Avison, Alicia, Don Z. Tracey Drake -- Teams
1:00 PM - 1:45 PM	Monthly Meeting Neilane Mayhew and Ingrid Jarrett -- MS Teams

June 17, 2022

8:15 AM - 8:30 AM	Call: Lori and Neilane - Weekly check-in -- Lori to call Neilane
8:30 AM - 10:30 AM	DMC --
11:30 AM - 12:00 PM	Touch Base - (DM, Ashley, Renee)
12:45 PM - 1:00 PM	Handover - (DM, Nick)

June 17, 2022 Continued

1:00 PM - 1:45 PM TACS Executive Committee -- MS Teams

2:00 PM - 4:00 PM DMC Organizational Culture Sessions

June 20, 2022

11:30 AM - 12:30 PM 11:30-12:30 Look Ahead -- MS Teams

1:00 PM - 2:30 PM Minister's Council -- MS Teams

4:30 PM - 4:45 PM RBCM Project Executive Board Meeting -- MS Teams

June 21, 2022

12:30 PM - 1:00 PM (12:30pm BC Time) Briefing with PJH and MMM - (Neilane, Nick, Claire) -- Conference Call Info - Enclosed
- Nick/Claire in person

June 22, 2022

9:00 AM - 9:30 AM Weekly Check In | Melissa and Neilane -- MS Teams

1:00 PM - 2:00 PM Expanded Executive Committee Meeting -- MS Teams

4:00 PM - 4:30 PM (4:00pm BC Time) - Handover Meeting | Nick and Neilane -- Neilane to phone Nick

June 23, 2022

9:00 AM - 9:45 AM Monthly Check In | Neilane Mayhew, Nick Grant and Catherine Blewett -- MS Teams

10:00 AM - 10:45 AM Monthly Meeting | Walt Judas and Neilane Mayhew -- MS Teams

12:00 PM - 1:00 PM LUNCH

June 23, 2022 Continued

1:00 PM - 2:00 PM	PSA updates -- MS Teams	
1:30 PM - 2:15 PM	(1:30-2:15pm) MMM Briefing ^{Advice/Recommendations} Teams Meeting	-- Microsoft
2:45 PM - 3:00 PM	2:45PM Call: Lori and Neilane - Weekly check-in -- Lori to call Neilane	

June 24, 2022

All Day	Discovery Day (Newfoundland and Labrador) -- Canada	
All Day	Quebec National Day - St. John the Baptist Day (Quebec) -- Canada	
9:30 AM - 10:00 AM	DMO Touch Base - (Ashley, Renee)	
11:00 AM - 11:30 AM	TACS Executive Check In -- MS Teams	
1:30 PM - 3:45 PM	1:30PM DMCE -- Teams Meeting	

June 27, 2022

11:30 AM - 12:00 PM	Monthly Meeting Richard Porges and Neilane Mayhew -- MS Teams	
2:30 PM - 3:00 PM	TACS 2022/23 Notional Working Budgets -- MS Teams	
4:00 PM - 4:30 PM	Weekly HR call -- MS Teams	

June 28, 2022

9:00 AM - 9:30 AM	Weekly Check In Melissa and Neilane -- MS Teams	
11:30 AM - 12:00 PM	Weekly DM Meeting: Corinna Fillion and Neilane -- MS Teams	

June 28, 2022 Continued

1:15 PM - 1:30 PM	DM Call -- Microsoft Teams Meeting
2:00 PM - 2:30 PM	Monthly Meeting with Ally Butler and Neilane Mayhew -- MS Teams
2:30 PM - 3:00 PM	PEB Pre-brief
3:00 PM - 4:00 PM	Quarterly Meeting with viaSport -- MS Teams
4:00 PM - 4:30 PM	DM Touch Base: Upcoming All Staff w/ Rhonda and Thomas -- Teams

June 29, 2022

8:30 AM - 9:00 AM	Monthly Check In - DM Mayhew -- Microsoft Teams Meeting
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9:00 AM - 10:30 AM	Minister's Council -- MS Teams Microsoft Teams meeting
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10:30 AM - 11:30 AM

Office time

11:30 AM - 12:30 PM

11:30-12:30 Look Ahead -- MS Teams (Link in calendar)

12:30 PM - 1:00 PM

Kim/Neilane Touch Base -- Neilane's Office
To discuss Cabinet Confidences

12:30 PM - 1:00 PM

LUNCH

1:00 PM - 1:45 PM

1:00-1:45 - PSBD Briefing re: PS Workplan (eApp 5892) -- MS Teams
Update: adding Amy

Re: Cabinet Confidences

PSBD

TACS staff: DM, Kim, Claire, Amy

MA DC

Materials Due to DMO: June 23 EOD

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2:00 PM - 2:30 PM

TACS Executive Committee --

Microsoft Teams meeting

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2:30 PM - 3:00 PM

Office time

3:00 PM - 3:45 PM

Bi-Weekly 1:1 Alana and Neilane -- Security Concern / MS Teams

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June 29, 2022 Continued

3:45 PM - 4:30 PM

FIFA World Cup 2026 Accommodation Needs -- Teams

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June 30, 2022

All Day

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9:00 AM - 10:30 AM

RBCM Project Board Meeting

10:30 AM - 12:00 PM

TACS Expanded Executive Committee Meeting - Strategic Planning Session #2

12:30 PM - 1:00 PM

DM / Renee Touch Base

June 30, 2022 Continued

1:00 PM - 1:30 PM	Meetings DM Mayhew, Geoff Buchheister, Kira Cailles and Alex Boian -- MS Teams
2:00 PM - 3:00 PM	Bi-Weekly 1:1 Kim and Neilane -- Teams
3:00 PM - 4:00 PM	Bi Weekly 1:1 Claire and Neilane -- MS Teams
4:00 PM - 4:30 PM	Neilane/Alicia Meeting -- Alicia calls Neilane