

June 1, 2016

Wednesday

All Day

Personal Information

June 2, 2016

Thursday

All Day

Personal Information

Please See Above

June 3, 2016

Friday

All Day

Personal Information

Please See Above

June 4, 2016

Saturday

All Day

Personal Information

Please See Above

June 5, 2016

Sunday

All Day

Personal Information

Please See Above

June 6, 2016

Monday

12:00 AM - 12:00 AM

Personal Information

Please See Above

June 7, 2016

Tuesday

9:00 AM - 9:30 AM

Weekly - Sarah/Lianna -- Security Concern

10:00 AM - 10:30 AM

Cheryl, Kate, Gilbert, Sasha Crown Board Chairs Meeting - Update and pre-brief to the briefing on Thursday -- Security Concern

11:00 AM - 12:00 PM

Kate's weekly -- Security Concern

1:00 PM - 2:00 PM

Office Time- Review Time

2:00 PM - 3:00 PM

Cheryl, Lianna re: Touching Base -- Security Concern

3:30 PM - 4:30 PM

David's weekly -- Security Concern

June 7, 2016 Continued

Tuesday

4:00 PM - 4:30 PM

Weekly: Cheryl Wenezenki-Yolland & Athana Mentzelopoulos --

Security Concern

June 8, 2016

Wednesday

10:00 AM - 10:30 AM

Cheryl, Kate, Sasha, Gilbert, Lianna PSO Orientation --

Security Concern

10:30 AM - 11:00 AM

CIRMO Budget --

Security Concern

11:00 AM - 12:00 PM

Cheryl and Chris 1:1 (Steve Ward to attend first 15 mins) --

Security Concern

1:00 PM - 1:30 PM

Cheryl, Kate, Lianna, Pat Discussion: Branch Priorities, Capacity and budget --

Security Concern

1:30 PM - 2:30 PM

1:1 John / Cheryl -

Security Concern

2:30 PM - 3:30 PM

Office Time

June 9, 2016

Thursday

10:00 AM - 10:45 AM

Cheryl, Pat WES Action Plan and next steps. --

Security Concern

11:00 AM - 12:00 PM

Office/Review Time

2:00 PM - 2:30 PM

Jim Lightbody & Cheryl Wenezenki-Yolland - Update Call -- Jim to call Cheryl

3:15 PM - 4:15 PM

Appeals office --

Security Concern

June 10, 2016

Friday

9:30 AM - 10:00 AM

Cheryl/David --

Security Concern

10:00 AM - 10:30 AM

Cheryl, Kate, Sasha - Discussion 2016 GONN Annual Meeting --

Security Concern

11:00 AM - 11:30 AM

Cheryl, David, Alex re: Digital Archiving --

Security Concern

11:45 AM - 12:15 PM

Cheryl, Lindsay, Kate, Sasha - Update -- Via TC

12:45 PM - 2:15 PM

12:45 FINTastic -- Hotel Grande Pacific - Vancouver Island Ballroom

June 10, 2016 Continued

Friday

3:30 PM - 4:00 PM

Associate DM Briefing --

Security Concern

June 13, 2016

Monday

9:00 AM - 9:30 AM

Weekly - Sarah/Lianna --

Security Concern

9:30 AM - 10:00 AM

Weekly - Cheryl and Lianna --

Security Concern

10:30 AM - 11:00 AM

Cheryl, David, Sharon --

Security Concern

11:00 AM - 11:30 AM

Cheryl, Chris, Mark, Mike re: Pre-brief to June 15th DM Update meeting --

Security Concern

12:15 PM - 1:15 PM

Cheryl and Deb --

Security Concern

1:30 PM - 2:00 PM

Cheryl and Richard Touching Base

Security Concern

2:30 PM - 3:00 PM

Cheryl/Brian --

Security Concern

3:00 PM - 3:30 PM

IAAS - Long Service Pins Award -

Security Concern

June 14, 2016

Tuesday

9:00 AM - 9:30 AM

Cheryl, Stuart re: IU Review - Update --

Security Concern

9:30 AM - 10:30 AM

1:1 John / Cheryl --

Security Concern

10:30 AM - 11:30 AM

Cheryl/Kate -- 1:1

11:30 AM - 12:30 PM

Office Time

1:00 PM - 2:00 PM

Chris' weekly --

Security Concern

2:00 PM - 3:00 PM

Cheryl/Brian --

Security Concern

3:30 PM - 4:30 PM

David's weekly --

Security Concern

3:30 PM - 4:00 PM

Bi-Weekly FOI Update: Cheryl, David and Athana -

Security Concern

4:00 PM - 4:30 PM

Weekly: Cheryl Wenezeki-Yolland & Athana Mentzelopoulos --

Security Concern

June 15, 2016

Wednesday

9:00 AM - 9:30 AM Cheryl, Kate, Sasha, Erik re: **Mandate Letters** -- Security Concern

9:30 AM - 10:00 AM Cheryl, Kate, Sasha, Arlene - **Update on IA Guidelines** -- Security Concern

10:30 AM - 11:00 AM Cheryl, Chris, Stephen, Alessandro **Pre-brief to June 17th DM update** -- Security Concern

11:00 AM - 11:30 AM **Meeting with Shane Troyer (Grant Thornton)** -- Security Concern

11:30 AM - 1:30 PM **Finance Public Service Week Picnic -- St. Anne's Green Space**

2:15 PM - 3:00 PM **Division Executive Meeting** -- Security Concern

3:00 PM - 4:30 PM **Athana, Cheryl, Lori, Jacquie, Dave, Chris, Michael, Mark C DM UPDATE** -- Security Concern
Security Concern

June 16, 2016

Thursday

9:00 AM - 9:30 AM **CALL: Cheryl & Paul RE: Reference** -- Cheryl to call Paul at 7-3162

9:30 AM - 11:00 AM **Office Time**

1:00 PM - 1:30 PM Cheryl, Kate, Lianna, Pat **Discussion: Branch Priorities, Capacity and budget (Cont'd)** -- Security Concern

2:30 PM - 3:00 PM **Catch-up: Bill Gilhooly and Cheryl Wenezenki-Yolland** -- Security Concern

3:30 PM - 3:45 PM **Cheryl/David Horricks** -- Security Concern

June 17, 2016

Friday

9:00 AM - 10:00 AM **MFEX Sub-Committee of ADM's for Critical Hires** -- Security Concern

10:15 AM - 10:30 AM **Cheryl/Tamara McLeod - Procurement** -- Security Concern

11:00 AM - 11:30 AM Cheryl, David, Charmaine, Colleen re: **ISP status update (Prior to meeting on June 23)** -- Security Concern

1:30 PM - 2:30 PM **Review final Crown Board chair speaking points** -- Security Concern
option below /or T/C

June 17, 2016 Continued

Friday

2:30 PM - 3:30 PM

Office Time

3:30 PM - 5:00 PM

DM Update -- Security Concern

June 20, 2016

Monday

9:00 AM - 9:30 AM

Weekly - Sarah/Lianna -- Security Concern

9:30 AM - 10:00 AM

Weekly - Cheryl and Lianna -- Security Concern

10:00 AM - 11:00 AM

Office Time

11:00 AM - 11:30 AM

Past work performance for Personal Information -- via phone Personal Information to call Cheryl 387-8499

11:30 AM - 12:00 PM

John and Cheryl - OIC pre brief -- Security Concern

2:00 PM - 3:00 PM

Office Time - review and signing

June 21, 2016

Tuesday

9:00 AM - 12:00 PM

Semi-annual GRS All Staff Meeting -- Security Concern

11:00 AM - 12:00 PM

Kate's weekly -- Security Concern

1:00 PM - 2:00 PM

Chris' weekly -- Security Concern

2:00 PM - 2:45 PM

Cheryl, Kate, Sasha, Gilbert, Lianna re: PSO Orientation (follow up to June 8th meeting) -- Security Concern
Security Concern

3:30 PM - 4:30 PM

Mtg re: Review Finance & IM/IT Key Stream Succession Management approach and steering committee terms of reference (Deb Fayad, Alison Paine, Alison Looysen, Elizabeth Killam, Cheryl Wenezenki-Yolland, Bette-Jo Hughes -- Security Concern
Contact is Sarah Obee - 250 387-8499

4:00 PM - 4:30 PM

Weekly: Cheryl Wenezenki-Yolland & Athana Mentzelopoulos -- Security Concern

June 22, 2016

Wednesday

9:50 AM - 10:50 AM

Budget Discussion -- Security Concern

June 22, 2016 Continued

Wednesday

11:00 AM - 11:30 AM	Introduction to new SHR Manager - Roberta Turton -- Security Concern
1:00 PM - 2:00 PM	Meeting: OAG Performance Audit Coverage Plan -- Security Concern Security Concern
2:30 PM - 3:00 PM	Cheryl/Manjit Sidhu Procurement (HA's) -- Manjit to call Cheryl (number noted below)
3:00 PM - 4:00 PM	White Paper - Security Concern (see dial-in information below)
5:00 PM - 7:00 PM	IPAC New Professionals/Executives Networking Event -- The Guild (1250 Wharf Street) - Victoria, BC

June 23, 2016

Thursday

9:00 AM - 10:30 AM	TAP Presentation / IAAS Strategic Plan -- Security Concern
10:30 AM - 12:00 PM	Office Time- Review FOI
1:00 PM - 2:00 PM	Review Time - Review FOI
2:00 PM - 2:30 PM	David's weekly - Security Concern
3:00 PM - 4:00 PM	Cheryl and Elizabeth -- Security Concern

June 24, 2016

Friday

9:30 AM - 11:00 AM	Presentation by Eleaine Stanley - Executive Director of ILC -- Security Concern Security Concern
12:30 PM - 1:00 PM	Cheryl, Kim Briefing -- Security Concern
2:20 PM - 3:00 PM	Cheryl, Kate, Lianna, Gilbert, Darren re: PSO Program Proposal (see below) -- Security Concern Security Concern
3:15 PM - 4:15 PM	1:1 John / Cheryl - Security Concern
4:15 PM - 5:30 PM	Review Time

June 27, 2016

Monday

7:00 AM - 7:30 AM Travel to Vancouver via HA flight 322 @ 7am -- Arrive at 730

8:30 AM - 11:00 AM Confirmed Semi Annual Crown Board Chairs Meeting -- SFU Harbour Centre, Joseph & Rosalie Segal Centre Room 1400-1430 - Vancouver

12:40 PM - 1:10 PM Travel to Victoria via Harbour Air flight 215 @ 12 40 -- Arrive in Victoria at 115

3:00 PM - 3:30 PM BCLC Debrief/Update -- Security Concern -- Steve attending in person, Tara to call 250-387-8499

3:30 PM - 4:00 PM Cheryl, Lianna re: Proposal Discussion -- Security Concern

4:00 PM - 4:30 PM Cheryl, Chris, Steve IA Authority -- Security Concern

June 28, 2016

Tuesday

9:30 AM - 10:30 AM Oversight of IT -- Security Concern

11:00 AM - 11:30 AM Lori/Cheryl Wenezenki-Yolland -- Security Concern

12:15 PM - 12:45 PM Cheryl, John, David -- Via TC (number noted below)

1:00 PM - 2:00 PM Chris' weekly -- Security Concern

2:00 PM - 3:00 PM Kate's weekly -- Security Concern

3:00 PM - 3:30 PM Weekly - Sarah/Lianna -- Security Concern

3:30 PM - 4:00 PM Weekly - Cheryl and Lianna - Security Concern

4:15 PM - 4:45 PM BCLC Update -- Teleconference information embedded below

June 29, 2016

Wednesday

9:00 AM - 10:00 AM 1:1 John / Cheryl -- Security Concern

10:00 AM - 11:30 AM Office Time

June 29, 2016 Continued

Wednesday

1:00 PM - 2:30 PM	Division Executive Meeting -- Security Concern
1:15 PM - 1:45 PM	Office of the Associate DM - Executive meeting -- Security Concern Security Concern
3:00 PM - 4:00 PM	Cheryl, Kate, Pat, Roberta, Lianna CARO_Org Design Rationale -- Security Concern
4:00 PM - 5:00 PM	Appeals Briefing -- Security Concern
5:00 PM - 5:15 PM	Cheryl/Dave Byng -- Cheryl to call Dave at Government Financial Information

June 30, 2016

Thursday

9:30 AM - 10:30 AM	David's weekly -- Security Concern
1:00 PM - 1:30 PM	Cheryl, Kate, Gilbert, Lianna re: F/U to Crown Board Chairs Meeting -- Security Concern
2:00 PM - 3:30 PM	Office time - Review