

August 1, 2022

8:00 AM - 5:00 PM

Stat holiday

August 2, 2022

8:00 AM - 5:00 PM

Personal Information

August 3, 2022

8:00 AM - 5:00 PM

Personal Information

August 4, 2022

8:00 AM - 5:00 PM

Personal Information

August 5, 2022

8:00 AM - 5:00 PM

Personal Information

August 8, 2022

9:00 AM - 9:45 AM

Shauna, Hayden & Kathleen re: ARD Survey

10:00 AM - 10:30 AM

Shauna and Stuart Touchbase (Mtg series ends Dec 22/22) --

10:30 AM - 11:00 AM

eApprovals / PSA Project worktime

11:00 AM - 11:45 AM

Bi-weekly: Shauna & Hayden --

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Shauna, Hayden & Kathleen re: BC Stats

August 8, 2022 Continued

1:30 PM - 2:30 PM	eApprovals / PSA Project worktime
2:30 PM - 4:30 PM	Bi-weekly: CITZ Executive Committee (new invite & link)

August 9, 2022

9:00 AM - 9:30 AM	Shauna, Teri & Geoff Haines re: SPO TBS Report Back
9:30 AM - 10:00 AM	Hold for over-run
10:00 AM - 11:00 AM	Bi-weekly: Shauna & Charmaine --
11:00 AM - 11:30 AM	Shauna/Jen Touchbase
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	eApprovals / PSA Project
2:00 PM - 2:30 PM	Shauna, Holly & Tim re: Budget 2023 Instructions
2:30 PM - 3:00 PM	eApprovals/PSA Project worktime
3:00 PM - 3:45 PM	Bi-weekly: Shauna & Sunny
4:00 PM - 4:45 PM	Shauna & CJ Personal Information

August 10, 2022

8:00 AM - 5:00 PM	Personal Information
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August 11, 2022

8:00 AM - 5:00 PM	Personal Information
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August 12, 2022

All Day

Sign-off Time and Leave

8:00 AM - 5:00 PM

Personal Information

August 15, 2022

8:00 AM - 5:00 PM

Personal Information

August 16, 2022

8:00 AM - 5:00 PM

Personal Information

August 17, 2022

8:00 AM - 5:00 PM

Personal Information

August 18, 2022

8:00 AM - 5:00 PM

Personal Information

August 19, 2022

8:00 AM - 5:00 PM

Personal Information

August 22, 2022

9:00 AM - 10:30 AM

Do not book - catch up

10:30 AM - 12:00 PM

PSA Project Worktime

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:30 PM

Meeting with Krista and Sheila - RE: Messaging

August 22, 2022 Continued

1:30 PM - 2:00 PM	Review Northern Tour material
2:00 PM - 2:30 PM	PSA Project Worktime
2:30 PM - 4:30 PM	Bi-weekly: CITZ Executive Committee (new invite & link)
4:00 PM - 4:15 PM	VIP J Olmstead - Phone Fix

August 23, 2022

9:00 AM - 10:30 AM	DM Succession Meeting - Citizens' Services
11:00 AM - 11:30 AM	eApprovals
11:30 AM - 12:00 PM	MINISTER: National Broadband Accessibility Map
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	ARD Recognition Event
2:00 PM - 2:30 PM	Hold for over-run
2:30 PM - 3:00 PM	Shauna & Roseline Dias Touchbase
3:15 PM - 3:30 PM	Call with Alex
3:30 PM - 4:00 PM	eApprovals
4:30 PM - 5:00 PM	Meeting: Lori, Mark, Geoff and Shauna

August 24, 2022

9:00 AM - 9:30 AM	eApprovals
9:30 AM - 10:30 AM	Bi-weekly: Shauna, Holly & Tim --
10:30 AM - 11:00 AM	eApprovals
11:00 AM - 11:30 AM	Shauna/Jeannette Touchbase --
11:30 AM - 12:00 PM	eApprovals
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	eApprovals
1:30 PM - 2:15 PM	Shauna, Sheila & Adriana Poveda, ED, Service Delivery re: Touchbase
2:30 PM - 3:00 PM	eApprovals
3:00 PM - 4:00 PM	Bi-weekly: Shauna and Susan --

August 25, 2022

9:30 AM - 10:00 AM	Shauna & Rumon Carter Touchbase
10:00 AM - 10:30 AM	Hold for meeting over-run
10:30 AM - 11:15 AM	Shauna, Krista & Courtney re: Touchbase (2022 mtg series) --
11:30 AM - 12:00 PM	Touchbase with Shauna, Don Z, Tracy Mandur re: Short Listing

August 25, 2022 Continued

12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Virtual Coffee with Shauna and Victoria Smith

August 26, 2022

All Day	Sign-off Time and Leave
9:30 AM - 10:00 AM	Skip-level Mtg: DM Brouwer & Jillian Carruthers, Sr. Executive Director, Digital Identity & Trust (OCIO)
10:00 AM - 11:00 AM	eApprovals
11:00 AM - 11:30 AM	Touchbase with Shauna & Jeannette --
11:45 AM - 12:30 PM	Holly and Shauna RE: EY Report
12:30 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Bi-weekly: Shauna & David --
2:00 PM - 2:30 PM	Skip-level Meeting: Shauna & Adriana Poveda, ED, Service Delivery, Service BC
2:30 PM - 3:00 PM	Hold for over-run
3:00 PM - 3:45 PM	Bi-weekly: Shauna & Hayden --
4:00 PM - 5:00 PM	Do Not Book

August 29, 2022

9:00 AM - 10:00 AM	Bi-weekly: Shauna & Sheila
10:00 AM - 10:30 AM	eApprovals

August 29, 2022 Continued

10:30 AM - 11:00 AM Virtual Coffee - Cheryl Hall

12:00 PM - 1:00 PM Lunch

1:00 PM - 3:00 PM Office Time

3:00 PM - 3:30 PM MINISTER: ARD Survey

August 30, 2022

9:15 AM - 9:30 AM MINISTER: 9:15 - Pre-brief for mtg with MLB/MRK/PSRR re: Connectivity

9:30 AM - 10:00 AM MINISTER: Meeting with MLB, MRK & PSRR re: Overview of Connectivity and new program update

10:00 AM - 11:00 AM Review UBCM Binder

11:00 AM - 12:00 PM IN PERSON - SBC Procurement Approach with Sheila, Keith Parker

12:00 PM - 1:00 PM Lunch

1:00 PM - 1:25 PM Debrief with CJ

1:30 PM - 2:30 PM DM Meeting: Data Update and Program Development Review

2:30 PM - 4:30 PM Review UBCM Binder

August 31, 2022

9:00 AM - 9:30 AM KT/SB ED Day Discussion

9:30 AM - 10:00 AM Shauna/Jeanette Touchbase --

August 31, 2022 Continued

10:30 AM - 10:45 AM	10:30 - 10:45 am - Panel Pre-brief
10:45 AM - 11:45 AM	10:45 - 11:45 am - Interview #1: CITZ ADM, GDX
11:45 AM - 12:00 PM	11:45 - 12:00 pm - Panel Debrief
12:00 PM - 12:30 PM	Lunch
12:30 PM - 1:30 PM	12:30 - 1:30 pm - Interview #2: CITZ ADM, GDX
1:30 PM - 1:45 PM	1:30 - 1:45 pm - Panel Debrief
1:45 PM - 2:45 PM	1:45 - 2:45 pm - Interview #3: CITZ ADM, GDX
2:45 PM - 3:00 PM	2:45 - 3:00 pm - Panel Debrief
3:00 PM - 4:00 PM	3:00 - 4:00 pm - Interview #4: CITZ ADM, GDX
4:00 PM - 4:15 PM	4:00 - 4:15 pm - Panel Debrief
4:30 PM - 5:00 PM	Do Not Book