

October 3, 2022

All Day	Fall Session Starts
2:00 PM - 4:00 PM	NRS Solutions Project Board
3:00 PM - 3:45 PM	TACS - Priorities -- MS Teams

October 4, 2022

9:00 AM - 9:45 AM	Monthly Check In - Mark Liedemann and Neilane Mayhew -- MS Teams
9:45 AM - 10:45 AM	Bi-Weekly 1:1 Kim and Neilane -- Teams
10:00 AM - 11:00 AM	QP
11:30 AM - 12:15 PM	11:30-12:15 MIN Pre-brief for CCTM -- Teams
3:00 PM - 3:30 PM	Weekly Touch Base - (Renee, DM) -- Security Concern
4:00 PM - 4:30 PM	2:45pm Monthly Meeting Walt Judas and Neilane Mayhew -- MS Teams

October 5, 2022

9:00 AM - 10:00 AM	TACS Strategy Session -- Teams (link below)
11:00 AM - 12:00 PM	Bi-Weekly 1:1 Alana and Neilane -- MS Teams
1:00 PM - 2:00 PM	Bi Weekly 1:1 Nick and Neilane --
1:30 PM - 2:30 PM	QP Legislative Broadcasting and Webcasting
2:30 PM - 3:00 PM	Weekly HR call -- MS Teams

October 5, 2022 Continued

4:00 PM - 4:15 PM Shannon and Neilane | FIFA Touch Base -- Teams

October 6, 2022

9:00 AM - 10:00 AM Reconciliation in Action Working Group --Security Concern

10:00 AM - 11:00 AM QP
Legislative Broadcasting and Webcasting

10:15 AM - 10:30 AM 10:15 - 10:30 Kim and Neilane | Touch Base

11:15 AM - 11:45 AM 11:15-11:45 - MIN Briefing re VAG Announcement (Oct 14) -- Teams

11:45 AM - 12:15 PM 11:45-12:15 - MIN Briefing | MRDT -- Teams

1:00 PM - 3:30 PM 1:00PM DMCE -- Teams Meeting

1:10 PM - 1:30 PM 1:10-1:50 - DMCE - Advice/Recom / Paralympics Agenda Item & BC Film Location Policy - (Guests: Kim, Jane / Kim, Amy) -- Teams

2:00 PM - 3:00 PM MIN Briefing | RBCM -- MS Teams

4:00 PM - 5:00 PM Private Appointment

5:00 PM - 6:00 PM Private Appointment

October 7, 2022

7:30 AM - 8:00 AM CAS Sign Off -- Link to CAS below
CAS Oracle Financials

8:30 AM - 10:30 AM DMC --

9:30 AM - 10:00 AM PSBD Meeting with Arcana -- Teams

October 7, 2022 Continued

11:00 AM - 11:45 AM	11:00-11:45 - MLB Briefing with TACS staff (Advice/Recommendations) -- MS Teams
1:00 PM - 1:15 PM	Call from Alicia
1:15 PM - 2:00 PM	1:15-2:00 Joint Briefing with Minister Boissonnault (pre brief for CCMT) -- MS Teams (not in person)
2:15 PM - 2:30 PM	2:15 - 2:30 Ashley and Neilane Check In
3:00 PM - 4:00 PM	TACS Executive Committee --

October 10, 2022

All Day	Thanksgiving -- Stat Holiday
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October 11, 2022

9:00 AM - 10:00 AM	Bi Weekly: Expanded Executive Committee Meeting -- MS Teams
10:00 AM - 11:00 AM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 <u>Legislative Broadcasting and Webcasting</u>
10:00 AM - 10:30 AM	Monthly Meeting Alicia and Neilane -- MS Teams
10:30 AM - 10:45 AM	10:30-10:45 Weekly Touch Base - (DM, Renee) -- Microsoft Teams Meeting
1:00 PM - 1:45 PM	1:00-1:45 PJH/MLB/MSR Joint Briefing -Advice/Recommendations
2:15 PM - 3:00 PM	2:15-3:00 - Bi Weekly 1:1 Claire and Neilane --
3:00 PM - 4:00 PM	Quarterly Meeting with viaSport -- MS Teams

October 12, 2022

9:00 AM - 10:00 AM DMC Corporate Executive Culture Prebrief -- MS Teams

11:30 AM - 12:00 PM OPTIONAL: Corporate Executive -- MS Teams

October 13, 2022

10:00 AM - 11:00 AM QP -- <https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts> or Channel 119
Legislative Broadcasting and Webcasting

1:00 PM - 1:30 PM Meetings | DM Mayhew, Geoff Buchheister, Kira Cailles and Alex Boian -- MS Teams

October 14, 2022

7:30 AM - 8:00 AM CAS Sign Off -- Link to CAS below
CAS Oracle Financials

8:45 AM - 9:00 AM 8:45 - 9:00 Nikki, Rhonda and Neilane | Check-in -- Teams

9:00 AM - 9:30 AM Meeting: Okenge Yuma Morisho/Neilane Mayhew/Bobbi Sadler -- MS Teams

9:30 AM - 10:00 AM TACS Executive Check In -- MS Teams

11:00 AM - 12:00 PM 11:00 AEST Funding Formula Review - DM Review Board -- MS Teams Meeting

1:30 PM - 2:00 PM CAS/TACS - RBCM Touchbase -- MS Teams Meeting

2:30 PM - 3:00 PM Ashley and Neilane | Check-in

3:30 PM - 4:00 PM Weekly HR call -- MS Teams

October 17, 2022

12:30 AM - 1:00 AM	Personal Information
9:00 AM - 9:30 AM	Monthly Meeting Virginia Cullen and Neilane Mayhew -- MS Teams
9:30 AM - 10:30 AM	Quarterly Teams Mtg. w/ DM Neilane Mayhew & Prem Gill - UPDATED TO MON., OCT. 17TH AT 9:30AM -- Microsoft Teams Meeting
11:15 AM - 12:30 PM	11:15-12:30 - P&P -Advice/Recomm
1:30 PM - 2:30 PM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 Legislative Broadcasting and Webcasting
1:45 PM - 2:00 PM	PEB pre-brief (PEB mtg. on Oct. 20)
2:00 PM - 3:00 PM	Bi-Weekly 1:1 Kim and Neilane --
3:30 PM - 5:00 PM	MIN Council -- MS Teams

October 18, 2022

9:00 AM - 12:00 PM	Leadership Culture Conversations – Session 1
10:00 AM - 11:00 AM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 Legislative Broadcasting and Webcasting
12:20 PM - 1:00 PM	12:20-1:00 - Joint MLB & PSBD Check in - Workplan -- MS Teams
1:30 PM - 2:00 PM	Bi Weekly 1:1 Nick and Neilane --
2:00 PM - 2:30 PM	Weekly DM Meeting: Corinna Fillion and Neilane -- MS Teams

October 18, 2022 Continued

2:30 PM - 3:00 PM Ministry Quarterly Reporting - (Alana, DM, Sandy, Jon) -- MS Teams

4:30 PM - 4:45 PM Executive Check-in (15 minutes)

October 19, 2022

All Day Kamloops

1:30 PM - 2:30 PM QP -- <https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts> or Channel 119
Legislative Broadcasting and Webcasting

October 20, 2022

8:30 AM - 9:00 AM Bi-Weekly with Amanda and Neilane -- MS Teams

9:00 AM - 9:30 AM TACS Executive | In Range Salary Increases for Excluded Employees

9:30 AM - 10:15 AM All Staff Call -- MS Teams

10:00 AM - 11:00 AM QP -- <https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts> or Channel 119
Legislative Broadcasting and Webcasting

10:30 AM - 12:00 PM RBCM Project Board Meeting --

12:30 PM - 1:30 PM HOLD: Interview 1

1:30 PM - 1:45 PM HOLD: Interview 1 Debrief

2:00 PM - 3:00 PM HOLD: Interview 2

October 20, 2022 Continued

2:30 PM - 3:00 PM	2:30-3:00 MLB Briefing Security Concern
3:00 PM - 3:15 PM	HOLD: Interview 2 Debrief
3:30 PM - 4:15 PM	MIN Briefing Repatriation Policy
4:30 PM - 6:00 PM	Pre-Reception 2022 Long Service Awards
6:00 PM - 10:00 PM	Long Service Awards Ceremony - TACS, RBCM and Destination BC

October 21, 2022

7:30 AM - 8:00 AM	CAS Sign Off -- Link to CAS below <u>CAS Oracle Financials</u>
8:30 AM - 10:30 AM	DMC --
11:00 AM - 11:30 AM	TACS Executive Committee --
11:30 AM - 12:00 PM	DM Briefing re. Bridal Veil Nick, Jenn and Neilane -- Teams
3:30 PM - 4:30 PM	HOLD: Interview 3
4:30 PM - 4:45 PM	HOLD: Interview 3 Debrief

October 24, 2022

7:45 AM - 8:00 AM	Neilane and Isabelle Touch Base -- Neilane to phone Isabelle's cell
10:00 AM - 10:40 AM	Bi-Weekly 1:1 Alana and Neilane -- MS Teams

October 24, 2022 Continued

11:00 AM - 11:30 AM	MLB Meeting Four Host Nations -- Teams
11:30 AM - 12:00 PM	PSBD Meeting -Security Concern -- MS Teams
11:30 AM - 11:45 AM	11:30-11:45 MLB Phone Call w/ Mayor of Whistler
11:45 AM - 12:00 PM	11:45-12:00 MLB Phone Call w/ Mayor of Vancouver
12:30 PM - 1:30 PM	Lunch
1:15 PM - 1:30 PM	1:15-1:30 Alexei PECSF Touch Base
1:30 PM - 2:30 PM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 <u>Legislative Broadcasting and Webcasting</u>
1:30 PM - 2:00 PM	Claire, Alana and Neilane RBCM -- Teams
2:00 PM - 3:00 PM	TACS Executive Committee Space Planning
3:30 PM - 4:45 PM	Minister's Council -- Teams
5:30 PM - 6:00 PM	MLB Briefing re MRDT -- MS Teams

October 25, 2022

9:00 AM - 9:30 AM	#2 TACS Executive In Range Salary Increases for Excluded Employees -- Teams
9:30 AM - 10:15 AM	Monthly Meeting with Ally Butler and Neilane Mayhew -- MS Teams
10:00 AM - 11:00 AM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 <u>Legislative Broadcasting and Webcasting</u>

October 25, 2022 Continued

10:45 AM - 11:00 AM	10:45am Tech Support (Arlington and Ashley) Teams Issue
11:00 AM - 11:30 AM	Weekly DM Meeting: Corinna Fillion and Neilane -- MS Teams
11:30 AM - 12:00 PM	Science World and TACS -- Teams
3:00 PM - 3:30 PM	Monthly Check In Neilane Mayhew and Isabelle Mondou -- MS Teams
3:30 PM - 4:00 PM	Weekly Check In Melissa and Neilane -- MS Teams

October 26, 2022

9:00 AM - 12:00 PM	FII Board Meeting (Q3)
1:00 PM - 3:00 PM	FII Market Priorities Committee
1:30 PM - 2:30 PM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 <u>Legislative Broadcasting and Webcasting</u>
4:15 PM - 5:00 PM	4:15-5:00 - MLB Briefing - BC Film Location Policy

October 27, 2022

9:00 AM - 9:45 AM	Monthly Check In Neilane Mayhew, Nick Grant and Catherine Blewett -- MS Teams
10:00 AM - 11:00 AM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 <u>Legislative Broadcasting and Webcasting</u>
11:00 AM - 11:30 AM	FIFA/MRDT update -- Microsoft Teams Meeting
11:00 AM - 11:30 AM	PSBD Meeting Jade Music Fest / Charlie Wu, Managing Director -- Teams

October 27, 2022 Continued

11:45 AM - 12:00 PM	Kim/DM Prebrief FIFA
1:00 PM - 1:30 PM	Touch Base - (DM, Renee)
2:00 PM - 2:30 PM	MLB Meeting Regional Destination Management Organization -- Teams (not in person)
3:15 PM - 4:15 PM	3:15-4:15 - Bi Weekly: Expanded Executive Committee Meeting -- MS Teams

October 28, 2022

7:30 AM - 8:00 AM	CAS Sign Off -- Link to CAS below <u>CAS Oracle Financials</u>
9:00 AM - 9:30 AM	Weekly HR call -- MS Teams
9:30 AM - 10:00 AM	TACS Executive Check In -- MS Teams
10:30 AM - 11:15 AM	MLB Briefing FIFA -- Teams (not in person)
12:00 PM - 1:00 PM	Private Appointment
1:30 PM - 2:00 PM	Monthly Meeting Richard Porges and Neilane Mayhew -- Neilane to phone Richard
2:00 PM - 2:15 PM	2:00-2:15 Monthly Meeting Neilane Mayhew and Ingrid Jarrett -- MS Teams
2:30 PM - 3:00 PM	PJH Welcome
3:30 PM - 4:00 PM	Monthly Meeting Walt Judas and Neilane Mayhew --

October 29, 2022

3:00 PM - 3:30 PM	Personal Information	Microsoft Teams Meeting
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October 29, 2022 Continued

October 31, 2022

9:45 AM - 10:00 AM	9:45-10:00 Robin and Neilane Introduction
10:00 AM - 10:15 AM	10:00-10:15 Carly and Neilane Introduction
10:15 AM - 10:30 AM	10:15-10:30 Corey and Neilane Introduction
10:45 AM - 11:00 AM	10:45-11:00 Gabby and Neilane
11:45 AM - 12:00 PM	11:45-12:00 Sia and Neilane Check-in
1:00 PM - 1:30 PM	Weekly DM Meeting: Corinna Filion and Neilane -- MS Teams
1:30 PM - 2:30 PM	QP -- https://www.leg.bc.ca/documents-data/broadcasts-and-webcasts or Channel 119 <u>Legislative Broadcasting and Webcasting</u>
2:45 PM - 4:00 PM	2:45-4:00 -MIN Council