

## December 1, 2022

All Day

Personal Information

7:45 AM - 9:00 AM

Q2 Due Diligence Call - Speakers Line Info -- Conference Call

9:00 AM - 1:00 PM

Treasury Board -- <sup>Cabinet</sup>  
Confide

2:15 PM - 2:30 PM

Marie/Heather -- Marie to call Heather on her cell

2:45 PM - 3:15 PM

MSR Pre-Brief | EFC/ESG Meeting (Tiffany, Sadaf, Carla, Justin, Lisa, Natalie, Roxanne) -- MS Teams

4:00 PM - 4:45 PM

Travel time

5:00 PM - 5:35 PM

Government Financial Information; Security Concern

## December 2, 2022

8:30 AM - 9:00 AM

Heather Wood/Deloitte (prep for December 8) -- Microsoft Teams Meeting

9:00 AM - 9:45 AM

Joint Minister Meeting with FairBnB (Renée & Steve) -- MS Teams

9:45 AM - 10:15 AM

Sec & ADM TB Pre-Brief (Dec 14) -- MS Teams only

11:00 AM - 11:30 AM

Heather/Jen - Touchbase -- Heather to call Jen <sup>Personal Information</sup>

1:00 PM - 3:00 PM

DMC -- <sup>Security</sup>  
Concern Teams

3:30 PM - 4:00 PM

BCA 2023 Roll Briefing -- webex

6:00 PM - 7:00 PM

Private Appointment

## December 3, 2022

11:00 AM - 12:00 PM

Private Appointment

## December 4, 2022

11:00 AM - 4:00 PM

Private Appointment

6:00 PM - 9:00 PM

ESG Dinner with Minister Robinson --

Security Concern

## December 5, 2022

8:15 AM - 12:00 PM

Economic Forecast Council Meeting --

Security Concern

9:00 AM - 9:45 AM

Meeting: Agendas -- Security Concern Teams

9:45 AM - 10:30 AM

Weekly Meeting: Planning and Priorities Secretariat -- Security Concern Teams

1:00 PM - 3:00 PM

ESG Advisory Council Meeting --

Security Concern

1:00 PM - 1:30 PM

MEETING:

Cabinet Confidences

Call-in Details below

2:00 PM - 2:30 PM

PSL Mtg | CITZ (Alison) -- MS Teams

3:30 PM - 4:30 PM

DM Pre-Brief |

Advice/Recommendations;  
Cabinet Confidences

Mtg --

Security Concern

MS Teams

5:00 PM - 5:10 PM

Teri/Heather - touch base -- Teri to phone Heather: Personal Information

## December 6, 2022

12:00 AM - 12:00 AM

Personal Information

acting ADM: Linda Irvine -- Dec 6 - 12

All Day

National Day of Remembrance and Action on Violence Against Women

9:00 AM - 1:00 PM

Treasury Board -- Security Concern

2:30 PM - 3:30 PM

MSR TB Pre-Brief (Dec 13/

Cabinet  
Confidences

-- MS Teams

## December 6, 2022 Continued

2:30 PM - 3:30 PM	PS Lore at MACIW Meeting --	Security Concern
3:30 PM - 4:30 PM	TB Cabinet	MS Teams
4:15 PM - 7:45 PM	Personal Information	Security Concern

## December 7, 2022

All Day	Personal Information	acting ADM: Linda Irvine -- Dec 6 - 12 Please See Above
9:00 AM - 9:30 AM	Travel	
9:30 AM - 11:00 AM	Cabinet Swearing in --	Security Concern
11:30 AM - 1:00 PM	Reception --	Security Concern
1:30 PM - 2:00 PM	DMC --	Security Concern

## December 8, 2022

All Day	Personal Information	acting ADM: Linda Irvine -- Dec 6 - 12 Please See Above
All Day	Personal Information	Acting ADM: Raeleen Siu
8:45 AM - 4:30 PM	You're Invited! BC Government EFO Leadership Development Program --	Security Concern
1:00 PM - 1:30 PM	Bi-weekly: Heather, Tiffany, John & Carmen --	Security Concern
2:30 PM - 5:00 PM	SecOpen House	
6:30 PM - 8:30 PM	FW: BC Gov Finance Program Dinner --	Security Concern

## December 9, 2022

All Day	Security Concern	<b>acting ADM: Linda Irvine -- Dec 6 - 12</b> <b>Please See Above</b>
All Day	Security Concern	
9:30 AM - 10:30 AM		<b>Meeting Shannon, Amy, Heather and Tiffany --</b> Security Concern
10:30 AM - 11:15 AM		<b>Meeting: Shannon, Matt Smith, Marie Della Mattia, Aileen Machell, Heather Wood, Tiffany Ma and Jessica Prince --</b> Security Concern <b>Teams</b>
11:30 AM - 12:30 PM		<b>Meeting: Shannon, Mark, Heather, Stephen, Jonathan, Kaye, Doug White, Kevin Volk, Becky Black, Tom , Doug C. Barb C. and Jessica P. --</b> Security Concern <b>Teams</b>
2:00 PM - 3:00 PM		<b>DAS Presentation to FIN Executives: Interim Approach --</b> MS Teams
4:00 PM - 4:30 PM		<b>Call PS Paddon (Kelli)</b>
4:00 PM - 4:30 PM		<b>Hold for Liam</b>

## December 10, 2022

All Day	Security Concern	<b>acting ADM: Linda Irvine -- Dec 6 - 12</b> <b>Please See Above</b>
All Day		<b>World Human Rights Day</b>
1:00 PM - 2:00 PM		<b>Private Appointment</b>

## December 11, 2022

All Day	Personal Information	<b>acting ADM: Linda Irvine -- Dec 6 - 12</b> <b>Please See Above</b>
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## December 12, 2022

12:00 AM - 12:00 AM	Personal Information	<b>acting ADM: Linda Irvine -- Dec 6 - 12</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>No acting (will monitor emails)</b>

## December 12, 2022 Continued

All Day	Personal Information
All Day	Personal Information
8:30 AM - 9:00 AM	Meeting: Shannon and Heather re: Weekly Check-in -- Teams
9:00 AM - 9:45 AM	Meeting: Agendas -- Personal Information Teams
9:45 AM - 10:30 AM	Weekly Meeting: Planning and Priorities Secretariat -- Personal Information Teams
1:30 PM - 2:00 PM	Meeting: Shannon, Heather, Deb, Shauna, Sunny and Reuben -- Microsoft Teams Meeting
2:00 PM - 2:55 PM	New member TB Orientation -- MS Teams
3:00 PM - 3:30 PM	Monthly: Heather & Renée -- Personal Information
4:00 PM - 4:30 PM	Monthly Mtg: Blair and Heather -- MS Teams

## December 13, 2022

All Day	Personal Information	No acting (will monitor emails) Please See Above
8:30 AM - 8:45 AM	8:30 AM Heather Wood/Tim Lesiuk/Fazil Mihlar --	Government Financial Information; Security Concern
9:00 AM - 10:00 AM	Treasury Board -- Microsoft Teams Meeting	
10:05 AM - 10:20 AM	MKC Intro meeting (DM only) --	Security Concern
10:25 AM - 10:40 AM	MKC Intro meeting   Tiffany & Heather --	Security Concern
10:45 AM - 11:00 AM	MKC Intro meeting   Renée & Heather --	Security Concern

## December 13, 2022 Continued

11:15 AM - 11:25 AM	MKC Pre-Brief   Cabinet (Doug & James Johnson) -- Security Concern
1:00 PM - 1:30 PM	Bi-weekly Mtg   Michele & Heather -- Security Concern
2:00 PM - 2:30 PM	MKC & PS Paddon Intro meeting   Alison (acting ADM) & Heather -- MS Teams
2:30 PM - 3:00 PM	Monthly: Heather & Tiffany -- Security Concern
3:15 PM - 3:45 PM	Monthly: Heather & Jim -- Security Concern
4:00 PM - 4:45 PM	Meeting: Mark, Kaye, Teri, Shauna, Heather, Doug, Tom, Don B. Doug White, Doug F. and Shannon B. -- Teams
5:00 PM - 5:30 PM	Heather/Renée Touchbase -- Heather to call Renée's cell

## December 14, 2022

All Day	Personal Information No acting (will monitor emails) Please See Above
9:00 AM - 12:00 PM	Cabinet -- Security Concern MS Teams
12:00 PM - 12:30 PM	Meeting: Shannon, Mark, Heather, Jonathan and Doug -- Microsoft Teams Meeting, Security Concern
1:00 PM - 5:00 PM	Treasury Board -- Security Concern

## December 15, 2022

All Day	Personal Information No acting (will monitor emails) Please See Above
12:00 AM - 12:00 AM	Personal Information acting ADM: Linda Irvine -- Dec 15 to Jan 2
3:00 PM - 4:00 PM	Meeting: Shannon, Mark, Heather, Stephen, Jonathan, Kaye, Doug White, Kevin Volk, Becky Black, Tom M. , Doug C. Barb C., Eva Ross, Julie Willams and Jessica P -- Security Concern MS Teams

## December 15, 2022 Continued

4:10 PM - 4:20 PM

MKC Briefing Cabinet  
Confidential -- MS Teams

## December 16, 2022

All Day

Personal Information No acting (will monitor emails)  
Please See Above

All Day

Personal Information acting ADM: Linda Irvine -- Dec 15 to Jan 2  
Please See Above

12:00 AM - 12:00 AM

Personal Information Acting ADM: Michelle Lee -- Dec 16 - 23

All Day

Personal Information

All Day

Personal Information Acting ADM: Joey Primeau

8:30 AM - 10:30 AM

DMC -- Personal Information MS Teams

9:45 AM - 10:15 AM

MKC Pre-Brief to PDE Briefing (Tiffany) -- MS Teams

10:30 AM - 4:30 PM

Treasury Board Cabinet Confidences; Security Concern VCO

## December 17, 2022

12:00 AM - 12:00 AM

Personal Information No acting (will monitor emails)  
Please See Above

All Day

Personal Information acting ADM: Linda Irvine -- Dec 15 to Jan 2  
Please See Above

All Day

Personal Information Acting ADM: Michelle Lee -- Dec 16 - 23  
Please See Above

2:45 PM - 3:45 PM

Private Appointment

## December 18, 2022

All Day

Personal Information acting ADM: Linda Irvine -- Dec 15 to Jan 2  
Please See Above

All Day

Personal Information Acting ADM: Michelle Lee -- Dec 16 - 23  
Please See Above

## December 19, 2022

All Day	Personal Information	<b>acting ADM: Linda Irvine -- Dec 15 to Jan 2</b> <b>Please See Above</b>
All Day	Personal Information	<b>Acting ADM: Michelle Lee -- Dec 16 - 23</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	
12:00 AM - 12:00 AM	Personal Information	
12:00 AM - 12:00 AM	Personal Information	<b>acting: Diane Lianga -- Dec 19 - 23</b>
12:00 AM - 12:00 AM	Personal Information	<b>Acting ADM: Chris Dawkins -- Dec 19 - Jan 4</b>
9:00 AM - 9:30 AM		<b>Meeting: Shannon and Heather re: Weekly Check-in -- Teams</b>
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting --	Personal Information Teams
11:00 AM - 11:30 AM		<b>Special MFEX meeting -- MS Teams</b>
11:35 AM - 12:00 PM		<b>Mtg   Strata mailers (Chris &amp; Jonathan) -- MS Teams</b>
2:00 PM - 2:10 PM	Call   DM Michael Sabia & DM Heather Wood -- DM Sabia to call DM Wood	Personal Information
3:15 PM - 4:00 PM	(3:15) MEETING: DSG, Doug Scott, Craig Jones & DM, Heather Wood	Cabinet MS Teams

## December 20, 2022

12:00 AM - 12:00 AM	Personal Information	<b>acting ADM: Linda Irvine -- Dec 15 to Jan 2</b> <b>Please See Above</b>
All Day	Personal Information	<b>Acting ADM: Michelle Lee -- Dec 16 - 23</b> <b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>



## December 20, 2022 Continued

All Day	Personal Information	acting: Diane Lianga -- Dec 19 - 23 Please See Above	
All Day	Personal Information	Acting ADM: Chris Dawkins -- Dec 19 - Jan 4 Please See Above	
8:00 AM - 8:30 AM	Meeting   Teri/Tracy/Heather RE: Advice/Recommendations		Microsoft Teams Meeting
9:00 AM - 9:30 AM	Check-in   Heather, Nicole, Clancy -- MS Teams		
9:30 AM - 10:00 AM	Monthly: Heather & Nicole -- MS Teams		
10:15 AM - 10:45 AM	Bi-weekly: Heather, Tiffany, John & Carmen --	Personal Information	
11:00 AM - 11:30 AM	DM Mtg   Advice/Recommendations; Cabinet Confidences	(Chris & Joey) -- MS Teams	
12:10 PM - 12:30 PM	DM Call   Maria & Heather -- MS Teams		
1:30 PM - 2:00 PM	Bi-weekly meeting   Michele -- MS Teams		
2:15 PM - 2:45 PM	Monthly: Heather & Doug -- MS Teams		
3:00 PM - 3:30 PM	DM Briefing   Cabinet Confidences -- MS Teams		(Tiffany, Hugo, Ben, Rebecca, Kim)
3:30 PM - 4:00 PM	Mark S		
4:30 PM - 5:00 PM	Bobbi P		

## December 21, 2022

All Day	Personal Information	Acting ADM: Michelle Lee -- Dec 16 - 23 Please See Above
All Day	Personal Information	-- Dec 19 - Jan 8 Please See Above
All Day	Personal Information	Please See Above

## December 21, 2022 Continued

All Day	Personal Information	<b>acting: Diane Lianga -- Dec 19 - 23</b> <b>Please See Above</b>
All Day	Personal Information	<b>Acting ADM: Chris Dawkins -- Dec 19 - Jan 4</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>acting ADM: Sam Myers -- Dec 15 to Jan 2</b>
8:30 AM - 9:00 AM		<b>Touch base Heather Wood &amp; Mark Liedemann -- MS Teams</b>
11:00 AM - 12:00 PM		<b>Meeting: Shannon, Mark, Doug Caul, Jonathan Dube, Heather Wood, Doug White &amp; Don Bain -- MS teams</b>
2:45 PM - 3:00 PM		<b>Meeting: Shannon and Heather Wood -- MS teams</b>

## December 22, 2022

All Day	Personal Information	<b>Acting ADM: Michelle Lee -- Dec 16 - 23</b> <b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>acting: Diane Lianga -- Dec 19 - 23</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>Acting ADM: Chris Dawkins -- Dec 19 - Jan 4</b> <b>Please See Above</b>
All Day	Personal Information	<b>acting ADM: Sam Myers -- Dec 15 to Jan 2</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>(Alyssa covering)</b>

## December 23, 2022

12:00 AM - 12:00 AM	Personal Information	<b>Acting ADM: Michelle Lee -- Dec 16 - 23</b> <b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>

## December 23, 2022 Continued

12:00 AM - 12:00 AM	Personal Information	<b>acting: Diane Lianga -- Dec 19 - 23</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>acting ADM: Sam Myers -- Dec 15 to Jan 2</b> <b>Please See Above</b>
All Day		<b>(Alyssa covering)</b> <b>Please See Above</b>
All Day	Personal Information	<b>acting ADM: Joey Primeau</b>
10:00 AM - 11:00 AM		<b>Briefing: Budget, Year End, with PDE -- MS Teams</b>
12:30 PM - 12:45 PM		<b>Meeting: PDE, MSR -- Teams</b>

## December 24, 2022

All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>(Alyssa covering)</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>Acting ADM: Kinsburh Healey -- Dec 24 - Jan 2</b>
9:00 AM - 10:00 AM		<b>Private Appointment</b>

## December 25, 2022

All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Acting ADM: Kinsburh Healey -- Dec 24 - Jan 2</b> <b>Please See Above</b>
All Day		<b>Christmas Day -- Canada</b>

## December 26, 2022

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above
All Day	Personal Information (Alyssa covering)	Please See Above
All Day	Personal Information	Acting ADM: Kinsburgh Healey -- Dec 24 - Jan 2 Please See Above
12:00 AM - 12:00 AM	Personal Information	acting ADM: Chris Dawkins -- Dec 26 - Jan 2
12:00 AM - 12:00 AM	Stat Holiday -- Canada	

## December 27, 2022

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above
All Day	Personal Information (Alyssa covering)	Please See Above
All Day	Personal Information	Acting ADM: Kinsburgh Healey -- Dec 24 - Jan 2 Please See Above
All Day	Personal Information	acting ADM: Chris Dawkins -- Dec 26 - Jan 2 Please See Above
12:00 AM - 12:00 AM	Stat Holiday -- Canada	Please See Above
7:00 AM - 8:00 AM	Private Appointment	
8:00 AM - 9:00 AM	Private Appointment	

## December 28, 2022

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above
All Day	Personal Information (Alyssa covering)	Please See Above
All Day	Personal Information	Acting ADM: Kinsburgh Healey -- Dec 24 - Jan 2 Please See Above

## December 28, 2022 Continued

All Day	Personal Information	<b>acting ADM: Chris Dawkins -- Dec 26 - Jan 2</b> <b>Please See Above</b>
12:00 AM - 12:00 AM	Personal Information	<b>No acting -</b> Personal Information
12:00 AM - 12:00 AM	Personal Information	
12:00 AM - 12:00 AM	Personal Information	<b>No acting DM -</b> Personal Information
12:00 AM - 12:00 AM	Personal Information	<b>acting ADM: Alison Gunn -- Dec 15 - Jan 2</b>
12:00 AM - 12:00 AM	Personal Information	
12:00 AM - 12:00 AM	Personal Information	<b>acting ADM TBC</b>

## December 29, 2022

All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information (Alyssa covering)	<b>Please See Above</b>
All Day	Personal Information	<b>Acting ADM: Kinsburh Healey -- Dec 24 - Jan 2</b> <b>Please See Above</b>
All Day	Personal Information	<b>acting ADM: Chris Dawkins -- Dec 26 - Jan 2</b> <b>Please See Above</b>
All Day	Personal Information	<b>No acting -</b> Personal Information -- Dec 28-30 <b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>No acting DM -</b> Personal Information <b>Please See Above</b>
All Day	Personal Information	<b>acting ADM: Alison Gunn -- Dec 15 - Jan 2</b> <b>Please See Above</b>
All Day	Personal Information	<b>Please See Above</b>
All Day	Personal Information	<b>acting ADM TBC</b> <b>Please See Above</b>

## December 30, 2022

All Day	Personal Information	Please See Above
All Day	Personal Information	Please See Above
12:00 AM - 12:00 AM	Personal Information	Please See Above
All Day	Personal Information	Acting ADM: Kinsburgh Healey -- Dec 24 - Jan 2 Please See Above
All Day	Personal Information	acting ADM: Chris Dawkins -- Dec 26 - Jan 2 Please See Above
12:00 AM - 12:00 AM	Personal Information	No acting - contact Carl if needed -- Dec 28-30 Please See Above
12:00 AM - 12:00 AM	Personal Information	Please See Above
12:00 AM - 12:00 AM	Personal Information	No acting DM - contact Heather if urgent Please See Above
12:00 AM - 12:00 AM	Personal Information	acting ADM: Alison Gunn -- Dec 15 - Jan 2 Please See Above
12:00 AM - 12:00 AM	Personal Information	Please See Above
12:00 AM - 12:00 AM	Personal Information	acting ADM TBC Please See Above

## December 31, 2022

All Day	Personal Information	Please See Above
12:00 AM - 12:00 AM	Personal Information	Please See Above
All Day	Personal Information	Acting ADM: Kinsburgh Healey -- Dec 24 - Jan 2 Please See Above
All Day	Personal Information	acting ADM: Chris Dawkins -- Dec 26 - Jan 2 Please See Above
All Day	New Year's Eve -- Canada	