

December 1, 2022

9:00 AM - 9:30 AM	Do Not Book
9:30 AM - 10:30 AM	Bi-weekly: Shauna & Holly (Tim attending first part of meeting)
10:30 AM - 11:00 AM	Shauna, Hayden & Gen Lambert re: DMCDD Pre-brief (Mtg Dec 15)
11:00 AM - 11:45 AM	Bi-weekly: Shauna & Hayden
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Shauna and Stuart Touchbase (Mtg series ends Dec 22/22) --
1:30 PM - 2:30 PM	Shauna, Jeannette & Jen Touchbase
2:30 PM - 3:30 PM	eApprovals
3:30 PM - 3:45 PM	Katherine Van Der Gracht - Touchbase

December 2, 2022

All Day	Sign-off Time and Leave
9:00 AM - 9:45 AM	Bi-weekly: Shauna & Sunny
12:00 PM - 1:00 PM	Lunch
1:00 PM - 3:00 PM	DMC --
3:00 PM - 3:45 PM	Bi-weekly: Shauna & Susan

December 5, 2022

8:00 AM - 5:00 PM	Personal Information
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December 6, 2022

10:00 AM - 10:45 AM	Bi-weekly: Shauna and Teri --
11:00 AM - 11:30 AM	Bi-weekly: Shauna & Holly
11:30 AM - 12:00 PM	eApprovals
12:00 PM - 1:00 PM	Lunch
1:30 PM - 2:00 PM	Shauna & Sunny re: West Kelowna
2:00 PM - 2:45 PM	Shauna, Krista & Courtney Touchbase
3:00 PM - 4:00 PM	MINISTER: Roundtable
4:30 PM - 7:00 PM	Lori Wanamaker Retirement Celebration

December 7, 2022

10:00 AM - 11:00 AM	Cabinet Swearing-in Ceremony
11:30 AM - 1:30 PM	Cabinet Swearing-in Reception - - Approx. 11:30 to 1:00 pm
1:30 PM - 2:00 PM	DMC
4:30 PM - 4:40 PM	CITZ ExComm Check-in

December 8, 2022

9:00 AM - 9:30 AM	DM Meeting re: Digital Workplace Initiative Update
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December 8, 2022 Continued

9:30 AM - 10:00 AM	Bi-weekly: Shauna & Alex
10:00 AM - 11:00 AM	Touchbase with Shauna/Jeannette and Jen --
11:00 AM - 12:00 PM	Bi-weekly: Shauna and Jeff
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	Bi-weekly: Shauna & Sheila
2:00 PM - 2:30 PM	DM Meeting: CJ, Charmaine and Susan L. re: IM presentation
2:30 PM - 5:00 PM	PO Open House

December 9, 2022

10:00 AM - 12:00 PM	Videoconference of Federal, Provincial and Territorial Deputy Heads of Public Works / Vidéoconférence des administrateurs généraux fédéral, provinciaux et territoriaux des travaux publics
10:00 AM - 11:30 AM	FPT Deputy Heads of Public Works / Administrateurs généraux FPT des travaux publics
12:00 PM - 1:00 PM	Lunch
1:15 PM - 1:30 PM	Call with Holly - GCPE
1:30 PM - 2:00 PM	DM Meeting: Susan re CityWest
2:00 PM - 3:00 PM	CITZ Executive Committee
3:00 PM - 3:30 PM	DM Meeting: Funding Model

December 9, 2022 Continued

3:30 PM - 4:00 PM Shauna & CJ re: Pre-brief for Dec 14 DMs Table

December 12, 2022

9:00 AM - 1:00 PM CITZ Exec Retreat

1:30 PM - 2:00 PM Meeting: Shannon, Heather, Deb, Shauna, Sunny and Reuben

2:00 PM - 5:00 PM Do Not Book

2:30 PM - 3:00 PM Phone Call with DM Brouwer

December 13, 2022

9:00 AM - 9:30 AM MINISTER: Year End Funding

10:00 AM - 10:30 AM Coffee: Shauna & Jon Burbee

11:00 AM - 11:30 AM DM Meeting: Shauna, CJ & Jillian Carruthers re: Digital ID

11:45 AM - 12:45 PM Shauna & CJ bi-weekly/lunch

1:00 PM - 2:30 PM PAHC Project Executive Board Meeting

2:30 PM - 3:15 PM Driver Licence Strategy & Driver Licence Number Project update

3:30 PM - 4:00 PM Bi-weekly: Shauna and Susan --

4:00 PM - 4:45 PM Meeting: Mark, Kaye, Teri, Shauna, Heather, Doug, Tom, Don B. Doug White, Doug F. and Shannon B.

December 14, 2022

8:30 AM - 9:00 AM	SBC Meeting (Robinson's Roundtable)
9:00 AM - 9:30 AM	DM Meeting: Common Components Governance & Digital Code of Practice
9:30 AM - 10:30 AM	9:30 AM PST DMs Table on Digital Trust & Cyber Security
10:45 AM - 11:00 AM	Call: Shauna, CJ & Charmaine
11:30 AM - 12:00 PM	Weekly Touchbase with Shauna and Kass (Mtg series ends Dec 21/22) --
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	FW: Save the Date: CSD Holiday ADMO Open House
2:00 PM - 2:45 PM	Bi-weekly: Shauna & Sunny --
3:00 PM - 4:00 PM	eApprovals
5:00 PM - 6:30 PM	Executive Holiday Get together

December 15, 2022

9:00 AM - 11:00 AM	DMC Digital and Data
11:00 AM - 12:00 PM	eApprovals
12:30 PM - 1:00 PM	Lunch
1:30 PM - 4:00 PM	Private Appointment

December 16, 2022

All Day	Sign-off Time and Leave
8:30 AM - 10:30 AM	DMC --
11:00 AM - 12:00 PM	eApprovals
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:45 PM	MINISTER: January Cybersecurity Symposium
1:45 PM - 2:15 PM	MINISTER: Connecting Communities
2:15 PM - 3:00 PM	Bi-weekly: Shauna & Hayden
3:00 PM - 3:30 PM	GCPE/GDX
3:30 PM - 4:00 PM	DM Meeting: Shauna & Holly re Check-in (Kelton Doraty attending)
4:30 PM - 5:00 PM	Meeting: Shannon, Shauna, Teri and Sunny

December 19, 2022

8:00 AM - 5:00 PM	Personal Information
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December 20, 2022

8:00 AM - 5:00 PM	Personal Information
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December 21, 2022

8:00 AM - 5:00 PM	Personal Information
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December 22, 2022

8:00 AM - 5:00 PM

Personal
Information

December 23, 2022

8:00 AM - 5:00 PM

Personal
Information

December 25, 2022

All Day

Christmas Day -- Canada

December 26, 2022

8:00 AM - 5:00 PM

Stat holiday

December 27, 2022

8:00 AM - 5:00 PM

Stat holiday

December 28, 2022

8:00 AM - 4:30 PM

Personal
Information

December 29, 2022

8:00 AM - 4:30 PM

Personal
Information

December 30, 2022

All Day

Sign-off Time and Leave

8:00 AM - 4:30 PM

Personal
Information