

December 1, 2022

08:30 - 09:25	1:1 Tara/Mary Sue --
09:30 - 09:55	Ministries Regulation - Tara/Mary Sue/Grant/Keith/Katie/Anna Vunder/Hayley O'Neil
10:00 - 10:30	1:1 Tara/Jennifer --
10:30 - 11:00	Check-in Tara/Jenn - Mary Sue to join for first portion
11:00 - 11:30	Blocked
11:30 - 12:00	11:30am Media Briefing w/ Minister Farnworth, Covid 19 Lessons Learned
12:00 - 13:00	Planning Committee --
13:00 - 13:30	Follow-up: Advice/Recom follow-up meeting
13:30 - 14:00	Blocked
14:00 - 14:55	EMBC All Staff Session: Business Plan & Values - Updated invite
15:00 - 15:30	SET Stand-up
15:30 - 16:30	Check-in: Tara/Mary Sue/Christine/Jenn --
16:30 - 17:15	Private Appointment

December 2, 2022

08:00 - 09:00	Tara/Mary Sue
09:00 - 09:30	Part 2: EM training & preparedness for Cabinet and DMC: Tara/Mary Sue/Ken/Lisa
09:30 - 09:50	SAT Phone refresher: Tara/Mary Sue/Lisa/Alex D

December 2, 2022 Continued

10:30 - 10:55	Advice/Recommendation s' Tara/Mary Sue/Grant/Alex/Julia/Christine
11:00 - 11:30	Tara/Krystal
12:00 - 13:00	Blocked
13:00 - 15:00	DMC --
15:30 - 15:45	1:1 Tara/Monica --

December 5, 2022

08:00 - 08:55	Trilat: Tara/Mary Sue/Alex --
09:00 - 10:25	SET
10:30 - 11:00	Tara/Mary Sue (if needed after SET)
11:00 - 11:30	Calendar review: Tara/Victoria/Agnes --
11:30 - 12:30	Blocked
12:30 - 13:30	1:1 Tara/Mary Sue --
13:30 - 14:00	IPREM prebrief to Steering Ctee meeting: Tara/Monica/Leanne/Brittany
14:30 - 15:00	1:1 Tara/Victoria --
15:00 - 15:25	Cabinet Confidences Clarkson Tara/Mary Sue/Grant/Keith/Katie/Jesse Baltutis/Alanna
15:30 - 17:30	Do not book

December 6, 2022

08:30 - 08:55	1:1 Tara/Jenn --
09:00 - 09:25	HRVA: Tara/Mary Sue/Ken/Amanda (Kathryn optional)
09:30 - 10:00	Check-in: Tara/Sarah --
10:00 - 10:30	Join Strategic Partnerships staff meeting
10:30 - 11:00	Check-in: Tara/Mary Sue/Christine/Jenn --
11:00 - 11:55	1:1 Tara/Jennifer --
12:00 - 13:00	Planning Committee --
13:00 - 13:30	Follow-up: Tara/Mary Sue/Christine/Jenn
14:00 - 14:30	Private Appointment
14:30 - 15:25	Trilat: Tara/Dave/Jennifer
15:30 - 16:00	Travel
16:15 - 19:45	Personal Information

December 7, 2022

08:30 - 09:00	Check-in Tara/Mary Sue/Christine/Jenn
09:00 - 09:30	Travel
09:30 - 11:00	Cabinet Swearing-in Ceremony
11:00 - 11:30	Travel

December 7, 2022 Continued

11:30 - 13:00	Reception
13:00 - 13:30	Travel
13:30 - 14:00	DMC
14:00 - 14:30	Travel
14:30 - 15:30	EMBC Briefing
15:30 - 16:00	Travel
17:00 - 17:20	Briefing Tara/Mary Sue/Alex

December 8, 2022

08:00 - 08:30	Trilat: Tara/Mary Sue/Madeline --
08:15 - 08:30	Pre-brief: Tara/Mary Sue/Kathryn/Madeline
08:30 - 08:45	Budget Deck - Tara/Mary Sue/Alex
09:00 - 10:30	9am Briefing
10:00 - 12:00	IPREM Q4 Regular Steering Committee Meeting
12:00 - 12:30	Blocked
12:30 - 13:15	Pre-brief: FPT Meeting: Tara/Mary Sue/Madeline/Alex/Jennifer
13:15 - 13:30	Check-in Lytton Deck: Tara/Dave

December 8, 2022 Continued

13:30 - 13:50	Trilat: Tara/Mary Sue/Krystal
14:00 - 15:00	EM 101 - Role of Minister (inc. PSOE)
15:00 - 16:00	Response (ESS, BI Alerting, GSAR, Financial Guidelines)
16:30 - 17:00	SET
17:00 - 17:30	Travel
17:30 - 18:30	Private Appointment

December 9, 2022

08:00 - 08:25	Advice/Recommendations	Check-in --
09:00 - 09:30	1:1 Tara/Monica --	
09:45 - 10:15	Travel	
10:15 - 11:15	Community Recovery	
11:15 - 12:15	Advice/Recommendations; Cabinet Confidences	
12:15 - 13:15	Blocked --	
13:15 - 14:15	Modernized Legislation & Regulation	
14:15 - 15:15	Modernized Legislation - Implementation	Advice/Recommendations; Cabinet Confidences
15:15 - 15:45	Travel	
16:00 - 16:30	Trilat: Tara/Dave/Jennifer	

December 9, 2022 Continued

16:30 - 17:00 Check-in - Tara/Mary Sue/Christine S/Jenn

December 10, 2022

10:00 - 11:00 Private Appointment

December 12, 2022

08:00 - 08:45 Trilat: Tara/Mary Sue/Alex --

09:00 - 09:30 Calendar Check in

10:00 - 10:30 Touchbase - Tara/Mary Sue/Melanie

10:30 - 11:00 Trilat: Tara/Mary Sue/Kathryn --

11:15 - 11:30 Trilat: Tara/Grant/Mary Sue

11:30 - 12:15 Lytton

12:15 - 12:45 Blocked

12:45 - 17:15 ADM Interviews

December 13, 2022

08:00 - 08:30 Debrief: Tara/Mary Sue

08:30 - 08:45 Final check in for all staff

December 13, 2022 Continued

09:00 - 09:45	MBM Tour
09:45 - 10:00	9:45am START - Provincial Recovery (DFA)
10:00 - 11:00	Provincial Recovery (DFA)
11:00 - 12:00	11:00am - TEAMS link: Disaster Risk Reduction
11:00 - 12:00	Disaster Risk Reduction
12:00 - 13:00	Blocked
13:00 - 14:00	1:00pm TEAMS Link: Indigenous Partnerships
13:00 - 14:00	Indigenous Partnerships
14:00 - 15:00	2:00pm TEAMS Link: FPT Pre-Brief
14:00 - 15:00	FPT Pre-Brief
15:00 - 15:45	1:1 Tara/Jennifer --

December 14, 2022

08:30 - 08:55	Recovery and Resilience Secretariat Mandate/Next Steps: Tara/Mary Sue/Sarah
09:00 - 09:30	Community Recovery Update for: PS Rice & PS Russell
09:30 - 10:00	Check-in Tara/Paul
10:00 - 10:45	All Staff Meeting

December 14, 2022 Continued

11:00 - 11:30	CI Resilience Project in British Columbia w/ RCC, EMBC and MoTI
11:30 - 12:00	Provincial Risk Assessment: EMCR/ENV
12:00 - 13:00	Blocked
12:05 - 12:30	Check-in: Tara/Mary Sue/Kathryn
13:00 - 13:30	Introduction: Tara/Mary Sue/Nikki
13:30 - 14:30	PSR Workplan and MBM briefings: Tara/Mary Sue/Jenn
14:30 - 15:00	Monthly check in: Tara/Mary Sue/Christine F. --
15:00 - 15:25	1:1 Tara/Jenn --
15:30 - 16:30	3:30 - Climate Readiness

December 15, 2022

08:00 - 08:30	Flood Strategy and Diking/ ^{Advice/} Tara/Rick/Mary Sue/Eamon/Jennifer/Jillian/Perry
08:30 - 09:00	Check-in: Tara/Mary Sue/Christine/Jenn --
09:00 - 09:30	Tara/Jennifer - H8
09:35 - 09:55	Follow-up to ADM: Tara/Tracy
10:00 - 14:45	Meeting of National Indigenous Organizations and FPT Ministers
12:00 - 12:15	Alex/Tara
14:00 - 15:00	CSS Holiday Celebration

December 15, 2022 Continued

14:45 - 16:00	Blocked --
16:00 - 17:30	Team Festivities
16:00 - 16:30	Travel
17:15 - 19:15	DMO & Associate DMO Holiday Social

December 16, 2022

06:00 - 11:45	FPT Ministers Meeting
08:45 - 09:45	Communique meeting: FPT Ministers Responsible for Emergency Management meeting
11:45 - 12:30	Blocked
12:00 - 12:30	Travel
12:30 - 13:00	Advice/Recom ----- Check-in --
13:00 - 14:00	1:1 Tara/Mary Sue
14:00 - 14:15	Alex/MSM/Tara
14:15 - 14:45	Travel
14:45 - 15:45	Briefing: PDE, Shannon, Doug, Matt, Jessica, Tara, Mary Sue Maloughney, Madeline Maley re: EMBC 101 Training
15:45 - 16:15	Travel
16:00 - 16:30	final check in

December 19, 2022

08:30 - 09:00	Calendar review: Tara/Victoria/Agnes --
09:00 - 09:30	1:1 Tara/Monica --
09:30 - 10:00	Check-in re Prince Rupert: Tara/Madeline
10:00 - 10:15	Contract query: Tara/Dara
10:30 - 11:25	Tri-lat: Tara/Dave/Julia (Jenn vac.)
11:30 - 12:30	Blocked
12:30 - 13:00	call from Tiffany
13:00 - 13:30	Follow-up Tara/Nikki
13:30 - 14:00	Prince Rupert Update
14:30 - 14:45	Follow-up with DM Richards/ Megan
14:45 - 15:00	travel
15:00 - 15:45	coffee
15:45 - 16:00	travel

December 20, 2022

08:45 - 09:30	1:1 Tara/Jenn --
09:30 - 09:45	Check-in: Tara/Mel/Nina/Jenn

December 20, 2022 Continued

10:15 - 10:45	Private Appointment
11:00 - 11:30	Meeting: Doug with DM Tara Richards
11:30 - 12:00	1:1 Tara/Victoria --
12:00 - 13:00	Blocked
13:30 - 13:45	Follow-up with DM Tara Richards/Lily
14:00 - 14:30	Trilat: Tara/Madeline --
16:00 - 16:30	Meeting: Shannon and Tara Richards - Monthly Check In --

December 21, 2022

00:00 - 00:00	Personal Information
08:00 - 08:30	DM Call -Warming Centers/Kelowna

December 22, 2022

All Day	Personal Information	Please See Above
10:00 - 10:30	MS/Tara check in	

December 23, 2022

All Day	Personal Information	Please See Above
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December 24, 2022

All Day	Personal Information	Please See Above
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December 25, 2022

All Day	Personal Information	Please See Above
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December 26, 2022

All Day	Personal Information	Please See Above
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All Day	Boxing Day -- Canada
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December 27, 2022

All Day	Personal Information	Please See Above
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All Day	STAT
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December 28, 2022

All Day	Personal Information	Please See Above
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December 29, 2022

00:00 - 00:00	Personal Information	Please See Above
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10:00 - 11:00	Check in - MSM/Tara
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December 30, 2022

09:00 - 09:30	Check-in: Tara/Kevin
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10:00 - 10:30	Check in: Tara/Agnes/Victoria
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11:00 - 11:30	Check in re ICabinet	Tara/Dara
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11:30 - 12:00	Service Plan and Catch Up: Tara/Christine
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12:00 - 13:00	Blocked
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