

January 2, 2023

All Day

Stat -- Canada

January 3, 2023

08:00 - 08:55	1:1 Tara/Mary Sue --
09:00 - 09:55	Kathryn/Mary Sue 1:1 Weekly --
10:00 - 10:25	Alisha/Wendy/Mary Sue Trilat Weekly --
11:00 - 11:55	Grant/Mary Sue 1:1 Weekly --
13:00 - 13:30	1PM MBM Mtg w/ Staff re: Satellite Phone Test (Tara/Mary Sue/Lisa Karoway/Alex Delaney)
13:30 - 13:55	EMCR/BCWS Check-in: Eamon/Ian/Madeline/Mary Sue - Bi-weekly --
14:00 - 14:25	Christine S/Mary Sue
14:30 - 15:00	Advice/Recommendations
16:00 - 16:30	Cabinet Confidences Tara/Mary Sue/Alex/Dara

January 4, 2023

09:00 - 09:25	Alex/Mary Sue 1:1 Weekly --		
10:00 - 10:25	Christine/Alisha/Mary Sue		
10:30 - 11:25	Trilat: Tara/Mary Sue/Alex --		
13:00 - 14:00	1PM MBM Mtg w/ Staff re: Sue/Grant/Monica/Keith)	Cabinet Confidences	(Tara/Mary

January 4, 2023 Continued

14:00 - 15:25	SET	
15:30 - 15:45	Dara/Alex/Mary Sue	
15:45 - 15:55	Alisha/Wendy/Mary Sue - Check-in	
16:30 - 17:00	Part 2 -	Tara/Mary Sue/Alex/Dara

January 5, 2023

08:30 - 09:30	1:1 Tara/Mary Sue --	
09:30 - 09:55	Christine S/Alisha/Mary Sue - Weekly --	
10:00 - 10:30	DMC-DREM Agenda prep: Tara/Mary Sue/Kathryn/Victoria	
10:30 - 10:55	Comms Check-in: Bridget/Raeleen/Jenn/Alisha/Mary Sue --	
11:00 - 11:30	Check-in: Tara/Mary Sue/Christine/Jenn --	
13:00 - 14:00	1:00 MBM Mtg w/ Staff re: BC Flood Strategy (& Dike Plan) (Tara/Mary Sue/Jennifer/Kathryn/Matt/Laura)	
14:00 - 14:25	Raeleen/Mary Sue	
14:30 - 15:30	2:30PM MBM Mtg w/ Staff re: s.12; CabinetConfidences	(Tara/Mary Sue/Alex/Dara)
15:30 - 15:55	Christine Smiley/Christine Fraser/Mary Sue	
16:00 - 16:25	Alisha/Wendy/Mary Sue - Check-in	
16:30 - 17:00	Eamon	

January 6, 2023

08:30 - 08:45	SOLE Extensions - Melanie/Mary Sue
09:00 - 09:15	SET Stand-up
09:30 - 10:00	Trilat: Tara/Mary Sue/Grant --
10:00 - 10:45	ESS Extension Policy - Pader/Mary Sue
11:00 - 11:45	Follow-up: EM Training and Preparedness: Tara/Mary Sue/Kathryn/Ken/Lisa
11:45 - 12:00	1:1 - Christine Fraser/Mary Sue
12:00 - 13:00	Personal Information
13:00 - 13:30	Follow-up Tara/Nikki/Mary Sue
13:30 - 14:00	Briefing: Service Plan: Tara/Mary Sue/Christine/Jenn
14:00 - 14:30	DMC-DREM Agenda Planning: Tara/Mary Sue/Madeline/Jennifer/Kathryn/Victoria/Linsey/Gemma
14:30 - 14:55	Alisha/Wendy/Mary Sue - Download
15:00 - 15:15	Resilience HUB Check-in --
15:30 - 16:00	Pre-brief: Cabinet Confidences Tara/Mary Sue/Grant/Monica/Alex/Devon/Dara

January 9, 2023

08:00 - 08:55	1:1 Tara/Mary Sue --
10:30 - 11:00	Grant/Mary Sue 1:1 Weekly --

January 9, 2023 Continued

11:00 - 11:30	Briefing: Service Plan: Tara/Mary Sue/Christine/Jenn/ Alex/Kathryn
11:30 - 11:55	Alisha/Mary Sue 1:1 Weekly --
13:00 - 13:55	Review Process
14:00 - 15:00	MBM 2:00PM Mtg w/ Staff re: Public Education: Tara/Mary Sue/Grant/Lisa
15:30 - 16:00	Pre-brief Cabinet Confidences Tara/Mary Sue/Alex/Dara
16:00 - 17:00	Trilat: Tara/Mary Sue/Kathryn --

January 10, 2023

All Day	Private Appointment
08:30 - 09:00	Cabinet Confidences Tara/Mary Sue/Alex/Dara
09:00 - 09:30	Kathryn/Mary Sue 1:1 Weekly --
09:30 - 09:55	Service Plan (Mary Sue, Alex, Christine)
10:30 - 10:55	Madeline/Mary Sue 1:1 Weekly --
11:45 - 12:00	Back-up for Emergencies - J.McGuire/M.Maley/K.Forge/MS Maloughney
12:40 - 13:00	Service Plan (Tara, Mary Sue, Kathryn, Alex, Christine)
13:00 - 13:30	MBM Weekly Check-in: MBM/Tara/Mary Sue --
14:30 - 15:30	MBM 2:30PM Mtg w/ Staff re: Cabinet Confidences Tara/Mary Sue/Grant/Monica/Devon

January 10, 2023 Continued

15:30 - 16:30 MBM 3:30PM Mtg w/ Staff re: EMCR Service Plan: Tara/Mary Sue/Christine/Alex

16:30 - 17:00 Cabinet Confidences

January 11, 2023

08:00 - 09:00 Joint EMCR / MUNI Executive Monthly Meeting

09:30 - 09:55 HR: Alex/Christine F/Mary Sue - Bi-weekly --

10:00 - 10:30 Advice/Recommendations; Cabinet Confidences; Legal Information Tara/Mary Sue/Alex/Grant/Christine/Julia --

10:30 - 11:25 Trilat: Tara/Mary Sue/Alex --

11:30 - 12:00 Prep- Estimates: Tara/Mary Sue/Jenn/Victoria

12:10 - 12:50 Hovan/Mary Sue

13:00 - 13:30 Pre-brief: PS Rice Monthly workplan: Tara/Mary Sue/Jen --

13:30 - 14:00 Trilat: Tara/Mary Sue/Madeline --

14:00 - 14:30 Monthly check in: Tara/Mary Sue/Christine F. --

14:30 - 15:30 Private Appointment

15:30 - 16:00 Private Appointment

16:30 - 16:45 Statutory Decision Making

January 12, 2023

08:15 - 08:45 Advice/Recommendations Tara/Rick/Mary Sue/Eamon/Jennifer/Jillian --

January 12, 2023 Continued

09:00 - 09:25	Christine S/Alisha/Mary Sue - Weekly --		
09:30 - 09:55	CPC Branch Meeting --		
10:15 - 10:45	Tracee/Mary Sue Touch Base		
11:00 - 12:00	MBM 11AM Mtg w/ Staff re:	Advice/Recommendations	Tara/Mary Sue/Alex/Dara
12:15 - 12:30	Mary Sue/Kevin		
13:00 - 14:00	MBM 1:00PM Mtg w/ Staff re:	Cabinet Confidences	Part 2: Tara/Mary Sue/Alex/Dara
14:00 - 15:00	Private Appointment		
15:30 - 17:00	Follow-up: Tara/Nikki/Mary Sue		

January 13, 2023

07:50 - 08:20	E.S.S. Housing Transition Support		
09:45 - 10:10	Interim Housing (Jennifer, Madeline, Mary Sue, Alex)		
11:30 - 12:30	Trilat: Tara/Mary Sue/Grant --		
12:45 - 13:00	Mary Sue/Melanie		
13:00 - 14:00	Check-in: Tara/Mary Sue/Christine/Jenn --		
14:00 - 14:30	1:1 Tara/Mary Sue --		
14:30 - 15:00	Trilat: Tara/Mary Sue/Krystal --		

January 13, 2023 Continued

15:00 - 15:15	Resilience HUB Check-in --
15:30 - 16:00	ESS Policy and Extensions
16:00 - 16:30	Pre-brief: MBM Climate Resiliency Briefing
16:30 - 16:45	Mary Sue/Peter
16:45 - 17:00	Mary Sue/Ana
17:15 - 18:00	Private Appointment

January 16, 2023

08:00 - 08:55	1:1 Tara/Mary Sue --
09:00 - 09:55	Green ARDM: Tara/Mary Sue/Kathryn/Heather/Jennifer
10:15 - 11:00	MBM HR Overview and Strategy
11:00 - 11:30	Weekly Touchbase
11:30 - 11:55	Grant/Mary Sue 1:1 Weekly --
12:00 - 12:30	Advice/Recommendations; Cabinet Confidences
13:00 - 14:00	Trilat: Tara/Mary Sue/Kathryn --
14:00 - 14:30	Kathryn/Mary Sue 1:1 Weekly --
14:30 - 15:00	1:1 Alisha/Mary Sue

January 16, 2023 Continued

15:00 - 15:30	Touchbase - Tara/MarySue/Christine S/Raeleen/Jenn
16:00 - 17:00	Mary Sue M. Ingrid Executive Coaching
17:30 - 19:00	Neilane/MS Catch Up

January 17, 2023

09:00 - 12:00	UPDATED Leadership Culture Conversations – Session 2
13:00 - 13:45	MBM Weekly Check-in: MBM/Tara/Mary Sue --
13:45 - 14:45	MBM Briefing Climate Resiliency
15:00 - 15:25	EMCR/BCWS Check-in: Eamon/Ian/Madeline/Mary Sue - Bi-weekly --
15:30 - 16:30	Trilat: Tara/Mary Sue/Alex --
16:30 - 18:00	Check in

January 18, 2023

08:30 - 09:00	Pre-brief: Ex-Coastal Response: Tara/Mary Sue/Kathryn/Ken/Jeff/Krystal
10:00 - 11:00	MBM Briefing Parl Sec Mandate
11:00 - 11:25	BI Alerting Briefing - Madeline/Chrissy O/Mary Sue
11:30 - 11:55	Director's Follow-up
12:45 - 13:00	Grant/Mary Sue

January 18, 2023 Continued

13:00 - 13:55	DMC-DREM
14:00 - 14:25	Madeline/Mary Sue 1:1 Weekly --
14:30 - 15:00	Early Earthquake Warning System Pre-brief
15:00 - 15:25	Alex/Mary Sue 1:1 Weekly --
16:30 - 17:00	FNLC Check-in - Tara/Mary Sue/Grant

January 19, 2023

00:00 - 00:00	Personal Information
08:30 - 09:30	1:1 Tara/Mary Sue --

January 20, 2023

All Day	Personal Information	Please See Above
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January 21, 2023

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January 22, 2023

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January 23, 2023

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January 24, 2023

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