

## January 2, 2023

All Day

Personal Information

All Day

Day After New Year's Day (Quebec) -- Canada

All Day

Security Concern

All Day

New Year's Day (Observed) -- Canada

## January 3, 2023

All Day

Personal Information

Please See Above

All Day

Personal Information

1:30 PM - 2:00 PM

Vanessa - call

## January 4, 2023

All Day

Personal Information

Please See Above

All Day

Personal Information

10:30 AM - 11:00 AM

10:30 Vanessa/Cheryl/Tony/Bobbi Check In -- Microsoft Teams Meeting

11:30 AM - 11:45 AM

Intro: James Fraser (Co-op Student -- Personal Information Meeting Room

1:00 PM - 1:30 PM

Discussion: Cheryl/Bobbi -- MS Teams

1:30 PM - 1:45 PM

Briefing: BC Housing -- MS Teams, Security Concern

2:30 PM - 3:30 PM

Touchbase: Cheryl/Lisa -- TBD

**January 5, 2023**

**All Day**

Personal Information

**Please See Above**

**All Day**

Personal Information

**9:30 AM - 10:00 AM**

**Touchbase: Cheryl/Blain -- MS Teams**

Government Financial Information; Security Concern

**11:00 AM - 12:30 PM**

**Meeting: Cheryl/Vanessa/Gilbert --**

Security Concern

**11:00 AM - 12:30 PM**

**Review mandate letter process -- Microsoft Teams Meeting**

**12:30 PM - 1:30 PM**

**Office Time**

**1:30 PM - 2:30 PM**

**Cheryl/Vanessa - Bi-Weekly Touchbase -- MS Teams Meeting**

**3:30 PM - 4:00 PM**

**Meeting: Jessica and Cheryl May -- MS teams**

## January 6, 2023

12:00 AM - 12:00 AM

Personal Information

**Please See Above**

All Day

Personal Information

All Day

Personal Information

9:30 AM - 10:00 AM

**Regular check-in (LDB)**

11:00 AM - 12:00 PM

**Kim/Cheryl - Bi-Weekly Meeting -- MS Teams**

Security  
Concern

1:00 PM - 1:30 PM

**Cheryl May/Pat Davis - Bi-Weekly Touchbase -- MS Teams Meeting**

1:30 PM - 2:00 PM

**1:30 PM Cheryl May/Fazil Mihar -- MS Teams - Link Below**

2:00 PM - 3:00 PM

Personal Information

**MS Teams**

3:15 PM - 3:45 PM

**Review ELT agenda**

3:30 PM - 4:00 PM

**Crown Mandate Letters -- MS Teams**

## January 9, 2023

All Day

Security Concern

9:00 AM - 12:00 PM

**CAS Executive Leadership Team Meeting --**

Security Concern

11:45 AM - 1:00 PM

**ELT Lunch --**

Security Concern

1:00 PM - 2:00 PM

**Buffer**

2:00 PM - 3:00 PM

**Cheryl/Doug - Monthly Touchbase -- MS Teams Meeting**

## January 9, 2023 Continued

3:00 PM - 3:30 PM

Buffer

3:30 PM - 4:00 PM

Meeting: Cheryl/Nicolas -- MS Teams

## January 10, 2023

9:00 AM - 10:00 AM

Office

- Review cab sub

Personal Information

11:00 AM - 12:00 PM

Holiday hand-off -- TBD

12:00 PM - 12:15 PM

Meeting: Shannon and Cheryl May -- Microsoft Teams Meeting

1:00 PM - 1:30 PM

Buffer

1:30 PM - 2:00 PM

MEETING DM Monthly | Kaye Krishna and Cheryl May -- MS Teams

2:00 PM - 2:30 PM

Buffer

2:15 PM - 2:30 PM

Cabinet Confidences

2:30 PM - 3:30 PM

Touchbase: Cheryl/Lisa -- MS Teams

3:30 PM - 4:30 PM

Office Time

4:30 PM - 5:00 PM

Discussion: Boards in EMLI -- Microsoft Teams Meeting

## January 11, 2023

12:00 AM - 12:00 AM

Personal Information

12:00 AM - 12:00 AM

Personal Information

## January 11, 2023 Continued

## January 12, 2023

|                     |                      |                  |
|---------------------|----------------------|------------------|
| All Day             | Personal Information | Please See Above |
| All Day             | Personal Information | Please See Above |
| 10:30 AM - 11:00 AM | CAS Coffee --        | Security Concern |

## January 13, 2023

|                    |   |                  |
|--------------------|---|------------------|
| All Day            | Security Concern                        | Please See Above |
| All Day            | Security Concern                        | Please See Above |
| All Day            | Security Concern                        |                  |
| 8:30 AM - 10:30 AM | DMC - Toby attending - Security Concern | Teams            |

## January 14, 2023

|         |                      |                  |
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| All Day | Security Concern     | Please See Above |
| All Day | Personal Information | Please See Above |

## January 15, 2023

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| All Day | Security Concern | Please See Above |
| All Day | Security Concern | Please See Above |

## January 16, 2023

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| All Day | Security Concern | Please See Above |
| All Day | Security Concern | Please See Above |

## January 16, 2023 Continued

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| All Day | Security Concern |
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## January 17, 2023

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| All Day | Personal Information | Please See Above |
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| All Day | Personal Information | Please See Above |
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## January 18, 2023

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| All Day | Personal Information | Please See Above |
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| 12:00 AM - 12:00 AM | Security Concern | Please See Above |
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| 1:00 PM - 2:00 PM | 1:00 ADM Committee: Equity, Diversity & Inclusion -- Microsoft Teams Meeting |  |
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## January 19, 2023

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| All Day | Personal Information | Please See Above |
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| 12:00 AM - 12:00 AM | Personal Information |
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| 1:30 PM - 4:00 PM | DEI Training: Allyship Stepping Stone Series - Part 3 Integration and Collaboration -- Microsoft Teams Meeting |  |
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| 2:00 PM - 2:45 PM | DMCSI -- MST |  |
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## January 20, 2023

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| All Day | Personal Information | Please See Above |
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| All Day | Personal Information | Please See Above |
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| All Day | Security Concern |
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## January 21, 2023

|         |                      |                  |
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| All Day | Personal Information | Please See Above |
| All Day | Personal Information | Please See Above |

## January 22, 2023

|         |                      |                  |
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| All Day | Personal Information | Please See Above |
| All Day | Personal Information | Please See Above |

## January 23, 2023

|                     |   |                         |
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| All Day             | Personal Information                                      | Please See Above        |
| All Day             | Personal Information                                      | Please See Above        |
| All Day             | Security Concern  |                         |
| 10:00 AM - 11:30 AM | CAS Executive Leadership Team Meeting -- Security Concern | Microsoft Teams Meeting |

## January 24, 2023

|         |                      |                  |
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| All Day | Personal Information | Please See Above |
| All Day | Personal Information | Please See Above |

## January 25, 2023

|                     |  |                  |
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| 12:00 AM - 12:00 AM | Personal Information                   | Please See Above |
| 12:00 AM - 12:00 AM | Personal Information                   | Please See Above |
| 12:00 PM - 1:30 PM  | Personal Information; Security Concern |                  |

## January 26, 2023

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| 10:10 AM - 2:50 PM | ICBC Board of Directors Meeting (C.May) -- Microsoft Teams Meeting |
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## January 26, 2023 Continued

10:30 AM - 11:00 AM CAS Coffee -- Security Concern

3:00 PM - 5:00 PM Do Not Book

5:00 PM - 7:30 PM Private Appointment

## January 27, 2023

All Day Personal Information

9:00 AM - 11:00 AM DMC -- Security Concern Teams

11:00 AM - 11:30 AM Buffer

12:00 PM - 1:00 PM Office Time

## January 30, 2023

All Day Security Concern

All Day Security Concern

10:00 AM - 11:30 AM CAS Executive Leadership Team Meeting -- Security Concern Microsoft Teams Meeting

11:30 AM - 12:00 PM Office time

12:00 PM - 1:00 PM Lunch

1:30 PM - 2:00 PM Buffer

3:00 PM - 5:00 PM Buffer



**January 31, 2023**

**All Day**

Personal Information

**9:00 AM - 5:00 PM**

Personal Information