

February 1, 2023

All Day

Legal Information

February 2, 2023

All Day

Personal Information

February 3, 2023

All Day

Personal Security

February 4, 2023

00:00 - 00:00

Personal Information

February 6, 2023

08:30 - 09:25

1:1 Tara/Mary Sue -- Teams

09:00 - 09:15

MBM Pre Brief for Joint Minister Meeting

10:00 - 10:30

DM pre-brief: MBM/FNLC - Cabinet Confidences Tara/Mary Sue/Grant/Monica/Carol

10:30 - 11:00

DM Briefing - Advice/Recommendations; Cabinet Confidences Tara/Mary Sue/Monica/Grant/Kayla/Bryan/Devon

11:00 - 11:30

Weekly Touchbase: Tara/Mary Sue/Mel/Nina

11:30 - 12:00

EX Coastal Response Warmstart Participant Brief

12:00 - 13:00

Lunch

12:10 - 12:25

Check-in: Tara/Mary Sue/Grant

13:00 - 13:30

Trilat: Tara/Mary Sue/Kathryn --

February 6, 2023 Continued

14:00 - 14:30	Pre-brief: MBM Briefing: Sue/Grant/Keith/Jesse	Cabinet Confidences	Tara/Mary
14:30 - 15:00	Madeline/Mary Sue 1:1 Weekly --		
15:00 - 15:25	Ana/Alisha/Mary Sue Weekly -- In-person /	Security Concern	
15:30 - 16:00	CR23: SET Expectations & EMCR Mobilization Plan Review		
16:00 - 16:30	ECOMM UPDATES --		
16:30 - 16:45	Advice/Recommendations; Cabinet Confidences	Tara/Mary Sue/Monica/Carol/Madeline/Grant/Keith	

February 7, 2023

09:00 - 09:30	PECC EXCR Daily Brief --		
09:30 - 10:00	Advice/Recommendations; Cabinet Confidences; Legal Information	Tara/Mary Sue/Alex/Grant/Raeleen/Julia --	
10:30 - 11:25	Grant/Mary Sue 1:1 Weekly --		
12:00 - 13:00	Lunch		
13:00 - 14:00	CR23: SET convenes to review issues elevated by PECC or cross-ministry --		
14:30 - 14:55	1:1 Jordan/Mary Sue		
15:00 - 16:00	MBM Weekly Check-in: MBM/Tara/Mary Sue --		
16:00 - 16:30	MBM Briefing: 4PM Briefing w/ Staff		

February 8, 2023

08:00 - 08:30	Private Appointment		
09:00 - 09:30	PECC EXCR Daily Brief --		
09:15 - 09:45	MBM/MGH/MNC ClimateReadyBC Hub Demo - Ministers' briefing		
10:00 - 10:30	Trilat: Tara/Mary Sue/Grant --		
10:30 - 10:55	HR: Alex/Christine F/Mary Sue - Bi-weekly --		
11:00 - 11:40	Trilat: Tara/Mary Sue/Alex --		
12:00 - 13:00	Lunch		
12:15 - 12:30	FNLC prep		
13:00 - 14:00	CR23: SET convenes to review issues elevated by PECC or cross-ministry --		
14:00 - 14:55	1:1 Raeleen/Mary Sue		
15:00 - 15:30	Pre-brief: SET Interviews & EMCR Change Strategy		
15:30 - 17:00	3:30PM Mtg Between Minister Ma	Cabinet Confidences	Briefing

February 9, 2023

07:45 - 08:00	Private Appointment		
08:00 - 08:30	Cabinet Confidences Tara/Rick/Mary Sue/Eamon/Jennifer/Jillian --		
08:30 - 09:00	Check-in: Tara/Mary Sue/Raeleen/Jenn --		

February 9, 2023 Continued

09:00 - 09:30	PECC EXCR Daily Brief --
09:30 - 10:00	Cabinet Confidences Tara/Mary Sue/Grant/Monica --
10:00 - 10:30	Tara/Mary Sue
11:55 - 12:15	MINISTER'S ADDRESS FOR END EXCR23
12:00 - 12:30	Lunch
12:30 - 13:00	Check-in ^{Cabinet} Confidences Tara/Tom/Mary Sue
13:00 - 14:00	CR23: SET convenes to review issues elevated by PECC or cross-ministry --
14:00 - 14:25	Comms Check-in: Bridget/Raeleen/Jenn/Alisha/Mary Sue --
15:00 - 15:30	Trilat: Tara/Mary Sue/Krystal --
15:30 - 16:00	Advice/Recommendations; Cabinet Confidences; Legal ^{Information} /FNLC follow-up: Tara/Mary Sue/Grant/Monica

February 10, 2023

09:00 - 09:25	Org Structure Updates --
10:10 - 10:40	Coffee - Mary Sue/Alana
11:00 - 12:00	CR23: SET EX debrief
12:00 - 12:30	Raeleen/MS end of week check in
12:30 - 13:00	Lunch

February 10, 2023 Continued

13:00 - 13:30	MEETING: Tom, Tara, Roshan, Mary Sue, Grant re: Cabinet Confidences
14:30 - 15:00	Touchbase - Tara/Mary Sue/ Raeleen/ Christine S
15:00 - 15:15	ClimateReadyBC Check-in --
15:30 - 16:00	Trilat: Tara/Mary Sue/Madeline --
16:00 - 16:45	MS/Tara 1:1

February 13, 2023

08:30 - 09:15	1:1 Tara/Mary Sue --
09:15 - 09:30	Check-in Tara/Mary Sue/Jenn --
09:30 - 10:15	Trilat: Tara/Mary Sue/Kathryn --
10:15 - 10:30	EXCR debrief on ET agenda: Tara/Mary Sue/Kathryn
11:00 - 11:30	Weekly Touchbase: Tara/Mary Sue/Mel/Nina
11:30 - 12:00	Tara/Grant/Mary Sue/Keith --
12:00 - 13:00	Lunch
13:00 - 13:45	Follow up ^{Cabinet} Confidence Tara/Mary Sue/Grant/Tom/Roshan
15:45 - 16:15	Private Appointment
16:30 - 17:00	FW: MEETING: Tom, Tara, Barbara

February 14, 2023

09:30 - 10:15	Trilat: Mary Sue\Raeleen\Alisha --
12:00 - 13:00	Lunch
13:00 - 13:15	1:00pm - Hybrid work: Tara/Mary Sue/Alex/Christine
13:30 - 14:00	MBM Weekly Check-in: MBM/Tara/Mary Sue/Grant --
14:00 - 14:55	Alex/Mary Sue 1:1 Weekly --
15:00 - 15:30	Advice/Recommendations Tara/Mary Sue/Madeline/Kathryn/Grant/Pader
15:30 - 16:00	Public Education (Mary Sue/Grant/Raeleen)

February 15, 2023

08:30 - 09:00	Monthly check in: Tara/Mary Sue/Christine F. --
10:00 - 10:30	Check-in: Tara/Mary Sue/Raeleen
10:30 - 11:00	Madeline/Mary Sue 1:1 Weekly --
11:00 - 11:30	SET Interviews & EMCR Change Strategy
12:00 - 13:00	Lunch
13:00 - 13:55	DMC-DREM
14:00 - 14:25	Advice/Recommendations; Cabinet Confidences; Legal Information Tara/Mary Sue/Alex/Grant/Raeleen/Julia --
14:30 - 14:55	Pre-brief: ESS Media Request
15:00 - 15:30	GSAR Pilots: Tara/Mary Sue/Madeline/Chrissy/Allan

February 15, 2023 Continued

15:30 - 16:25 Trilat: Tara/Mary Sue/Alex --

16:30 - 17:00 4:30PM Media Prep

February 16, 2023

08:30 - 08:55 1:1 Tara/Mary Sue --

09:00 - 09:25 Trilat: Tara/Mary Sue/Grant --

10:15 - 10:55 Check-in: Tara/Mary Sue/Raeleen/Jenn --

11:00 - 11:25 Briefing re Advice/Recommendations Tara/Mary Sue/Monica/Brittany/Sam

11:30 - 12:00 Raeleen/MS

12:00 - 13:00 Lunch

12:00 - 12:15 A/DAG, DM Richards, DM Wood, and Associate DM Maloughney

13:00 - 14:25 Executive Team Meeting

15:30 - 15:55 A.DM Pre-brief: Climate Ready BC Hub PB w/ PDE

16:00 - 16:25 Trilat: Tara/Mary Sue/Krystal --

16:30 - 17:00 David/MS

17:00 - 19:00 Private Appointment

February 17, 2023

08:30 - 09:00 Madeline/MS Check in

February 17, 2023 Continued

10:00 - 10:30	Leadership Strategies: Rob/Mary Sue
10:45 - 11:15	Ana/Alisha/Mary Sue Weekly --
12:00 - 13:00	Lunch
14:00 - 14:30	Comms Check-in: Bridget/Raeleen/Jenn/Alisha/Mary Sue --
15:00 - 15:15	ClimateReadyBC Check-in --
16:00 - 16:30	Premier Pre-brief: Climate Ready BC Hub

February 20, 2023

All Day	Family Day
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February 21, 2023

08:00 - 08:45	1:1 Tara/Mary Sue --
09:45 - 10:00	Check-in Tara/Mary Sue/Jenn --
10:00 - 10:55	Alex/Mary Sue 1:1 Weekly --
11:00 - 11:50	Trilat: Tara/Mary Sue/Kathryn --
12:00 - 13:00	Lunch
13:00 - 13:15	SET Business Planning Update: Tara/Mary Sue/Raeleen/Jenn
13:15 - 14:00	Grant/Mary Sue/Tara 1:1 Weekly --

February 21, 2023 Continued

14:00 - 14:30	MBM briefing Advice/Recommendations; Cabinet Confidences; Legal Information	Tara/Mary Sue/Grant/Monica
14:30 - 15:00	MBM Briefing: Sue/Grant/Keth/Katie/Anna	Cabinet Confidences Tara/Mary
15:00 - 15:45	MBM Weekly Check-in: MBM/Tara/Mary Sue --	
16:00 - 16:25	Workshop prebrief: Tara/Mary Sue/Grant/Raeleen/Julia	

February 22, 2023

08:15 - 09:00	Madeline/Mary Sue 1:1 Weekly --	
09:00 - 09:25	Trilat: Tara/Mary Sue/Madeline --	
09:30 - 09:55	DMC-DREM Agenda Planning: Tara/Mary Sue/Madeline/Jennifer/Kathryn/Victoria/Gemma --	
10:00 - 10:25	Trilat: Tara/Mary Sue/Krystal --	
10:30 - 11:55	SET	
12:00 - 13:00	Private Appointment	
13:00 - 16:45	Workshop 2: Advice/Recommendations; Cabinet Confidences; Legal Information	
14:30 - 14:50	TOUCHBASE: Mary Sue & Doug Scott (re: Ecomm Feb 23 BOD Meeting)	

February 23, 2023

08:00 - 08:30	Cabinet Confidences; Intergovernmental Communication	Tara/Rick/Kaye/Peter/Mary Sue/Eamon/Jennifer/Jillian/Matt --
08:30 - 08:55	1:1 Tara/Mary Sue --	

February 23, 2023 Continued

09:00 - 12:00	Board of Directors
12:00 - 13:00	Lunch
12:00 - 12:15	FW: Check-in: Tara/Mel/Nina
12:30 - 12:45	MarySue/Ana check-in
13:00 - 13:55	Senior Leadership Team Meeting
14:00 - 14:45	Trilat: Tara/Mary Sue/Alex --
15:00 - 15:40	Check-in: Tara/Mary Sue/Raeleen/Jenn --
15:45 - 16:15	Check-in Tara/Mary Sue/Grant
17:00 - 18:30	Personal Information

February 24, 2023

08:30 - 08:45	Madeline/MS- quick check in
09:00 - 09:30	HR: Alex/Christine F/Mary Sue - Bi-weekly --
09:30 - 10:00	Grant/MS
10:00 - 10:15	Monica
10:30 - 10:55	Org Structure Updates --
11:00 - 11:30	Grant/MS

February 24, 2023 Continued

12:00 - 13:00	Lunch
13:00 - 13:40	Trilat: Tara/Mary Sue/Grant/Monica --
13:45 - 14:30	1:45pm DM Emergency Teleconference Line Test
15:00 - 15:15	ClimateReadyBC Check-in --
15:30 - 15:45	Christine
16:15 - 16:45	Cabinet Confidences Tara/Mary Sue/Alex

February 27, 2023

08:30 - 09:15	1:1 Tara/Mary Sue --
09:15 - 09:30	Check-in Tara/Mary Sue/Jenn
09:30 - 09:55	Ana/Victoria/Mary Sue Weekly --
10:00 - 10:25	Trilat: Tara/Mary Sue/Kathryn --
10:30 - 11:00	Comms Check-in: Bridget/Raeleen/Jenn/Alisha/Mary Sue --
11:00 - 11:45	Weekly Touchbase: Tara/Mary Sue/Mel/Nina
12:00 - 13:00	Lunch
12:00 - 12:50	Grant/Tara/Mary Sue --
14:00 - 14:30	DMCNR

February 27, 2023 Continued

14:25 - 15:00 DMCNR - Advice/Recommendations; Cabinet Confidences

16:30 - 17:15 MBM Pre-brief: GSAR & Night Vision/Hoisting Trials

February 28, 2023

09:00 - 09:45 Grant

10:00 - 10:30 Meeting: Shannon, Tara and Mary Sue

11:00 - 11:45 1:1: Mary Sue\Raeleen --

12:00 - 13:00 Lunch

12:00 - 12:30 Advice/Recommendations; Cabinet Confidences

14:30 - 15:30 Mary Sue M. | Ingrid Executive Coaching

15:30 - 15:55 Debrief - Ingrid

16:00 - 16:30 MBM 4PM Briefing w/ Staff: Tara/Mary Sue/Grant/Monica/Keith/Katie
Advice/Recommendations; Cabinet Confidences; Legal