

May 1, 2023

08:30 - 09:15	1:1 Tara/Mary Sue --
09:15 - 09:30	Check-in Tara/Mary Sue/Jenn
10:00 - 10:30	Block
10:30 - 11:00	DM Pre-brief: Drought - Tara\Mary Sue\Madeline\Pader -- MS Teams
11:00 - 11:30	Calendar review: Tara/Agnes/Christine
11:30 - 12:00	1:1 Tara/Alisha --
12:00 - 13:00	Blocked
13:00 - 13:40	Weekly Touchbase: Tara/Mary Sue/Mel/Andrew/Mack/Jenn --
14:00 - 14:30	QP
14:00 - 14:25	Security Concern
14:30 - 15:00	Prebrief to EMCR Priorities in advance of briefing with Premier's Office (Tara/Mary Sue/Grant)
15:00 - 16:00	MBM ^{Cabinet} _{Confidences} Tara\Mary Sue\Grant\Keith\Katie\Jess

May 2, 2023

08:30 - 09:00	MBM Weekly Check-in: MBM/Tara/Mary Sue --
09:00 - 09:55	1:1 Tara/Jennifer --
10:00 - 10:15	Pre-brief to SET: Tara/Mary Sue/Alex/Christine

May 2, 2023 Continued

10:15 - 10:30	Dara to join Alex' Trilat on Agenda item - Budget
10:15 - 11:00	Trilat: Tara/Mary Sue/Alex --
10:15 - 10:45	QP
11:30 - 11:55	Personal Information
12:00 - 13:00	Blocked
13:00 - 13:25	DM pre-brief on the EXCR 23 AAR Report Out: Tara/Ken/Jeff
13:30 - 14:00	SET Accountability ^{Personal Information}
14:00 - 15:00	Cabinet Confidences Tara\Mary Sue\Grant\Keith\Katie\Jess
15:00 - 15:55	1:1 Tara/Monica --
16:00 - 16:30	Grant ^{Personal Information}

May 3, 2023

09:00 - 09:25	Sit Update: Tara/Mary Sue/Madeline
09:30 - 10:00	Touch base: Tara Richards/Deb Godfrey
10:00 - 10:45	EMCR - Priorities
11:00 - 11:30	Mini WES: Tara\Mary Sue\Alex\Christine
11:30 - 12:00	1:1 Tara/Jenn

May 3, 2023 Continued

12:00 - 13:00	Blocked
12:50 - 13:30	12:50PM Weather Forecast & Trilat: Tara/Mary Sue/Madeline --
13:30 - 13:55	Cabinet Confidences - Tara, Mary Sue, Grant, Keith, Katie, Hayley O'Neil, Jennifer McGuire, Jess Gunnarson
14:00 - 15:30	SET
14:00 - 14:30	QP
16:00 - 17:00	MBM ^{Cabinet Confidences} Tara\Mary Sue\Grant\Keith\Katie\Jess
17:00 - 17:30	MBM/MO: Lytton Update (Tara/Julia)
18:00 - 18:30	Sit Update: Tara/Rick/Eamon/Mary Sue/Matt/Ian/Madeline

May 4, 2023

08:00 - 08:25	4G: Tara/Rick/Mary Sue/Eamon/Jennifer/Matt --
08:30 - 09:00	1:1 Tara/Mary Sue --
09:00 - 09:30	DM/A.DM Briefing on outages protocol and BCP: Tara\Mary Sue\Alex\Madeline\Alex D.
09:30 - 09:50	1:1 Tara\Christine -- ^{Security Concern}
10:15 - 10:45	QP
10:30 - 11:00	Joint DM Briefing on Drought: Tara\Rick\Kevin\Lori\Peter\Okenge\Mary Sue
11:00 - 11:45	Check-in: Tara/Mary Sue/Raeleen/Jenn --

May 4, 2023 Continued

12:00 - 12:15	MBM Pre-brief: Mtg w/ Insurance Bureau of Canada - MBM\Tara\Jennifer
12:15 - 12:45	FW: 12:15pm Media Prep
13:00 - 13:30	Change Management Discussion: Tara\Mary Sue\Raeleen\Christine F.
14:00 - 15:00	FNLC Seasonal Preparedness Technical Briefing
15:00 - 15:30	MBM Briefing on Public Alerting: MBM\Mary Sue\Madeline\Chrissy\Katie
15:30 - 16:00	MBM Briefing: ^{Cabinet Confidences} (Tara/Jennifer/Julia)
16:00 - 16:30	MBM meeting with IBC: MBM\Tara\Jennifer/Julia

May 5, 2023

08:30 - 08:50	Sit Update
09:00 - 11:00	DMC --
11:00 - 11:15	Touchbase - Jenn/Tara
11:15 - 11:30	Check in: Tara/Jennifer
11:30 - 11:55	Trilat: Tara/Mary Sue/Krystal --
12:00 - 13:00	Blocked
12:00 - 12:45	Check-in: Tara/Mary Sue/Madeline/Alex
13:00 - 13:25	DMC-DREM Agenda Planning: Tara/Mary Sue/Madeline/Jennifer/Kathryn/Alisha/Renee --

May 5, 2023 Continued

13:30 - 14:20 Trilat: Tara/Jennifer/Julia --

15:00 - 15:30 MBM/PSRussel Sit Briefing

16:00 - 16:25 Check-in: Tara/Laurel

May 6, 2023

12:00 - 13:00 Private Appointment

13:00 - 13:45 South East Region Coordination Call

May 7, 2023

08:30 - 09:00 FW: Media Prep

13:00 - 13:30 May 7, South East Region Coordination Call

May 8, 2023

08:30 - 09:15 1:1 Tara/Mary Sue --

09:00 - 09:30 2023 Seasonal Briefing - MLA's

09:30 - 10:00 Calendar review: Tara/Agnes/Christine/Alisha

10:00 - 10:15 MBM prebrief: MLA Ben Stewart - Minister Bowinn Ma MBM/Tara/Julia

10:45 - 11:00 Check-in Tara/Mary Sue/Jenn --

11:00 - 12:00 MBM briefing: ^{Cabinet Confidential}
Sue\Grant\Keith\Katie\Anna\Jennifer\Hayley Tara\Mary

May 8, 2023 Continued

12:00 - 13:00	Blocked
12:15 - 12:45	12:15pm MBM/MBR Prebrief: Press Conference
13:00 - 14:00	LINK TO WATCH: Media availability - Wildfire and flood update
13:45 - 14:30	Weekly Touchbase: Tara/Mary Sue/Mel/Andrew/Mack/Jenn --
14:00 - 14:30	QP
14:00 - 14:15	Update for MA's
14:30 - 15:00	Lytton Next Steps: Tara/Julia/Jennifer
15:00 - 15:30	DM Prebrief for : MBM briefing - Senior Officials Guide (Tara/Kathryn/Lisa) Cabinet Confidences
15:30 - 16:30	Mayors & Chairs Seasonal Preparedness 2023 - NEA/NWE/VIC
15:30 - 16:00	DM Prebrief: Advice/Recommendations Tara/Jennifer/Shannon
16:00 - 16:55	1:1 Tara/Jennifer --

May 9, 2023

11:30 - 17:00	Do not book - Vacation
15:00 - 17:00	Private Appointment

May 10, 2023

08:00 - 08:45	Check-in: Tara/Mary Sue
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May 10, 2023 Continued

09:00 - 09:30	MBM ^{Cabinet} Confidences	Tara/Mary Sue/Grant/Keith
09:30 - 10:15	DMCSI --	
11:00 - 11:30	1:1 Tara/Kathryn	
11:30 - 11:55	OCM Action Plan: Tara/Mary Sue/Raeleen/Christine/Sally	
12:00 - 12:30	Mary Sue/Madeline/Tara	
12:30 - 13:00	Blocked	
13:00 - 13:50	1:1 Tara/Monica --	
13:55 - 13:55	Emergency Alert Test	
14:00 - 14:30	EMCR/FNHA check in	
14:00 - 14:30	QP	
14:30 - 14:55	Cabinet Confidences	Tara/Mary Sue/Grant/Raeleen --
15:00 - 15:30	1:1 Tara/Jenn	
16:00 - 16:30	MBM briefing - Senior Officials Guide Sue optional	^{Cabinet Confidences} (MBM/Tara/Kathryn/Lisa) - Mary
16:30 - 17:00	MBM Weekly Check-in: MBM/Tara/Mary Sue --	
17:00 - 17:30	MBM Briefing ^{Advice/Recommendations; Cabinet} Confidences	(MBM/Tara/Jennifer)

May 11, 2023

08:00 - 08:55	Transition: Tara/Mary Sue/Alex --
09:00 - 09:30	MBM/ PSRR Lytton Update (MBM/PSRR/Tara/Julia)
09:30 - 10:00	1:1 Tara/Mary Sue --
10:00 - 10:30	Check-in: Tara/Mary Sue/Raeleen/Jenn --
10:15 - 10:45	QP
10:30 - 11:00	MBM Brief - Extreme heat: MBM/Tara/Mary Sue/Madeline/Kathryn/Ian/Pader
11:00 - 11:45	Transition Meeting: Tara/Mary Sue/Grant --
12:00 - 13:00	Moose Hide Campaign Day - Walk to End Violence
13:15 - 13:45	MBM Briefing - ESS Evacuee Journey: Tara\Mary Sue\Madeline\Chrissy -- MS Teams
14:00 - 15:00	Transition Meeting: Tara\Mary Sue\Madeline
15:00 - 15:50	Trilat: Tara/Jennifer/Julia --
16:00 - 16:45	MBM Briefing: ^{Advice/Recommendations}

May 12, 2023

08:30 - 09:00	Transition Meeting: Tara\Mary Sue\Raeleen
09:00 - 09:30	MBM Situation Update and River Forecast Centre and BC WS (Tara/Madeline/Ian/David/Andrew/Ian/Rob)
09:30 - 10:00	Monthly check in: Tara/Mary Sue/Christine F. --

May 12, 2023 Continued

10:00 - 10:15	Advice/Recommendations; Cabinet Confidences	Tara/Rick
10:30 - 12:00	Cabinet Confidence	Meeting
12:00 - 13:00		Blocked
12:00 - 12:15		Jenn/Tara
12:55 - 13:15		1:1 Tara/Alisha --
13:15 - 13:30		1:1 Tara/Christine Albrecht
13:30 - 14:00		1:1 Tara/Julia
14:00 - 14:30		Coffee Break with Mary Sue
14:30 - 14:55		ERA Tool: Tara/Carl/Alex
15:00 - 15:30	Advice/Reco mmmentations	Lytton Tara/Okenge/Julia/Tara
15:30 - 16:00		PO Protocol: D.Caul/D.Bain/T.Richards/M.Maley/I.Meier/M.Austin/R.Manwaring/E.O'Donoghue
16:00 - 16:30		MO update

May 14, 2023

12:00 - 12:30	Sunday, May 14 - South East Region Coordination Call
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May 15, 2023

08:30 - 09:00	Joint DM Pre-brief: Declaration of a Provincial State of Emergency
09:00 - 09:30	MBM Briefing on DBNs (MBM/Tara/Jennifer/Julia/Quinn)
09:30 - 10:00	Monthly: Provincial Disaster & Climate Risk & Resilience Assessment: Tara/Kathryn/Tina/Cameron/Amanda/Melissa
10:00 - 10:40	Weekly Touchbase: Tara/Mel/Andrew/Mack/Jenn --
11:00 - 11:30	Calendar review: Tara/Agnes/Christine/Alisha
11:30 - 11:55	DM Prebrief: IPREM Co-Chair Agenda Review: Tara/Monica/Leanne/Ryan
12:00 - 13:00	Blocked
12:00 - 12:45	FW: Situation Update & Technical Brief on Emergency Information Resources for MLAs and Staff
13:00 - 14:00	Updated invitation: Tara - coaching
14:00 - 15:25	SET - Updated link
15:30 - 16:15	Cabinet Confidences MLA Yao
16:15 - 16:45	MBM Cache Creek Update: MBM/Tara/Jennifer/Kathryn/Tina/Heather

May 16, 2023

08:00 - 08:55	Bilat: Tara/Alex --
09:30 - 10:00	MBM Weekly Check-in: MBM/Tara (Madeline) --
10:00 - 10:30	Prebrief MBM Tour Hatzic Valley Watershed Areas: (MBM/Tara/Julia)

May 16, 2023 Continued

10:30 - 10:55	Bilat: Tara/Raeleen --
11:00 - 11:15	MBM Update to Sumas River Watershed steering committee: Tara/Jennifer/Kirsten
11:30 - 12:00	MBM prebrief Chief McNeil (MBM/Tara/Grant/Monica)
12:00 - 13:00	Blocked
13:00 - 13:25	DM Pre-brief: HRC Report: Tara/Grant/Kathryn/Monica
13:30 - 14:00	Travel
14:00 - 15:00	Cabinet Confidences
15:15 - 16:30	Cabinet Confidences Social Time
16:30 - 17:00	Travel
17:00 - 18:30	Private Appointment

May 17, 2023

08:00 - 08:55	1:1 Tara/Kathryn --
09:00 - 09:30	Briefing for MLA Paddon Mtg/Open House with FVRD Landslide Property Owners (MLA Paddon/Tara/Jennifer)
09:30 - 09:55	Change Readiness: Tara/Raeleen/Christine/Sally
10:00 - 10:30	Trilat HR Update: Tara/Alex/Christine F. --
10:30 - 11:25	1:1 Tara/Jennifer --
11:30 - 12:00	1:1 Tara/Jenn

May 17, 2023 Continued

12:00 - 13:00	Blocked
13:00 - 13:30	ADM Emergency Committee --
13:30 - 13:55	Bilat: Tara/Krystal --
14:00 - 14:20	1:1 Tara/Alisha --
14:25 - 14:30	Tara/Alex
14:30 - 15:30	MBM/Chief McNeil meeting (Tara/Monica/Grant: online)
15:30 - 16:25	1:1 Tara/Monica --
16:30 - 17:00	Joint Minister Briefing - Declaration of a Provincial State of Emergency

May 18, 2023

08:30 - 09:00	IPREM Q2 Steering Committee Co-Chair Agenda Review Meeting
09:00 - 09:30	Connecting
09:30 - 11:00	UPDATED LINK: EMCR Executive Team Meetings (ET)
11:00 - 11:30	Package review: Tara/Tracy
11:30 - 12:15	Bilat: Tara/Madeline --
12:15 - 13:15	Blocked
13:15 - 13:55	Bilat: Tara/Grant --

May 18, 2023 Continued

14:00 - 14:25

Cabinet Confidences

Tara/Grant/Raeleen --

15:00 - 15:25

Check-in: Tara/Raeleen/Jenn --

15:30 - 16:00

Travel

16:00 - 17:00

DM meeting | Recommendations from the HRC report

16:00 - 16:30

MBM: Lytton Update

17:00 - 17:30

Private Appointment

May 19, 2023

08:00 - 08:15

Sit Update: Tara/Rick/Eamon/Madeline/Ian

08:30 - 10:30

DMC --

11:00 - 11:25

Bilat: Tara/Julia (Jennifer away) --

11:30 - 12:00

Check-in: Tara/Shannon

12:00 - 13:30

Travel - do not book

13:30 - 16:30

Personal Information

May 22, 2023

All Day

Victoria Day

May 23, 2023

08:00 - 08:55

Bilat: Tara/Alex --

May 23, 2023 Continued

09:00 - 12:00	DMCNR --
12:00 - 13:00	Blocked
13:00 - 13:30	Calendar review: Tara/Agnes/Christine/Alisha
14:00 - 14:30	Joint Ministry Situation Update Briefing w/ EMCR, FOR, ENVI -
14:30 - 15:15	Bilat: Tara/Raeleen --
15:45 - 16:15	Weekly Touchbase: Tara/Mel/Andrew/Mack/Jenn --

May 24, 2023

08:30 - 08:55	Check-in Tara/Jess
09:00 - 09:25	1:1 Tara/Jenn
09:30 - 09:55	1:1 Tara/Alisha --
10:00 - 10:55	1:1 Tara/Kathryn
11:00 - 11:45	Bilat: Tara/Madeline
12:00 - 13:00	Blocked
13:00 - 13:55	1:1 Tara/Monica --
14:00 - 14:30	Julia/Tara - check in
14:30 - 15:00	Alex/Tara

May 24, 2023 Continued

16:00 - 17:00

Virtual meeting - Mayor, City Manager with Tara Richards, Deputy Minister, EMCR and Jennifer McGuire, Assistant Deputy Minister, EMCR re Sumas Prairie Flood Mitigation

May 25, 2023

08:15 - 08:30

Advice/Recommendations

08:30 - 09:00

Check-in: Tara/Quinn

09:30 - 10:00

Cabinet Confidences

Tara/Grant/Raeleen --

10:00 - 10:30

Meeting: Shannon and Tara Richards - Bi-Monthly Check In --

10:30 - 10:55

Bilat: Tara/Grant

11:00 - 12:00

Corporate Executive - Performance Development Information Session

12:00 - 12:30

Blocked

12:30 - 17:00

HOLD

17:00 - 17:10

Follow-up: Tara/Alex

May 26, 2023

08:30 - 09:00

Trilat: Tara/Jennifer/Julia --

09:00 - 09:25

Check-in: Tara/Raeleen/Jenn --

09:30 - 10:00

FW: All MLA Brief: Weekly Seasonal Hazard Update --

10:00 - 10:30

DM Prebrief:

Cabinet Confidences

Tara/Jennifer/Shannon

May 26, 2023 Continued

10:30 - 10:50	DM Briefing ^{Advice/Recommendations}	Tara/Jennifer/Shannon
11:00 - 11:25	1:1 Tara/Jennifer --	
11:30 - 12:00	Review Deck for ADMC/DMC-DREM Item: Tara\Jennifer\Grant\Keith\Hayley	
12:00 - 13:00	Blocked	
13:00 - 13:30	Check-in: Tara/Jenn	
13:30 - 14:00	check in	
15:00 - 16:00	Corporate Executive - Executive Performance Reviews and Senior Leadership Reviews Session	
16:00 - 16:20	Connect: Tara/Allison	

May 29, 2023

00:00 - 00:00	Vacation
10:30 - 11:00	Private Appointment
11:30 - 11:45	Connect: Tara/Stephen
12:00 - 13:00	Blocked

May 30, 2023

00:00 - 00:00	Vacation	Please See Above
12:00 - 13:00	Blocked	
15:15 - 16:15	Private Appointment	

May 31, 2023

08:00 - 08:30	Travel
08:45 - 09:00	DRM All Staff Meeting - Opening Remarks - DM Richards
09:00 - 09:30	Travel
09:30 - 10:25	Bilat: Tara/Alex --
10:30 - 11:25	1:1 Tara/Jennifer --
11:30 - 12:00	Calendar review: Tara/Agnes/Christine/Alisha
12:00 - 13:00	Blocked
13:00 - 13:20	1:1 Tara/Alisha --
14:00 - 15:00	DMC-DREM
15:00 - 15:25	1:1 Tara/Jenn
16:00 - 16:55	1:1 Tara/Monica --
17:00 - 17:30	Private Appointment