

## June 1, 2023

9:00 AM - 11:00 AM	9:00 DMCE -- Teams
11:30 AM - 12:00 PM	Mary Sue/Toby - ICBC Items -- Microsoft Teams Meeting <sup>Security Concern</sup>
12:00 PM - 1:00 PM	Lunch
12:45 PM - 1:00 PM	Travel <sup>Security Concern</sup>
1:00 PM - 2:00 PM	Team Meeting -- Microsoft Teams Meeting, <sup>Security Concern</sup>
1:45 PM - 2:00 PM	Travel <sup>Security Concern</sup>
2:00 PM - 3:00 PM	CAS All-Staff Meeting -- <sup>Security Concern</sup>
4:30 PM - 4:45 PM	Leave for appoint
5:00 PM - 6:00 PM	Private Appointment

## June 2, 2023

9:00 AM - 10:30 AM	DMC <sup>Security Concern</sup> Teams
10:30 AM - 11:00 AM	Travel
12:00 PM - 1:00 PM	Lunch
12:45 PM - 1:15 PM	Travel to appointment
1:15 PM - 2:15 PM	Private Appointment
2:15 PM - 2:45 PM	Travel

## June 2, 2023 Continued

4:30 PM - 5:00 PM MS leave for appointment

## June 5, 2023

8:15 AM - 9:00 AM ICBC Overview -- Microsoft Teams Meeting  
**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

9:45 AM - 10:00 AM Quick touch base (ICBC Optional) -- Microsoft Teams Meeting

10:00 AM - 11:00 AM Overview of Enhanced Care + OIC -- Microsoft Teams Meeting

12:00 PM - 1:00 PM Lunch

1:00 PM - 2:00 PM Review

2:00 PM - 4:00 PM Overview materials

4:00 PM - 5:00 PM Prep

## June 6, 2023

All Day OIC due EOD

9:00 AM - 10:00 AM Approvals/Prep

10:00 AM - 11:00 AM ICBC/LDB

11:00 AM - 11:30 AM MKC Briefing - Facility Development -- Microsoft Teams Meeting

11:30 AM - 11:45 AM hold for MKC follow up

12:00 PM - 1:00 PM Lunch

## June 6, 2023 Continued

2:00 PM - 3:00 PM	CAS Executive Leadership Team Meeting -- Teams	Security Concern	MS
3:00 PM - 3:15 PM	Pre-brief: ICBC	Advice/Recommendation s; Legal Information	Microsoft Teams Meeting / Security Concern
4:00 PM - 4:30 PM	4:00 Meeting w/MLA Popham	Advice/Recommendations; Legal Information; Security Concern	

## June 7, 2023

9:15 AM - 9:30 AM	Mary Sue & Vanessa -- Microsoft Teams	
9:30 AM - 10:00 AM	Private Appointment	
10:30 AM - 11:00 AM	Private Appointment	
11:15 AM - 11:45 AM	Private Appointment	
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	ICBC - Optional insurance -- Microsoft Teams Meeting [EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.	
1:30 PM - 2:30 PM	Teresa/Mary Sue - Touchbase -- Microsoft Teams Meeting	
2:30 PM - 3:00 PM	BC Rail -- Microsoft Teams Meeting	
4:00 PM - 4:30 PM	Call w/ Pat Davis (BCLC) & Mary Sue Maloughney (CAS) -- Teams - Open for Info [EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.	

## June 8, 2023

7:10 AM - 7:40 AM	Helijet Flight #700 to Vancouver -- Victoria Harbour - 79 Dallas Rd
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## June 8, 2023 Continued

8:55 AM - 2:15 PM

ICBC Board of Directors Meeting (M. Maloughney) -- Security Concern

**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

11:45 AM - 12:00 PM

Travel

12:00 PM - 1:00 PM

Lunch

1:00 PM - 1:15 PM

Travel

2:00 PM - 3:00 PM

EMCR People Leader Development Series: Approaching Difficult Conversations -- Teams

2:30 PM - 3:00 PM

David Wong & Mary Sue Maloughney meet and greet -- David's office - ICBC Head office 5th floor (517)  
**[EXTERNAL] This email came from an external source. Only open attachments or links that you are expecting from a known sender.**

4:00 PM - 4:30 PM

Helijet Flight #717

## June 9, 2023

All Day

Personal Information

All Day

Private Appointment

8:00 AM - 8:15 AM

Private Appointment

8:30 AM - 4:30 PM

True Reconciliation - a Declaration Act Secretariat event -- Security Concern

12:00 PM - 1:00 PM

Lunch

## June 12, 2023

9:00 AM - 9:30 AM

Background/Refresh Cabinet Confidences

Microsoft Teams Meeting

10:00 AM - 10:30 AM

Kim/Anne/MSM Cabinet  
Confidences

Microsoft Teams Meeting

## June 12, 2023 Continued

10:30 AM - 11:00 AM	Mary Sue/Jeff - tech questions -- Microsoft Teams Meeting
11:30 AM - 12:00 PM	SL Reviews -- Microsoft Teams Meeting <small>Security Concern</small>
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	Mary Sue/Iris - Executive Performance Reviews -- Microsoft Teams Meeting
2:00 PM - 3:00 PM	2:00 DMCE -- Teams

## June 13, 2023

10:00 AM - 10:45 AM	MSM/Vanessa - Weekly Touchbase -- Microsoft Teams Meeting	
11:00 AM - 11:30 AM	Jessica/Mary Sue - Check in -- Microsoft Teams Meeting	
11:30 AM - 12:00 PM	Hold: Prep for Tacos -- <small>Security Concern</small>	
12:00 PM - 2:00 PM	Save the date: Public Service Week Taco Tuesday!! -- <small>Security Concern</small>	
12:00 PM - 1:00 PM	Lunch	
1:30 PM - 3:00 PM	CAS Executive Leadership Team Meeting -- <small>Security Concern</small> Teams	MS
3:00 PM - 3:30 PM	RE; <small>Cabinet Confidences</small> Microsoft Teams Meeting	
3:30 PM - 4:30 PM	Travel	
4:30 PM - 6:00 PM	<small>Cabinet Confidences</small>	

## June 14, 2023

9:00 AM - 10:00 AM	Prep
10:00 AM - 10:30 AM	MSM/Bree - Weekly Touchbase -- Microsoft Teams Meeting
10:30 AM - 11:15 AM	Pre-meeting <sup>Advice/Recommendations; Cabinet Confidences</sup> Microsoft Teams Meeting
11:15 AM - 12:00 PM	eapproves
12:00 PM - 1:00 PM	Lunch
2:00 PM - 3:00 PM	Public Service Week Cookie Tasting -- <sup>Security Concern</sup>
3:30 PM - 4:00 PM	Anne/MSM - Briefing - CAS/LSB/JSB <sup>Advice/Recommendations; Cabinet Confidences</sup> -- Microsoft Teams Meeting

## June 15, 2023

10:00 AM - 10:30 AM	MSM/Kim - Weekly Touchbase -- Microsoft Teams Meeting
10:30 AM - 11:00 AM	Toby - Vacation
11:00 AM - 12:00 PM	Public Service Week town hall with Shannon Salter and Deb Godfrey -- Teams Live Event (Link to join enclosed)
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Save the date: Public Service Week Virtual Trivia -- Microsoft Teams Meeting
1:00 PM - 1:30 PM	MSM/Doug - CAS Intro -- Microsoft Teams Meeting
2:00 PM - 3:00 PM	Meeting structure

## June 15, 2023 Continued

3:00 PM - 3:30 PM prep- org review

## June 16, 2023

8:30 AM - 10:30 AM DMC -- Security ~~CAS~~ Teams

11:00 AM - 11:30 AM Jeff/Mary Sue - Migrating -- Microsoft Teams Meeting

12:00 PM - 1:00 PM Lunch

1:00 PM - 1:30 PM Pre-brief: BC Rail -- Microsoft Teams Meeting or <sup>Security Concern</sup>

1:30 PM - 2:30 PM Prep

3:00 PM - 3:30 PM Briefing - BC Rail DBN -- Microsoft Teams Meeting

3:30 PM - 4:30 PM Org review

## June 19, 2023

9:30 AM - 10:00 AM 9:30 CAS Brief MMF | BTAP -- <sup>Security Concern</sup>

10:00 AM - 10:30 AM BTAP -- <sup>Security Concern</sup> Teams link provided

12:00 PM - 1:00 PM Lunch

2:00 PM - 2:15 PM MSM/MRK - Reference -- Phone

## June 20, 2023

9:30 AM - 10:30 AM 9:30 CAS Prebrief MMF <sup>Cabinet Confidences; Security Concern</sup>

## June 20, 2023 Continued

12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	MSM/Bree - Weekly Touchbase -- Microsoft Teams Meeting	
1:30 PM - 3:00 PM	CAS Executive Leadership Team Meeting -- Teams	Security Concern MS
3:00 PM - 3:30 PM	Exec Review (Tara/Mary Sue) -- Teams	
3:30 PM - 4:00 PM	3:30 CAS/PSA Prebrief MMF	Advice/Recommendations; Legal Information; Security Concern
4:20 PM - 4:30 PM	4:20 PO/SG Prebrief	Advice/Recommendations; Legal Information; Security Concern MS Teams
4:30 PM - 5:00 PM	4:30 PO/SG Meeting	Advice/Recommendations; Legal Information; Security Concern MS Teams

## June 21, 2023

9:30 AM - 9:50 AM	CAS UPDATES: Mary Sue & Doug Scott -- MS Teams	
10:00 AM - 11:00 AM	Meeting: Mary Sue Maloughney/Deb Godfrey -- Microsoft Teams Meeting	
11:00 AM - 11:30 AM	Kim/Toby/Vanessa/MSM - MCCF Adjustments -- Microsoft Teams Meeting	Security Concern
12:00 PM - 1:00 PM	Lunch	
1:00 PM - 1:30 PM	ICBC Fairness Officer Overview -- Microsoft Teams Meeting	Security Concern
2:00 PM - 4:00 PM	Hold .	Cabinet Confidences Teams

## June 22, 2023

All Day	IN PERSON Burnaby - if attending AGM
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## June 22, 2023 Continued

8:30 AM - 10:00 AM	Prep
10:00 AM - 10:30 AM	MSM/Kim - Weekly Touchbase -- Microsoft Teams Meeting
10:30 AM - 11:30 AM	MSM/Toby - Weekly Touchbase -- Microsoft Teams Meeting
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	MSM/Vanessa - Weekly Touchbase -- Microsoft Teams Meeting
2:00 PM - 2:45 PM	DMCSI -- MST
3:00 PM - 3:30 PM	Jas/MSM: Touchbase -- Microsoft Teams Meeting
3:30 PM - 4:30 PM	Private Appointment

## June 23, 2023

All Day	MS off - Kim Acting
All Day	Private Appointment
8:00 AM - 8:15 AM	Private Appointment
10:00 AM - 10:30 AM	MSM, Personal Information · Microsoft Teams Meeting or Security Concern
12:00 PM - 1:00 PM	Lunch
12:30 PM - 1:30 PM	To be rescheduled: Mary Sue\lan Lunch -- TBD

## June 26, 2023

9:30 AM - 11:00 AM	Info Session - OAG performance audits -- Microsoft Teams Security Concern
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## June 26, 2023 Continued

11:00 AM - 12:30 PM	Cheryl/MS: Exec Review -- <small>Security Concern</small>
12:00 PM - 1:00 PM	Lunch
1:00 PM - 2:00 PM	Blain/MSM Self-Assessment for Executive Performance Review -- MS Teams
2:00 PM - 3:00 PM	Senior Leader Performance Review -- <small>Security Concern</small>
3:30 PM - 4:00 PM	MSM/Andra - Connect
4:00 PM - 4:30 PM	Nikki -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Travel
5:00 PM - 6:30 PM	<small>Security Concern</small>

## June 27, 2023

All Day	MS off site
All Day	Private Appointment
8:30 AM - 9:00 AM	Add Andra to OneNote
9:00 AM - 11:00 AM	9:00 DMCE -- Teams
11:00 AM - 11:30 AM	CAS Web Plan -- Microsoft Teams Meeting
11:30 AM - 12:00 PM	MSM/Andra - Connect -- TBD
12:00 PM - 1:00 PM	Lunch
1:00 PM - 1:30 PM	CAS/ICBC - Check in -- Microsoft Teams Meeting

## June 27, 2023 Continued

1:30 PM - 3:00 PM	CAS Executive Leadership Team Meeting -- Teams	Security Concern	MS
3:00 PM - 3:30 PM	TECH SUPPORT   Jeff Olmstead for Mary Sue Maloughney -- TEAMS		
3:30 PM - 4:15 PM	Travel		
4:15 PM - 5:15 PM	4:15 appointment		

## June 28, 2023

12:00 AM - 12:00 AM	Andra Personal	Annual Leave -- Returns Monday, July 17 - Tiffany Stubbs covering
9:00 AM - 10:00 AM	Support Group -- TBC	
10:00 AM - 10:30 AM	MSM/Bree - Weekly Touchbase -- Microsoft Teams Meeting	
10:30 AM - 10:45 AM	TECH SUPPORT   Jeff Olmstead -- Teams	
10:45 AM - 11:15 AM	Meeting - Mary Sue/John -- Microsoft Teams Meeting	
11:30 AM - 12:00 PM	Follow up - DG	
12:00 PM - 1:00 PM	Lunch	
3:00 PM - 7:00 PM	Exec Reviews	

## June 29, 2023

All Day	Andra Personal	Annual Leave -- Returns Monday, July 17 - Tiffany Stubbs covering Please See Above
9:30 AM - 10:00 AM	MSM/Kim - Weekly Touchbase -- Microsoft Teams Meeting	

## June 29, 2023 Continued

10:00 AM - 11:30 AM	Call w/ BCLC & CAS -- Teams - Open for Info
12:00 PM - 1:00 PM	Lunch
2:00 PM - 2:45 PM	MSM/Vanessa - Weekly Touchbase -- Microsoft Teams Meeting
3:00 PM - 4:00 PM	Follow up: Summer 2023 Co-op -- Microsoft Teams <sup>Security Concern</sup>

## June 30, 2023

All Day	Andra Personal Annual Leave -- Returns Monday, July 17 - Tiffany Stubbs covering Please See Above
9:00 AM - 9:30 AM	Briefing on Customer Experience -- Microsoft Teams Meeting
9:30 AM - 10:00 AM	MSM/Toby - Weekly Touchbase -- Microsoft Teams Meeting
10:00 AM - 11:30 AM	Exec Reviews
11:30 AM - 12:00 PM	Michael Snoddon/Mary Sue -- Mary Sue to call Michael
12:00 PM - 1:00 PM	Lunch
1:00 PM - 5:00 PM	Exec Reviews