

## June 12, 2023

|               |                                                                     |
|---------------|---------------------------------------------------------------------|
| 08:30 - 09:00 | 1:1 Teresa\Alisha (Intro mtg)                                       |
| 09:00 - 09:30 | 1:1 Teresa\Ana                                                      |
| 09:30 - 09:55 | DM Prebrief: EDMA Awareness Session: Tara/Teresa/Monica/Grant/Katie |
| 10:00 - 10:20 | 1:1 Teresa\Jenn                                                     |
| 10:30 - 10:50 | 1:1 Teresa\Christine                                                |
| 11:30 - 12:00 | 1:1 Tara/Teresa                                                     |
| 12:00 - 13:00 | Lunch                                                               |
| 13:00 - 13:45 | Weekly Touchbase: Tara/Teresa/Mel/Andrew/Mack/Jenn                  |
| 14:15 - 15:00 | FW: DMO Team Social<br>!                                            |
| 15:00 - 15:30 | Trilat: Tara/Teresa/Raeleen                                         |
| 15:30 - 16:25 | Updated invite- Trilat: Tara/Teresa/Grant                           |

## June 13, 2023

|               |                                                                              |
|---------------|------------------------------------------------------------------------------|
| 08:00 - 08:30 | MBM Weekly Check-in: MBM/Tara/Teresa                                         |
| 09:00 - 09:25 | DMC-DREM Agenda Planning: Tara/Teresa/Madeline/Jennifer/Kathryn/Alisha/Renee |
| 09:30 - 10:25 | Trilat: Tara/Teresa/Madeline                                                 |

## June 13, 2023 Continued

|               |                                     |
|---------------|-------------------------------------|
| 10:30 - 11:25 | Trilat: Tara/Teresa/Alex            |
| 12:00 - 13:00 | FW: Public Service Week Pizza Lunch |
| 12:00 - 13:00 | Lunch                               |
| 13:00 - 16:30 | SET                                 |

## June 14, 2023

|               |                                                                                   |
|---------------|-----------------------------------------------------------------------------------|
| 09:00 - 09:50 | A.DM Orientation: EDMA - Teresa\Grant\Keith\Katie                                 |
| 10:00 - 11:00 | A.DM Orientation: CSS - Teresa\Alex\Dara\Ben                                      |
| 11:00 - 12:00 | FW: EDMA Awareness Session #6 - EDMA Open House                                   |
| 12:00 - 13:00 | FW: Pizza Lunch- Public Service Week                                              |
| 15:00 - 15:25 | Check-in: Teresa\Alisha\Christine\Ana                                             |
| 17:45 - 18:05 | PDE/MBR Briefing: Wildfires -- Call only - link in notes (Audio Only/ PO leading) |

## June 15, 2023

|               |                                                |
|---------------|------------------------------------------------|
| 08:00 - 08:25 | EMCR/FOR: Tara/Rick/Teresa/Eamon/Jennifer/Matt |
| 09:45 - 10:00 | SOLE Extension                                 |
| 11:30 - 12:00 | HR Update: Tara/Teresa/Alex/Christine F.       |
| 12:00 - 13:00 | Lunch                                          |

## June 15, 2023 Continued

|               |                                                                                                                             |
|---------------|-----------------------------------------------------------------------------------------------------------------------------|
| 12:30 - 13:00 | PO Briefing: Senior Officials Guide & MDEC (DM Salter/ADM Reimer/DM Richards/Assoc.DM Dobmeier/ADM Forge/K.Craig/L.Karoway) |
| 13:00 - 13:45 | Check-in: Tara/Teresa/Raeleen/Christine/Jenn                                                                                |
| 14:00 - 14:55 | FW: DMO Mini-WES Unpacking Session (Tara/Teresa/Jenn/Agnes/Ana/Alisha/Christine/Cole/Arielle)                               |

## June 16, 2023

|               |                                                              |
|---------------|--------------------------------------------------------------|
| 09:00 - 10:00 | A.DM Orientation: CSS #2 - Teresa\Alex\Christine --          |
| 10:15 - 10:55 | A.DM Orientation: EDMA Implementation - Teresa\Grant\Raeleen |
| 11:00 - 12:00 | 1:1 Tara/Teresa                                              |
| 12:00 - 13:00 | Lunch                                                        |
| 13:00 - 13:30 | Madeline/Tara/Teresa                                         |
| 13:30 - 14:00 | Trilat: Tara/Teresa/Krystal -- Teams                         |
| 15:15 - 15:30 | 1:1 Teresa\Alex                                              |

## June 19, 2023

|               |                                                                        |
|---------------|------------------------------------------------------------------------|
| 08:00 - 09:00 | 1:1 Tara/Teresa --                                                     |
| 09:30 - 10:00 | Check in: Tara\Teresa\Grant                                            |
| 10:30 - 11:00 | A.DM Orientation: Provincial SOE Process - Teresa\Madeline\Grant\Katie |

## June 19, 2023 Continued

|               |                                                                                 |
|---------------|---------------------------------------------------------------------------------|
| 11:15 - 12:00 | A.DM Orientation: CDFAR - Teresa\Grant\Keith\Katie\Hayley                       |
| 12:00 - 13:00 | Lunch                                                                           |
| 13:00 - 13:15 | MBM Pre-brief to June 21 Sr. Officials Guide (MBM/Tara/Teresa/Kathryn/Ken/Lisa) |
| 13:15 - 13:55 | Weekly Touchbase: Tara/Teresa/Mel/Andrew/Mack/Jenn                              |
| 14:00 - 14:30 | A.DM Briefing: SOG Orientation - Teresa\Ken\Lisa                                |
| 15:00 - 16:30 | EMCR Executive Team Meetings (ET)                                               |

## June 20, 2023

|               |                                                             |
|---------------|-------------------------------------------------------------|
| 09:00 - 09:25 | A.DM Orientation: CSS #3 - Teresa\Alex\Dara                 |
| 09:30 - 09:50 | Calendar review: Teresa\Christine\Ana                       |
| 10:00 - 10:45 | A.DM Orientation: Ministries - Teresa\Grant\Keith\Mark\Anna |
| 11:00 - 13:00 | CPC Branch Face to Face meeting and potluck lunch           |
| 12:00 - 13:00 | Lunch                                                       |
| 13:00 - 13:55 | Trilat: Tara/Teresa/Alex                                    |
| 14:15 - 15:00 | 2:15 Task Team Pre-Brief                                    |
| 15:00 - 15:25 | Sat Phone Training: Teresa\Lisa\Erin                        |
| 15:30 - 16:00 | A.DM Orientation: CSS #4 - Teresa\Alex\Dara\Simon           |

## June 20, 2023 Continued

16:30 - 17:00 MBM Weekly Check-in: MBM/Tara/Teresa

## June 21, 2023

All Day National Indigenous Peoples Day

09:30 - 10:00 A.DM Orientation: CSS #5 - Teresa\Alex\Mike\Kim

10:00 - 10:20 DMO/A.DMO Approval Process: Teresa\Christine

10:30 - 12:00 11:00am Senior Officials Guide and <sup>Cabinet Confidences</sup> 1 Hour

12:00 - 13:00 Lunch

13:00 - 14:00 DMC-DREM

16:00 - 17:00 Teresa D. | Ingrid Executive Coaching

## June 22, 2023

12:00 - 13:00 Lunch

12:15 - 13:00 P&L Team Brown Bag Lunch

13:15 - 13:55 1:15pm Check-in: Tara/Teresa/Raeleen/Christine/Jenn (Teresa available until 9:00am)

14:00 - 14:30 A.DM Orientation: DRM Intro & Overview - Teresa\Kathryn

15:30 - 16:30 Debrief Senior Officials call test: Tara/Neil/Teresa/Kathryn/Ken

## June 23, 2023

|               |                                                                                  |
|---------------|----------------------------------------------------------------------------------|
| 08:30 - 09:00 | Cabinet Confidences<br>Tara/Teresa/Grant/Raeleen/Jessica/Kathleen                |
| 09:00 - 09:45 | Trilat: Tara/Teresa/Grant                                                        |
| 10:00 - 10:45 | 1:1 Teresa\Raeleen                                                               |
| 12:00 - 13:00 | Lunch                                                                            |
| 12:00 - 12:30 | Touch base: Tara\Teresa\Madeline                                                 |
| 13:00 - 13:30 | Pre Brief - NNTC-BC-Canada Leadership Table (MBM/Tara/Teresa/Julia) MMR Optional |
| 13:30 - 14:00 | MBM Tour pre-brief (MBM/Tara/Teresa/Madeline/Andrew/Jennifer)                    |
| 14:00 - 14:45 | 1:1 Tara/Teresa                                                                  |
| 15:00 - 15:30 | Trilat: Tara/Teresa/Madeline                                                     |

## June 26, 2023

|               |                                                          |
|---------------|----------------------------------------------------------|
| 08:00 - 08:45 | Trilat: Tara/Teresa/Alex                                 |
| 09:00 - 09:45 | 1:1 Grant\Teresa --                                      |
| 11:15 - 12:00 | 1:1 Tara/Teresa --                                       |
| 12:00 - 13:00 | Lunch                                                    |
| 13:00 - 14:00 | Weekly Touchbase: Tara/Teresa/Mel/Andrew/Mack/Jenn/Grant |
| 14:00 - 14:20 | Check in: Teresa\Alisha\Christine\Ana --                 |

## June 26, 2023 Continued

14:30 - 15:00

Check-in: Teresa\Krystal

16:00 - 16:30

Lytton Briefing (MLA Tegart/Julia Iwama/Teresa Dobmeier/Andrew Barrett - DM Richards optional)

## June 27, 2023

09:00 - 16:00

Task Team in-person meeting -- Security Concern

12:00 - 13:00

Lunch

## June 28, 2023

15:30 - 16:00

A.DM Orientation: Strategic Partnerships Intro and Div Overview: Teresa\Monica

## June 29, 2023

08:00 - 08:25

EMCR/FOR: Rick/Teresa/Eamon/Jennifer/Matt/Kathryn (Tara away)

08:30 - 09:00

A.DM Orientation: CSS #6 - Teresa\Alex\Mike\Alex D.

10:00 - 10:30

GSAR & Drought Briefing

10:30 - 11:25

Assoc.DM Orientation: CPC - Communications - Teresa\Raeleen\Jordan\Lisa\Bridget\Sandra

11:30 - 12:00

1:1 Teresa\Raeleen --

12:00 - 13:00

Lunch

13:00 - 13:55

1:1 Teresa\Alex --

14:30 - 14:45

PDE Briefing on Lytton

## June 29, 2023 Continued

|               |                                                                        |
|---------------|------------------------------------------------------------------------|
| 15:00 - 15:25 | Calendar review: Teresa\Alisha\Ana                                     |
| 15:30 - 16:00 | De-brief: Technical Teams meetings: Teresa\Keith\Mark\Grant (optional) |
| 16:00 - 16:30 | Mass Evacuation                                                        |

## June 30, 2023

|               |                                                                                 |
|---------------|---------------------------------------------------------------------------------|
| 08:00 - 08:15 | Sit. Update: Rick/Teresa/Eamon/Madeline/Ian (Tara away)                         |
| 09:00 - 09:25 | A.DM Orientation: CSS #7 - Teresa\Alex\Mike\Jesse                               |
| 09:30 - 10:00 | EMCR\JIBC Meeting                                                               |
| 10:15 - 12:15 | A.DM Orientation: SP & <sup>Cabinet</sup> Confidences Teresa\Monica\Devon\Bryan |
| 12:00 - 13:00 | Lunch                                                                           |
| 13:00 - 14:00 | A.DM Orientation: CPC-Corporate Planning - Teresa\Raeleen\Geoff                 |