

## October 1, 2023

12:00 PM - 1:00 PM Private Appointment

4:00 PM - 4:30 PM Private Appointment

8:30 PM - 8:40 PM Private Appointment

## October 2, 2023

All Day Stat

6:30 AM - 7:30 AM Private Appointment

8:00 AM - 5:00 PM Stat Holiday

5:30 PM - 7:00 PM Private Appointment

8:30 PM - 8:40 PM Private Appointment

## October 3, 2023

6:30 AM - 7:15 AM Private Appointment

8:00 AM - 8:45 AM

## October 3, 2023 Continued

9:30 AM - 11:00 AM

Agenda/PPS/Weekly Meeting -- Teams<sup>Security Concern</sup>

11:00 AM - 11:30 AM

TEAMS Redesign Project Kick Off meeting (with Shannon Salter) --<sup>Security Concern</sup>

## October 3, 2023 Continued

11:30 AM - 12:15 PM

Meeting: Rio Tinto -- Teams

11:30 AM - 12:00 PM

FYI Meeting: BC Federation of Students \*Jessica to attend -- Security Concern

12:15 PM - 12:45 PM

PO check-in -- Security Concern

& Teams

## October 3, 2023 Continued

12:45 PM - 1:00 PM

Call Matt

1:00 PM - 1:30 PM

Meeting: Shannon and Nicolas Jimenez -- MS teams

1:30 PM - 2:00 PM

Meeting: Canbriam<sup>Security</sup><sub>Concern</sub> Teams

**October 3, 2023 Continued**

2:00 PM - 2:25 PM

Confirmed/SN: Meeting w/ Shannon Salter & Matt Smith --Security Concern

Ms Teams

October 3, 2023 Continued

2:30 PM - 3:00 PM

FIN Briefing Security Teams  
Concern

**October 3, 2023 Continued**

**3:00 PM - 4:00 PM**

**Weekly Briefing** Security Concern **Teams**

## October 3, 2023 Continued

4:00 PM - 4:30 PM

Weekly MMHA huddle -- Microsoft Teams Meeting



## October 3, 2023 Continued

4:30 PM - 5:00 PM

Meeting: Shannon and Neil re: Weekly check-in -- Teams

5:30 PM - 6:00 PM

Meeting with Shannon, Christine, Dr. Christy Sutherland and Dr. Evan Wood -- Microsoft Teams Meeting

8:30 PM - 8:40 PM

Private Appointment

## October 4, 2023

7:00 AM - 7:35 AM

Helijet - Vancouver to Victoria

8:15 AM - 9:00 AM

FYI Monthly Check-in: MBR / Forests - Doug to attend <sup>Security</sup> <sub>Concern</sub> Teams

## October 4, 2023 Continued

8:30 AM - 9:00 AM

Meeting: Shannon Salter, Deb Godfrey, Alyson Blackstock and Paul Finch -- Teams

9:00 AM - 11:00 AM

Cabinet -- Security Concern

11:00 AM - 11:30 AM

Matt & Shannon -- Security Concern

11:30 AM - 12:00 PM

Meeting: Shannon, George, Marie -- Security Concern

or MS Teams

## October 4, 2023 Continued

12:00 PM - 12:30 PM	Meeting: Shannon S, Doug C, Jessica P, Maya E, Tara R, Alex Chandler -- MS teams
1:00 PM - 1:15 PM	Call: Shannon S and Tracee Schmidt -- MS teams
1:15 PM - 1:30 PM	Meeting: Shannon and Marisa - FOI -- Security Concern
1:30 PM - 2:00 PM	Meeting: Shannon and Stephen Brown - Bi-Monthly Check In -- Teams
2:00 PM - 2:30 PM	Meeting: Shannon Salter and Ken Cretney -- Teams
2:30 PM - 3:00 PM	Meeting: Shannon, Matt, Aileen and Marie -- Teams
3:00 PM - 3:30 PM	Meeting: Shannon and Elenore - Bi-monthly Check-in -- Teams

## October 4, 2023 Continued

4:00 PM - 4:35 PM	Helijet - Victoria to Vancouver
4:45 PM - 4:55 PM	Call: Shannon and Andrew Cuddy -- Shannon to call Andrew
5:15 PM - 6:15 PM	Private Appointment
6:30 PM - 8:00 PM	Private Appointment
8:30 PM - 8:40 PM	Private Appointment

## October 5, 2023

7:00 AM - 7:35 AM	Helijet - Vancouver to Victoria
8:00 AM - 8:30 AM	Discussion: B2024 <sup>Security Concern</sup> Teams

8:30 AM - 9:00 AM                      PSFS Briefing (Jess attending) Security Concern Teams

## October 5, 2023 Continued

8:30 AM - 12:00 PM

Corporate Executive Quarterly Meeting -- Security Concern

## October 5, 2023 Continued

12:30 PM - 1:05 PM

Helijet -Victoria to Vancouver

1:30 PM - 2:00 PM

Meeting: Shannon and Deb Godfrey - Weekly check-in -- Teams

2:00 PM - 4:00 PM

P&P -- Chambers OR MS teams Only

2:00 PM - 2:30 PM

Surrey huddle -- Security Concern Teams

**October 5, 2023 Continued**

4:00 PM - 4:30 PM

LBR Briefing Security Concern Teams



October 5, 2023 Continued

4:30 PM - 5:00 PM

Chief Crystal Smith Security Concern Teams

**October 5, 2023 Continued**

**5:00 PM - 5:30 PM**

**Meeting: David Black** Security  
Concern **Teams**



**October 5, 2023 Continued**

5:45 PM - 6:00 PM

LSB Discussion -- Teams

## October 5, 2023 Continued

6:15 PM - 7:00 PM Private Appointment

8:30 PM - 8:40 PM Private Appointment

## October 6, 2023

7:00 AM - 7:35 AM Van-Vic HJ

8:15 AM - 8:30 AM DM/PO Mtg: Mandate Letter - Dyslexia Supports -- Microsoft Teams Meeting

8:30 AM - 9:15 AM PDE Check-in -- Teams

9:30 AM - 12:00 PM DMC - PDE at DMC Security Concern Teams

12:00 PM - 1:00 PM Bi-monthly PO Childcare update - Jess to attend -- MS Teams

12:30 PM - 12:45 PM Call: Shannon and Dan Woynillowicz -- Shannon to call Dan

1:00 PM - 2:30 PM Fireside Chat -- MS TEAMS

2:45 PM - 3:00 PM Travel time to Capital Park

3:00 PM - 4:00 PM Taping of In Conversation with... Christine Massey -- Security Concern

5:00 PM - 5:35 PM Helijet - Victoria to Vancouver

6:00 PM - 6:20 PM Meeting: Shannon, Doug and Eamon -- Teams



## October 6, 2023 Continued

## October 7, 2023

## October 8, 2023

## October 9, 2023

## October 10, 2023

8:00 AM - 8:45 AM	PDE Check-in -- Teams
9:00 AM - 9:15 AM	Call: Shannon and Zac -- Microsoft Teams Meeting
9:30 AM - 11:00 AM	Agenda/PPS/Weekly Meeting -- Teams <sup>Security Concern</sup>
11:00 AM - 11:30 AM	Meeting: Shannon, Doug, Matt, Eamon, George and Ian -- Teams
11:30 AM - 12:00 PM	Meeting: Shannon, Stephen and Deb -- Teams
12:00 PM - 12:30 PM	Meeting: Shannon and Jess -- Teams
1:00 PM - 1:30 PM	Meeting with Shannon, Shauna, CJ Ritchie, Alex MacLennan & Charmaine Lowe
1:30 PM - 2:30 PM	Executive Performance Reviews Calibration -- MS TEAMS
2:30 PM - 3:00 PM	Meeting: Shannon and Neil re: Weekly check-in -- Teams
4:00 PM - 4:30 PM	Weekly MMHA huddle -- Microsoft Teams Meeting
4:30 PM - 5:00 PM	Meeting: Shannon and John Davison - Bi-Monthly Check In -- Teams

## October 10, 2023 Continued

## October 11, 2023

8:45 AM - 9:00 AM	Virtual Coffee: Shannon and Jared Melvin -- Teams
9:30 AM - 10:30 AM	Walk: Shannon Salter and Jessica Lithwick
11:00 AM - 11:30 AM	Meeting: Shannon and Shauna Brouwer - Bi-monthly Check In -- Teams
11:30 AM - 12:30 PM	Meeting: BC Public Service Marketing -- Microsoft Teams Meeting
1:00 PM - 1:45 PM	Join a focus group with Shannon Salter on workplace health and safety, including mental health -- Microsoft Teams Meeting
2:00 PM - 2:25 PM	Connecting - Shannon & Cynthia
4:00 PM - 4:10 PM	Meeting: Shannon and Heather - Weekly Check-in -- Teams
4:30 PM - 5:00 PM	Meeting: Shannon and Donna Re: Bi-weekly check-in -- Teams



**October 12, 2023**

**October 12, 2023**

8:00 AM - 8:15 AM	Check-in: SA Penny Ballem <sup>Security Concern</sup> & Teams
8:15 AM - 8:45 AM	Canada West CEO Gary Mar <sup>Security Concern</sup> Teams
8:45 AM - 9:30 AM	PDE Check-in -- Teams/In person
10:30 AM - 11:00 AM	Meeting: Shannon and Jackie - FOI -- Teams
11:00 AM - 11:30 AM	Task Force Stand Up -- MS Teams
11:30 AM - 12:00 PM	Meeting: Shannon and Christine Massey - Bi-Monthly Check In -- Teams
12:00 PM - 12:30 PM	Meeting: Shannon and Tara Richards - Bi-Monthly Check In -- Teams
1:00 PM - 2:00 PM	Meeting: Shannon and Deb Godfrey - Weekly check-in -- Teams
2:00 PM - 3:00 PM	Executive Reviews: Transportation -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	Meeting: Shannon, Teresa, Tara, Madeline Maley, Leah Smith and Chrissy Oliver -- Teams
4:00 PM - 4:30 PM	PO budget huddle -- Microsoft Teams Meeting

**October 13, 2023**

**8:30 AM - 9:15 AM**

**Coffee: Shannon and Sue Paish**

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**9:30 AM - 10:15 AM**

**Executive Reviews: Post-Secondary Education and Future Skills -- MS teams**

**10:30 AM - 11:00 AM**

**Meeting: Shannon and Bobbi Plecas - Bi-Monthly Check In -- Teams**

**12:00 PM - 12:30 PM**

**DM Mtg | Anti-Racism Legislation (Heather, Shannon & Barbara) -- MS Teams**

**12:45 PM - 2:00 PM**

**Lunch w/ Shannon Salter and Radha Curpen -- Security Concern**

**2:30 PM - 3:00 PM**

**Closing Remarks: Maa-nulth G2G Forum -- Virtual**

**3:00 PM - 3:30 PM**

**Meeting: Shannon and Fazil Bi-monthly Check in -- Teams**

**3:30 PM - 4:00 PM**

**Surrey huddle -- MS Teams**

**4:00 PM - 4:30 PM**

**MEETING | Shannon S., Deb & Mary Sue -- MS Teams**

**4:30 PM - 4:45 PM**

**Check in: Shannon, Doug, Jessica & Maya -- MS teams**

**October 13, 2023 Continued**

**October 14, 2023**

**October 15, 2023**

**October 16, 2023**

9:00 AM - 9:30 AM	PDE check in prep -- Teams/in person <small>Security Concern</small>
9:45 AM - 10:00 AM	9:45am Accelerator Panel - MST Housing Agreement -- Teams
10:00 AM - 11:00 AM	Agenda/PPS/Weekly Meeting -- Teams/ <small>Security Concern</small>
11:00 AM - 11:30 AM	Meeting: Shannon and Heather - Weekly Check-in -- Teams
11:30 AM - 12:00 PM	ECC Briefing <small>Security Concern</small> Teams
12:00 PM - 12:30 PM	Meeting, Shannon Salter, Stephen Brown, Christine Massey, Mel Zajac, Carmen Zajac and Bob Rennie -- Teams
1:00 PM - 1:30 PM	Meeting: Shannon and Kevin Jardine - Bi-Monthly Check In -- Teams
1:45 PM - 2:15 PM	1:45PM Coffee: Shannon and Johanne Blenkin
2:30 PM - 3:00 PM	Meeting: Shannon and Jessica W. - Monthly Check In -- MS teams
3:00 PM - 3:30 PM	Meeting: Shannon, Doug, Lori and Mike Magee
3:30 PM - 3:40 PM	Call: Shannon and Silas -- Silas to call Shannon
4:00 PM - 4:30 PM	Weekly Meeting: Shannon and Jessica -- Teams
4:30 PM - 5:00 PM	Meeting: Shannon and Mary Sue Maloughney -- Teams

**October 17, 2023**

**October 17, 2023**

9:00 AM - 9:30 AM	Meeting: Shannon and Tom McCarthy re: monthly check in -- MS teams
9:30 AM - 10:00 AM	NCCM – Request
10:00 AM - 10:45 AM	Join a focus group with Shannon Salter on recruitment and retention -- Microsoft Teams Meeting
11:00 AM - 11:30 AM	Meeting: Shannon and Neil re: Weekly check-in -- Teams
11:30 AM - 11:50 AM	EMLI/ENV Briefing: DSC <sup>Security Concern</sup> Teams
12:00 PM - 12:30 PM	Meeting: Shannon and Peter Pokorny - Bi-Monthly Check In -- Teams
12:30 PM - 12:40 PM	Meeting: Shannon, Alyson, Barb, John D. Rueben and Jess -- Teams or Dial in Government Financial Information; Security Concern
1:30 PM - 2:05 PM	Helijet - Vancouver to Victoria
1:30 PM - 2:00 PM	Meeting: Greater Victoria Harbour Authority - Doug to attend -- Security Concern
2:30 PM - 3:00 PM	AF/JEDI Briefing <sup>Security Concern</sup> Teams
11:00 AM - 11:30 AM	Meeting: Shannon and Neil re: Weekly check-in -- Teams
11:30 AM - 11:50 AM	EMLI/ENV Briefing: DSC <sup>Security Concern</sup> Teams
12:00 PM - 12:30 PM	Meeting: Shannon and Peter Pokorny - Bi-Monthly Check In -- Teams
12:30 PM - 12:40 PM	Meeting: Shannon, Alyson, Barb, John D. Rueben and Jess
1:30 PM - 2:05 PM	Helijet - Vancouver to Victoria
1:30 PM - 2:00 PM	Meeting: Greater Victoria Harbour Authority - Doug to attend -- Security Concern
2:30 PM - 3:00 PM	AF/JEDI Briefing <sup>Security Concern</sup> Teams

**October 17, 2023**

<b>3:15 PM - 3:45 PM</b>	<b>315 MOTI Exec Mtg -- Security Concern</b>
<b>3:30 PM - 4:00 PM</b>	<b>Meeting: BC School Trustees Association - Jess attending -- Security Concern</b>
<b>4:00 PM - 5:00 PM</b>	<b>Weekly Briefing -- Teams/In person</b>
<b>5:00 PM - 5:15 PM</b>	<b>Call: Shannon and Donna</b>
<b>5:45 PM - 9:00 PM</b>	<b>Long Service Awards - MIRR and SDPR -- Security Concern</b>



## October 18, 2023

8:15 AM - 8:45 AM	<b>AG Briefing:</b> <sup>Cabinet Confidences; Security Concern</sup> <b>Teams</b>
8:45 AM - 9:00 AM	<b>Meeting: Wine Growers BC -- MS Teams</b>
8:50 AM - 9:00 AM	<b>8:50am GGRICA &amp; Ksi Lisims Check-in: Shannon, Matt, Meghan, Don B. and Doug -- Teams</b>
9:00 AM - 12:00 PM	<b>Cabinet - PDE in Victoria --</b> <sup>Security Concern</sup>
12:15 PM - 12:40 PM	<b>Meeting: Shannon, Matt, Jess, Meghan, John Davison and Amber Keane -- Teams</b>
1:00 PM - 2:00 PM	<b>EAO All Staff Meeting</b> -- <sup>Security Concern</sup>
2:30 PM - 3:00 PM	<b>Weekly MMHA huddle -- Microsoft Teams Meeting</b>
3:00 PM - 3:30 PM	<b>IGR Briefing</b> <sup>Security Concern</sup> <b>Teams</b>
4:00 PM - 4:35 PM	<b>Helijet - Victoria to Vancouver</b>

## October 18, 2023 Continued

## October 19, 2023

8:00 AM - 8:45 AM	PDE Check-in -- Teams/In person
9:15 AM - 10:00 AM	ICBC Crown Corporation Employer's Association (CCEA) -- Security Concern
11:00 AM - 11:30 AM	Meeting: Shannon, George, Sarah, Eamon, Matt, Matt Austin, Don, Doug, Tom, Okenge and Marie -- Teams
11:30 AM - 12:00 PM	Pre-Brief for BC Hydro Task Force Chair (October 24 Meeting) -- Microsoft Teams Meeting
12:20 PM - 12:40 PM	ENV/MoTI Briefing: Cabinet Confidences; Security Concern Teams
12:40 PM - 1:10 PM	EMLI/ENV Briefing: Cabinet Confidences; Security Concern Teams
1:10 PM - 1:30 PM	Article 6 discussion Security Concern Teams
1:30 PM - 2:00 PM	AG Briefing: Class Action Security Concern Teams
2:00 PM - 3:30 PM	P&P - PDE at VCO -- MS teams
3:30 PM - 3:45 PM	Meeting: National Council of Canadian Muslims -- Teams
4:00 PM - 4:15 PM	Meeting: Shannon and Jackie - FOI -- Teams

## October 20, 2023

9:00 AM - 9:30 AM	Meeting: Shannon and Marie Della Mattia - Monthly Check In -- Teams
9:30 AM - 11:30 AM	DMC --Security Concern Teams
11:30 AM - 12:00 PM	Meeting: Shannon and Okenge - Bi-Monthly Check In -- Teams
12:30 PM - 1:00 PM	Meeting: Shannon and Neilane Mayhew - Bi-Monthly Check In -- Teams
1:00 PM - 1:30 PM	Call: Shannon and David Galbraith - Bi-Monthly Check In -- Shannon to call David
1:30 PM - 2:00 PM	Meeting: Shannon, George, Sarah, Eamon, Matt, Matt Austin, Don, Doug, Tom, Okenge, Tara, Teresa and Marie -- Teams
2:00 PM - 2:30 PM	Virtual Coffee: Shannon Salter and Elizabeth Shirt -- Teams
3:00 PM - 3:30 PM	Meeting: Shannon and Navdeep Bains of Rogers Communications --Security Concern
3:30 PM - 4:00 PM	Meeting: Shannon and Doug Scott - Bi-Monthly Check In -- Teams
4:00 PM - 4:30 PM	Meeting: Shannon and Shannon Baskerville - Monthly Check In -- Teams

**October 21, 2023**

**October 22, 2023**

**October 23, 2023**

8:30 AM - 9:00 AM	Keynote address at Health Professions Review Board -- Virtual
9:00 AM - 9:30 AM	Meeting: Shannon, Doug, Jess, Jackie, Maya and Yvette <small>Security Concern</small> Teams
9:30 AM - 9:45 AM	ECC Briefing <small>Security Concern</small> Teams
9:45 AM - 10:00 AM	Pre-brief: WFP Announcement <small>Security Concern</small> Teams
10:00 AM - 11:15 AM	Agenda/PPS/Weekly Meeting -- Teams <small>Security Concern</small>
11:30 AM - 11:50 AM	Meeting: Shannon and Jason Dion -- Shannon to call Jason <small>Security Concern</small>
12:00 PM - 12:30 PM	Meeting: Shannon, Heather, Tiffany, Stephen, Christine, Jonathan and Jessica -- Teams
1:00 PM - 1:30 PM	Call: Shannon and Heather - Weekly Check-in -- Shannon to call Heather
1:30 PM - 3:00 PM	Executive Reviews: Water, Land and Resource Stewardship -- Microsoft Teams Meeting
3:00 PM - 3:30 PM	JEDI Briefing <small>Security Concern</small> Teams
3:30 PM - 4:45 PM	Weekly Briefing <small>Security Concern</small> Teams

October 24, 2023

8:15 AM - 9:00 AM

HOUS Briefing<sup>Security</sup><sub>Concern</sub> Teams

9:15 AM - 9:50 AM

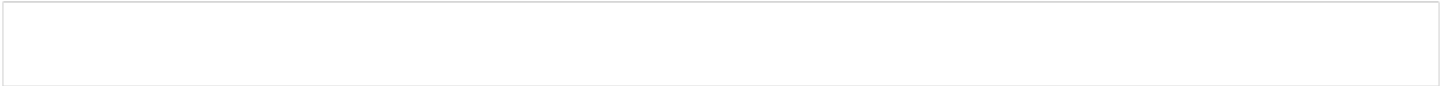
Meeting: CIJA | with MMF, MGH, MSR & MRF -- Teams

## October 24, 2023 Continued

9:15 AM - 9:50 AM	Meeting: CIJA   with MMF, MGH, MSR & MRF – Teams
9:30 AM - 12:30 PM	(In-Person) 9:30am - 12:30pm - BC Hydro Task Force October Meeting -- Security Concern
12:20 PM - 12:40 PM	Meeting: BC Ag Council -- Security Concern
1:40 PM - 2:00 PM	Meeting: Ahmadiyya Muslim Jama'at BC -- Security Concern
2:30 PM - 3:05 PM	Helijet-Vancouver to Victoria
3:30 PM - 4:00 PM	AG Briefing: Anti-Racism Legislation -- Security Concern Teams
3:30 PM - 4:00 PM	Legislation Huddle -- Security Concern / MS Teams
4:30 PM - 5:00 PM	Meeting: EPAC <sup>Security Concern</sup> Teams
5:00 PM - 5:15 PM	Check-in: Shannon and Doug -- Security Concern
5:30 PM - 5:45 PM	Pre-brief: MLIB MOU -- MS Teams or Security Concern
5:45 PM - 9:00 PM	Long Service Awards -- Security Concern

**October 25, 2023**

<b>8:00 AM - 8:30 AM</b>	<b>Meeting: Lytton Report Out -- Teams</b>
<b>9:00 AM - 12:00 PM</b>	<b>Cabinet</b>
<b>1:00 PM - 2:00 PM</b>	<b>Citizens' Services - BC Data Service Divisional All Staff -- Security Concern</b>
<b>2:30 PM - 2:55 PM</b>	<b>Meeting: Shannon and Donna Re: Bi-weekly check-in -- Security Concern</b>
<b>3:00 PM - 3:15 PM</b>	<b>Call: Shannon and Stacey -- Shannon to call Stacey</b>
<b>3:15 PM - 4:30 PM</b>	<b>Executive Reviews: Forests -- Microsoft Teams Meeting</b>



- 4:30 PM - 4:45 PM

Pre-brief: Tla'amin Security Concern Teams
- 5:00 PM - 5:15 PM

Pre-brief: Conservation Financing Security Concern Teams
- 5:45 PM - 9:00 PM

Long Service Awards -- Security Concern



## October 26, 2023 Continued

## October 26, 2023

8:30 AM - 9:00 AM	Meeting: Shannon and Kaye - Bi-monthly Check In -- Teams
9:00 AM - 11:00 AM	Premier's Expert Task Force on Emergencies -- MS Teams
11:15 AM - 12:00 PM	ADMC EDI - Shannon and Deb -- Security Concern
12:30 PM - 1:00 PM	(12:30pm) Meeting with DM Salter and ADM Campbell -- MS Teams
1:00 PM - 1:30 PM	Meeting: Shannon and Jackie - FOI -- Security Concern
1:30 PM - 2:00 PM	Meeting: Shannon, Deb, Rueben and Jennifer -- Teams
2:00 PM - 3:00 PM	P&P - PDE Victoria -- Security Concern
3:00 PM - 3:30 PM	Meeting: Min. Dix & Dr. Henry -- Security Concern
3:00 PM - 3:30 PM	Weekly Meeting: Shannon and Jessica -- Security Concern
3:30 PM - 4:00 PM	Meeting: Mayor Bujitas, Terrace   with Min. Kang/Jess or Doug to attend -- Teams Security Concern

## October 26, 2023 Continued

1:00 PM - 1:30 PM

Meeting: Shannon and Jackie - FOI -- Security Concern

1:30 PM - 2:00 PM

Meeting: Shannon, Deb, Rueben and Jennifer -- Teams

2:00 PM - 3:00 PM

P&P - PDE Victoria -- Security Concern

4:00 PM - 4:35 PM

Helijet-Victoria to Vancouver

4:00 PM - 4:15 PM

Pre-brief: Non Profit Day Security Concern Teams

## October 26, 2023 Continued

4:45 PM - 5:05 PM	4:45pm Call: Shannon and Stephen -- Shannon to call Stephen
6:15 PM - 7:00 PM	Private Appointment
8:30 PM - 8:40 PM	Private Appointment

## October 27, 2023

8:30 AM - 9:00 AM	Meeting: Shannon and Deb Godfrey - Weekly check-in -- Teams
9:00 AM - 9:30 AM	Meeting: Shannon and Lori Halls - Bi-Monthly Check In -- Teams
9:30 AM - 11:30 AM	DMC <sup>Security Concern</sup> Teams
12:00 PM - 12:30 PM	PSSG check-in -- MS Teams
12:15 PM - 12:30 PM	MUNI Meeting - Jess to attend -- Team
1:00 PM - 3:00 PM	DMCPSR -- TEAMS ONLY
3:30 PM - 4:00 PM	Meeting: Lytton Report Out -- MS teams

**October 28, 2023**

**October 29, 2023**

**October 30, 2023**

**8:30 AM - 9:00 AM**

**Meeting: Shannon Salter and Tamara Vrooman -- Teams**

**9:00 AM - 9:30 AM**

**Briefing: MTA | with AG, MMR, MJO<sup>Security Concern</sup> Teams**

**9:45 AM - 10:00 AM**

**Pre-brief: Dyslexia event<sup>Security Concern</sup> Teams**

**11:00 AM - 11:30 AM**

**Weekly Meeting: Shannon and Jessica -- MS teams**

**12:00 PM - 1:00 PM**

**Lunch: Shannon, Stacey and Harmony -- Security Concern**

**1:30 PM - 2:00 PM**

**Meeting: Shannon and Teri re: Monthly check-in -- Shannon to call Teri**

**2:00 PM - 2:30 PM**

**Meeting: Shannon, Deb, Rueben, Melissa Thickens and Sean Gadsby -- Teams**

**2:30 PM - 3:30 PM**

**Weekly Briefing -- Teams/In person**

**3:45 PM - 4:00 PM**

**Call: Shannon and MGH -- Shannon to call MGH**

**4:30 PM - 5:00 PM**

**4:30 - Check-in Shannon/Tara**

## October 31, 2023

8:15 AM - 8:45 AM	Briefing: FNLG <sup>Security</sup> <sub>Concern</sub> Teams
9:00 AM - 9:45 AM	MTG   D. Caul, S. Salter, L. Jones, K. Peacock, D. Mullen (BCBC) RE: most effectively exchange information and ideas -- Microsoft Teams Meeting
10:00 AM - 11:00 AM	Climate Institute Briefing with Jason Dion -- Teams
11:15 AM - 11:45 AM	Meeting: YVR CEO Tamara Vrooman & Trevor Boudreau <sup>Security</sup> <sub>Concern</sub> Teams
12:15 PM - 12:30 PM	Meeting: Shannon and Jess -- Teams
12:30 PM - 1:00 PM	Meeting: Shannon and Trevor Hughes - Bi-Monthly Check In -- Teams
1:00 PM - 3:00 PM	Executive Reviews: Health -- Microsoft Teams Meeting
3:15 PM - 3:45 PM	MMHA Briefing -- Teams only
4:00 PM - 4:30 PM	Meeting: Shannon and Neil re: Weekly check-in -- Teams
4:30 PM - 5:00 PM	Meeting: Shannon and Heather - Weekly Check-in -- Teams